

**INVITATION FOR BIDS
AND
CONSTRUCTION DOCUMENTS
FOR**

**JOB NO. 27-03
KŌLOA WELL F PUMP REPLACEMENT
KAUA‘I, HAWAI‘I**

October 2026

**DEPARTMENT OF WATER
COUNTY OF KAUA‘I
LĪHU‘E, KAUA‘I, HAWAI‘I**

APPROVED:



Chief Procurement Officer

10/12/26

Date

1 ADMINISTRATION

1.1 INVITATION FOR BIDS.

DEPARTMENT OF WATER, COUNTY OF KAUAI
27-03 KŌLOA WELL F PUMP REPLACEMENT
KAUAI, HAWAII

Pursuant to Chapter 103D, HRS, SEALED TENDERS will be received up to and opened at 2:00 p.m., Hawaiian Standard Time (HST) on **Thursday, November 12, 2026**, in the Administration Office of the Department of Water at 4398 Pua Loke Street, Lihue, Kauai, Hawaii ("DOW Admin. Office"). Bids received after the date and time specified above shall be rejected. Facsimile offers will not be accepted or considered.

The schedule set out below represents the Department's best estimate of the schedule that will be followed for this competitive sealed bidding procurement process. If an activity in the schedule is delayed, the dates following the delayed activity may be adjusted by the same number of days. All prospective Offerors will be advised by addendum of any changes to the Procurement Schedule.

Activity	Scheduled Date
Invitation For Bids Issued	October 19, 2026
Pre-Bid Conference	None
Deadline: Receipt of Questions / Comments / Material Substitutions	October 26, 2026
Deadline: Notice of Intent	Not Required
Department's Responses to Questions / Comments / Material Substitutions	November 4, 2026
Bid Opening	November 12, 2026
Selection / Award Notification	November 2026
Contract Execution Period	November – December 2026
Contract Tentative Notice to Proceed Date	January 2027

The Manager and Chief Engineer also reserves the right to reject any or all bids, in whole or in part, if deemed to be in the best interest of the Department of Water.

Bids must be signed in ink by the person or persons duly authorized to sign bids in the space provided for signature on the Offer form. **Bidders shall submit their offer and all related documents as required in this solicitation through Public Purchase at www.publicpurchase.com.**

BIDDERS ARE HEREBY NOTIFIED THAT EVIDENCE OF THE AUTHORITY OF THE PERSON(S) SIGNING THE BID DOCUMENT IS REQUIRED TO BE INCLUDED WITH THE BID DOCUMENTS. FAILURE TO COMPLY WITH THIS REQUIREMENT WILL BE CAUSE FOR REJECTION OF THE BID AS BEING NON-RESPONSIVE.

SCOPE OF WORK: Kōloa Well F pump/motor assembly is failing. The work entails removal of the existing pump/motor assembly and installation of a new 1200 gpm @ 245 ft TDH pump and appurtenances. Pump specs, performance curve are to be submitted with bid submittal. The

Job No. **27-03 KŌLOA WELL F PUMP REPLACEMENT**

following appurtenances shall be re-used or refurbished if deemed suitable: 100 HP vertical lineshaft pump motor; and the 10" x 10" discharge head. Work will also consist of installing and verifying operation of the new vertical lineshaft pump assembly and associated appurtenances. A well completion report for the new equipment shall be submitted.

DESCRIPTION OF EXISTING EQUIPMENT

- A. Name of existing station: Koloa Well F (State Well No. 2-5425-015)
- B. Pump rated capacity and head: 1200 GPM at 245 feet TDH.
- C. Pump Column Assembly Components:
 - 1. Column: 115' of 10" diameter, Schedule 40 pipe (+10" length of suction pipe)
 - 2. Sounding Tube: 115' of 1-1/4" PVC
 - 3. Brass air line: None, 115' of 1-1/4" PVC w/ level probe
 - 4. Couplings: Cast Iron Combo Couplings
 - 5. Bearings: Neoprene (Lineshaft bearings)
 - 6. Line Shafts w/ couplings: 115' of 1-1/2" dia. 416 SS
- D. Pump:
 - 1. GPM: 1200
 - 2. TDH: 245'
 - 3. Make: Layne
 - 4. Model: 13CL
 - 5. Serial No.: Unkown
 - 6. No. of Stages: 4
 - 7. Diameter: 13"
 - 8. Impeller: Bronze
- E. Motor (send for refurb/rewind if necessary)
 - 1. Make: US Motor
 - 2. Model: Vertical Hollow Shaft
 - 3. NEMA Nom Efficiency: 94.5
 - 4. Horsepower: 100
 - 5. Voltage / Amps: 460 / 114
 - 6. RPM: 1780
 - 7. Serial No.: U 08 20122039-001 R 00 01
- F. Description of Well:
 - 1. Elevation at well head: 130.73' msl
 - 2. Solid well casing: 120' of 16" nominal diameter
 - 3. Perf well casing: 50' of 16" nominal diameter
 - 4. Open Hole: 200' of 12" nominal diameter
 - 5. Static Water Level: 27.59' MSL
 - 6. Bottom of Well: (-)245.55' MSL

1.0 The Contractor shall mobilize a pump installation rig and all necessary equipment and tools to complete this project as soon as possible after award of the bid and issuance of Notice To

Proceed.

2.0 The Department will disconnect the motor cables. The Contractor shall remove the existing pump/motor assembly and appurtenances. Contractor shall determine the root cause of failure and submit a written report with photos and findings to the Department. The Contractor shall store all removed appurtenances onsite and reuse if deemed suitable. The Contractor shall provide a new 1200 gpm pump at 245 ft TDH with a reused/refurbished 100 horsepower, 3 phase, 460 volt, vertical lineshaft electric motor.

3.0 Contractor shall bail the well to ensure that it is free of silt, foreign objects and rubbish. Inspect to determine the condition of the well casing, including perforations, by using a down-hole camera. Remove any accumulated loose rock, sand, and silt from well. Clean perforations and entire column by using Heavy-Duty brush with bristles that are made from steel cable or similar. The brush shall be large enough and long enough to agitate and scrub the inner walls of the well casing simultaneously. After cleaning, repeat inspection by using a down-hole camera. Measure and record the static well level. Determine the approximate bottom elevation of the solid and perforated casing. Make recording of video inspection in DVD or thumb drive format and submit to Engineer or Project Manager for approval. Contractor shall clean columns by using brush or other means to knock off loose buildup of sedimentation.

4.0 Contractor shall install new vertical lineshaft pumping unit complete including the continuous airline/bubbler tube. Disinfect pump, including columns, each section at a time before installation. Airline shall be set to the minimum submergence level as specified by the pump manufacturer.

5.0 The Department shall reconnect the motor cables. The Department shall chlorinate and flush the well, pump and piping as needed for disinfection. Testing for coliform bacteria will be performed by the Department's Water Quality Laboratory.

6.0 The Contractor shall perform an operational test of the new pump assembly. The efficiency test shall be made in accordance with ANSI B58.1 (AWWA E101 Appendix A "Field Testing of Vertical Turbine Pumps"). No less than 7 points test points, including shut-off head, shall be recorded to verify the pump and motor performance.

7.0 After successful operation of the new pump assembly, the Contractor shall clean the site to its pre-project condition. All existing and/or removed equipment not utilized in this project shall be transported to the Department of Water's baseyard in Lihue or the solid waste station in Kekaha as directed by Operations Division personnel. Contractor shall remove all equipment from the site.

8.0 Contractor shall submit a Well Completion Report to the Department and the Commission on Water Resource Management upon satisfactory completion of the above work and prior to final payment.

9.0 The Contractor shall supply a written one-year warranty on workmanship and materials supplied by the Contractor and shall be in effect upon satisfactory completion of the above work, as indicated in the contract drawings and specifications.

PLANS AND SPECIFICATIONS: The contract documents are to be downloaded electronically.

Please email the Department of Water Contracts Officer, Christine Erorita at cerorita@kauaiwater.org for instructions. May be examined and obtained at the DOW Admin. Office. Those who download documents electronically shall be responsible for any and all costs related to printing or reproducing the items as required for offer submission. For inquires on obtaining plans and specifications and all other inquires call the project engineer at (808) 245-5436.

The contract documents may be examined at the following locations:

DOW Admin. Office, Līhu`e, Kaua`i, Hawai`i
Building Industry Digest Plan Room, Honolulu, Hawai`i
General Contractors' Association Plan Room, Honolulu, Hawai`i

Published in: ☐ Garden Island Newspaper
☒ Bid Service Weekly
☒ General Contractors' Association
☒ State Procurement Internet website at: <https://hands.ehawaii.gov/hands/welcome>
☒ DOW website at: www.kauaiwater.org
☒ DOW electronic procurement system at: www.publicpurchase.com

CONTRACTORS LICENSE: All prospective Bidders must be currently licensed by the State of Hawai`i, Department of Commerce and Consumer Affairs, Division of Professional and Vocational Licensing.

“A” general engineering contractors and “B” general building contractors are reminded that due to the Hawai`i Supreme Court’s January 28, 2002 decision in Okada Trucking Co., Ltd. v. Board of Water Supply, et al, 97 Haw. 450 (2002), they are prohibited from undertaking any work, solely or as part of a larger project, which would require the general contractor to act as a specialty contractor in any area where the general contractor has no license. Although the “A” and “B” contractor may still bid on and act as the “prime” contractor on an “A” or “B” project (See, HRS § 444-7 for the definitions of an “A” or “B” project), respectively, the “A” and “B” contractor may only perform work in the areas in which they have the appropriate contractor’s license (An “A” or “B” contractor obtains “C” specialty contractor’s licenses either on its own or automatically under HAR § 16-77-32.). The remaining work must be performed by appropriately licensed entities. It is the sole responsibility of the contractor to review the requirements of this Project and determine the appropriate licenses that are required to complete the Project.

PRE-BID CONFERENCE: The estimated contract value is less than \$500,000 and, thus, no Pre-Bid Conference will be held. If a Pre-Bid Conference is held, all potential interested offerors, subcontractors, and union representatives are invited to attend on the date specified in the Procurement Schedule in Section 1.1 at the DOW Admin. Office. A visit to the site will be conducted following the meeting. The site inspection is not mandatory; however, submission of an offer shall be evidence that the Offeror understands the scope of the project and shall comply with the specifications herein, if awarded the contract and has thoroughly familiarize itself with the existing conditions, rules and regulations, and the extent and nature of work to be performed. No additional compensation, subsequent to bid opening, shall be allowed by reason of any misunderstanding or error regarding site conditions or work to be performed. All prospective Bidders must make their own transportation arrangements to and from the site. Those interested in

attending the pre-bid conference should contact the Procurement Officer. Offerors are advised that anything discussed at the pre-bid conference does not change any part of this solicitation. All changes and/or clarifications to this solicitation shall be done in the form of written addenda.

NOTICE OF INTENTION TO BID: Bidders are not required to submit a Notice of Intent to Bid.

CHIEF PROCUREMENT OFFICER
DEPARTMENT OF WATER
COUNTY OF KAUAI

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1.2 DEFINITIONS.

This section shall incorporate the definitions not listed below and contained in Hawai‘i Revised Statutes (HRS) 103D; the Hawai‘i Administrative Rules (HAR), Title 3, Department of Accounting & General Services, Subtitle 11, Procurement Policy Board, Chapters 120 through 131; and the General Provisions for Construction Contracts of the Department of Water, dated April 25, 2016. Terms as used in this solicitation, unless the context requires otherwise, shall have the following meaning:

“Award” means the notification of the Department’s acceptance of a bid or the presentation of a contract to the selected offeror.

“Bid sample” means a sample to be furnished by a bidder to show the characteristics of the item offered in the bid.

“Board” or “Board of Water Supply” shall mean the “Department of Water, County of Kaua‘i”, as provided for in the County Charter which became effective January 2, 1969.

“Contract Administrator” means the person designated to manage the various facets of the Contract to ensure the Contractor’s total performance is in accordance with the contractual commitments and obligations to the Department are fulfilled.

“Department” or “DOW” means the Department of Water, County of Kaua‘i, contracting on behalf of the Board of Water Supply. Wherever the terms “Engineer” or “Owner” are used in any document which forms a part of the Contract, the terms shall mean the Department of Water, County of Kaua‘i and its authorized agents.

“Offer” means the bid, proposal, or quotation.

“Offeror” means any individual, partnership, firm, corporation, joint venture, or other legal entity submitting, directly or through a duly authorized representative or agent, an offer for the good, service, or construction contemplated.

“Opening” means the date set for opening of bids, receipt of unpriced technical offers in multistep sealed bidding, or receipt of proposals in competitive sealed proposals.

“Procurement officer” means any person with delegated authority to enter into and administer contracts and make written determination with respect thereto. The term includes an authorized representative acting within the limits of authority. The delegated authority is received from the chief procurement officer directly or through the head of a purchasing agency or designee to the procurement officer.

“Project” means work to be performed as set forth in the Contract, including furnishing all services, labor, goods, materials, supplies, equipment and other incidentals reasonably necessary for the successful completion of work contemplated under the Contract.

“Quotation” means a statement of price, terms of sale, and description of goods, services, or construction offered by a prospective seller to a prospective purchaser, usually for purchases pursuant to section 103D-305, HRS.

“Special Provisions” means the terms and conditions pertaining to the specific solicitation in which they are incorporated; including but not limited to terms and conditions describing the preparation of solicitations, evaluation of offers, determination of award, plus those applicable to performance by the Contractor.

Additions or revisions to the General Provisions, which shall be considered a part of the General Provisions, setting forth conditions or requirements applicable to the particular project or contract under consideration shall be included in the Special Provisions. Should any Special Provisions conflict with these General Provisions, said Special Provisions shall govern.

“Specifications” mean any description of the physical or functional characteristics, or of the nature of a good, service, or construction item. The term includes descriptions or any requirement for inspecting, testing, or preparing a good, service, or construction item for delivery.

“Standard commercial product” means a product or material, in the normal course of business, is customarily maintained in stock or readily available by a manufacturer, distributor, or dealer for the marketing of the product.

“Successful bidder” means the individual, partnership, firm, corporation, joint venture, or other legal entity that submitted a bid for the Project and was determined to be a responsible, responsive bidder and selected for award of the contract.

1.3 INSTRUCTIONS TO BIDDERS.

THESE INSTRUCTIONS TO BIDDERS SHALL BE CONSIDERED TO BE INCORPORATED INTO THE SPECIAL PROVISIONS.

- 1.3.1 Submission of Bids: Bidders shall read and examine the Special Provisions, Specifications, General Provisions and all other bid documents attached hereto and by reference made a part hereof. Submission of bids shall be deemed a verification of such reading and examination and shall be deemed acknowledgement and agreement to be bound by the terms and conditions, and specifications of such documents. All Bidders shall complete and submit with its bid, the Offer form found in Appendix C via www.publicpurchase.com.

All bids for the construction of this project shall be and marked “**Job 27-03 KŌLOA WELL F PUMP REPLACEMENT.**”

Bidders shall submit their offer and all related documents as required in this solicitation through Public Purchase at www.publicpurchase.com.

- 1.3.2 Bidding Instructions: In addition to these Instructions to Bidders, Bidders are directed to SECTION 2 - BIDDING / PROPOSAL INSTRUCTIONS of the “GENERAL PROVISIONS FOR CONSTRUCTION CONTRACTS OF THE DEPARTMENT OF WATER”, dated April 25, 2016 (hereafter “GENERAL PROVISIONS”), and the General Provisions in its entirety.
- 1.3.3 Offer Form: The attached form of the OFFER is furnished only for the guidance of bidders and is not to be used for actual bidding. An official copy of the Offer on which the bid shall be made will be furnished to the prospective bidder when plans and specifications are obtained.
- 1.3.4 Omission or Erasures; Conditioned Offers: Any Offer which contains any omission or erasure or alteration not properly initialed or any attempt by a bidder to condition the bid or other irregularity, and bid samples or descriptive literature, unless expressly requested, will not be examined or tested, and will not be deemed to vary any of the provisions of this solicitation and are submitted at the Bidder’s risk and may be rejected. Offerors shall not submit their organization’s terms and conditions, standard contracts, or other similar agreements or forms. General reference to such items or attempts to substitute such items for the Department’s **shall** result in the disqualification of the Offeror’s bid as conditioned.
- 1.3.5 Solicitation Review; Submission of Questions and Requests For Clarification:
- 1.3.5.1 Submission of Questions and Requests for Clarification: Offerors are encouraged to submit written questions pertaining to this solicitation. Questions and requests for clarification must be submitted in writing via e-mail or received by post mail to the Procurement Officer not later

than the date specified in the Procurement Schedule in Section 1.1 in order to generate an official answer. All written questions will receive an official written response from the Department and become an addenda to this solicitation. The only official position of the Department is that which is stated in writing and issued in this solicitation as an addenda thereto. All other means of communication, whether oral or written, shall not be formal or official responses/statements and may not be relied upon. **Any addendum issued must be acknowledged by downloading from Public Purchase, signed, and included with offer.**

1.3.5.2 **Solicitation Review:** Offerors should carefully review this solicitation for defects and/or ambiguities. Comments concerning defects and questionable or objectionable matter must be made in writing either via e-mail or post mailed and should be received by the Procurement Officer not later than the date specified in the Procurement Schedule in Section 1.1. This will allow issuance of any necessary amendments to this solicitation. It will also assist in preventing the opening of offers upon which award may not be made due to a defective solicitation package.

1.3.6 **Standard Questionnaire and Financial Statement:** When the Manager and Chief Engineer requires a prospective bidder to file a “Standard Qualification Questionnaire for Prospective Offerors on Department of Water Contracts,” the prospective bidder shall return a completed Standard Questionnaire, on the form provided by the Department, at least 48 hours prior to opening of bids. If this proves satisfactory, the bidder’s Offer will be received.

1.3.7 **Bid Bond:** A bid bond for the value of 5% of the total bid price shall accompany the bid.

1.3.8 **Performance and Payment Bonds:** If the contract which is awarded exceeds \$25,000 and is for construction, performance and payment bonds shall each be in an amount equal to one hundred per cent of the amount of the contract price.

1.3.9 **Responsibility of Bidders to Study Site:** At the time of opening of bids, the Department shall presume that each Bidder has inspected the project site(s) and has read the Plans, Specifications, and other Contract Documents, including all Addenda and has become thoroughly familiar with them. The failure or omission of any Bidder to receive or examine any form, instrument, or document shall in no way relieve that Bidder from any obligation under the Bid or the Contract.

Each bidder must form an opinion of the character of the work and of the materials to be excavated, from an examination of the project site(s), from studies and inspection of available samples, records and reports and from any other investigations the Bidder may wish to make. Each Bidder must form an

independent opinion of all the conditions affecting the work to be done and the labor and materials to be supplied, in order to make a Bid in sole reliance thereupon. Failure of a Bidder to become completely familiar with the labor and construction conditions under which the work is to be performed will not relieve that Bidder of any obligations to furnish all materials, equipment, and labor necessary to perform the work as set forth in this solicitation and to perform the Contract.

1.3.10 Insurance: Contractor shall procure and maintain, on a primary basis and at its sole expense, at all times during the life of the contract insurance coverages, limits, including endorsements as described Appendix "D" - Insurance, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work by the Contractor or the Contractor's agents, representatives, employees, or subcontractors. The requirements contained therein, as well as the Department's review or acceptance of insurance maintained by the Contractor is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by the Contractor. Unless otherwise approved by the Manager and Chief Engineer, the policy or policies of insurance maintained by the Contractor shall provide the minimum limit(s) and coverage(s) as specified in the attached Appendix "D" - Insurance and be placed with an insurance carrier authorized to do business in this state and rated A-VII by A.M. Best.

1.3.11 Tax Clearance: See: Subsection 3.5 - RESPONSIBILITY OF OFFERORS AND TAX CLEARANCE of the GENERAL PROVISIONS in its entirety. Further, the **Bidder shall be required to submit a tax clearance with the bid Offer**. Failure to comply with this provision will be grounds for disqualifying the Bidder. The successful bidder will also be required to submit a current valid tax clearance prior to final payment for this Project.

1.3.12 Preferences: The following preferences are applicable when preceded by a checked box. Information and legal and procedural requirements pertaining to all preferences can be found within the General Provisions:

☐ **Hawai'i Products Preference (See: Appendix C)**. Pursuant to HRS 103D-1002, Offers should complete the Certificate of Hawai'i Products Preference for application of this preference.

☐ **Reciprocal Preferences**: Pursuant to the provisions of Section 103D-1004, HRS and Subchapter 3, Chapter 124, Subtitle 11, Title 3, HAR, the Manager may impose a reciprocal preference against Bidders from those states which apply preferences.

☐ **Recycled Products Preference**. Pursuant to HRS 103D-1005, Offerors should contact the Procurement Officer for application of this preference.

☒ **Tax Payer Preference (Hawai'i Excise and Use Tax Preference)**. Pursuant to HRS 103D-1008, any "taxpaying bidder" shall qualify for this preference.

☐ **Qualified Community Rehabilitation Programs Preference.** Pursuant to HRS 103D-1009, a five per cent preference shall be given to services to be provided by nonprofit corporations or public agencies operating qualified community rehabilitation programs in conformance with criteria established by the DLIR for all competitive sealed bid and proposal procurements.

1.3.13 Tax Adjustment for Out-Of-State Vendors and Tax Exempt Bidders: Pursuant to the provisions of Section 103-53.5, HRS, where the Bidder is an out-of-state vendor not doing business in the State of Hawai‘i, or is a person exempted from paying the applicable general excise tax, the package bid or purchase price, for the purpose of determining the lowest price bid, shall be increased by the applicable retail rate of general excise tax and the applicable use tax. The lowest responsible bidder who satisfies all of the requirements of these bid documents, taking into consideration the above increases, shall be awarded the contract, but the contract amount of any contract awarded shall be the amount of the bid offered and shall not include the amount of the increase.

1.3.14 Worker’s Compensation Act: The Contractor will be required to comply with the provisions of Chapter 97, Revised Laws of Hawai‘i 1955, known as the “Worker’s Compensation Laws,” and all laws amendatory thereof, relating to the compensation of employees for personal injuries sustained in the course of their employment. The Contractor’s surety or sureties shall be liable for any loss caused the Department by reason of the Contractor’s failure to comply with the provisions of said laws.

The Contractor shall furnish to the Department one copy of certificate of said insurance prior to commencement of work. Refer to the “RESPONSIBILITY OF SUCCESSFUL BIDDER” for additional requirements.

1.3.15 Subcontractor: Under the terms of this Contract, no subcontractor will be recognized. All subcontractors shall deal directly with the general Contractor; however, each and every subcontractor shall manage and take care of its own material and waste.

1.3.16 Listing Joint Contractors or Subcontractors:

Bidder shall complete the “[Joint Contractors or Subcontractors List](#).” It is the sole responsibility of the bidder to review the requirements of this Project and determine the appropriate specialty contractor licenses that are required to complete the Project.

Bidder shall specify the name of each person or firm to be engaged by the Bidder as a joint contractor or subcontractor in the performance of the contract and the nature and scope of the work to be performed by each regardless of the percentage of the value of the work to be performed by the joint contractor or subcontractor. (HRS 103D-302(b))

Failure of the Bidder to provide the correct names and specialty contractor's nature of work to be performed may cause the bid to be rejected.

Bidder agrees the completed listing of joint contractors or subcontractors is required for the Project and that Bidder, together with the listed joint contractors and subcontractors, have all the specialty contractor licenses to complete the work.

Based on the Hawai'i Supreme Court's January 28, 2002 decision in Okada Trucking Co., Ltd. v. Board of Water Supply, et al., 97 Hawai'i 450 (2002), the bidder as a general Contractor ('A' or 'B' license) is prohibited from undertaking any work solely or as part of a larger project, which would require the bidder ('A' or 'B' general Contractor) to act as a specialty ('C' license) Contractor in any area in which the bidder ('A' or 'B' general Contractor) has no specialty Contractor's license. Although the 'A' and 'B' Contractor may still bid on and act as the "Prime Contractor" on an 'A' and 'B' project (See: HRS § 444-7 for the definitions of an 'A' and 'B' project.), respectively, the 'A' and 'B' Contractor may only perform work in the areas in which they have the appropriate Contractor's license. The bidder ('A' or 'B' general Contractor) must have the appropriate 'C' specialty Contractor's licenses either obtained on its own, or obtained automatically under HAR §16-77-32.

General Engineering 'A' Contractors automatically have these 'C' specialty contractor licenses: C-3, C-9, C-10, C-17, C-24, C31a, C32, C-35, C-37a, C-37b, C-38, C43, C49, C-56, C-57a, C-57b, and C61.

General Building 'B' Contractors automatically have these 'C' specialty contractor licenses: C-5, C-6, C-10, C-12, C-24, C-25, C31a, C32a, C42a, and C-42b.

1.3.16.1 Instructions to complete the Joint Contractors or Subcontractors List:

1.3.16.1.1 Describe the nature of work to be performed by the specialty contractor for this Project and provide the complete firm name of the joint contractor or subcontractor in the respective columns. If the bidder is a general contractor and providing the work of the required specialty contractor, fill in the Bidder's (general contractor's) name and nature of work to be performed for this Project.

1.3.16.1.2 List only one joint contractor or subcontractor per required specialty contractor classification.

1.3.16.1.3 For projects with alternate(s), fill out the respective “Joint Contractors or Subcontractors List for the Alternate(s).” Bidder shall describe the nature of work to be performed by the specialty contractor on this Project for the respective alternate. Bidders shall fill in the complete firm name and nature of work to be performed by the respective joint contractor or subcontractor. If the joint contractor or subcontractor was previously listed under base bid, listing under Alternate(s) is not required.

1.3.17 Wages and Labor Requirements: Pursuant to HRS Section 103-55, each bidder submitting an offer and list of subcontractors certifies that: **WAGES**: The service to be rendered shall be performed by employees paid not less than wages paid to public officers and employees for similar work; and **COMPLIANCE WITH LABOR LAWS**: All applicable laws of the Federal and State governments relating to workmen’s compensation, unemployment compensation, payment of wages, and safety will be fully complied with. The successful Bidder shall complete the Wage Certification in Appendix E.

1.3.17.1 In accordance with HRS Section 104-2 et seq., the Hawai‘i Director of Labor and Industrial Relations determines the prevailing wages applicable to the project. The wage rates are the minimum rates to be paid and may be revised. Contractors shall pay the applicable rates, as revised, at no cost to the Department. This is not a representation that labor can be obtained at these rates. It is the responsibility of bidders to inform themselves of local labor conditions and prospective changes or adjustments of wage rates. No increase in the contract price shall be allowed or authorized on account of the payment of wage rates in excess of those listed herein. Wage rate schedules are available at the office of the Department of Labor and Industrial Relations, State of Hawai‘i.

Current Wage Rate Bulletin: **511**

1.3.18 Asbestos Cement Pipe: For all construction contract bids involving asbestos cement pipe, the Contractor shall remove, handle, and dispose of asbestos cement pipe in conformance with all applicable OSHA, State, and Federal regulations. The asbestos cement pipes shall only be disposed of at an approved disposal site.

1.3.19 Chlorination Subcontractor: All construction contract bids involving any chlorination work shall have a name listed for the C-37d Water Chlorination Subcontractor. Any bid not listing this subcontractor shall be rejected and disqualified.

1.3.20 Substitute Materials: Bidders contemplating submission of bids based on substitute materials must obtain prior written permission from the Department. Lists of substitute materials together with qualifying data shall be submitted on the Department’s Request for Substitution form by the date set in the Procurement Schedule in Section 1.1, as evidenced by the time stamp of the Department, to the Procurement Officer for approval (the Request

for Substitution form may be obtained from this individual). It is not the intent of the Department to exclude or limit the products. Any substitute material determined by the Department upon evaluation to be an acceptable equal, will be listed in an addendum to this solicitation, issued prior to the bid opening date. The Department is the sole judge as to the comparable quality and suitability of any substitute material and its decision shall be final. If a Bidder offers a product without the Department's pre-approval, the substitute material shall not be considered for award.

- 1.3.21 Independent Price Determination: By submitting a bid, the bidder certifies that the price submitted was independently arrived at without collusion.
- 1.3.22 Protests: Any protest shall be submitted in writing within five (5) working days after the posting of the notice of award; provided that a protest based upon the contents of the solicitation shall be submitted in writing prior to the date set for the receipt of offers. Any and all protests pursuant to Hawai'i Procurement Code, Chapter 103D-701 HRS and Section 3-126-3 HAR shall be submitted in writing to the Procurement Officer for this solicitation.
- 1.3.23 Incorporation By Reference: Bidders hereby agree that all documents referred to in the Table of Contents are hereby incorporated by reference into this solicitation.
- 1.3.24 Severability: If any covenant, condition, or provision of this solicitation is held to be invalid by any court of competent jurisdiction, such holding shall not affect the validity of any other covenant, condition, or provision contained herein or incorporated by reference.
- 1.3.25 Remedies; Attorneys Fees, and Costs: All remedies provided in this solicitation shall be deemed cumulative and additional, and not in lieu of or exclusive of each other or of any other remedy available at law or in equity arising hereunder. Should any legal proceedings at law or in equity arise under or in connection with this solicitation, the Contractor shall be responsible for all attorneys' fees and costs (including reasonable fees and charges for the services of paralegals or other personnel who operate for and under the supervision of such attorneys and whose time is usually charged to clients) and any other expenses incurred in connection with such proceedings.
- 1.3.26 Department's Right to Audit: Books and Records: The Contractor shall, at all times during the term hereof, maintain complete and accurate books and records of its operations, including employee time records, in a form consistent with good accounting practice, including such books and records as would normally be examined by an independent certified public accountant in performing an audit or examination of the Contractor's receipts and expenses in accordance with generally accepted auditing standards. The Department has the right to designate an independent auditor to review books and records that specifically relate to this project. Subcontractors shall be bound by the same requirements. See: SECTION 6.9 - CONTROL OF THE CONTRACT of the GENERAL PROVISIONS in its entirety.

- 1.3.27 Confidential Material: All bids are subject to public inspection as set forth in 3-122-30, HAR. Bidders shall request in writing nondisclosure of designated trade secrets or other proprietary data to be confidential. Such data shall accompany the bid and shall be readily separable from the bid in order to facilitate eventual public inspection of the non-confidential portion of the bid. To facilitate the release of the information requested, the Department is prepared to sign a Non-Disclosure Agreement if necessary, however, the Department cannot guarantee that designated data will be kept confidential. The offers are subject to disclosure rules set forth in Chapter 92F, HRS and Non-Disclosure Agreements are enforceable only to the extent that they do not conflict with the provisions of Chapter 92F, HRS. The Bidder bears the burden of establishing that the designated data is exempted from the disclosure requirements set forth in Chapter 92F.
- 1.3.28 Cancellation of the Solicitation and Offer Rejection: The Department reserves the right to cancel this solicitation and to reject any and all offers in whole or in part, and waive any defects, when it is determined to be in the best interest of the Department, pursuant to HAR 3-122-96 and 3-122-97.

The Department shall not be liable for any costs, expense, loss of profit, or damages whatsoever, incurred by the Offeror in the event this solicitation is cancelled or an offer is rejected.

1.4 GENERAL PROVISIONS, SPECIFICATIONS, AND STANDARD DETAILS.

The Special Provisions, plans, General Provisions, Water Standards, County of Kaua‘i Department of Public Works (“DPW”) Standard Specifications and Details, as amended, contract documents, and all supplemental documents are essential parts of the contract, and a requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for the complete work. In case of conflict or discrepancy within any part of the contract, the stricter requirements, including Hawai‘i State Statutory requirements, shall govern. Unless it is apparent that a different order of precedence is intended, the special provisions shall govern over plans, general provisions, and Water Standards; plans shall govern over general provisions; general provisions shall govern over Water Standards; Water Standards shall govern over DPW Standard Specifications; figured dimensions and drawings take precedence over measurements by scale, and detail drawings; instructions to proposers shall be incorporated and made a part of the special provisions.

It is the responsibility of the prospective offerors, offerors, and Contractors to review the General Provisions, Water Standards, Specifications, and Standard Details and a submission of an offer to this solicitation shall be deemed an acknowledgement of the incorporation of these into this solicitation and the resulting contract, if any.

- 1.4.1 General Provisions for Construction Contracts: The General Provisions for Construction Contracts of the Department of Water, dated April 25, 2016 (“General Provisions”) are included in this solicitation. A copy may be found in Appendix “B.”

- 1.4.2 Water System Standards. The “Water System Standards”, 2002, as amended, as adopted by the Department of Water, County of Kaua‘i; Board of Water Supply, City and County of Honolulu; Department of Water Supply, County of Maui; Department of Water Supply, County of Hawai‘i (“Water Standards”) is by reference incorporated herein and made a part of these specifications. The Water Standards specifications are not bound in these contract documents, but shall by reference be incorporated herein and made a part hereof.
- 1.4.3 Department of Public Works, County of Kaua‘i Standard Specifications: Whenever reference is made to the DPW Standard Specifications, the specifications referred to is the “HAWAI‘I STANDARD SPECIFICATIONS FOR ROAD, BRIDGE, AND PUBLIC WORKS CONSTRUCTION” of the State of Hawai‘i, 2005, as amended. These specifications are not bound in the Contract Documents, but shall by reference be incorporated herein and made a part hereof.
- 1.4.4 Department of Public Works, County of Kaua‘i, Standard Details: Whenever reference is made within these Special Provisions or the contract plans to the DPW Standard Details, the Details referred to is the “STANDARD DETAILS FOR PUBLIC WORKS CONSTRUCTION”, September 1984 and all subsequent amendments. These specifications are not bound in the Contract Documents, but shall by reference be incorporated herein and made a part hereof.

1.5 PROCUREMENT OFFICER AND CONTRACT ADMINISTRATOR.

The Procurement Officer is responsible for administering/facilitating all requirements of the solicitation process and is the **sole point of contact for Offerors** from the date of release of the solicitation until the selection of the successful Bidder.

The Contract Administrator shall be responsible for the contract administration once the contract is awarded and shall be the point of contact throughout the term of the contract.

☒ If checked, the Procurement Officer and the Contract Administrator shall be the same individual.

The Procurement Officer and Contract Administrator are:

Procurement Officer:

Ryan Smith
Chief of Water Operations
Department of Water, County of Kaua‘i
4398 Pua Loke Street
Līhu‘e, HI 96766
Phone Number: 808-245-5436
enter text.
Email: rsmith@kauaiwater.org

Contract Administrator:

Click here to enter text.
Click here to enter text.
Department of Water, County of Kaua‘i
4398 Pua Loke Street
Līhu‘e, HI 96766
Phone Number: 808-245-Click here to
enter text.
Email: Click here to enter text.

2 SCOPE OF WORK

2.1 SCOPE OF WORK.

This Contract consists of the following Scope of Work and includes all other necessary work, all as indicated in the contract drawings and specifications. The general location of the work is as shown on the contract plans and as described herein.

Kōloa Well F pump/motor assembly is failing. The work entails removal of the existing pump/motor assembly and installation of a new 1200 gpm @ 245 ft TDH pump and appurtenances. Pump specs, performance curve are to be submitted with bid submittal. The following appurtenances shall be re-used or refurbished if deemed suitable: 100 HP vertical lineshaft pump motor; and the 10" x 12" discharge head. Work will also consist of installing and verifying operation of the new vertical lineshaft pump assembly and associated appurtenances. A well completion report for the new equipment shall be submitted.

DESCRIPTION OF EXISTING EQUIPMENT

- A. Name of existing station: Koloa Well F (State Well No. 2-5425-015)
- B. Pump rated capacity and head: 1200 GPM at 245 feet TDH.
- C. Pump Column Assembly Components:
 - 1. Column: 115' of 10" diameter, Schedule 40 pipe (+10" length of suction pipe)
 - 2. Sounding Tube: 115' of 1-1/4" PVC
 - 3. Brass air line: None, 115' of 1-1/4" PVC w/ level probe
 - 4. Couplings: Cast Iron Combo Couplings
 - 5. Bearings: Neoprene (Lineshaft bearings)
 - 6. Line Shafts w/ couplings: 115' of 1-1/2" dia. 416 SS
- D. Pump:
 - 1. GPM: 1200
 - 2. TDH: 245'
 - 3. Make: Layne
 - 4. Model: 13CL
 - 5. Serial No.: Unkown
 - 6. No. of Stages: 4
 - 7. Diameter: 13"
 - 8. Impeller: Bronze
- E. Motor (send for refurb/rewind if necessary)
 - 1. Make: US Motor
 - 2. Model: Vertical Hollow Shaft
 - 3. NEMA Nom Efficiency: 94.5

4. Horsepower: 100
5. Voltage / Amps: 460 / 114
6. RPM: 1780
7. Serial No.: U 08 20122039-001 R 00 01

F. Description of Well:

1. Elevation at well head: 130.73' msl
2. Solid well casing: 120' of 16" nominal diameter
3. Perf well casing: 50' of 16" nominal diameter
4. Open Hole: 200' of 12" nominal diameter
5. Static Water Level: 27.59' MSL
6. Bottom of Well: (-)245.55' MSL

1.0 The Contractor shall mobilize a pump installation rig and all necessary equipment and tools to complete this project as soon as possible after award of the bid and issuance of Notice To Proceed.

2.0 The Department will disconnect the motor cables. The Contractor shall remove the existing pump/motor assembly and appurtenances. Contractor shall determine the root cause of failure and submit a written report with photos and findings to the Department. The Contractor shall store all removed appurtenances onsite and reuse if deemed suitable. The Contractor shall provide a new 1200 gpm pump at 245 ft TDH with a reused/refurbished 100 horsepower, 3 phase, 460 volt, vertical lineshaft electric motor.

3.0 Contractor shall bail the well to ensure that it is free of silt, foreign objects and rubbish. Inspect to determine the condition of the well casing, including perforations, by using a down-hole camera. Remove any accumulated loose rock, sand, and silt from well. Clean perforations and entire column by using Heavy-Duty brush with bristles that are made from steel cable or similar. The brush shall be large enough and long enough to agitate and scrub the inner walls of the well casing simultaneously. After cleaning, repeat inspection by using a down-hole camera. Measure and record the static well level. Determine the approximate bottom elevation of the solid and perforated casing. Make recording of video inspection in DVD or thumb drive format and submit to Engineer or Project Manager for approval. Contractor shall clean columns by using brush or other means to knock off loose buildup of sedimentation.

4.0 Contractor shall install new vertical lineshaft pumping unit complete including the continuous airline/bubbler tube. Disinfect pump, including columns, each section at a time before installation. Airline shall be set to the minimum submergence level as specified by the pump manufacturer.

5.0 The Department shall reconnect the motor cables. The Department shall chlorinate and flush the well, pump and piping as needed for disinfection. Testing for coliform bacteria will be performed by the Department's Water Quality Laboratory.

6.0 The Contractor shall perform an operational test of the new pump assembly. The efficiency test shall be made in accordance with ANSI B58.1 (AWWA E101 Appendix A "Field Testing of Vertical Turbine Pumps"). No less than 7 points test points, including shut-off head, shall be recorded to verify the pump and motor performance.

7.0 After successful operation of the new pump assembly, the Contractor shall clean the site to its pre-project condition. All existing and/or removed equipment not utilized in this project shall be transported to the Department of Water's baseyard in Lihue or the solid waste station in Kekaha as directed by Operations Division personnel. Contractor shall remove all equipment from the site.

8.0 Contractor shall submit a Well Completion Report to the Department and the Commission on Water Resource Management upon satisfactory completion of the above work and prior to final payment.

9.0 The Contractor shall supply a written one-year warranty on workmanship and materials supplied by the Contractor and shall be in effect upon satisfactory completion of the above work.

2.2 TIME OF COMPLETION.

2.2.1 It is understood and agreed that the work called for under this Project must and shall be completed within **TWO HUNDRED SEVENTY (270) CALENDAR DAYS** after written notice has been given to the Contractor to commence work. No extension of time will be granted for shipping and manufacturer's delays. The Contractor shall be subject to liquidated damages for delay or nonperformance as stated in this solicitation.

2.2.2 Work on the basic contract agreement is to be completed within the stipulated completion time from the date to the "Notice to Proceed." All work shall be done in co-operation with and coordinated with any other Contractors in a manner to allow completion of the entire construction within the scheduled time.

Per Approved Plans Water Construction Note: all materials, shop drawings, chlorination plan, hazardous material and health related submittals, etc. shall be approved by the Department before a preconstruction meeting can be scheduled. In order for the contractor to meet this requirement, as well as any other requirements related to permitting for the project, including but not limited to building, grading, road, noise, demolition, NPDES for staging areas, NPDES duly authorized person designation, etc., the Department has included 90 calendar days for the contractor to complete the process within the total time of completion calendar day amount. Notice to proceed will be given before the contractor begins the project submittal approval process and it is expected that the contractor will complete the submittal and permit process within the 90 calendar day timeframe. No additional days will be granted if the contractor does not complete the process to attain a preconstruction meeting within 90 calendar days.

2.3 PERMITS.

State of Hawai'i, Commission on Water Resource Management, Pump Installation Permit

2.4 CONTRACTOR'S RESPONSIBILITY FOR EXISTING UTILITIES AND STRUCTURES.

The existence and location of underground utilities and structures as shown on the plans are from the best information available but are not guaranteed and other obstacles may be encountered in the course of the work. Prior to the start of excavation, the Contractor shall contact all utility companies and have them locate their respective lines affected. The Contractor shall be held responsible for any damage to and for the maintenance and protection of existing utilities and structures. See: SECTION 6 - PERFORMANCE OF CONTRACT of the GENERAL PROVISIONS in its entirety.

2.5 POWER AND WATER SUPPLIES.

The Contractor shall make all the necessary arrangements and installation work that may be required for power and water supplies for the work under this Contract. Cost for said power and water supplies shall be included in appropriate unit prices bid and no direct payment will be made therefore.

2.6 CONTRACTORS LICENSE REQUIRED.

The Department shall reject all bids received from contractors who are not licensed by the State Contractors License Board in accordance with Chapter 444, Hawai'i Revised Statutes. It is the sole responsibility of the Bidder to review the requirements of this Project and determine the appropriate licenses that are required to complete the Project.

2.7 HOURS.

No work shall be done on Saturdays, Sundays, legal State Holidays and/or in excess of eight (8) hours each day without the written consent of the Contract Administrator. Should permission be granted to work at such times, the Contractor shall pay for all inspectional and administrative costs thereof. No work shall be done at night unless authorized by the Contract Administrator. No work shall be done at night during seabird fallout season (September 15 – December 15, annually). See: SECTION 6.9 and 6.12 of the GENERAL PROVISIONS.

2.8 QUANTITIES.

All bids will be compared on the basis of quantities of work to be done, as shown in the bid; the quantities shown in the Unit Price items are estimated, being given as a basis for comparison of bids. The Department reserves the right to increase or decrease the quantities or delete items entirely as may be required during the progress of the work. See:

SECTION 7.2 and 7.3 of the GENERAL PROVISIONS.

2.9 MATERIALS FURNISHED FOR THE PROJECT.

All materials necessary for the completion of the project shall be furnished by the Contractor, unless specifically stated otherwise and full compensation thereof shall be included in the various items in the bid. All materials for this Project shall be ordered after the notice to proceed is issued and the shop drawings, if applicable, have been approved by the Department.

2.10 WORK TO BE DONE WITHOUT DIRECT PAYMENT.

Whenever it is specified in the contract that the Contractor is to do work or furnish materials of any kind for which no price is fixed in the contract, it shall be understood that such work or furnishing such materials was included in a unit price for the appropriate item, unless it is expressly specified that such work or material is to be paid for as extra work.

2.11 INTENT OF THE SPECIFICATIONS.

It is not the intent of the Department to limit Proposers to these specifications; however, the specifications designated as “requirements” contained herein are the minimum acceptable.

2.12 IMPLEMENTATION.

The Contractor will be required to:

- 2.12.1 Provide required permits for the construction of this Project, trained construction crew and project management necessary to ensure a complete constructed and fully functional water facilities as specified in this solicitation.
- 2.12.2 Provide all documentation, including all warranties and certification documents, on the construction materials being used.

2.13 GOVERNING LAW; APPLICATION OF LAW.

This solicitation and the Contract awarded based on such solicitation shall be governed by the laws of the State of Hawai‘i. The Contractor shall comply with all federal, State and local laws, regulations and ordinances, including occupational safety and health standards applicable to the performance of the services specified.

3 METHOD OF AWARD

3.1 METHOD OF AWARD.

- 3.1.1 Award, if made, shall be to the responsive, responsible Offeror submitting the lowest Total Sum Bid price.
- 3.1.2 Only those offers that meet all of the solicitation specifications, General Provisions, Special Provisions, and any other requirement contained herein will be considered for award. Any offer that proposes terms, conditions, or requirements that are contrary to those specified herein or does not meet the qualification requirements of this solicitation, as solely determined by the Department and as provided herein, may be considered nonresponsive and will be rejected as provided herein.

3.2 HAWAI'I REVISED STATUTES.

The Contractor's attention is called to the following chapters within the HRS which affect this Contract and the performance thereof:

Chapter 103, relating to expenditure of public money;
Chapter 104, relating to wages and hours of employees on public works;
Chapter 376, relating to industrial safety;
Chapter 386, relating to workmen's compensation;
Chapter 321, relating to the Health Department;
Section 507-17, relating to recovery on bond for material and labor used on public works; and
Chapter 378, relating to fair employment practices

3.3 RESPONSIBILITY OF SUCCESSFUL BIDDER.

- 3.3.1 The successful Bidder is advised that it shall, immediately prior to award of the contract, furnish proof of compliance with the requirements of HAR §3-122-112, to wit: Chapter 237, tax clearance; Chapter 383, unemployment insurance; Chapter 386, workers' compensation; Chapter 392, temporary disability insurance; Chapter 393, prepaid health care; and one of the following: a) Be registered and incorporated or organized under the laws of the State (hereinafter referred to as a "Hawai'i business"); or b) Be registered to do business in the State (hereinafter referred to as a "compliant non-Hawai'i business."
- 3.3.2 To comply with these requirements, the successful Bidder shall produce the following documents to the Department to demonstrate compliance with this section.

3.3.2.1 HRS Chapter 237 Tax Clearance Requirement for Award and Final Payment. Instructions are as follows:

Pursuant to HRS §103D-328, successful Bidder shall be required to submit

a tax clearance certificate issued by the Hawai‘i State Department of Taxation (“DOTAX”) and the U.S. Internal Revenue Service (“IRS”). The certificate is valid for six (6) months from the most recent approval stamp date on the certificate and must be valid on the date it is received by the Department of Water.

The tax clearance certificate shall be obtained on the State of Hawai‘i, DOT TAX CLEARANCE APPLICATION Form A-6 (Rev. 2003) which is available at the DOTAX and IRS offices in the State of Hawai‘i or the DOTAX website and by mail or fax:

DOTAX Website (forms & Information):

<http://www.state.hi.us/tax/alphalist.html#a>

DOTAX Forms by Fax/Mail: (808) 587-7572 / 1-800-222-7572

Completed tax clearance applications may be mailed, faxed or submitted in person to the Department of Taxation, Taxpayer Services Branch, to the address listed on the application.

DOTAX (fax): (808) 587-1488

IRS (fax): (808) 539-1573

The application for the clearance is the responsibility of the Bidder and must be submitted directly to the DOTAX or IRS and not to the Department of Water.

- 3.3.3 HRS Chapters 383 (Unemployment Insurance), 386 (Workers’ Compensation), 392 (Temporary Disability Insurance), and 393 (Prepaid Health Care) Requirements for Award. Instructions are as follows:

Pursuant to HRS §103D-310, the successful Bidder shall be required to submit an approved certificate of compliance issued by the Hawai‘i State Department of Labor and Industrial Relations (“DLIR”). The certificate is valid for six (6) months from the date of issue and must be valid on the date it is received by the Department.

The certificate of compliance shall be obtained on the State of Hawai‘i, DLIR APPLICATION FOR CERTIFICATE OF COMPLIANCE WITH SECTION 3-122-112, HAR, Form LIR#27 which is available at www.dlir.state.hi.us/LIR#27, or at the neighbor island DLIR District Offices. The DLIR will return the form to the Bidder who in turn shall submit it to the Department.

The application for the certificate is the responsibility of the Bidder and must be submitted directly to the DLIR and not to the Department of Water.

3.4 REQUIREMENT FOR AWARD.

To be eligible for award, the Bidder must comply as follows:

- 3.4.1 Hawai'i Business. A business entity referred to as a "Hawai'i business" is registered and incorporated or organized under the laws of the State of Hawai'i. As evidence of compliance, Bidder shall submit a CERTIFICATE OF GOOD STANDING issued by the State of Hawai'i Department of Commerce and Consumer Affairs Business Registration Division ("BREG"). A Hawai'i business that is a sole proprietorship, however, is not required to register with the BREG and therefore not required to submit the certificate. A Bidder's status as sole proprietor or other business entity and its business street address indicated on the OFFER form will be used to confirm that the Bidder is a Hawai'i business.
- 3.4.2 Compliant Non-Hawai'i Business. A business entity referred to as a "compliant non-Hawai'i business" is not incorporated or organized under the laws of the State of Hawai'i but is registered to do business in the State of Hawai'i. As evidence of compliance, Bidder shall submit a CERTIFICATE OF GOOD STANDING.

To obtain a CERTIFICATE OF GOOD STANDING go online to www.BusinessRegistrations.com and follow the prompt instructions. To register or to obtain a "Certificate of Good Standing" by phone, call (808) 586-2727 (M-F 7:45 to 4:30 HST). The "Certificate of Good Standing" is valid for six months from date of issue and must be valid on the date it is received by the Department.

- 3.4.3 Registration Costs. Bidders are advised that there are costs associated with registering and obtaining a "Certificate of Good Standing" from the DCCA.

3.5 TIMELY SUBMISSION OF ALL CERTIFICATES.

- 3.5.1 The certificates described in this section should be applied for and submitted to the Department as soon as possible after the Department notifies the successful Bidder that the Department intends to issue an award to the successful Bidder. If valid certificates are not submitted within **ten (10) calendar days** after the Department so notifies the successful bidder, the successful Bidder's offer may be disqualified and any prospective award (or actual award if mistakenly issued), even though the successful bidder's bid is otherwise responsive and responsible, may be canceled without any liability whatsoever to the Department. The Department, and not the successful bidder, shall determine whether all necessary certificates have been timely submitted.
- 3.5.2 If the Department cancels any prospective or actual award for failure to submit all required certificates, the Department reserves the right to make an award to the next lowest responsive and responsible Bidder who is able to submit all the required certificates.

3.6 FINAL PAYMENT REQUIREMENTS.

Contractor is also required to submit a tax clearance certificate for final payment on the contract. A tax clearance certificate, not over two months old, with an original green certified copy stamp, must accompany the invoice for final payment on the contract. In addition to a tax clearance certificate, an original “Certification of Compliance for Final Payment” (SPO Form-22), will be required for final payment. This form is attached hereto as Appendix F.

4 AWARD OF CONTRACT AND NOTICE TO PROCEED

4.1 AWARD.

The successful Bidder shall comply with SECTION 3 - AWARD AND EXECUTION OF CONTRACT of the GENERAL PROVISIONS in its entirety.

4.2 NOTICE OF AWARD.

The Procurement Officer will inform the successful Bidder of contract award selection within 48 hours of confirmation. Additionally, an official contract award notification letter will be executed by the Department and provided at the earliest date.

4.3 NOTICE TO PROCEED.

Upon contract execution, a "Notice to Proceed" letter will be provided to the Contractor specifying the "Commencement" (start work) date of the Contract. No work is to be undertaken by the Contractor prior to the commencement date specified in the Notice to Proceed letter. The Department is not liable for any work, contract, costs, expenses, loss of profits, or any damages whatsoever incurred by the Contractor prior to the official Notice to Proceed "Commencement" date.

APPENDIX A: Sample Contract.

APPENDIX B: General Provisions for Construction Contracts for the Department of Water, dated April 25, 2016 (bound separately).

APPENDIX C: Offer.

Contractor_____

OFFER

For

**DEPARTMENT OF WATER, COUNTY OF KAUA‘I,
LĪHU‘E, KAUA‘I, HAWAI‘I**

_____ 20 _____

Chief Procurement Officer
Department of Water
County of Kaua‘i
4398 Pua Loke Street
Līhu‘e, Hawai‘i 96766

Dear Sir:

Pursuant to and in compliance with your Invitation For Bids and other Contract Documents relating thereto, the undersigned Offeror, having familiarized itself with the terms of the contract, the local conditions affecting the performance of the contract and the cost of the work at the place where the work is done, the plans and specifications, “General Provisions for Construction Contracts of the Department of Water”, “Water System Standards, 2002”, Invitation For Bids, and other Contract Documents, hereby proposes and agrees to perform, within the time stipulated in the said documents, including all its component parts and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable equipment, and all utility and transportation services necessary to perform the contract, in a workmanlike manner, in place complete all of the work covered by the contract in connection with these specifications and accompanying construction plans titled:

JOB NO. 27-03 KŌLOA WELL F PUMP REPLACEMENT, KAUA‘I, HAWAI‘I

on file in the office of the Department of Water for,

TOTAL SUM OFFER_____DOLLARS
(words)

(\$_____) said total sums being itemized on the following pages:

OFFER SCHEDULE

JOB NO. 27-03 KŌLOA WELL F PUMP REPLACEMENT, KAUA‘I, HAWAI‘I

Item No.	Estimated Quantity	Description	Unit Cost	Total Cost
1.	(1) LS	Mobilization.	\$	\$
2.	(1) LS	Remove existing pump, motor, columns, line shafts and appurtenances. Inspect and analyze the existing pump assembly and provide a recommendation of additional parts to replace and/or refurbish.	\$	\$
3.	(1) LS	Measure well water level and sound the bottom of the well. Brush the well casing and suction bail the well. The well shall be suction bailed for three (3) consecutive days. Re-measure the well water level and sound the bottom of the well. Video tape the entire depth of the well. Provide copy of video on CD.	\$	\$
4.	(1) LS	Send motor out for refurbishment and/or rewind, if necessary.	\$	\$
5.	(1) LS	Provide new pump assembly to match existing specifications.	\$	\$
6.	(3) EA	Provide new 5 ft length of 10" diameter Schedule 40 column pipe with combination couplings.	\$	\$
7.	(10) EA	Provide new 10 ft length of 10" diameter Schedule 40 column pipe with combination couplings.	\$	\$
8.	(1) EA	Provide new discharge head to match existing specifications, discharge head has a 10" inlet and 10" outlet, stuffing box with graphitic yarn packing; 1-1/2" NPT tap for prelube, 3/4" NPT tap for airline, 1-1/4" NPT tap for air vent, NPT tap for 1-1/4" Sch 80 PVC chase tube for well level measurement.	\$	\$

Item No.	Estimated Quantity	Description	Unit Cost	Total Cost
9.	(115) FT	Provide new 1-1/4" Schedule 80 PVC for sounding tube.	\$	\$
10.	(1) EA	Provide new 1-1/2" 416 stainless steel headshaft to match existing length.	\$	\$
11.	(3) EA	Provide new 5 ft length of 1-1/2" 416 stainless steel line shaft.	\$	\$
12.	(13) EA	Provide new 10 ft length of 1-1/2" 416 stainless steel line shaft.	\$	\$
13.	(13) EA	Provide new stainless steel shaft sleeves.	\$	\$
14.	(13) EA	Provide new stainless steel shaft couplings.	\$	\$
15.	(13) EA	Provide new Glide-400 bearings, or approved equal.	\$	\$
16.	(130) FT	Provide new 3/8" black plastic airline tubing to replace existing level probe.	\$	\$
17.	(1) LS	Assemble and install the pump/motor assembly. Install the new pump/motor assembly and disinfect pump and columns during install. DOW will perform chlorination, flushing, and sampling of well.	\$	\$
18.	(1) LS	Perform an operational test of the new pump assembly and perform any needed adjustments to ensure correct operation of the new pump assembly.	\$	\$
19.	(1) LS	Submit a Well Completion Report to the Department of Commission on Water Resource Management.	\$	\$
20.	(1) LS	Demobilization	\$	\$
TOTAL SUM BID (Line Items 1-20)				\$

SCHEDULE C
MANDATORY LICENSING REQUIREMENT

“A” general engineering contractors and “B” general building contractors are reminded that due to the Hawai‘i Supreme Court’s January 28, 2002 decision in Okada Trucking Co., Ltd. V. Board of Water Supply, et al., 97 Haw. 450 (2002), they are prohibited from undertaking any work, solely or as part of a larger project, that would require the general contractor to act as a specialty contractor in any area in which the general contractor has no license. Although the “A” and “B” contractor may still submit an offer on and act as the “prime” contractor on an “A” and “B” project (*See, HRS § 444-7 for the definitions of an “A” and “B” project.*), respectively, the “A” and “B” contractor may only perform work in the areas in which they have the appropriate “C” specialty contractor’s license (*An “A” or “B” contractor obtains “C” specialty contractor’s licenses either on its own, or automatically under HAR § 16-77-32.*). The remaining work must be subcontracted out to appropriately licensed “C” specialty contractors. It is the sole responsibility of the contractor to review the requirements of this project and determine the appropriate licenses that are required to complete the project.

LISTING OF SUBCONTRACTORS

Sec. 103D-302, H.R.S., provides that each offer for Public Works Construction Contracts shall include the name of each person or firm to be engaged by the Offeror as a joint contractor or subcontractor in the performance of the Public Works Construction Contract. The Offer shall also indicate the nature and scope of the work to be performed by such joint contractors or subcontractors. All offers which do not comply with this requirement shall be rejected pursuant to Sec. 103D-302(b) H.R.S.

To comply with the above provisions, the offeror shall complete the schedule of the nature and scope of work by listing, where applicable, the names of the joint contractors and subcontractors to be used after the description of the nature and scope of the work.

ALL JOINT CONTRACTORS OR SUBCONTRACTORS TO BE ENGAGED ON THIS PROJECT

The Offeror certifies that the following is a complete listing of all joint contractors and/or subcontractors who will be engaged by the Offeror on this Project to perform the nature and scope of work indicated **regardless of the percentage of the value of the work to be performed by the joint contractor or subcontractor**, pursuant to Section 103D-302, Hawai‘i Revised Statutes, and understands that failure to comply with this requirement shall be just cause for rejection of the Offer.

The Offeror further understands that only those joint contractors or subcontractors listed shall be allowed to perform work on this Project. If no joint contractor or subcontractor for any subdivision of work is listed, it shall be construed that the work shall be performed by the Offeror with Offeror’s employees.

All Offerors must be sure that they possess, and that the joint contractors or subcontractors listed in the Offer possess, all the necessary specialty licenses needed to perform the work for this Project. The Offeror shall be solely responsible for assuring that all specialty licenses required to perform the work is covered in the Offer.

The Offeror shall include the license number of the joint contractors or subcontractors listed below. Failure to provide the correct names and license numbers as registered with the Contractors Licensing Board may cause rejection of the offer submitted.

It is the sole responsibility of the contractor to review the requirements of this Project and determine the appropriate licenses that are required to complete the Project.

LISTING OF ALL JOINT CONTRACTORS OR SUBCONTRACTORS

	Contractor Classification	Name of Joint Contractor or Subcontractor	License Number
C-1	Acoustical and Insulation Contractor		
C-2	Mechanical Insulation Contractor		
C-3	Asphalt Paving and Surfacing Contractor		
C-3a	Asphalt Concrete Patching, Sealing, and Striping Contractor		
C-3b	Play Court Surfacing Contractor		
C-4	Boiler, Hot-Water Heating and Steam Fitting Contractor		
C-5	Cabinet, Millwork, and Carpentry Remodeling and Repairs Contractor		
C-5a	Garage Door and Window Shutters Contractor		
C-5b	Siding Application Contractor		
C-6	Carpentry Framing Contractor		
C-7	Carpet Laying Contractor		
C-9	Cesspool Contractor		
C-10	Scaffolding Contractor		
C-12	Drywall Contractor		
C-13	Electrical Contractor		
C-14	Sign Contractor		
C-15	Electronic Systems Contractor		
C-15a	Fire and Burglar Alarm Contractor		
C-15b	Telecommunications Contractor		
C-16	Elevator Contractor		
C-16a	Conveyor Systems Contractor		
C-17	Excavating, Grading, and Trenching Contractor		
C-19	Asbestos Contractor		
C-20	Fire Protection Contractor		
C-20a	Fire Repressant Systems Contractor		

	Contractor Classification	Name of Joint Contractor or Subcontractor	License Number
C-21	Flooring Contractor		
C-22	Glazing and Tinting Contractor		
C-22a	Glass Tinting Contractor		
C-23	Gunite Contractor		
C-24	Building Moving and Wrecking Contractor		
C-25	Institutional and Commercial Equipment Contractor		
C-27	Landscaping Contractor		
C-27a	Hydro Mulching Contractor		
C-27b	Tree Trimming and Removal Contractor		
C-31	Masonry Contractor		
C-31a	Cement Concrete Contractor		
C-31b	Stone Masonry Contractor		
C-31c	Refractory Contractor		
C-31d	Tuckpointing and Caulking Contractor		
C-31e	Concrete Cutting, Drilling, Sawing, Coring, and Pressure Grouting Contractor		
C-32	Ornamental, Guardrail, and Fencing Contractor		
C-32a	Wood and Vinyl Fencing Contractor		
C-33	Painting and Decorating Contractor		
C-33a	Wall Coverings Contractor		
C-33b	Taping Contractor		
C-33c	Surface Treatment Contractor		
C-34	Soil Stabilization Contractor		
C-35	Pile Driving, Pile and Caisson Drilling, and Foundation Contractor		
C-36	Plastering Contractor		
C-36a	Lathing Contractor		

	Contractor Classification	Name of Joint Contractor or Subcontractor	License Number
C-37	Plumbing Contractor		
C-37a	Sewer and Drain Line Contractor		
C-37b	Irrigation and Lawn Sprinkler Systems Contractor		
C-37c	Vacuum and Air Systems Contractor		
C-37d	Water Chlorination and Sanitation Contractor		
C-37e	Treatment and Pumping Facilities Contractor		
C-37f	Fuel Dispensing Contractor		
C-38	Post Tensioning Contractor		
C-40	Refrigeration Contractor		
C-40a	Prefabricated Refrigerator Panels Contractor		
C-41	Reinforcing Steel Contractor		
C-42	Roofing Contractor		
C-42a	Aluminum and Other Metal Shingles Contractor		
C-42b	Wood Shingles and Wood Shakes Contractor		
C-42c	Concrete and Clay Tile Contractor		
C-42e	Urethane Foam Contractor		
C-42g	Roof coatings Contractor		
C-43	Sewer, Sewage Disposal, Drain, and Pipe Laying Contractor		
C-43a	Reconditioning and Repairing Pipeline Contractor		
C-44	Sheet Metal Contractor		
C-44a	Gutters Contractor		
C-44b	Awnings and Patio Cover Contractor		
C-48	Structural Steel Contractor		
C-48a	Steel Door Contractor		
C-49b	Hot Tub and Pool Contractor		

	Contractor Classification	Name of Joint Contractor or Subcontractor	License Number
C-51	Tile Contractor		
C-51a	Cultured Marble Contractor		
C-51b	Terrazzo Contractor		
C-52	Ventilating and Air Conditioning Contractor		
C-55	Waterproofing Contractor		
C-56	Welding Contractor		
C-57	Well Contractor		
C-57a	Pumps Installation Contractor		
C-57b	Injection Well Contractor		
C-60	Solar Power Systems Contractor		
C-61	Solar Energy Systems Contractor		
C-61a	Solar Hot Water Systems Contractor		
C-61b	Solar Heating and Cooling Systems Contractor		
C-62	Pole and Line Contractor		
C-62a	Pole Contractor		
C-63	High Voltage Electrical Contractor		
C-68	Classified Specialist		
	Licensed Surveyor		
	Licensed Geotechnical Engineer		
	Licensed Structural Engineer		
	Archaeologist		
	Cultural Monitor		
	Licensed Civil Engineer		
	Supervising Control and Data Acquisition (SCADA) Contractor		
*			
*			
*			
*			

	Contractor Classification	Name of Joint Contractor or Subcontractor	License Number
*			
*			

* Contractor to add licenses as required to complete the scope of work. Attach additional sheet as needed.

It is understood and agreed that the Department reserves the right to reject any and/or all offers and waive any defects when, in the Department's opinion, such rejection or waiver shall be for the best interest of the Department.

For purpose of evaluating the criterion described in this solicitation, it is understood and agreed that offers will be compared on the basis of the Total Sum Offer which shall be considered to be the total sum of actual or corrected amounts proposed on each item. The offerors signed Offer shall constitute the Offeror's official offer. The Department reserves the right to designate the contract amount based on selected Offeror's Total Sum Offer depending on the funds available for this Project.

It is also understood and agreed that the work called for under this Project must and shall be completed within **TWO HUNDRED SEVENTY (270)** consecutive calendar days after written notice has been given to the successful Offeror to commence work. It is also understood and agreed that the quantities given herewith are approximate only and are subject to increase or decrease and that the undersigned will perform all quantities of work, as either increase or decrease, in accordance with the provisions of the specifications.

It is also understood and agreed that the estimated quantities shown for items for which a UNIT PRICE is listed in the Offer are only for the purpose of comparing on a uniform basis offers offered for the work under this contract, and the undersigned agrees that the undersigned is satisfied with and will not dispute said estimated quantities as a means of comparing the offers. It is understood and agreed that the Offeror will make no claims for anticipated profit or loss of profit because of a difference between quantities of the various classes of work done or the materials and equipment actually installed and the said estimated quantities. On UNIT PRICE offers, payment will be made only for the actual number of units incorporated into the finished project at the contract UNIT PRICE.

It is also understood and agreed that if the product of the UNIT PRICE offer and the number of units does not equal the total amount stated by the Offeror in the offer for any item, it will be assumed that the error was made in computing the total amount. For purpose of evaluating the criterion described in this solicitation, the stated UNIT PRICE alone will be considered as representing the Offeror's intention and the total amount offered on such item shall be considered to be the amount arrived at by multiplying the UNIT PRICE by the number of units.

It is also understood and agreed that the liquidated damages in the amount of **ONE HUNDRED AND 00/100 (\$100.00) DOLLARS** for each and every calendar day in excess thereof prior to completion of the contract beyond the specified and approved completion date, shall be withheld from payments due to the Contractor, pursuant to the Damages for Delay provision contained in this solicitation.

It is also understood and agreed that if this offer is accepted, the successful offeror will contract with the Board and said offeror shall furnish the required bonds to the Board within ten (10) days from the date of receiving from the Board the contract prepared and ready for execution.

It is further understood and agreed that the successful offeror will provide all necessary materials, labor, tools, equipment, and other incidental necessary to do all the work and furnish all the materials specified in the contract in the manner and time herein prescribed and according to the requirements of the Department as therein set forth.

The undersigned further understands and agrees that by submitting this Offer, 1) the Offeror is declaring that the Offer is not in violation of Chapter 84, Hawai‘i Revised Statutes, and 2) Offeror is certifying that the price(s) submitted was (were) independently arrived at without collusion.

It is also understood and agreed that if this Offer is accepted and the undersigned shall fail to or neglect to contract as aforesaid, the Board may determine that the offeror has abandoned the contract and thereupon forfeiture of the security accompanying the Offer shall operate and the same shall become the property of the Board.

- | | | |
|---|-----|-------------|
| Enclosed herewith is a Bidder’s Bond (Bid Security) | () | for the sum |
| Surety Bond | () | |
| Legal Tender | () | |
| Certificate of Deposit | () | |
| Share Certificate | () | |
| Cashier’s Check | () | |
| Treasurer’s Check | () | |
| Teller’s Check | () | |
| Certified Check | () | |

of _____ DOLLARS
(\$ _____) payable to the Department of Water, being not less than the sum required under Sub-Section 2.9 “Bid Security” of the “General Provisions for Construction Contracts of the Department of Water”, dated April 25, 2016.

Evidence of the undersigned Offeror having the authority to submit this Offer and to enter a contract is herewith furnished.

Respectfully submitted,

Name of Offeror

Authorized Signature

Print/Type Name & Title of above

Address, Zip Code

Telephone

Contractor's License No.

State of Hawai'i General Excise Tax License No.

Federal Employer Identification No.

Type of Organization: (Please designate)

- ☐ Sole Proprietorship ☐ Partnership
☐ Corporation ☐ Joint Venture
☐ Other (*please specify*) _____

State of Incorporation: ☐ Hawai'i ☐ Other (*please specify*) _____

Name of Performance Bond Surety Co. _____

Address _____

Authorized to do Business in the State of Hawai'i? ☐ Yes or ☐ No

If corporation, state who will sign contract and signatory's title:

Name

Title

Name

Title

If the Offeror is a **CORPORATION**, the legal name of the corporation shall be set forth on the Offer, together with the signature(s) of the Officer(s) authorized to sign on behalf of the corporation and the corporate seal affixed thereto. **Evidence of the authority of the Officer(s) to sign on behalf of the Corporation SHALL be attached to this page and included in the Offer.** Acceptable evidence of authority to sign includes, but is not limited to, a copy of the articles of incorporation, corporate resolution, or corporate by-laws. (See HRS Ch. 415, Hawai'i Business Corporation Act).

If the Offeror is a **LIMITED LIABILITY COMPANY**, the legal name of the company shall be set forth on the Offer, together with the signature(s) of the member of the limited liability company or manager of the manager-managed limited liability company authorized to sign on behalf of the entity. **Evidence of the authority of the Officer(s) authorized to sign on behalf of the company SHALL be attached to this page and included in the Offer.**

If the Offeror is a **PARTNERSHIP**, the legal name of the firm shall be set forth on the Offer, together with the signature(s) of the General Partner(s) authorized to sign on behalf of the partnership. **Evidence of the authority of the General Partner(s) authorized to sign on behalf of the partnership SHALL be attached to this page and included with the Offer.** Acceptable evidence of authority to sign for the partnership includes, but is not limited to, a copy of the partnership registration statement or authorization signed by all of the partners. (See HRS Ch. 425, Partnerships).

If Offeror is a **SOLE PROPRIETORSHIP**, Offeror's signature shall be placed above.

NOTE: PLEASE DO NOT DETACH THIS SAMPLE OFFER FROM THE SPECIFICATIONS. FILL IN ALL BLANK SPACES WITH INFORMATION REQUIRED OR OFFER MAY BE REJECTED.

APPENDIX D: Insurance.

(Attached separately)

APPENDIX E: Wage Certificate for Service Contracts

WAGE CERTIFICATE FOR CONSTRUCTION CONTRACTS

Projects subject to HRS 104

TO: Chief Procurement Officer

SUBJECT: Solicitation No.: _____

PROJECT: _____

Pursuant to **HRS 103-55.5 Wages and Hours of Employees on Public Works Construction Contracts**, I hereby certify that if awarded the contract in excess of \$2,000, the work to be performed will be performed under the following conditions:

1. Individuals engaged in the performance of the contract on the job site shall be paid:
 - a. Not less than the wages that the director of labor and industrial relations shall have determined to be prevailing for corresponding classes of laborers and mechanics employed on public works projects; and
 - b. Overtime compensation at one and one-half times the basic hourly rate plus fringe benefits for hours worked on Saturday, Sunday, or a legal holiday of the State or in excess of eight hours on any other day; and
2. All applicable laws of the federal and state governments relating to workers' compensation, unemployment compensation, payment of wages, and safety shall be fully complied with.

Offeror: _____

By: _____

Title: _____

Date: _____

APPENDIX F: Certification of Compliance for Final Payment.

CERTIFICATION OF COMPLIANCE FOR FINAL PAYMENT
(Reference §3-122-112, HAR)

Reference: _____
(Contract Number) (IFB/RFP Number)

_____ affirms it is in
(Company Name)
compliance with all laws, as applicable, governing doing business in the State of Hawai‘i to include the following:

1. Chapter 383, HRS, Hawai‘i Employment Security Law – Unemployment Insurance;
2. Chapter 386, HRS, Worker’s Compensation Law;
3. Chapter 392, HRS, Temporary Disability Insurance;
4. Chapter 393, HRS, Prepaid Health Care Act; and

maintains a “Certificate of Good Standing” from the Department of Commerce and Consumer Affairs, Business Registration Division.

Moreover, _____
(Company Name)
acknowledges that making a false statement shall cause its suspension and may cause its debarment from future awards of contracts.

Signature: _____

Print Name: _____

Title: _____

Date: _____