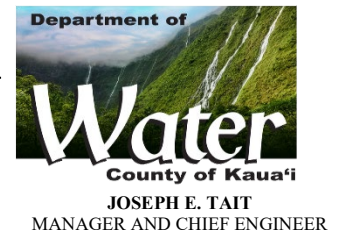


BOARD OF WATER SUPPLY

JULIE SIMONTON, CHAIR
TOM SHIGEMOTO, VICE CHAIR
MICAH FINNILA, SECRETARY

CLYDE KODANI, MEMBER
KA'AINA HULL, EX-OFFICIO
TROY TANIGAWA, EX-OFFICIO
ERIC FUJIKAWA, EX-OFFICIO



REGULAR MONTHLY MEETING NOTICE AND AGENDA

Thursday, May 22, 2025
9:30 a.m. or shortly thereafter

Meetings of the Board of Water Supply, County of Kaua'i will be conducted in-person at the Department of Water Board Room, 2nd Floor located at 4398 Pua Loke Street, Līhu'e, Kaua'i, Hawai'i, and remotely in accordance with Act 220, Session Laws of Hawai'i 2021 via interactive conference technology as follows:

Click on the link below to join on your computer or mobile app by VIDEO:

<https://us06web.zoom.us/j/81465465056>

Passcode: 730216

OR

Dial phone number and enter conference ID to call in and join by AUDIO:

Phone: 888 788 0099 US Toll-free

Phone Conference ID: 814 6546 5056

Please Note: If you do not provide a name, unique identifier, or alias when joining the meeting, you will be renamed to allow staff to address and manage individual guests.

In the event of a lost connection the Board will recess for up to 30 minutes to restore the connection. If the connection cannot be restored within 30 minutes, the Board will continue the meeting to 12:00 p.m. or shortly thereafter. If the visual link cannot be restored, the Board may reconvene with an audio-only link using the above dial-in phone number and conference ID. A lost connection only applies to remote connections provided as part of the remote meeting but does not apply to a public member being unable to access the meeting due to a connectivity issue on their end.

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

1. Next Scheduled Board Meeting: Thursday, June 19, 2025 – 9:30 a.m.

APPROVAL OF AGENDA

MEETING MINUTES

1. Regular Board Meeting – April 17, 2025
2. Finance Committee Meeting – April 21, 2025
3. Board Workshop – April 22, 2025
4. Finance Committee Meeting – April 23, 2025
5. Finance Committee Meeting – April 28, 2025

PUBLIC TESTIMONY

BOARD REPORTS

1. Report of the Finance Committee of the Board of Water Supply, County of Kaua'i re: DRAFT Operating and Capital Budget for FY 2025-2026

NEW BUSINESS

1. Manager's Report No. 25-29 Discussion and Possible Action to Approve a Grant of Easement (GOE) Agreement with Kukui Grove Center Investment Group at TMK: (4) 3-3-006:015:0000, (4) 3-3-006:016:0000, (4) 3-3-006:017:0000, (4) 3-3-006:018:0000, and (4) 3-3-006:019:0000, Līhu'e, Kaua'i, Hawai'i

OLD BUSINESS

1. Manager's Report No. 25-28 Discussion and Possible Action on the Department of Water's (DOW's) DRAFT Operating and Capital Budgets for FY 2025-2026
 - a. Budget Overview: Highlights and Updates
 - b. DRAFT Operating and Capital Budgets for FY 2025-2026

STAFF REPORTS

1. **Fiscal:**
 - a. Monthly dashboard – Number of Service Calls, Number of Walk-in Customers, Number of Customer Emails and Correspondence, Number of Customer Rebills, Accounting Highlights, Transponder Replacement highlights and progress, Staff Overtime hours
 - b. Budget Report for April 2025
2. **Operations**
 - a. Monthly dashboard – Annual Financial Impact Overview, Staff Overtime Hours, Budgeted and Vacant Positions, Services Received/Completed, Highlights: New Hires, Transponders replaced, Training for HazMat Certifications
3. **Engineering**
 - a. Monthly dashboard – Budgeted and Vacant Positions, Staff Overtime Hours, Projects In Design, In Construction, Completed; Water Resources and Planning Statistics – Customer Requests, Applications and Permits, Service and Records Requests, Number of Backflow Devices tested
 - i. Capital Improvement Plan (CIP) Project Highlights/Status Updates:
 - Kapa'a Homesteads 325' Tanks
 - Pu'u Pane 1.0 Million Gallon Tank
 - Kalāheo Water System Improvements
 - Hā'ena 0.2 MG Tank
 - Kūhiō Highway (Hardy-Oxford) 18" Main Replacement
 - Weke, 'Anae, Mahimahi and He'e Roads 6" and 8" Main Replacement
 - Līhu'e Administrative Building Fencing
 - Līhu'e Baseyard Electrical Relocation
 - ii. DOW Project Highlights/Status Updates:
 - Water Systems Investment Plan (WSIP)
 - Kaua'i Water Use and Development Plan (KWUDP)
 - As-Needed Grant Writing and Preparation Services: Drought Resiliency Grant with United States Bureau of Reclamation (USBR) for Haena 0.2 MG Tank

Construction; WaterSMART Grant for Advanced Metering Infrastructure (AMI) Meters

- America’s Water Infrastructure Act (AWIA) Risk and Resilience Assessment/Emergency Response Plan

4. Administration

- a. Monthly Dashboard – Budgeted Staff/Vacancies, Number of Agreements Processed/Pending, Contracts Executed/Pending, Memorandums of Understanding/Agreement Executed/Pending, Purchase Orders Processed, IT Help Desk Tickets Received/Completed; Staff Overtime Hours
- b. Human Resources – updates on Personnel Vacancies

5. Manager and Chief Engineer

- a. Reports to Manager:
 - 1. CONTRACT AWARD TO GILL ISLAND MOTORS DBA WINDWARD FORD OF HAWAII GS-2025-06, TWO (2) 4-WHEEL DRIVE 15,000 LB. GVWR TRUCK WITH SERVICE BODY, AND LIGHT BAR
 - 2. CONTRACT AWARD TO ALLIED MACHINERY CORPORATION GS-2025-07, FURNISH AND DELIVER ONE (1) OPEN CAB EXCAVATOR
 - 3. SIXTH AMENDMENT TO CONTRACT NO. 614, BROWN AND CALDWELL, JOB NO. 15-08, WP2020 PROJECT NO. HW-11, HĀ’ENA 0.2 MG STORAGE TANK, WAINIHA, KAUA’I, HAWAI’I
 - 4. THIRD AMENDMENT TO CONTRACT NO. 721, BROWN AND CALDWELL, JOB NO. 21-01, WATER SYSTEMS INVESTMENT PLAN, KAUA’I, HAWAI’I
 - 5. CONTRACT NO. 748 (KENNEDY/JENKS CONSULTANTS, INC.), JOB NO. 23-02, WP2020 #WK-34, KUAMO’O ROAD WATER MAIN REPLACEMENT
 - 6. FIRST AMENDMENT TO CONTRACT NO. 761 WITH PRITHIBI LLC, JOB NO. IT-2024-02, MANAGEMENT OF SOFTWARE FOR CUSTOMER CARE & BILLING SYSTEM (CC&B) HOSTING AND SUPPORT SERVICES
 - 7. CONTRACT NO. 762, CHANGE ORDER NO. 1, KOGA ENGINEERING & CONSTRUCTION, INC., JOB NO. 23-05, WP2020 #H-05, WEKE, ‘ANAE, MAHIMAHI AND HE’E ROADS 6” AND 8” MAIN REPLACEMENT, HANAIEI, KAUA’I, HAWAI’I
 - 8. EMERGENCY PROCUREMENT #EP-2025-01, CONTRACT AWARD TO DERRICK’S WELL DRILLING & PUMP SERVICES, LLC, MAKI RIDGE EMERGENCY DEEP WELL PUMP REPLACEMENT

TOPICS FOR NEXT BOARD OF WATER SUPPLY MEETING: (June)

- 1. Discussion and Possible Adoption of Budget Resolution for Department of Water’s (DOW)’s Annual Operating and Capital Budgets for Fiscal Year 2025-2026
- 2. Follow up discussion on April 22, 2025 Board workshop on Water System Investment Plan FRC Update, and preliminary discussion on upcoming rate study workshop

TOPICS FOR FUTURE BOARD OF WATER SUPPLY MEETING:

EXECUTIVE SESSION:

Pursuant to Hawai’i Revised Statutes (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

ADJOURNMENT

WRITTEN TESTIMONY

The Board is required to afford all interested persons an opportunity to present testimony on any agenda item. The Board encourages written testimony at least two (2) business days prior to a scheduled Board meeting. At each Board meeting, the Board will accept oral and written testimony on any agenda item during the Public Testimony portion.

Please include:

1. Your name and if applicable, your position/title and organization you are representing
2. The agenda item that you are providing comments on; and
3. Whether you are a registered lobbyist and, if so, on whose behalf you are appearing.

Send written testimony to:

Board of Water Supply, County of Kaua'i
C/O Administration
4398 Pua Loke Street
Līhu'e, Hawai'i 96766

E-Mail: board@kauaiwater.org
Phone: (808) 245-5406
Fax: (808) 245-5813

Public Testimony

You do not need to register to provide oral testimony on the day of the meeting. Please note that public testimony is taken after the approval of the meeting agenda to ensure public testimony is received before any action is taken on an agenda item. The length of time allocated to present oral testimony may be limited at the discretion of the chairperson.

SPECIAL ASSISTANCE

If you need an auxiliary aid/service or other accommodation due to a disability, or an interpreter for non-English speaking persons, please call (808) 245-5406 or email board@Kaua'iwater.org as soon as possible. Requests made as early as possible will allow adequate time to fulfil your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

A horizontal splash of blue water with bubbles and ripples, spanning the width of the page. The water is a vibrant blue color and has a dynamic, flowing appearance.

DRAFT

MINUTES

MINUTES
BOARD OF WATER SUPPLY
Thursday, April 17, 2025

The Board of Water Supply, County of Kaua‘i, met in a regular meeting in Līhu‘e on Thursday, April 17, 2025. Chair Simonton called the meeting to order at 9:35 a.m. The following Board members were present:

BOARD:

Ms. Julie Simonton, *Chair*
Mr. Tom Shigemoto, *Vice-Chair*
Ms. Micah Finnila
Mr. Ka‘aina Hull

EXCUSED:

Mr. Eric Fujikawa
Mr. Troy Tanigawa

Quorum was achieved with 4 members present at Roll Call.

ANNOUNCEMENTS

Next Scheduled Board Meeting: Thursday, May 22, 2025 – 9:30 a.m.

APPROVAL OF AGENDA

The agenda was approved with no objections

MEETING MINUTES

1. Regular Board Meeting – March 20, 2025

The minutes of the March 20, 2025 regular meeting were received for the record

PUBLIC TESTIMONY

None.

NEW BUSINESS

1. Discussion and Adoption of Resolution No. 25-06 2024 Employee of the Year Andrew Canavan, Engineering Division
2. Discussion and Adoption of Resolution No. 25-07 2024 Employee of the Year Krist‘l Castillo-Gray, Operations Division
3. Discussion and Adoption of Resolution No. 25-08, Farewell to Larry Kalani Dabin (Retiree) Equipment Operator III, Operations Division

Board member Shigemoto moved to adopt Resolution Nos. 25-06, 25-07, and 25-08, seconded by Mr. Hull; with no objections, motion carried with 4 Ayes.

4. Manager’s Report No. 25-25 Discussion and Possible Action for Adoption of Budget Resolution 25-09 for the acceptance and expenditure of grant monies from the Legislature of the State of Hawai‘i under Act 230, SLH 2024 for the Kūhiō Highway (Hardy-Oxford) 18” Main Replacement Project

Engineering Division Head Jason Kagimoto provided an overview of Manager’s Report No. 25-25 and Resolution No. 25-09. The construction costs for this Project are \$5 million, so these

grant funds will offset half of those costs. He expressed his appreciation to our State legislators, including Representative Evslin and Senator Kouchi for supporting this.

Board member Shigemoto moved to approve Manager's Report No. 25-25, seconded by Ms. Finnila; with no objections, motion carried with 4 Ayes.

5. Manager's Report No. 25-26 Discussion and Possible Action to Approve Grant of Easement for Kai Olin Apartments, TMK (4) 2-1-010:062 Units 1 & 2

Engineering Division Head Jason Kagimoto provided an overview of Manager's Report No. 25-26. He noted that this grant of easement includes an indemnification clause, which is why it is being brought before the Board.

In response to Board member Hull, Mr. Kagimoto stated he would follow up with him on whether any water infrastructure was damaged during the fire.

Board member Shigemoto moved to approve Manager's Report No. 25-26, seconded by Ms. Finnila; with no objections, motion carried with 4 Ayes.

6. Manager's Report No. 25-27 Discussion and Possible Action to approve the Department of Water's (Department) request to apply for and participate in the Kaua'i Island Utilities Cooperative (KIUC) Commercial Energy Wise Program and to delegate authority to the Manager or duly authorized representative to execute the Program Authorization Form and Participating Facility Agreement

Kaua'i Island Utility Cooperative (KIUC) representative, Scott Sato, was present remotely to answer any questions. Civil Engineer VI Dustin Moises provided a summary of Manager's Report No. 25-27.

Board member Hull asked if any Federal monies are involved to which Mr. Moises deferred to Mr. Sato. Mr. Sato stated that KIUC does not utilize any Federal monies, noting that the monies come from a resource charge on commercial customers' accounts and bills; their authorization comes from State fees.

Mr. Hull asked if the Department has Federal funds in its budget, noting that including certain phrases such as "carbon emissions reduction" "climate change", etc. can put us at risk of losing funding, so we want to be very careful in how things are worded in our policies.

Mr. Shigemoto asked if any of our existing hardware will have to be changed to which Mr. Moises stated that is possible. The vendor will come in to do the inventory and look at every fixture to determine if they need to be replaced. Those fixtures would be provided at no cost to the Department. DOW's cost would be for internal manpower only.

Board member Shigemoto moved to approve Manager's Report No. 25-27; seconded by Mr. Hull; with no objections, motion carried with 4 Ayes.

7. Manager's Report No. 25-28 Discussion and Possible Action on the Department of Water's (DOW's) DRAFT Operating and Capital Budgets for FY 2025-2026

Board member Hull moved to refer Manager's Report No. 25-28 to the Finance Committee for discussion and recommendations, seconded by Mr. Shigemoto; with no objections, motion carried with 4 Ayes.

STAFF REPORTS

1. Fiscal:

- a. Monthly dashboard – Number of Service Calls, Number of Walk-in Customers, Number of Customer Emails and Correspondence, Number of Customer Rebills, Accounting Highlights, Transponder Replacement highlights and progress, Staff Overtime hours
- b. Budget Report for March 2025
- c. Quarterly Build America Bond Statement

2. Operations

- a. Monthly dashboard – Annual Financial Impact Overview, Staff Overtime Hours, Budgeted and Vacant Positions, Services Received/Completed, Highlights: New Hires, Transponders replaced, Training for HazMat Certifications

3. Engineering

- a. Monthly dashboard – Budgeted and Vacant Positions, Staff Overtime Hours, Projects In Design, In Construction, Completed; Water Resources and Planning Statistics – Customer Requests, Applications and Permits, Service and Records Requests, Number of Backflow Devices tested
 - i. Capital Improvement Plan (CIP) Project Highlights/Status Updates:
 - Kapa'a Homesteads 325' Tanks
 - Pu'u Pane 1.0 Million Gallon Tank
 - Kalāheo Water System Improvements
 - Kūhiō Highway (Hardy-Oxford) 18" Main Replacement
 - Weke, 'Anae, Mahimahi and He'e Roads 6" and 8" Main Replacement
 - Hanapēpē Town Well Master Control Center (MCC), Chlorination Facilities
 - Līhu'e Administrative Building Fencing
 - Līhu'e Baseyard Electrical Relocation
 - ii. DOW Project Highlights/Status Updates:
 - Water Systems Investment Plan (WSIP): FRC Update
 - As-Needed Grant Writing and Preparation Services: Drought Resiliency Grant with United States Bureau of Reclamation (USBR) for Haena 0.2 MG Tank Construction; WaterSMART Grant for Advanced Metering Infrastructure (AMI) Meters
 - America's Water Infrastructure Act (AWIA) Risk and Resilience Assessment/Emergency Response Plan
- b. Quarterly Update:
 - Water Resources and Planning Section – Overview of the status of various applications; water service requests, Backflow devices, KWUDP Plan Update, As-Needed Grant Writing and Preparation Services, and America's Water Infrastructure Act (AWIA) Risk and Resilience Assessment/Emergency Response Plan
 - Project Management Section – Overview of CIP design and construction projects
 - Water Plan 2020 Construction Project Status – Kapaa 325' Tanks, Drill and Test Kapaa Homestead Well No. 4, Kalaheo Water System Improvements, Kapaia Haul Cane Road 18" Transmission Line, Kilauea Wells, Paua Valley Tank, Weke, Anaae Mahimahi and Hee Roads 6" and 8" Main Replacement, Kapaa Homesteads Well, Hanapepe Town Well

- Supplemental Support Services – RM Towill, Inc., Kennedy/Jenks, Brown and Caldwell, Maddaus Water Management

4. **Administration**

- a. Monthly Dashboard – Budgeted Staff/Vacancies, Number of Agreements Processed/Pending, Contracts Executed/Pending, Memorandums of Understanding/Agreement Executed/Pending, Purchase Orders Processed, IT Help Desk Tickets Received/Completed; Staff Overtime Hours
- b. Human Resources – updates on Personnel Vacancies

5. **Manager and Chief Engineer**

- a. Reports to Manager:
 1. Memorandum of Understanding, Emergency Laboratory Sharing Agreement with Department of Health, Kaua'i District Health Office Laboratory
 2. Construction Contract Award to Alpha, Inc., Job No. 18-03, WP2020 #PLH-27, Kuhio Highway (Hardy-Oxford) 18" Main Replacement
 3. Change Order No. 4 to Contract No. 722 (Kiewit Infrastructure West Co.), Job No. 16-04, WP2020 #KW-03, MCC, Chlorination Facilities Kilauea Wells No. 1 and No. 2

TOPICS FOR NEXT BOARD OF WATER SUPPLY MEETING: (May)

1. Report of the Finance Committee of the Board of Water Supply, County of Kauai Draft Budget for Fiscal Year 2024-2025

TOPICS FOR FUTURE BOARD OF WATER SUPPLY MEETING:

1. Discussion and Possible Adoption of Budget Resolution for Department of Water's (DOW)'s Annual Operating and Capital Budgets for Fiscal Year 2025-2026

EXECUTIVE SESSION:

Pursuant to Hawai'i Revised Statutes (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

ADJOURNMENT

The meeting was adjourned at 11:03 a.m.

Respectfully submitted,

Cherisse Zaima
Commission Support Clerk

MINUTES
FINANCE COMMITTEE MEETING
April 21, 2025

The Finance Committee of the Board of Water Supply, County of Kauai was called to order on Monday, April 21, 2025 at 1:14 p.m. Quorum was achieved with 3 members present.

COMMITTEE MEMBERS

Ka‘aina Hull, *Committee Chair*
Micah Finnila
Tom Shigemoto

EXCUSED

PUBLIC TESTIMONY

The department received no public testimony prior to the meeting, and there were no registered speakers.

NEW BUSINESS:

1. Manager's Report No. 25-28 Discussion and Possible Action on the Department of Water (DOW) DRAFT Proposed Operating and Capital Budgets for FY 2025-2026

Waterworks Controller Renee Yadao outlined the highlights of the FY2026 Draft Operating and Capital Budget Overview and went over the summary sheets for each division.

The following are the highlights of the discussion:

Pg. 21

DOW's fund balance as of April 1, 2025 is at \$22 Million. The department is not budgeting for any anticipated SRF or Pro-Fi loans that were budgeted last year, so the operating budget is based on our revenues.

Pg. 22

The projected revenues are \$32.5 million, primarily from water sales of \$29.4 million. Operating expenses are already \$7 million higher than expected, with an anticipated capital of \$7.5 million and federal funds for transponder replacements of \$348,000. This results in a net deficit of approximately \$14.2 million, which would require balancing the budget with the fund balance.

Pg. 23

The water sales projection for the department is \$32 million, based on a 40-year historical trend and is a more conservative approach due to transponder replacement issues; as of March 31, 65% of the transponders have been replaced. Goodwill credits amount to \$2.6 million, which is based on historical trends since the replacements began in 2023. When a transponder fails, there is a period of time when bills are based on estimated consumption. Goodwill credits are applied once a transponder is replaced, and the customer's bill is reconciled and made accurate.

The Build America Bonds were refinanced into series 2024 government obligation bonds, reducing the remaining principal and interest to approximately \$39.5 million from \$43.2 million with the previous bonds, resulting in a savings of \$33.9 million. The department received an average subsidy of 33%, which would have resulted in an interest discount and revenue of approximately \$3.3 million in subsidy over the life of the bonds. However, due to refinancing,

the net savings received were approximately \$543,000, resulting in a net gain of \$543,000 savings in interest over the bonds' life.

Pg. 24

The proposed operating budget for fiscal year 2026 is approximately 987,000 less than fiscal 2025.

Administration Division

The administration division experienced a 1.1 billion increase in salaries and wages compared to 2025, primarily due to position movements and realignment of fringe benefits. The overall increase is \$679,000, with the fringe moving with the position. In line with the position movements from other divisions to Administration, overtime increased by \$60,000.

The budget for fringe expenses, including FICA, ERS, EUTF, and OPEB, is adjusted based on changes in positions and allocation. OPEB costs increase annually, while ERS stabilizes at 24%. The budget is based on 100% employer-paid health care premiums. The new open enrollment next month may change this, so adjustments will be made accordingly.

There is a \$200,000 increase in workers' compensation, excess crime, and property insurance premiums due to reallocation and readjustment of insurance providers. The budget for fiscal 2026 aligns with these increases, and the overall utility services, including KAUC utilities, have seen a \$139,000 decrease. The budget has been moved to operations for consolidation.

There was a decrease of \$139,000 for Utility Services, which was moved to Operations.

Administration/Information Technology

There is an overall decrease of \$345,000 in the Information Technology section compared to FY2025. There was an increase to Salaries and Wages due to the hiring of an IT Manager. One position is currently on loan to the Fiscal Division for a Meter Reader vacancy. Overtime decreased by \$10,000, with anticipated future decreases.

There is a decrease of \$362,000 due to the decreases in technical support and website development costs; the department expects to have less technical support in 2026. Rental and Leases decreased by \$11,000 due to consolidation of prior years' leases that utilized two separate vendors; the department currently has a single lease with one vendor. SBITA increased by \$38,000 due to budget movement from Fiscal for Laserfiche license and software costs.

Fiscal Division – Billing

The billing division's budget increased by 69,000 due to a \$10,000 increase in overtime. The meter reader vacancy was filled on February 28 and the company is actively attempting to fill the 89-day position.

The Postage budget increased by \$43,000 due to postage costs going up. Though the department is actively trying to get customers to opt-in to paperless billing, many customers still prefer paper statements and making payments by check at the counter.

Board member Shigemoto asked if there is any service charge when paying a bill online to which Ms. Yadao explained there is no charge if using a debit card, but there is a 3.5% charge when using a credit card.

Fiscal – Accounting

The accounting department experienced a \$226,000 decrease, primarily due to a \$108,000 salary decrease for three positions that are no longer in Accounting due to reorganization plans.

Board member Hull asked how many vacant positions are left in Accounting, to which Ms. Yadao stated there is one meter reader vacancy, which is in Billing, but that is technically still under Fiscal.

Overtime increased by \$10,000 due to the demanding projects: Laserfiche, Rate Study, and Enterprise Resource Planning that will replace the existing financial software.

Engineering – Administration

There was an overall decrease of \$746,000 primarily because of movements within the department to other divisions and decreases in Professional Services.

Ms. Yadao noted that Engineering originally submitted a budget proposal of \$6.4 million, which they cut down to \$3.9 million by reducing Technical Design and Specialty Engineering Services, Project Management, and Specialty Technical Services.

Mr. Shigemoto asked to clarify that we will not be undertaking these projects anytime soon, and they will be deferred for now to which Ms. Yadao replied yes, noting that salaries and fringe make up a good chunk of the Operational budget, and all of the cuts are based on lack of revenue.

Engineering – Water Quality

Overall decrease of \$53,000, which includes a decrease in Salaries by \$32,000 for readjustment of a position back to the standard SR level subsequent to a retirement as well as a \$10,000 decrease in Overtime.

Engineering – Project Management

Overall increase of \$88,000 which includes a \$38,000 increase in Salaries for anticipated onboarding, and a \$30,000 increase in overtime.

Engineering – Water Resources

Overall decrease of \$53,000. There is a decrease of \$67,000 in Salaries, with a movement of one position to another within the division, and an increase of \$10,000 in Overtime.

Operations - Source

Overall increase of \$18,000 primarily due to an increase in Salaries by \$14,000, and adding one position from the Operations Admin. section to the Transmission and Distribution section.

Operations – Purification

Overall increase of \$161,000 primarily due to a \$90,000 increase in Salaries to budget for three (3) full-time employees.

Operations – Power and Pump

Overall increase of \$266,000 which includes a \$28,000 increase in Salaries for a transfer hire from County of Kauai at a higher rate of pay, and a \$129,000 increase to Utility Services, which was a budget transfer from the Administration Division to consolidate our utilities.

Operations – Transmission and Distribution

Overall decrease of \$998,000 which includes a \$76,000 decrease in Salaries, a \$200,000 decrease in Repair and Maintenance for tank cleaning, and a decrease of \$32,000 in Fuel which is a reduction in diesel and gasoline offset by increase in ethanol fuel. The decrease in Inventory Stock is because we budgeted \$1.3 million in the prior year for transponder replacement, which is no longer needed as the department is 65% complete. That \$1.3 million decrease is offset by the increase of \$400,000 for warehouse parts and materials.

Proposed Capital Budget

Capital Budget for FY 2026 is proposed at \$7.5 million.

Rehabilitation and Replacement was originally budgeted at \$6.5 million, but has been cut down to \$2.68 million which includes the following deferred and cut item:

- \$400,000 demolition of old Administration building
- \$300,000 replacement of dump truck
- \$70,000 replacement track loader mower deck
- \$3.1 million PLH-27 Kuhio Highway (Hardy-Oxford) 16' main replacement
- \$400,000 reallocation of electrical conduit; add ATS to Microlab

Expansion was originally budgeted at \$5.8 million, but has been cut down to \$4.8 million which includes the following deferred and cut items:

- \$200,000 Kilohana on-site generation
- \$300,000 security and hardening facility improvements
- \$150,000 Haena 0.2 MG tank
- \$150,000 WKK-15 Kilauea 1.0 MG tank
- \$150,000 K-01 Kalaheo water system improvements

Ms. Yadao reiterated that we need to get our rates in alignment with our current operating needs, and though water service applications remain steady, we continue to experience equipment failures and ongoing maintenance. She expressed her appreciation to Operations and Engineering for their flexibility, and great effort was put into making cuts without resorting to cutting positions.

Manager Tait stated that the department currently outsources a huge amount of contract management and design work for Engineering because we do not have enough staff to take care of those operational needs. Ms. Yadao further emphasized that without rate increased, next year's picture will look almost untenable.

He added that at present, there are no final numbers for any external funding, so that cannot be applied to the budget.

Ms. Yadao noted that when we do receive State and Federal funding, it requires the department to provide a match, so our challenge is that we do not have the initial funds to match any grants that may be available. The department is currently budgeting \$2.4 million in Water Utility to match a State appropriation. Manager Tait added that there is a slim amount of project money that does not require matching; however, other projects would still need to be trimmed back. Ms. Yadao stated that the department will be putting contracts and projects on slow mode for the time being. She acknowledged the seriousness of this matter and wishes the department could move quickly with the rate increases. Mr. Tait noted that at tomorrow's workshop, he would be providing a historical look at how the department ended up here based on actions or inactions as far back as 2010.

Committee Member Finnila stated she is unfamiliar with what the process looked like last year and asked whether the department was in a similar situation and how the committee dealt with it. Ms. Yadao stated the budget was not presented as clearly last year, which is why she felt it was important to outline the current situation this year. She noted that at past board meetings she has highlighted the failed transponders and revenues, pointing out that billing had to halt the estimated billing for a time which was extremely challenging. Ms. Yadao stated that this is her third budget season, but it's the first one where she feels that she has more control over it and can see its history more clearly. Things cannot be sustained when revenues are flat, and expenses are increasing.

Mr. Tait added there is a lack of population growth and lack of income along with a great number of infrastructure failing which is why the department is in this position. He noted that Operations has lost several key, experienced, long-time employees, who cannot be replaced by the newer workforce in a 2 or 3 year turnaround time. The biggest concern is not having enough revenue to address the system failures and replace the infrastructure; even if we had the revenue, Operations does have the in-house staff to do so.

Ms. Yadao stated that this is difficult for non-financial minds to absorb the current budget situation but assured the committee that this is the result of the best efforts the department has made, adding that until it was presented in this way, the numbers were hidden and is now made clear. She reiterated that it will not be sufficient to achieve one (1) year of rate increases, and that multiple years of rate increases are needed.

Manager Tait stated that when he first came on board, Larry Dill and Ka'aina Hull were on the Finance Committee, and provided insights on the previous financial management and how things led up to where they were in 2022. Currently, the committee is seeing the concerns Mr. Dill and Mr. Hull had at that time are playing out now.

Committee member Hull stated that he appreciates the efforts the department has made to the budget, especially when operating at a deficit. He stated that if the Board is going to be put into the position of taking action on some of the strategies that will be discussed at the Water Systems Investment Plan workshop tomorrow, you can almost guarantee that there will be considerable

pushback from the public. Something that has been looming over the Department of Water is the potential for a Charter amendment to fold DOW fully back into the County of Kauai, and should those proposed WSIP strategies be adopted, those conversations will be revisited. Mr. Hull does not think the DOW's budget or processes given its role in water and safety should be subject to political whims at Council, but he feels it's almost guaranteed to open that discussion. He added that the Council, in potentially initiating a Charter Amendment, will want to have an audit outside of the department has done on itself. While he appreciates what has been done, Mr. Hull would like to make sure this budget is cut to the bone before looking at any strategies to increase rates or Facilities Reserve Charges. He feels this is paramount to ensure the integrity of the Department of Water as a semi-autonomous agency.

Mr. Hull requested that he be replaced as Chair of the Finance Committee as he does not feel he has enough experience with Capital Improvement Project budgets to lead the committee to a recommendation to the full Board. He feels that if he remains in the Committee Chair position, he will need much more time to absorb the budget information and have internal meetings with staff to help him gain a better understanding, which would result in the inability to meet the timelines of the Finance Committee meetings and subsequent Budget approval.

Committee member Shigemoto commented that at the County, the individual departments don't get into these hard numbers. Additionally, the County relies on tax revenues, which makes things a bit easier. Similar to tax increases, no one likes it, but if the numbers are true, reasonable and accurate, it's hard to argue against rate increases. Water is critical, and he feels that most members of the public will understand the need for it, especially considering it has been 11 or 12 years since the last rate increase. With everything else going up, water rates should naturally follow, the question is how much and within what timeframe. Mr. Shigemoto stated the WSIP workshop will provide much of that back up information the Board will need. Ms. Yadao stated that the workshop will provide the history of what happened, and where we went wrong. She stated that the County has been able to increase their real property taxes, class taxations, implement new GE taxes, and new TAT taxes; all of which DOW does not receive though water continues to flow to all of those customers in the hotel industry and visitor industry. The department can hope for State and Federal monies, but that is not in our control; the rates are what we can control.

Committee member Shigemoto stated that he is not speaking for the rest of the Board, but he thinks they all understand the position DOW is in, not having the liberty of receiving TAT taxes and such. He does trust that DOW staff are being as lean as possible and are being responsible in cutting back as much as they can. Using the State as an example, in other agencies, you either use the money you have or lose it, so the practice is usually to spend even when not necessary. Mr. Shigemoto stated that he does not believe that is the practice here, but when you have a deficit of \$7 million, the question is where do we get the money to cover it? He asked if our numbers are truly accurate, such as the number of users we currently have, and our projections moving forward. If we cannot cut further, we must raise rates, and it is a matter of how much and over what span of time. He reiterated that there is real potential for a Charter amendment to fold DOW into the County, which he does not feel would be the appropriate move.

Ms. Yadao noted that they have looked at DOW positions to determine which ones are essential. Some positions have been dollar funded, and while they can dollar fund more, it will hurt the department as it will impact the staff needed for Operations. Ms. Yadao stated that we have made a lot of progress, but we will not get to zero. She expressed her concern that if DOW is absorbed into the County, the continuous political struggle over who wants what will result in the department getting lost and veering away from its core mission.

Manager Tait stated when you don't have a growing revenue base population and you have an inflationary economy with no increases in rate to pay for those costs along with having a big turnover in managers who were not planning beyond their short tenure, you can't place blame in one area. It's a series of events that led to where we are. Additionally, we did not have a Water Use and Development Plan adopted by the State, and we didn't have a Water Systems Investment Plan. So even if we did raise rates and had revenue, at that time we had no clear direction on how the money would be used.

Mr. Hull stated he is not going to be ready to move on the budget yet and is unsure how to adjourn this session at this point. Ms. Zaima advised that this Finance meeting could simply be recessed to the next scheduled session and can continue to be recessed to future scheduled sessions until such time at the committee is ready to make their recommendations to the full board.

RECESS

The meeting recessed at 2:31 p.m.

Respectfully submitted,

Cherisse Zaima
Commission Support Clerk

MINUTES
BOARD OF WATER SUPPLY
WORKSHOP
Tuesday, April 22, 2025

The Board of Water Supply, County of Kaua‘i, held a Board Workshop in Lihu'e on Tuesday, April 22, 2205. Chair Julie Simonton called the meeting to order at 10:03a.m. The following Board members were present:

BOARD:

Ms. Julie Simonton, *Chair*
Mr. Tom Shigemoto, *Vice Chair*
Ms. Micah Finnila
Mr. Eric Fujikawa
Mr. Ka‘aina Hull
Mr. Troy Tanigawa (*entered at 10:47 a.m.*)

EXCUSED:

Quorum was achieved with 6 members present at Roll Call.

APPROVAL OF AGENDA

The agenda was approved with no objections.

PUBLIC TESTIMONY

None

NEW BUSINESS

1. Water Systems Investment Plan (WSIP) Draft Facilities Reserve Charge (FRC) and Preliminary Rate Discussion presentation:
 - Manager’s Perspective
 - History of Department of Water Capital Planning and Funding
 - Current Financial Overview
 - Long-Range Capital Planning and Water Systems Investment Plan (WSIP)
 - Capital Improvement Project (CIP) Development and Prioritization
 - WSIP Financial Plan: FRC Overview and Draft Analysis, FRC and Rate Study Alignment
 - Next Steps

Commission Support Clerk, Cherisse Zaima, went over meeting decorum and testimony instructions.

Manager Joseph Tait welcomed members of the public and elected officials joining the workshop and stated the purpose of today’s workshop is to provide the Board, our customers, and all interested parties with a financial managerial history pertaining to the relationship between our Facilities Reserve Charge, and DOW’s water rates.

He stated that the DOW board has implemented actions since the adoption of Water Plan 2020, focusing on a methodical and detailed approach to identify a realistic financial strategy for current and future capital planning. This includes completing the unfinished 24-year-old Water Plan 2020 within the new water system investment plan, addressing an inconsistent and loosely organized managerial history over many years.

Mr. Tait pointed out that the many managers before him did not fail, noting that several of them were not here long enough to investigate corrective paths. Many of them did not convene a team due to their short tenure but were blessed with the ethical and tireless professionals he has the fortune to work with and be surrounded by today. He added that those past managers did not have a team who, though understaffed, have accomplished so much in the short time he has been here. He states this having met previous DOW managers and Board members, two of which currently face similar staffing issues. The department continues to receive full support from the Mayor, Council, and above all our Board of Water Supply members who provide advice and counsel, ask the right questions, and have supported him through difficult issues and challenges.

The past two years of deep review and providing the Board with difficult and factual information were the drivers for finalizing DOW's two foundational move-forward plans – the Kauai Use and Development Plan, and the new, soon-to-be-completed Water System Investment Plan. The arrival of our new financial leadership two years ago combined with completing the remainder of our management team last week with the new IT Manager, Robert Newton, the department is positioned to carry out the Board's decisions and return to prudent and stable management.

Mr. Tait shared a conversation he had with one of DOW's longest serving employees, who was involved in a discussion with some newer employees about our financial situation and challenges we face with completing our CIP projects. This employee stated that he had been through 40 years of good and bad financial cycles, and we always come out stronger than before.

The joint presentation by Brown and Caldwell, Harris & Associates, and the Department of Water, County of Kauai commenced.

Ann Hajnosz of Harris & Associates went over the Agenda for the day, the workshop framework, and next steps and encouraged the Board to ask questions throughout the presentation. She added that the Board's feedback today will be incorporated into their analyses and will be brought back to the Board this summer when they will begin discussions about the rate study. The framework for how rate studies are done will be provided, and the team will be working with the FRC and the rate study in parallel so they can go out for public hearings at the same time with the understanding of the required legal process. The Small Business Association, as well as other stakeholders across the island will be included, and the final rate proposal will be brought to the Board for approval.

Board member Hull asked if any Department of Water rate increases, or changes are required to be assessed by the Public Utilities Commission (PUC) to which Ms. Hajnosz replied typically no as DOW is not a private utility.

Capital Planning and Funding History (1999-2025) (Pages 6 through 14)

Ms. Hajnosz shared that she worked on this project 25 years ago which was a comprehensive effort including a typical water master plan and funding plan along with significant public outreach. In addition to that, they developed a strategic plan and an implementation plan that was all part of the Water Plan 2020 effort. In 2006, five years after the completion of the plan, it was recognized that the department faced challenges in program management due to insufficient resources to take on big effort, capital implementation efforts. The goal was to find ways to inject resources into the staff to overcome these obstacles and successfully complete the capital initiative. Water Plan 2020 focused on distribution, supply, storage, and pumping, addressing the

old pipe infrastructure and other typical functions of water supply and storage. In 2001, capital expenditures of \$10 million per year using financial assurance assumptions were considered, which were significant amounts at the time. Further discussion on this topic will be discussed in the rates study.

The board approved two 32% rate increases over five years, focusing on debt service coverage and reserves. The first rate increase was implemented, and Ernie Lau, the Manager at the time, asked about the level of rate increases needed for the Water Financial Plan over the next 20 years. It was estimated that 3% per year over 20 years would be enough to fund and implement rates. However, after the first 32% rate increase, the team realized they were not able to go as fast as they thought and may need to pull back on the rate increases. The study examined a consistent annual pattern of \$45 bills for 10,000 gallons of water, which is now around \$68 per month. However, the rate plan was not fully implemented. Another review was done about 5 years later as shown in this graphic on Pg. 11.

Ms. Hajnosz summarized the WP 2020 Funding Overview for Water Rates on Pg. 12. In October 2010, a rate study was initiated, which was not adopted until December 2011. The process took a year, involving feedback from the public, the process, and public input. The adopted rates had a five-year plan until July 2014, and are still in effect today. The process took approximately nine to 12 months. During the same period, FRC's were being considered, ranging from \$2,000 to \$4,000. Iterations of the FRC occurred, with costs ranging from \$20,000 to \$14,000. The methodology used for calculating facility reserve charges is divided into source, storage, and transmission, which are the backbone facilities. The \$14,000 facility reserve charge in 2015 was largely based on the Water Plan 2020 plan, capital assumption, and was calculated based on the financing and payment of debt service using facility reserve charge revenues.

Current (2025) DOW Financial Overview (Pages 15 through 23)

From 2015 to 2024, customer growth was around 1% per year, with water usage remaining relatively flat, except during the COVID years. This is consistent with water utilities across the country who have seen a pattern of reduced usage on a per capita basis. Service areas with increased population see a flat overall water usage when per capita usage decreases. However, significant conservation efforts have been made, with fixture units adjusting for conservation. This has been a success in delaying future supply, which presents challenges for revenues. Despite initial resistance to conservation, the department ultimately supports it.

Board member Hull asked whether the significant drops noted during COVID were primarily attributed to commercial and resort businesses to which Ms. Hajnosz yes but explained that they did see significant drops in other areas as well. Mr. Hull noted that hotels pay a different rate and asked whether hotels also pay a different FRC. Ms. Hajnosz stated it is not a different class and it based on meter size. Engineering Division Head Jason Kagimoto added that it's evaluated differently than residential; all commercial is evaluated based on fixture units. Referencing resorts, Mr. Hull asked to clarify that fixture counts are established, which helps determine meter size, which Mr. Kagimoto confirmed.

Board Chair Julie Simonton stated The Uniform Plumbing Code has water demand or accounts associated with each fixture – each toilet, each sink, water fountains, etc. Those are then tallied up, which equates back to water usage and meter size versus single family homes that are just a fixed rate. Mr. Kagimoto explained that the whole building permit process and timing is very

nuanced, requiring the architect or engineer to tally up all of the fixtures to identify the appropriate meter size. That evaluation then helps determine whether we can support that meter size being added to the system.

Board member Shigemoto asked when this fixture methodology was instituted, and whether it was used when Water Plan 2020 began. Ms. Simonton noted that she worked for the department as a consultant 20 years ago and can confirm that this methodology was used back then. Deputy Manager Hinazumi stated that residential homes still utilize the fixed cost per meter, which is the FRC, and it is not based on fixture cost. Since the inception of the FRC, the department has utilized fixture costs for all commercial accounts and resort developments, which are considered commercial.

Board member Hull asked that if he proposed a 20-unit multi-family complex, and a 20-unit resort with kitchens in each unit, would there be a difference in the FRC cost for the multi-family versus the resort, which are identical in size and units; however, one is being used for residential, and the other for resort. What is the difference in FRC requirements? Mr. Hinazumi stated explained they are viewed identically; by Board rules, the FRC size is determined by either meter size or number of units, whichever FRC is greater.

Revenues exceeded expenses in 2015 and 2016, with the last rate increase occurring in July 2014. The total expenses may shift slightly based on capital expenditures, while other expenses remain relatively stable. Operating expenses may increase or decrease slightly, possibly due to COVID-related expenses in 2020 and 2021. Despite this, operating expenses have consistently exceeded revenues, indicating a significant cumulative trend.

By the end of 2024, there were approximately \$46 million in cash drawdowns from DOW reserves. The question was whether a 4% to 5% rate increase would have made the department whole over a 10-year period. This is close to the Water Plan 2020 number, which suggested a 3% rate increase every year after Water Plan 2020 was implemented. If a 3% rate increase had been implemented, the company would have been in good financial condition; 55%, cumulatively, over 10 years would have made the department whole.

The next question they asked was where did all the money come from? Looking back into financial statements did not reveal an exact explanation. However, the audited financial statements show a declining trend in the department's current assets, specifically cash and cash equivalents over the last decade. Grant proceeds were present in the accounts in years 18-20 and 24, which accounts for the spikes, but they should have been removed. The department exceeded revenues for the last seven or eight years, which primarily came from cash reserves, and is likely in direct correlation to when the impacts of the last rate increase started to end. No new income from those rates was realized over that 10-year period due to inflation and rising operating expenses. Without an increase in revenues, the department would run a deficit, as operating expenses increase at least 3% annually.

The current ratio is a measure of liquidity, indicating how well a business can serve its working capital in emergencies. It measures how quickly a business can pay off short-term liabilities with short-term assets. The ratio is calculated by dividing current assets by current liabilities, which are anything that can be converted into cash over a 12-month period. The same applies to current liabilities, which are anything that can be paid off with current cash over the next 12 months.

Working capital is essential for leads, expenses, and revenues, and a 1.5 to a 3 ratio is considered healthy for a business. This ratio helps businesses manage emergencies and ensures they have sufficient working capital for their needs. The department's current ratio as of June 2024 is 1.28, compared to Maui's 4.69 and Honolulu Board of Water Supply's 3.97. Big Island, which has not finalized its audited financials yet, is at 4.4. This is a significant difference from other islands. The ratios are based on audited financial statements for the first three Kauai. It is important to consider not only the ratios but also the dollar amount of capital reserves or working capital.

Ms. Simonton asked whether they have the number of customers for each island to accompany the figures on Page 21. She noted that not only does Kauai have fewer customers, we also have 19 stand-alone water systems, which presents an economy of scale challenge for Kauai that the other islands don't have. Ms. Hajnosz stated Honolulu is the most integrated, they are unsure about how many water systems Maui has, but Big Island probably has twice as many as Kauai. However, all of the islands have had recent, consistent annual rate increases, taking a pause during 2020, 2021 due to COVID.

Starting in 2015, the financial position was strong, with strong ratios. However, the last rate increase occurred in 2015, and the ratios eroded over time due to non-implementation of rate increases.

Long-Range Capital Planning and WSIP Overview (Pages 24 through 29)

Engineering Division Head Jason Kagimoto explained that the goal is to develop a roadmap for the next 20 years to ensure transparency and coordination with other agencies, knowing this is going to cost a lot of money, and to make sure they are not making decisions in a vacuum. The plan will address current and future deficiencies, balance work on facilities, and address maintenance, replacement, expansion, and additional plan development. A significant part of the plan involves a comprehensive evaluation of the water system, assessing current conditions, future deficiencies, and how to balance work for maintenance, replacement, expansion, and additional plan development. This will ensure that decisions are made in a transparent, cost-effective and coordinated manner. The plan for the engineering side of the project involves determining the financial structure that will support it, and ensuring that the process is methodical and unbiased.

One of the biggest and longest tasks has been updating the GIS and hydraulic model, which the department has already been using for current CIP projects. Going forward, having all this information much easier to access will allow a lot of engineering decisions to be made more quickly and with more regularity. The Water Resources and Planning Section are currently working on that.

Water rates and FRC is one way to support the financial portion of this plan, but the department is also looking to find outside funding through grants, state appropriations and coordination with other County agencies to help offset the impact to our customers and still be able to achieve our project goals.

Mr. Shigemoto asked if an evaluation was done on Water Plan 2020 to determine how successful the department was in accomplishing some of the goals and objectives. Where do we stand today with those goals and objectives? Mr. Kagimoto stated he thinks about half of the projects were done under that plan; however, there were a number of factors that resulted in the amount

of projects that got done such as not all the water rate increases being followed through on, increased environmental permitting rules, and turnover in staffing. Manager Tait added additionally, the department went through several managers resulting in lack of consistent long-term vision. There is still a little more than half of Water Plan 2020, which is 24 years old, to be done in the WSIP; those projects have been prioritized.

Mr. Kagimoto stated his understanding prior to his time here is that the department looked to fund a number of projects using its own capital to expedite the completion of projects rather than accepting federal monies that would require additional permits and other work that would extend out the timeframe. Currently, we are at a point where we have to look at outside funding to be able to continue moving projects. Over the past four years, the department has contracted approximately \$60 million worth of work, with 25 million dollars coming from state appropriations and \$10 million from additional SRF money. The department has encumbered most of its FRC funds, a significant amount saved up, to catch up on the work our communities and our water systems need. In doing so, though, the department has tied up a lot of the money that was available.

Board member Tanigawa entered the meeting at 10:47 a.m.

Ms. Hajnosz explained that the idea for implementation of Water Plan 2020 was that the Deputy Manager would be its champion. However, the department has had multiple managers, and was never fully staffed with deputies. It was such a big lift to go from \$2 million a year in capital planning to \$10 million, and the organizational structure along with funding just wasn't there. Before Water Plan 2020 the Federal government was funding water systems at about 60% of capital needs. This has dropped over time to less than 10% of assistance from the Federal government, which then has to be made up by rate payers. Ms. Hajnosz stated the lack of federal funding and planning for water utilities to capture depreciation in their rates, leaves the department facing a significant shortfall. She emphasized that not only the money but also the organizational structure is crucial. Manager Tait added that as soon as Water Plan 2020 was adopted, a year and a half later, the manager was gone.

Mr. Shigemoto asked if it will now fall on the Manager to implement this plan moving forward as we have learned from the previous plan that the department did not have a deputy to implement it. Manager Tait stated, yes it will, adding that if he is not committed to finding the staffing and the funding, we will be right back in the same cycle we were in.

Mr. Shigemoto asked if we had enough money from rates that were increased for Water Plan 2020 to do the projects that were listed as priority to which Manger Tait replied no.

CIP Development (Pages 30 through 53)

Michelle Sorensen and Stan Kowalczyk of Brown and Caldwell provided an overview of the CIP development prioritization.

Mr. Kowalczyk explained the first step for re-evaluating Waterfront 2020 and updating the Capital Improvement Program involved developing GIS and hydraulic model tools to establish an asset inventory and evaluate the condition and capacity of all assets. This involved moving asset information from paper format to a digital framework, allowing the department to operate more efficiently and effectively. The GIS provides the department access to facility information

on computers and mobile devices, enabling evaluation of the water system, identifying agency deficiencies, and where improvements need to be made. A hydraulic model was developed using existing water billing information and flow and pressure data collected throughout the island. That data is used to calibrate the hydraulic model to ensure it accurately simulates the system's performance and ability to supply water to customers. The GIS and hydraulic model are tools that provide a framework to perform the evaluation of the water system and identify needed capital investments and is a must-have item.

There are nine separate water systems, each with its own disconnected components. It comprises 425 miles of water main, 48 active wells, 56 tanks, 18 booster pump stations, 3,000 fire hydrants, and 44,000 water meters. Developing the CIP began with Water Plan 2020, identifying completed and uncompleted projects, as well as those currently contracted or underway in planning, design, and construction. The water system was evaluated and updated to align with current demand and growth projections. Projects from the 2020 plan were identified, and a comprehensive project list with accurate costs was created to identify infrastructure requirements over the next 20 years. The process then involved working closely with the department and the board to prioritize the required infrastructure investment.

Mr. Kowalczyk discussed the overall project list and costs, starting from Water Plan 2020. It includes projects currently in progress, including six in construction, eight in design, and four in planning. The map on Page 41 shows 74 uncompleted projects from Water Plan 2020, which have been incorporated into the updated CIP. The system evaluation process involved updating demand and growth information, identifying which projects were no longer needed and which were still needed. The map outlines the projects that need completion and are now included in the new project list. A big, important step was reestablishing the existing system's demands and developing a 20-year plan for proposed growth. This plan was developed in alignment with the Kauai general plan, incorporating community plans, and specific proposed development information to integrate as much information as possible into the plan to ensure the infrastructure could support the proposed development and community priorities. The Kauai water system standards have been evaluated using demand projections and tools developed to identify deficiencies in a standard, repeatable, and unbiased way. There have been no significant changes to these standards since Water Plan 2020. One example of system analysis is evaluating all hydrants in the system for available fire flow. This allows for a wide evaluation of the system's capacity to supply the required fire flow set by current planning standards. Deficits were identified in previous programs and are now being addressed using these tools.

The next slides will detail each project type, their location, average and total costs for the program, and an overall map of these types. The final slide will provide a comprehensive overview of the project types. There are several slides that break down the total cost of the program as prioritization begins. The program costs decreased with the number of projects prioritized at different levels, starting with new wells at an average cost of \$7.1 million, resulting in a total cost of \$57 million. These are the wells needed to provide required source capacity to meet existing and future identified demands, along with new tanks for storage and fire flow. The average project cost is \$14.6 million, resulting in a total cost of \$248 million.

Ms. Simonton asked if we know there is adequate supply where the wells are going to be sited to which Mr. Kowalczyk stated not in all areas, but that would be part of the plan and design phase of the project.

Mr. Shigemoto commented that he noticed there is no well in the Lihue area and asked if that is because the underground resource is so bad. Mr. Kowalczyk explained that a significant source development is needed to support all the planned development in Lihue. The assumption for the capital program is that this capacity will be provided by an expansion of the surface water treatment plant. However, this cost is not included in the program as it would be funded by partnerships with the proposed development and the driver for that need.

The system was also evaluated for condition and rehabilitation of facilities needed to maintain system operations. The average age of all wells on the island is 41 years, and they are working with the Engineering and Operations staff to identify the requirements for rehabilitation of those facilities over a 20-year period. The average age of the wells that have been flagged for rehabilitation projects is 48 years at an average cost of \$3.9 million, and a total cost of \$152 million. The average age of all tanks on the island is 31 years, with the average age of the ones being flagged for rehabilitation being 55 years at an average cost of \$4.2 million, and a total cost of \$79 million. The average age of all the booster pump stations on the island is 25 years, with the average age of those flagged for rehabilitation being 33 years at an average cost of \$3 million, and a total cost of \$24 million. The total cost of pipeline R&R is \$546M, with the oldest pipes dating back to the 1920s, 15% of the system built before 1960, and 7% undersized for fire flow, with projects to replace 20% over 20 years. Another way to think about it is rehabilitating or replacing your system every 10 years equates to 21,000 linear feet per year for the pipeline R&R program.

The figure on Page 51 shows various project types. The pie graph is used to determine the percentage of each project type in the overall program. This helps the department prioritize projects if they cannot implement all, but still aims to complete a small portion of each type. This helps in the prioritization process for future projects. For example, the needed overall infrastructure investment of 41% being shown for pipeline R&R is a smaller percentage of what was shown under Water Plan 2020 but is still a large percentage. That's a factor of how much linear assets there are on the island and how old those facilities are.

The average inflation rate in Hawaii between 2020 and 2025 is approximately 2.5% per year, resulting in an increase in the cost of capital projects. A \$1 million project in 2000 would now cost \$2 million in today's market. However, looking at actual project costs, a review of new storage tank projects shows a three factor increase from 2008 to 2023. The increase in actual project costs compared to the average rate of inflation is attributed to factors such as remote location, high cost of imported materials, labor scarcity, and regulatory involvement. Natural disasters like hurricanes and volcanic eruptions have also necessitated extensive rebuilding efforts, further exacerbating these issues.

Board member Eric Fujikawa asked these factors are taken into account when doing the engineer's estimates for the plan. Mr. Kowalczyk stated yes, noting that the department spent significant effort in gathering data on completed projects over the last five years and their costs. They used representative projects for each project type to identify anticipated costs for future projects. They aimed to use as much real construction costs as possible, and the actual project costs were used as the basis for a three-time multiplier from 2008 to 2023. Ms. Sorensen added that all costs are in today's dollars so they are not assuming that there's going to be a factor of three in the next 15 years; it could be much more. Ms. Hajnosz stated that the rate study will

show an escalation in these costs, but only for 5 years, not 20. However, they will be seeking the board's input to figure out what the current economic climate does going forward.

The Board received public testimony from Felicia Cowden.

Ms. Cowden stated that she believes the water system standards have become largely PVC pipes with both municipal use and fire flow protection sharing the same system. What we've seen with the urban wildfires in Lahaina and Los Angeles is that it's demonstrated profound vulnerability, both in the ability to have the fire flow protection if we have a big urban wildfire, and it seemingly melting the pipes in the ground and creating chemically contaminated water systems after that. It's a big thing to clean up, so she questioned whether the water plan has given any consideration to that. She noted that it's a big change but is something to learn from if there are ways to adapt relative to that such as turning off water meters when there is a fire, or whatever simple ways we can do it in the immediate time. As for long term infrastructure, it seems like a daunting task to consider, but the problem should be noted.

CIP Prioritization (Pages 54 through 76)

Ms. Sorensen continued the presentation, referencing the previously discussed planned build-up CIP, which includes 160 projects totaling \$1.3 billion. The department's actions are based on existing deficiencies, future needs, operations and engineering input, and other factors. The next piece is the 20-year prioritized CIP, which includes addressing existing deficiencies, future needs, and other factors.

Of the list of 160 projects, the first step is to determine what is most important to get to first. A 20-year prioritized CIP is used to determine the most significant projects, and a multi-criteria decision analysis tool is used to identify the most beneficial projects for the community, followed by layering cost onto that. This results in a more achievable list of the most critical projects and includes a dollar per year number attached. The number that Harris & Associates have used for developing the FRC is 127 projects, about half the cost of the planned build-out CIP, which is still a huge need and a huge number. The MCDA tool has been helpful, but it still required some judgment and input and there are a lot of challenges in terms of resources and funding that would be in the way of achieving this 20-year prioritized CIP. So, an achievable prioritized CIP was established which started with a dollar value and worked backwards with the prioritization in mind, looking at what can be reasonably achieved with a reasonable amount of money over the next 20 years. It resulted in about half of the 20-year prioritized CIP, which is about a quarter of the total. Ms. Sorensen pointed out that this plan is a snapshot in time, a planning document that needs to be revisited over time as funding and resources change. She noted that this achievable prioritized number of around \$16 million a year doesn't necessarily guarantee that is the level of completion that will happen. She noted the limitations of staff, funding challenges, as well as the desire of the Board to implement rate increases and FRC increases. There will be many factors that affect whether this is truly achievable or not.

Ms. Simonton noted that she acknowledges that what DOW is facing is what many water utilities are facing and asked if there are any AWWA standards or benchmarks for the average costs water utilities are looking at right now so the department doesn't feel like such an outlier. Ms. Sorenson stated that they work with various utilities and DOW is not alone as many utilities are having to make hard decisions in terms of how much debt to take on, how much to increase rates, and how to address this. Kauai has aging infrastructure, which is not unique to here and in some places are worse. There are boards across the nation and around the world facing these same

hard decisions. Ms. Simonton stated these are big numbers that the community will be hearing about, and she wants to be sure that it is known that this is not unique to Kauai, and this is not a case of Kauai not doing things right but is a national issue on all kinds of infrastructure. She added that Mr. Fujikawa can speak to that from highways and bridges, and Mr. Tanigawa can speak to that about landfills and sewers, so we should be sure to keep our eyes on the big picture. Ms. Sorensen stated that she was surprised by Ms. Hajnosz's earlier statement that the Federal government used to provide 60% of the cost of water utilities across the nation, and today are down to 10%, which is striking. She questioned where everyone is coming up with the additional 50% in addition to aging infrastructure and other challenges layered on top. Manager Tait stated this plan is achievable to minimally achievable simply because Kauai does not have the population base to support the revenue needed. Six projects a year, when you're looking at 160 projects, is a daunting task when you only have 24,000 accounts that translate to approximately \$1,300 per customer per year; that does not even fund operations. Ms. Hajnosz stated one of the metrics she looks at is the replacement rate, noting that it's good if utilities can do 1%. However, people are struggling to even get to the 1% replacement a year, which tells us the state of our water assets as a whole. Determining cost per community will be tough just based on geographical differences, but replacement rate is a key factor, and if people don't know this, there is more work to do.

Mr. Hull referenced the 20-year prioritized CIP list and asked what percentage of that \$680 million is dedicated to the environmental impact studies. He noted that there are some discussions happening with the community wildfire hazard maps to identify specific high-risk areas, and the idea currently being kicked around is to look at potentially amending HRS 343 for an environmental requirement or upgrading the lines and tanks in those dedicated high-risk areas which would be exempt from HRS 343 and potentially take away the million-dollar requirement as well as two or three years to the construction timeline. As this discussion possibly spins up at next year's legislative session, we would be able to say that we know we are in an infrastructure crisis and look at how much of the cost of our 20-year plan is dedicated solely to the environmental review. Ms. Sorensen reiterated that this is just a snapshot in time and with changing regulations that greatly impacts costs, it can go either way. There are different requirements tied with different funding sources so it's always going to be a moving target. Ms. Hajnosz asked if we use programmatic EIS's in Hawaii as they do in California, suggesting that is something that could be considered here as well.

Ms. Sorensen compared the pie charts on Page 58, noting the left chart shows the 20-year prioritized CIP at \$34 million, and the right chart shows the prioritized achievable CIP at \$16.5 million, which is much more achievable for the department. When they eliminated less impactful, less beneficial, but still needed projects, the ratio of pipeline R&R increased to a much larger percentage compared to other events.

Ms. Sorensen provided an explanation of the Draft CIP Prioritization maps on Pages 59 through 61. On the Planned Build Out CIP map, she explained the larger the dot, the higher the relative benefit of the project, and the darker the color, the higher the cost. On the 20-year Prioritized CIP map she noted that it shows fewer projects distributed around the island, and the lower benefit projects, the small dots, are starting to disappear with the focus being on those higher benefit projects. The Prioritized Achievable CIP map is notable in that it shows a lot of the large dots remaining, which are the higher benefit projects. There are various cost points for those projects, but they are a lot of high benefit projects. Ms. Sorensen expressed her appreciation to

Mr. Tanigawa of the Public Works Department and Mr. Hull of the Planning Department, who they met with several times throughout this prioritization process along with the Housing Department to discuss which DOW projects would further other County initiatives like affordable housing and other developments. In general, they found that the priority projects aligned with what DOW was prioritizing. They found that both Water and Wastewater were in various stages of the long-term planning process and they need to continue to align and coordinate in order to make sure the infrastructure is there for what's needed. They also discussed opportunities to share funding in different ways.

Developing the decision-making framework involved identifying what was most important to the department. They went through a level of service exercise with the department where they looked at the mission and vision, looked at planning documents, and held workshops with the staff to determine what the level of service categories would look like. Eight categories were identified, and determined the following were not differentiators when prioritizing capital projects for various reasons:

- Workforce – factor is so important that ANY and ALL CIP must include the proper amount of training and staffing
- System Operations – factor so important that ANY and ALL CIP must be operable and maintainable
- Water Resource Stewardship – Environmental impact

What's left are five level of service categories for which eight criteria were established. These eight criteria were workshopped with staff from Finance, Operations, Engineering and Management to best represent the department as well as the customers. They had each division rank the criteria in terms of importance from their perspective; the results of that ranking are shown on Page 66. In looking at prioritizing projects that serve current customers, address deficiencies associated with the current system, and address future needs, the priority was given to serving current customers and solving problems within the system, rather than focusing on the future level. However, the tool has a lot of flexibility so if funding became available for a particular project, things could be tweaked over time.

The graph on Page 67 presents a list of 160 projects scored based on weighted criteria, examining the combined relative benefit. The list is truncated, with each color representing a criteria, and the projects are stacked on one another, presenting a visual representation of the evaluation process. Tank projects that provide multiple benefits across all criteria are ranked higher; the lime green bars were emphasized as they represent current capacity issues. Not all projects have a lime green bar, meaning they don't address a current capacity issue. The dark green bars, as seen in the Fireflow example, are projects that address the Fireflow deficiencies mentioned earlier.

Page 68 shows no-regrets projects that have relatively lower costs and higher benefits, which is what they want to focus on as they drill down and prioritize projects to get from 160 to 127 to 89, or whatever the final number is. The orange dots which are tank projects, and the light blue dots which are pipeline R&R projects are prominent for the amount of those there are.

Page 69 presents a cost-benefit view for a project, highlighting its status as part of a prioritized 20-year CIP and whether a funding request was made in 2026. Additional information is provided by the project type and water system it serves. The current-to-future weight slider

allows adjustments to different cost ranges and criteria. The view also identifies high-value projects across the island.

Page 70 illustrates larger and smaller investments in terms of the color of the dot and how they are distributed over the island.

Page 71 shows how those projects can be looked at to target key needs, and see which projects give the best bang for the buck. Page 72 show the same results in a different view.

Page 73 focuses on the resolution of today's capacity issues versus future capacity. Today there are 10 projects in that zone, and 25 projects that look at future capacity deficiencies. This tool allows for ways of looking at and analyzing any information the board and the public would like to see.

In the end this tool provides a justifiable, transparent look at how to make those really difficult decisions, recognizing that many projects won't get done in the next five or ten years, and determining how to talk to people about what is happening in their neighborhoods, and why certain projects have a higher benefit than other projects.

Ms. Sorensen stated that while the GIS model and the MCDA are truly great tools, they still require human interpretation and decision-making to taking into account the current environment. Today, the focus is on recapping the CIP development process and decision-making process to set the stage for the FRC and rate study, which is built on the CIP programs.

Referencing the prioritization of projects, Mr. Fujikawa asked what needs are not going to be satisfied due to reduction of projects, and where geographically on the island we are focusing improvements on. As an example, he asked if we have a need in Lihue, but we reduce projects because we don't have the capacity to fund or accomplish these projects, does Lihue not get fully satisfied with projects? At what level do we have those kinds of numbers around the island, for example how much does Kapa'a lower its ability to serve because we reduced projects? He noted he was not able to find a slide that painted a picture of what needs are not being met.

Mr. Kowalczyk stated that they do not have that specifically quantified, noting that as they looked at different project types and went through the prioritization with the department, they tried to determine do they still have a representative sample of need from a project standpoint? Are they still investing in R&R, in source development and new tanks? As far as capacity, some weight was given to exiting and future capacity deficiencies, so some of the new wells or new tanks that dropped off may have been more associated with a smaller capacity need that's further out compared to an existing need that is large. They don't have that quantified geographically. Mr. Fujikawa asked if that could be done to show that we anticipate a certain number of meters coming to a certain region, but we will only have capacity for a certain amount, so we will be short by this amount. He noted it doesn't have to be exact but would like a general idea. Mr. Kagimoto stated that they don't have anything available now, but they can take a deeper look and provide that information. It was noted that the community would also appreciate knowing how that will impact their community.

Mr. Kagimoto stated from a big picture standpoint, this plan is not meant to be set in stone, and they do want to have updates as priorities change and things happen over time. They hope to

keep it relatively fluid with the ability to come back and reassess. They hope to keep the plan in the context of what is achievable, and hopefully over time through implementation of this plan, the department will be able to acquire more outside funding, and more staffing to more than just the prioritized achievable. However, at present, they don't want to over compromise and bite off more than they can chew. Mr. Fujikawa expressed his appreciation for their careful consideration and noted that seeing it illustrated helps him understand where we are going to be five, ten years on, and seeing the projects helps him understand the targets and the cost benefits that play a large role. He does want to see how things look in terms of what the Planning Department provides in terms of future growth numbers and whether DOW will be able to keep up with that percentage based on what kind of rates are proposed.

Manager Tait mentioned another piece that may not show up in this plan which is how to move DOW's project prioritization to align with State Highways, or Public Works project schedules. Ms. Sorensen stated that as things change, they can tweak the MCBA to consider changing criteria such as funding becoming available, or coordination with other departments. Ms. Hajnosz reiterated the flexibility of this platform which allows for them to reassess what is achievable if things change.

Board member Finnila asked what the time frame was from when they started with a paper map to when this evolved into what we have now to which Ms. Sorensen stated they kicked off in February 2022. Ms. Finnila expressed her amazement at how far they got in a short span of time. Ms. Sorensen thanked the Operations team for the vision to get them here, and to the Engineering team for using the GIS all day, every day. Mr. Kagimoto added that the Operations team have the app on their mobile devices and can access this data out in the field, and Chief of Operations, Ryan Smith has implemented a new asset management system that builds upon the GIS and enables the inputting of work orders and tracking of all that information. The team continues to build upon these tools and find ways to improve it.

The workshop recessed at 12:00 p.m.

The workshop reconvened at 12:39 p.m.

The WSIP Financial Plan (Page 78 through 79)

Ms. Hajnosz outlined the way the WSIP will be funded typically through Facilities Reserve Charges and rates. She explained that the Water Utility Fund is an enterprise fund that only derives revenue from water rates, which includes FRC. The department does not receive any general fund monies, or tax revenue. The 20-year prioritized CIP is used as the basis for the Facility Reserve Charge (FRC) in accordance with basic standard industry practice; its common term is system development charges. In this last iteration, a lot of time was spent looking at the facility reserve charge relative to the affordable housing issues that are coming up not only here in Kauai but across the country. There is no rate information available today, but the team will be coming to the board this summer to discuss the process of water rates, which are billed monthly.

FRC Overview (Pages 80-83)

Page 81 – Definition and Purpose

Ms. Hajnosz stated today's discussion will focus on the Facility Reserve Charge, which is a one-time charge imposed on new water system connections whether it's a developer wanting to do 100 homes, or a family owner of a property that wants to build a family home. The FRC represents a fair share of recovering the cost of the backbone system that DOW has already put in for storage and transmission. These costs are shared by all customers of the water system, so when you are a new customer, you will pay into the system. Per American Water Works Association (AWWA) there are several ways to calculate this cost. One of those ways is the existing methodology or buy-in, where you can buy into existing system capacity as a new connection. That charge will much lower than an incremental approach because it's looking at existing capacity.

The other way is the incremental approach which is incremental cost of adding capacity to serve new growth. The marginal cost of adding extra capacity is reflective of the escalation discussed earlier, including doubling the cost and tripling the unit cost for storage. This is a relatively easy mathematical combination of growth-related costs divided by the growth-related capacity associated with that cost. This approach is most appropriate when having to upsize existing facilities or add new facilities to accommodate growth. They chose to use the incremental cost approach which is consistent with what has been done in the past for the FRC charter analysis. The costs for backfill facilities, source storage and transmission are summed up on a unit basis to calculate the FRC. This calculated FRC is the maximum defensible charge that a utility can charge its customers. The board can decide whether they want to use the maximum charge, or whether they want to phase it in. Historically, DOW has had the ability to calculate and implement a higher FRC. Ms. Hajnosz emphasized that these are draft results, and they still need to get the board's feedback and do further analyses before they come up with recommendations.

Ms. Hajnosz presented another option of not charging the maximum, and what happens, explaining that if capital projects are still needed, the burden will be shifted to existing costs if there isn't enough FRC revenues. She mentioned that future discussion relative to FRC will be on whether the department should be using FRC for any debt financed FRC-related projects. Currently, we do not do that because we want to ensure that any debt is paid for with steady, consistent, reliable revenue streams, which come from rates; FRC revenues cannot be as secure. That is a policy discussion to be had in the future.

Page 82 – Key Steps for the FRC Calculation

The 20-year CIP is used to identify growth-related projects for inclusion in the FRC, and they have been trying to identify grant funding for some of these projects, which they haven't been able to do yet, but they can still try in an effort to reduce the FRC. Demand between existing and future growth needs are allocated to split up costs. So, if a project is 50-50 to fix existing deficiencies and 50-50 to address growth, only half the cost is included, and half the capacity in the FRC. Unit cost of growth-related capacity is calculated by dollars per gallons per day and converting that to an equivalent residential unit based on the level of service standards the department uses, which is 500 gallons per day for a 5/8" meter. Then, a peaking factor is applied for the various source, storage, and transmission components which are applied to the current schedule.

Ms. Simonton stated that 500 gallons per day per residential unit is very high. She acknowledged that has been the department standard for 20 years but asked what the sensitivity of this analysis is to a number like that versus a number closer to 250 gallons per day per residential unit. Ms. Hajnosz stated they want to be consistent with how its planned, noting that she believes it was 400 in the past. She is unsure what caused the increase. Mr. Hinazumi stated the 500 gallons is still part of the water system standard and is what AWWA uses as a guide. Ms. Simonton asked if DOW has any benchmarks for our system that show what an average residential house uses. Mr. Hull added he sees the reason to use AWWA standards but agrees with Chair Simonton's point about doing an assessment as part of this study on the consumption rate for Kauai's household averages. He noted that if a study demonstrates the usage as 300, they are then looking at a different volume. He asked if our financial software allows for queries of all residential customers with a 5/8" meter for analysis going back six years or so. Ms. Simonton added it would be an interesting data point to see where the sensitivity is, noting that the difference of analysis at 500 and 250 may be negligible, but it may also swing them one way or another. Mr. Kowalczyk stated that as far as the FRC calculation, he does not think the change of that assumption would have an impact on the calculated value of the maximum allowable FRC. Ms. Simonton noted, however, it could potentially tie into the CIP analysis when they are looking at capacities and source. She agrees with using AWWA's standards, but she thinks they need to benchmark it to what we are seeing here. Mr. Hinazumi commented that he thinks the driver of our CIP program is the fire requirements or the deficiencies in the law.

Ms. Hajnosz talked about applicable credits that were looked into. There is no cash balance in the FRC fund currently available as they are all committed, but if there were additional funds outside those committed projects, it would get backed out from the FRC calculation. The assumption for debt finance for utility projects are being looked at. They have not been able to identify which project would debt finance versus potentially grant finance; depending on that outcome, there could be a minor credit.

Page 83 – Key Capital Assumptions

The total prioritized CIP is 679, with an average of 34 million. Out of this, 7.3 million out of 34 million per year are identified as growth-related CIP, accounting for 21%. This was considered from a financial and implementation perspective, as well as a sensitivity analysis, considering both financial and execution aspects. The calculation of an FRC is based on a cost of capacity, which is a dollar per unit capacity ratio. Reducing your CIP doesn't necessarily decrease the FRC. The sensitivity analysis showed that due to the mix of projects identified under the achievable CIP, the FRC was increased. This emphasizes the dollars per capacity relationship in this calculation. For the board's consideration, an FRC of \$28,000 per 5/8" meter as the maximum defensible amount is being presented, which is twice as much as the current \$14,000. As mentioned, this would be a policy decision as to what the board will ultimately adopt.

This discussion with the board is the first cut, and there are still issues that need to be worked out, but it is important to get the board's feedback as it is a significant concern in terms of affordable housing. This is a relatively new approach to scaling residential system development charges, FRCs, by house size; fixture units has been around for a while, but we are all getting used to the house size piece. Ms. Simonton asked how much latitude there is to adjust the methodology, for example, can we use an FRC for single-family houses below a certain size, and then use a different methodology for anything bigger than a 5/8" meter for Resort or Commercial. So it doesn't have to be the same across the board, and they can pick and choose

how the FRC is allocated between customer classes. Ms. Hajnosz explained currently it is all by meter size, and they would recommend that anything outside a single-family residential house above a 5/8" meter be on the meter schedule for now.

FRC Draft Results (Pages 84 – 89)

The 20-year plan used for the CIP did not include any grant funding or debt service credits. The chart on the left shows a breakdown of the source, storage and transmission unit costs for a 5/8" meter compared to the chart on the right that shows the breakdown under the existing FRC.

What stood out was how much the storage costs really shot up, which is what seems to be driving this quite a bit. Transmission cost did come down quite a bit as well which is just a function of the projects that are included in the growth-related transmission costs.

The three components of Source, Storage, and Transmission CIP Projects shown on Pages 86-88 are added up and then applied to the existing fee structure on Page 89 which shows the FRC for a 5/8" meter at \$28,779, going all the way up to an 8" meter.

FRC Draft Results – Livable Area, Fixture Counts (Pages 90-97)

Page 91 DRAFT FRC Structure: Option 1, FRC based on SFR Livable Area

The results were scaled to address the affordable housing issue by livable area, square footage, or fixture count, shown at Option 1, which is an FRC based on a single-family residential livable area. An average house size of 2,000 sq. ft. was used, and when you divide \$28,000 by 2,000 you get \$14.39 per square footage; the formula would be applied to homes up to 3,000 sq. ft. The table on the right shows the results per square footage – an ARU, or guest house at 800 sq. ft. would be \$11,000; a single-family home at 1,000 sq. ft. would be \$14,000; the average house size of 2,000 sq. ft. would be \$28,000.

Mr. Hull stated that he was under the impression from the way it was presented earlier that the maximum cost was \$28,000. Ms. Hajnosz stated if its based on square footage, if you go up to 3,000 sq. ft. you're going to charge \$43,168; this is square footage based, not meter-sized based. This is where you would ask is a 3,000 sq. ft. home really a 5/8" meter, or is it a 3/4" meter, which would be charged \$43,000. Mr. Hull asked whether it is legally defensible within the confines of FRC to which Ms. Hajnosz replied yes. Mr. Hull added that acceptance from a customer standpoint, if it can be adjusted for square footage, he would recommend leaning toward what has been done for the smaller units but continue going higher up in square footage. He noted that looking at building permits they have today for single-family homes, there are going to be a fair amount fluctuation at the 800 sq. ft. level, but there is going to be a ton at the 5,000 plus sq. ft. level. The question will be why someone has to pay the same FRC for an 800 sq. ft. home that the 4,000 sq. ft. mansion is paying. Mr. Hull expressed appreciation for the way the structure is laid out but is also interested in further upping the costs on the 5,000 sq. ft. and up homes, if there is a way they can legally do so. Mr. Kagimoto clarified that the 5/8" meter, which would have the max justifiable at \$28,000 is associated with 20 Gallons per Minute. Going up to 3,000 sq. ft. is still linear at that point, so that 3/4" FRC cost which is at \$40,000 is associated with 30 Gallons per Minute. That is how it was determined that up to the 3,000 sq. ft. is a solid cost of \$14.39 per square foot, above that you enter a different area because the flow between the different meter sizes as you increase doesn't go linear at that point. These options are to provide ballpark FRC since most people can get an idea of a home's square footage; however, for the overall discussion they are looking for board feedback based on all options and scenarios.

Referencing Mr. Hull's earlier example, Ms. Simonton asked if someone has a 10,000 sq. ft. house that is may be a $\frac{3}{4}$ " – 2" meter, can the livable square footage number be applied to the larger meter? She stated for example that someone may come in a get a 1" meter if they own an ice-cream shop, but a single-family house with a similar living space is going to be hit with this prorated FRC. Ms. Hajnosz stated that's the reason she's limiting it to a $\frac{5}{8}$ " meter, noting that in some of the census data they used shows the correlation between persons per household and square footage in a house is not proportional after about 3,500 square feet. A 4,000-square-foot house doesn't necessarily mean more people, but rather bigger rooms, such as media rooms or wine cellars. She further noted that it is not necessarily water usage unless you have an irrigation system which is why they are being careful to keep it at about 3,000 – 3,500 sq. ft. Going beyond that may get them in trouble legally. Mr. Kagimoto stated that their current approach is for a single-family home, they don't evaluate fixture units, and just go with $\frac{5}{8}$ " meter. With this plan, they are looking to try and provide more options for what the FRC could be, which requires them to evaluate what the average is for fixture units, and what is the average square footage of homes. What they've found is that a 2,000 sq. ft. home would max out a $\frac{5}{8}$ " meter so the FRC would be \$28,00, and up to a 3,000 sq. ft. home would max out a $\frac{3}{4}$ " meter making the FRC \$43,000. However, if your home is 9,000 sq. ft, we're not saying you'll be paying up to the maximum meter, it would be based on the actual dollar per square footage. With this option up to a $\frac{3}{4}$ " meter would be \$14.39/sq. ft., so you would get the $\frac{5}{8}$ " meter charge if you're up to 2,000 sq. ft. Above 3,000 will be dependent upon the actual meter required based on the fixture units, and the FRC will be based on that actual meter size.

Mr. Hull asked to clarify that once we get past 3,500 sq. ft., doing the square footage analysis of upping the cost could get us in trouble. Ms. Hajnosz explained that the correlation doesn't hold as strong between persons per household which equates to water usage. They want the correlation between square footage and water usage to be strong, and once you get past 4,000 sq. ft. the correlation is not there. Mr. Hull asked if one neighborhood has 100 houses with $\frac{5}{8}$ " meters, and the same neighborhood has 1" meters of those 100 homes, does that require different storage and source amount? He pointed out the equity issues from the perception of the public concerning these 20,000 sq. ft. mansions coming up that are paying the same rate. He asked that since we cannot get into the legal issue of people per household once you pass 3,500 sq. ft, can we disregard the people per household and just require a 2" meter for these larger homes? And if we were to do that, while we will be charging more, does that not put an additional strain on the source and supply? Ms. Hajnosz stated what we are charging for is demand, and the FRC is based on source, storage, and transmission; it's a cost unit per demand. So, you could look at fixture units in a 20,000 sq. ft. house as fixture units will tell you what the demand is. Mr. Hull clarified his question and asked if legally, without even looking at fixture count, once you get to say, 20,000 sq. ft., we're not going to necessarily charge you a different FRC, but we will require you to have a larger meter that will have a higher FRC. Mr. Kagimoto explained that with this approach, their recommendation will be to evaluate the fixture units to identify the appropriate meter size. Ms. Hajnosz added that she doesn't see how you can't look at fixture units because that information is in the building permit. A 20,000 sq. ft. house could have different usage patterns depending on the types of rooms it contains. Mr. Hull acknowledged that there has to be a proportional nexus to this discussion, but noted that those increases are going to hit local families, and won't really adjust much more exponentially for those 20,000 sq. ft. homes that are constantly coming through for permitting review. He understands there has to be proportional share, but asked if there is a way to calibrate this to require that higher charge for these massive

mansions while still navigating the proportional nexus. He further stated that the people per household approach is good in that the 2,000 and 3,000 sq. ft. homes are getting a higher charge than the 800 sq. ft. home. However, the increases are primarily being focused on the local homeowner. Ms. Simonton stated that the fixture count should address that noting those 20,000 sq. ft. homes will likely have 15 bathrooms, a pool, water features, and irrigation that are going to be used 3 weeks a year, but they're going to get hit for every single bathroom, but we won't get the corresponding demand on the system that the local users have. Mr. Kagimoto concurred, explaining that whether you have 2 or 3 people in a home, if you have a 5,000 sq. ft. house with 4 showers, that will be accounted for in the fixture count, which will then dictate the meter size, and ultimately the FRC cost; there could be a higher meter sizes for those large mansions based on water features, etc.

Ms. Hajnosz stated there is an alternative to implementing such a high FRC, which is proposed at double the current charge, but there hasn't been an FRC increase in 10 years. Ms. Finnilla asked whether this will apply to new builds, or would this come into play if you did an add-on that bumped you up to 3,000 sq. ft. Ms. Hajnosz stated it depends on which option the board moves forward with. Currently, since it's a flat cost, if you do an add-on but are not adding an additional unit or dwelling, there is no additional FRC charge. If you go with the square footage option, adding another bedroom would be added square footage, which would require an associated cost. There are a number of nuances to work through.

Page 92 – Examples for Phased-In FRC for Option 1

Ms. Hajnosz proposed another idea that other utilities have done which would be to phase it in over five years, so that it grows over a five-year period from \$14,000 to \$28,000. The \$14.39 per square foot would be implemented at year five instead of year one and would be scaled based on square footage. If you don't want to increase the \$14,000 but you want to implement the change in the fee, you can scale the square footage based on the \$14,000 instead of the \$28,000. Ms. Simonton asked what percentage of our total funding comes from FRC charges to which Waterworks Controller Renee Yadao stated on average the department collected about 1.5 to 2 million over the last 2 years. Ms. Simonton stated along those lines she acknowledges that this is a very sensitive issue to homeowners, and it's a relatively small part of our overall revenue, so she encourages the board to protect the local homeowners as much as possible and do what we can with the bigger houses. Mr. Hull stated a discussion they could have during the summer workshop is to shift gears and look at an option of doing away with FRC's, and just increasing the rates. He understands that there's some unfairness to the folks that did pay FRC's, but he is curious to see what it would look like if we took the amount, we are trying to generate over the next 20 years through FRC's and folded it entirely within the rates; what type of rate hike would that require? He would like to see that during the rate discussions. Ms. Simonton asked if someone who has paid property taxes and has been a resident of Kauai for a certain number of years, who has essentially paid into the system, get a different FRC charge than someone who's never lived on Kauai before. Ms. Hajnosz stated she has not done an analysis like that, but shared that Big Island offers a discounted rate for your first 5/8" meter, and subsequent 5/8" meters get the full charge; there is a surprising amount of latitude on this. Ms. Hajnosz stated that she did not include it here but will discuss it when they come back before the board in Summer, but there are Hawaii Revised Statutes for impact fees which the FRC's fall within. She will be sure to have that as a topic of discussion at the upcoming workshop.

Page 93 – FRC Structure Recommendation, House Size – Other Agencies' Experiences

This table illustrates the experience of communities in North Carolina, a state that is really progressive from the standpoint of water rates. They have quite a bit of categories which offers a greater spread, and being that their numbers are very low, it suggests they are using the buy-in approach for their development fees because they have capacity. They are also really trying to get at the system development charges based on actual water usage versus planned water usage which is typically how we've done it on meter size.

Page 94 – FRC, Comparison to Other Hawaii Agencies

This table illustrates the FRC comparison with other county water agencies. Maui's charge for a 5/8" meter is set at \$12,000 compared to Kauai's \$14,000. Honolulu Board of Water Supply has not updated their FRC charges for about 30 years; their FRC charges are based on fixture units. Big Island is quite a bit lower at \$6,000.

Page 95 – DRAFT FRC Structure: Option 2, Fixture Units (FXTU)

For Option 2, the \$28,000 was taken and divided by 30 fixture units, which is the maximum number of fixture units that would correlated to a 5/8" meter for single-family residents. Non-residential would go up to use the meter size. Staff was able to pull some actual building permits that showed an 800 sq. ft. guest house or ARU had about 17 fixture units, which is a little higher than initially thought for that size unit. Mr. Kagimoto explained that they divided the 28,000 by 30 fixture units to get the dollar per fixture cost. They then looked at homes that were currently in the building permit system and found the average fixture unit numbers for houses of various square footage. Currently, the department requires a 5/8" meter no matter the square footage of the home. What they found through looking at this approach is that there are a bunch of houses above 2,000 sq. ft that would require above a 5/8" meter, but we have not been charging for that under our current structure. Mr. Kagimoto also clarified that its based on fixture units, not actual fixtures, noting that a toilet may have several fixture units. He does not recall the Plumbing Code off the top of his head, but it does outline the specific fixture units each type of fixture has. In looking at meter sizes, what they've seen is that a 5/8" meter goes up to 30 fixture units, a 3/4" goes up to 35, so a 2,000 sq. ft. house could be kicked up to a 3/4" meter just based on fixture units. Mr. Hull stated that the numbers don't shock him, but from the standpoint of a new home builder, clarifying the fixture units allows them to scale back if they don't want to pay the higher charge. Mr. Kagimoto added that there are nuances to look at. With the fixture unit option if you come in for a building permit later to add an extra bedroom, that would increase the square footage, but there are no extra fixture units tied to that bedroom so you wouldn't pay anything extra. However, the square footage option could possibly bump up your meter size and FRC charge. He added for clarification that Option 2 could also be phased in similarly to Option 1.

Page 96 – FRC Structure Option: FXTU for Agriculture

Ms. Hajnosz noted all of the other counties use meter size and not fixture units for Ag, because the usage is primarily on the land.

The Board received public testimony from Felicia Cowden.

Felicia Cowden stated that a few years back the County was looking at affordable housing projects not having to pay the FRC charge and asked if that comes out of Housing funds. She stated that she wants to make sure they are taking into account all of the houses that the County is building since the Housing Department has to pay that FRC charge. Board member Hull corrected Ms. Cowden and explained that the monies allotted by Council for a housing fund to pay the FRC were for ARU's coming online that signed an affordable housing agreement; the

housing monies for the FRC program are just for ARU's. Ms. Cowden continued by asking whether the County will be paying the FRC's for the numerous County housing developments that are coming up to which Board member Shigemoto stated no, and further explained that the housing developer pays the FRC and that cost is passed on to the buyers. Ms. Cowden stated she just wanted to make sure they were factoring that in.

Mr. Hull brought up the discussion point of vacation rentals, noting that he had previously asked the department whether houses that are used as resort units are counted the same as residential units. He understands that if we were to charge FRC rates at a different level than for single-family homes we would have to be able to pin that to a study that demonstrates the proportional share of vacation rentals' impact on our overall infrastructure. Ms. Hajnosz provided an example of making changes to the system development charges for water based on a covenant such as waiving the system development charge on a new structure for 10 years if they agree not to make it a short-term rental for that duration; she does not think a study would be needed for that. Ms. Simonton asked if there could be an impact associated with a vacation rental that would have fluctuating spikes in usage for having a large number of people in the house during certain periods of time versus a single-family house that has more consistent usage. Wouldn't it be more demanding on the system to have those fluctuating spikes, and can there be a corresponding cost associated with that? Ms. Hajnosz stated in the example she provided the incentive is to increase the supply of affordable housing and not create more vacation or short-term rentals for 10 years. Mr. Hull stated that he would have no problem if the conclusion of the study is that any single-family dwelling that agrees not to do a vacation rental can have their FRC waived. However, he does not think that will get our department where we need to be financially and would imagine that there would have to be a much higher rate charged to vacation rentals to get to that delta for the next 20 years. Ms. Hajnosz stated the problem is with determining how to define what really constitutes as a vacation rental and actually implementing it. Mr. Hull stated we have clear land use laws that identify vacation rentals as well as a different property tax fee associated with them. Ms. Hajnosz stated that we would likely have to do a study that demonstrates vacation rentals have a higher impact on our water infrastructure than single-family dwellings in order to implement something like that. Mr. Hull asked how long a study like that would take, and how much would it cost considering that if we could keep the FRC's unchanged for single-family dwellings but increase the charge for vacation rentals to get the department where it needs to be, he feels everyone would walk away happy. He added that if we really didn't affect our regular customers and are focusing on an industry that is extractive in nature, where monies usually get repatriated to another landowner or corporation on the mainland, he would like to see if we can get there. Ms. Hajnosz stated that if a study can demonstrate that, we can explain to the rate payers that we looked in every nook and cranny and here is why we can or cannot do that. Ms. Finnilla asked for clarification on whether vacation rentals are already zoned and capped, to which Mr. Hull explained the Visitor Destination Areas (VDA) are where vacation rentals are outright permitted. He added that there are roughly 6,000 vacation rentals operating in the VDA, of which roughly 98% of them did not get a zoning or building permit to say they are going to be a vacation rental, so more will come online within the VDA, but currently they all have zoning and building permits for a single-family dwelling. He noted that most of the vacation rentals in the VDA are in violation of the zoning code because they do not have the permits to operate one. Ms. Simonton asked if the TMK's for these vacation rentals are available somewhere and asked if the fiscal division has the capacity to pull the water usage data by TMK. Deputy County Attorney Tyler Saito stated that if we were thinking of doing a retroactive charge, an equity analysis has to be done to determine whether we

would be subsidizing one class over another. He added that he anticipates the chances of litigation happening more if we try to retroactively impose, as opposed to putting on those who are coming in for new TVR's. Ms. Hajnosz stated she would have to give it some thought because she is not coming up with how vacation rental water usage is so much different than regular water usage. Mr. Hull stated if an additional study needs to be spun off, he would like to know at the next meeting what amount of time it would require and the cost. Ms. Simonton asked if it would be worth it considering we've established that its such a tiny fraction of our revenue. Mr. Hull replied if we were to spend a nominal amount of money to look into every nook and cranny before potentially unloading a \$30,000 or \$40,000 FRC on future homes, he would like to introduce an amendment to allow that study to occur at whatever cost and whatever time it takes. He would like an update at the Summer workshop as to the status of the vacation rental analysis.

Alignment of FRC and Rate Study (Pages 98 through 101)

Ms. Hajnosz explained that because of the time period being looked at and the nature of the master plan versus the rate study, different growth rates will sometimes be used in the assumptions. Typically, they are very close, but with the FRC growth projections that were derived from the master plan, they are using something closer to 3.5% system-wide which is closer to the general plan the department is using. When talking about growth assumptions for a long-term planning study, its important to ensure there in enough infrastructure to encourage growth and accommodate it. Looking at a rate study projection, they want to be rather conservative from the standpoint of what is being projected for dollars for revenue. They look at historical growth, which showed that customer growth was around 1%, which is relatively modest. However, if there is evidence that they should project higher, that can be adjusted.

Capital assumptions look at a 20-year time period and it doesn't matter if costs are front-loaded in the first years, or towards the end, they are looking at the whole 20 years. The rate study will only look at a three to five year time period and the annual funding needs for that shorter time period, but Capital Assumptions will be different.

Both the water rate analyses and the FRC will incorporate anything identified that can offset capital funding whether it be developer contributions, grants from the State, grants and loans, or Federal grants. Those specific funding options will be explored and incorporated into the rate study.

Ms. Hajnosz reiterated that the water rates are going to pay for all the non-growth, in-kind replacement, existing deficiencies, and debt service for existing and future debt. Depending on what is decided for the FRC, if there isn't enough FRC balance because it is decided not to increase FRC, or growth is not occurring as decided, the capital costs need to be there which would be paid through rates. This is typical as many utilities don't accumulate enough FRC revenues at the time they actually need to do the projects.

Mr. Hull stated that the County has the ability to make adjustments to taxes on different users, which DOW doesn't have. There are rates and FRC and that's it. The County has been able to make adjustments from a vacation rental standpoint with relatively little blowback because of what the use is and its impacts on coding. Respecting the fact that utilities and infrastructure would be a different analysis, if we can make that nexus, he would absolutely support it. Ms. Yadao stated that there was discussion on the possibility of creating a classification for TVR's

for water rates, which is an option for the board to consider during the rate study discussion. Ms. Finnila asked how many classes there are currently, to which Ms. Yadao stated we just have Residential, Commercial, and Agricultural.

Ms. Hajnosz concluded by thanking the board for their feedback, noting that their comments and suggestions will be incorporated into their analysis. The plan is to return to the board in the Summer to begin the water rate discussion, and as a preview, come back to the board to discuss the process of implementing the water rates. At the start, there will be discussion on financial policy to talk about what the debt service coverage requirements are, what capital and operating reserves does the department want to have, debt ratios, etc. Those will be the drivers for the rate adjustments later in the study.

As previously mentioned, both the FRC and rate proposals will be on the same parallel track in terms of requesting board approval and going out for public hearings, which will include the Small Business Association and other stakeholder groups. That will be followed by the process for implementing the rates and FRC. The timeframe for this is likely nine months to a year.

Ms. Simonton thanked Ms. Hajnosz, Ms. Sorensen, Mr. Kowalczyk and the DOW team for a well thought out and well laid out presentation. She noted that not everyone will agree with any decisions made, but she feels everything is transparent and the methodology is clear, which she really appreciates. Ms. Sorensen expressed the importance of their team clearly communicating with the board and encouraged them to continue to send any questions their way through Mr. Tait, Mr. Kagimoto, or Mr. Hinazumi.

ADJOURNMENT

The workshop was adjourned at 1:54 p.m.

Respectfully submitted,

Cherisse Zaima
Commission Support Clerk

MINUTES
FINANCE COMMITTEE MEETING
April 23, 2025
(continued from April 21, 2025)

The Finance Committee of the Board of Water Supply, County of Kauai reconvened its meeting on Wednesday, April 23, 2025 at 1:01 p.m. Quorum was achieved with 2 members present.

COMMITTEE MEMBERS

Tom Shigemoto, *Acting Chair*
Micah Finnila

EXCUSED

Ka‘aina Hull

PUBLIC TESTIMONY

The department received no public testimony prior to the meeting, and there were no registered speakers.

NEW BUSINESS:

1. Manager's Report No. 25-28 Discussion and Possible Action on the Department of Water (DOW) DRAFT Proposed Operating and Capital Budgets for FY 2025-2026

Page 21 – FY 2026 Fund Balance Projections

Waterworks Controller Renee Yadao noted that first column, Water Utility General Fund, is fluid and represents the cash and investment balances as well as current encumbrances for contracts under appeals that we have committed. This number will change to include additional purchase orders and contracts we have been encumbering that are not represented here, as well as current bank statement balances for our cash accounts, and investments. The \$22 million that is projected will change in a future draft which will be discussed at a future meeting.

What has evolved since the last meeting is that bargaining unit agreement raises are currently being adopted for UPW and HGEA; currently, we do not know the exact amount or percentage of those raises. For the purposes of the FY26 budget, an average percentage of 3% across the board will be used and will also need to be updated for any step movements; this will also affect the FICA taxes, ERS, and other salary related line items. These changes will also be discussed at a future meeting.

Committee member Tom Shigemoto asked if these collective bargaining raises have already been accounted for in the \$22 million estimated available balance to which Ms. Yadao stated no, not yet as we only found out about the raises two days ago. This Draft budget was published before they were aware of those raises.

Ms. Yadao explained that the increases will be offset with encumbrances that are being closed out, and older balances on existing purchases are being cancelled. However, we are also encumbering new contracts so there will likely be an over all increase to our deficit number, but further cuts will be made as necessary. Manager Joe Tait clarified that before the board takes action on the budget, any adjustments will be made to the budget packet for the board to review.

Committee member Micah Finnilla asked how many employees are under the collective bargaining to which Ms. Yadao stated there are a total of 119 positions of which 99 are filled, but that also includes the Manager and Deputy positions.

Manager Tait noted that in addition to the increases for the collective bargaining agreements, adjustments to the draft budget will also be made along the way based on project payouts and encumbrances that are burned down between now and when the full budget is presented to the board.

Mr. Shigemoto stated for clarification that discussion has been had with all the division heads to go over their proposed budgets to bring it down to the bare bones, so what is being presented is what is needed for the Department to operate in the next fiscal year. He then asked based on current staffing and where we are with our revenues, what level of service can we anticipate? Is it 100%, or are we operating at 80% not being fully staffed? Is there an indication of where we are currently? Ms. Yadao stated she can only speak for Billing, noting they continue to operate at 100% because at the end of the day they need to service the customers. She believes the same can be said for Operations and Engineering. It's all hands on deck, roll up your sleeves and do your job. Yes, there are positions currently vacant within each division, but they continue to work toward meeting their goals. Ms. Yadao does not believe work is not getting done, but she believes there are a lot more hours being required by the employees each day. Mr. Tait stated that there are two things at play when there is a staffing shortage – one is overtime because we want to achieve 100% of what we can do. It's a bit different for Engineering in that if we can't financially fund all those capital projects, some of those contracts may have to be stalled, cut or delayed. So you may not see the level of involvement simply because we don't have the funding to work on the projects, and not because they don't want to do the work. We may not be able to maintain the same burn rate as we would fully funded.

Mr. Shigemoto asked how many vacant positions are being budgeted for in the next fiscal year, not just in Operations, but department-wide. Chief of Operations Ryan Smite stated Operations has nine vacant, and of those nine, one is dollar funded. Mr. Shigemoto asked if he hopes to fill at least half of those vacancies to which Mr. Smith replied the hope is to fill them all, but realistically it will likely be about three-quarters. Mr. Tait stated that Operations staff are usually set at lower salaries than Engineering staff, and it's a tougher hire for the more senior, higher-level engineers. Engineering Division Head Jason Kagimoto stated that their division has 6 vacancies, and ideally they would like to fill them all, but given our current situation, they are trying to find a balance. They are dollar funding 1 position, nine-month funding another position, and 6-month funding another position; three positions are not fully funded.

Mr. Shigemoto stated that where he is going with his line of questioning is figuring out how to address our \$7.5 million deficit, noting that cutting travel and supplies won't do it. They have to try and find big numbers, big amounts to slowly whittle away at this deficit. Revisiting his earlier question, Mr. Shigemoto asked at what level can the department continue operating without staffing. Mr. Tait stated what suffers is the preventative maintenance because it leaves less people in Operations to address those emergencies, and they always have to address emergencies; there's no choice. Unfortunately, that cuts into the regularly scheduled preventative maintenance work.

In response to Mr. Shigemoto's question on other ways to bring in revenue, Mr. Tait stated the department is in a timing gap where we are unsure of what's coming from Federal or State in terms of funding, and won't know until the next Finance Committee meeting. Two weeks from now we may have a better understanding of what's coming, but as of today we can't say for sure.

Mr. Shigemoto asked how much we have in our Reserve Account. Ms. Yadao explained the reserve is 30% of our prior year's operating revenue and is currently at \$8.7 million. That is not being considered in the budget as it is money that is set aside, but we are not using it to offset anything. Mr. Shigemoto asked if we are using our reserve fund for our department operations to which Ms. Yadao stated no, noting that this would not be deemed as an emergency situation to warrant using the reserve fund. On the other side, if we were to use it, how do we replenish it; however, the reserve fund is meant for an urgent or catastrophic situation that we did not plan for. In response to Mr. Shigemoto, Ms. Yadao explained the reserve fund does not get added to each year, it remains at 30% every year. She added that 30% is a conservative number and she feels if we can move forward with increasing our rates and changing our financial policies, we could see our reserve build.

Ms. Yadao stated she feels the standard process for the department going forward will be determining what is essential and needed to maintain operations; what is the need to have versus the nice to have. Mr. Shigemoto asked in looking back several years, was there ever a year that we had to tap into the reserve fund. He noted that he is aware we were sued a couple of times and assumes that is where the money for those settlements comes from. Ms. Yadao stated that since she has been on board, that money came from our insurance out of our operating budget. Looking at budget documents from before her time at Water, Ms. Yadao stated the reserve was not used. She added that what she did see in previous budgets is that revenues were overstated or projected which made it unclear to the board what the true financial picture was.

Ms. Finnila asked now that we are aware of our deficit, will Fiscal, as the subject matter experts, be presenting the committee with proposals on how to move forward? Or will this be a process of the committee and the department working as a team to come up with proposals? Ms. Yadao stated this is a new format which shows our deficit. As a department, the only proposal we have is to do something with our rates. We can cut back expenses as much as possible, but we cannot forego certain ones. We can cut more, but it's not going to make a huge difference because the majority of our expenses are for employees and fringe, which goes in line with the collective bargaining. If we continue without generating more revenues, we're always going to have this gap.

Ms. Finnila asked to clarify that the purpose of this committee is for them to come up with ways to offset the deficit, and the only proposal on the table currently is the potential rate increases, and potentially the FRC. She further asked if those are the only 2 areas that we are to focus on or are we supposed to think outside the box for other revenue streams as Chair mentioned? Ms. Yadao stated that we can no longer guarantee Federal dollars, though we have been lucky to receive State funding in the form of loans and grants. However, those appropriations come with a matching from the department. Those amounts would have to be offset against what we currently have available outside of our revenues from our cash and investment lines. Mr. Tait

added that it rarely happens, but there are direct appropriations from Congress that do not involve matching. He added that the Deputy Manager has spent a lot of time with State legislators, but most of the money does require a match. We haven't made any serious effort for Federal money which is why the Manager has been making trips to the East Coast to make DOW's presence known and get the ball rolling.

Ms. Finnilla asked from this process, what is the date we are supposed to have a balanced budget? Ms. Yadao stated the department is currently balancing the budget by utilizing the available fund balance, which is the \$14 million. When the current numbers were looked at and what could further be cut, we would still need to balance the budget with the fund balance. Mr. Tait stated the bottom line is the only way to have a zero-sum budget is to slash projects down to zero. What we're seeing today is a direct result of many years of no rate increases. Whatever the result of the rate and FRC decisions are, it cannot be a one-time investment, it has to be a year over year small step grade so the Fiscal division can anticipate a strategy for the following year.

Mr. Shigemoto stated that when Ernie Lau was manager, he set up the tiered rate system which is predicated upon less water usage. He asked if we could encourage people to use more, even though it may deplete our resources. It may be a questionable idea, but at least we'll be getting more revenue. Maybe we have to reduce the tiers to three instead of five. Ms. Yadao noted that those conversations did happen where they talked about dollar funding all positions, but the result would be further diminishing our staff resources and set us back even more. Yes, we can cut some positions or shorten the onboarding period, but we currently have a certain number of employees at this department that manages the entire island's water systems. Water is essential, bottom line, which most people take for granted until it isn't there. We're responding to emergencies but are having difficulty doing the preventative maintenance without the necessary staff and resources. This is crucial for our customers to understand when we have discussions about rate increases.

Mr. Shigemoto stated he is not expecting the department to cut travel, supplies, or even overtime as long as everyone in the department is reasonable. He's looking for big cost items that can provide a substantial reduction. Mr. Tait stated doing the metrics, we have 1 employee for every 247 customers, so we need more people. Engineering especially needs to continue to grow their external support because we lack the experienced people to do it. That combined with the time it will take for rate increases to take effect, and no federal funding pursued, this year was a perfect storm of challenges. The easiest solution would be to get an influx of Federal monies to tide us over until the rate increases and FRC's kick in.

Mr. Shigemoto encouraged the team to see what we can do and do the best we can in finding where we can cut without losing the service we're providing and go from there. He hopes the board can come to an agreement regarding the proposed rate increases.

Ms. Finnilla stated that once we start discussing rate increases, it will be a big PR issue and its important how its presented to the public. The message is very transparent that its been over 10 years since we've had any rate increases, so hopefully conveying that to the public will make it an easier pill to swallow. The messaging will be important, but she feels rate increases definitely need to happen to better balance the budget.

Mr. Shigemoto reiterated Mr. Tait's point that we can't tamper with the staffing model anymore as it's already very thin; all of the employees are needed. Ms. Finnila stated she does not want to see the staff burn out, noting that everyone is doing such a fantastic job and offered her support in any way she can be of help.

Mr. Shigemoto noted that he does not know when our rules were last amended but asked if there is anything in the rules that can help lessen the burden on the department and help reduce some of the time costs involved in doing some of the work. Is there anything currently in our rules and regulations that cost staff more time to process, review analyze or inspect? Can anything in the rules be amended to help alleviate some of that burden? Mr. Kagimoto stated they can evaluate their internal process to see if there are ways to make the process more efficient and shorten the timeline so that a customer can get online sooner, which will bring in revenue quicker. Mr. Shigemoto stated for clarification that he is not suggesting any rule changes, but changes to the way the rules are enforced to try and speed things up while still following procedure. Mr. Tait stated that when he came on board three years ago, the average time for project turnaround in Engineering was between 60 and 90 days. Now, with different people in different positions that number is now somewhere between 20 and 30 days. So there has been a giant process leap where they have sped up their process to the bare bones, and many times, the customer is not ready. Mr. Kagimoto explained that one of the things they have done is to create a flow chart that identifies the steps to guide people through the process, but he acknowledged that they could be more proactive in trying to get tools like that out for public use. One of the other challenges is that the owners may not know the timeline for certain requirements; some may be as simple as submitting a form, and some may be a six-month process. So, another thing they could do is be more proactive in terms of giving them a heads up on things that will have a longer lead time so they can schedule things out better. He added that there are always improvements they can look at to make things easier for the customer, but at the end of the day it also helps the department to get more revenue because we'll get them online faster. Mr. Kagimoto stated one of the other things in terms of cash flow for CIP projects is the Deputy Manager's efforts to get State appropriations. We were able to identify at least 3 different projects within this current fiscal year and FY26 that we wouldn't spend more than the State appropriation, so we wouldn't be spending out of our Water Utility Fund for those projects; those projects will continue to move forward because the State appropriation would be paying for whatever expenses anticipated for next year.

RECESS

The meeting recessed at 1:52 p.m.

Respectfully submitted,

Cherisse Zaima
Commission Support Clerk

MINUTES
FINANCE COMMITTEE MEETING
April 28, 2025
(continued from April 23, 2025)

The Finance Committee of the Board of Water Supply, County of Kauai reconvened its meeting on Monday, April 28, 2025 at 1: p.m. Quorum was achieved with 2 members present.

COMMITTEE MEMBERS

Tom Shigemoto, *Acting Chair*
Micah Finnila
Ka'aina Hull

EXCUSED

PUBLIC TESTIMONY

The department received no public testimony prior to the meeting, and there were no registered speakers.

NEW BUSINESS:

1. Manager's Report No. 25-28 Discussion and Possible Action on the Department of Water (DOW) DRAFT Proposed Operating and Capital Budgets for FY 2025-2026

Board Support Clerk Cherisse Zaima noted for the record that updated summary sheets and an updated budget overview that reflect the bargaining unit increases discussed at the last meeting have been provided.

Waterworks Controller Renee Yadao went over the updated budget overview and the corresponding pages in the budget binder. She noted that since the April 23, 2025 meeting the bargaining unit increases anticipated for FY26 have been finalized. The department has 5 different bargaining units with known increases for 2 of the units ranging from 2.1% to 3.5% resulting in an increase of \$164,000. She noted that the other 3 bargaining units have not concluded negotiations yet. She anticipates the other units receiving increases in line with the others. Mr. Hull asked whether the budget should reflect the increases to all the bargaining units, or if a separate money package should be submitted once all the other units are complete. Ms. Yadao stated that she could go back and retract the proposed increases for the bargaining units still pending. Mr. Hull stated that philosophically he is for moving the entire budget out of the Finance Committee and having a larger discussion with the full board. He is not fully comfortable with ironing out all the details of the budget in Committee and then going to the full board with recommendations as opposed to having the full board hash out the details. He compared it to the County Council's process where every member of Council is part of the Finance Committee and can participate in discussions. He has no problem with the way its proposed now if there can be a more robust discussion with the full board. Ms. Yadao stated the other bargaining units will need to be done with their arbitration prior to her deadline to submit documents for the May board meeting. She is unsure if she will have all of the information by then, but she can do calculations based on what she has and come back with a supplemental budget at a later date for the remainder of the bargaining units.

Committee Chair Shigemoto stated the collective bargaining increases cannot be changed, so whatever it ends up as, we have to accept. He doesn't think the board will want to spend more

time looking at the total budget to see what we need to cut if that can be done in committee. Mr. Hull agreed noting that the desire is for the committee to whittle the budget as close to the bone as possible. He stated that unless that 3% projection is to the T, they will have to do a separate money bill if we need more than that. He would hope that if less was needed, then a money bill would come back to the board with a money bill to transfer money out. Ms. Yadao stated that historically she has not seen that, and they cannot compensate an employee more than what has been approved. Mr. Hull stated he understands that they are arguing over pennies when they're trying to search for \$7 million, but if \$164,000 ends up being more than necessary and you end up at \$120,000, that leaves \$40,000 that wasn't necessary. Ms. Yadao agreed and stated the budget will show where that money was not expended.

Mr. Shigemoto asked when the budget is due to which Ms. Yadao stated the posting deadline for the May meeting is May 15. Mr. Shigemoto stated for clarification that the collective bargaining increases are the main updates to the budget to which Ms. Yadao replied yes. Mr. Shigemoto asked for an explanation on Professional Services, which Ms. Yadao stated is primarily for Engineering for contract management and specialized areas that they need to secure additional expertise. It also covers accounting and the external auditing.

Mr. Hull would prefer that the same presentation given to the Finance Committee be provided to the Board so that all members can participate in the discussion, and to explain the main point of our \$7 million deficit and exactly what adjustments are being made. Ms. Yadao asked to clarify whether the committee would like them to proceed with the adjustments for the collective bargaining or pull back to the original budget and provide a supplemental if needed. Mr. Hull stated he is fine with presenting the budget as-is, and he will raise the same concerns he brought to the committee so the full board can participate in the discussion. He is leaning toward presenting a separate money bill after we receive the final number. Ms. Zaima asked to clarify that the committee will not be making any recommendations to the board and are just recommending that the budget be referred back to the full board for additional discussion and decision-making. Chair Shigemoto replied yes.

Board member Hull moved to refer the Draft Operating Budget for FY26 back to the full board for further discussion and decision-making, seconded by Ms. Finnila; with no objections, motion carried with 3 Ayes.

ADJOURNMENT

The meeting adjourned at 1:22 p.m.

Respectfully submitted,

Cherisse Zaima
Commission Support Clerk

BOARD

COMMITTEE

REPORTS



BOARD OF WATER SUPPLY – FINANCE COMMITTEE

Tom Shigemoto, Chair Micah Finnila, Member Ka'aina Hull, Member

BOARD REPORT

May 22, 2025

Subject: Finance Committee Report
 MR No. 25-28 Discussion and Possible Action of the Department of Water's
 (DOW's) Draft Annual Operating and Capital Budget for Fiscal Year 2026

Report of the Finance Committee of the Kauai County Board of Water Supply:

The Finance Committee met on May 21, May 23, and May 28, 2025 to discuss the Proposed Draft Operating and Capital Budgets for FY 2026

The Finance Committee recommended that the Draft Annual Operating and Capital Budget for Fiscal Year 2026 be referred back to the Board to allow for full participation by all board members in discussion and possible action.

Sincerely,

Tom Shigemoto

Tom H. Shigemoto
Finance Committee Chair

TS/crz



NEW

BUSINESS

DEPARTMENT OF WATER

County of Kaua'i

"Water has no Substitute – Conserve It!"

MANAGER'S REPORT No. 25-29

May 22, 2025

Re: Discussion and Possible Action to Approve a Grant of Easement (GOE) Agreement with Kukui Grove Center Investment Group at TMK: (4) 3-3-006:015:0000, (4) 3-3-006:016:0000, (4) 3-3-006:017:0000, (4) 3-3-006:018:0000, and (4) 3-3-006:019:0000, Līhu'e, Kaua'i, Hawai'i

RECOMMENDATION:

It is recommended that the Board of Water Supply, County of Kaua'i (Board), approve the Grant of Easement (GOE) document; whereby, the above landowner, Kukui Grove Center Investment Group, grants to the Board, an easement, in perpetuity on, over, and under that certain parcel of land located at TMK: (4) 3-3-006:015:0000, (4) 3-3-006:016:0000, (4) 3-3-006:017:0000, (4) 3-3-006:018:0000, and (4) 3-3-006:019:0000 as specified above in Līhu'e, Kaua'i, Hawai'i, for the following work:

1. Reading of water meters and for the construction, installation, re-installation, maintenance, repair, and removal of potable water pipelines and related meters, valves, and other associated waterworks facility improvements and appurtenances.

Further, the GRANTEE shall indemnify and save the GRANTOR harmless from and against all damage to the GRANTOR's property and all liability for injury to or the death of persons when such damage, injury, or death is caused by the negligence of the GRANTEE, its officers, agents and employees while using the easement area.

FUNDING: N/A.

BACKGROUND:

As part of the agreement between the Board and Kukui Grove Center Investment Group, Inc., approved at the January 16, 2025 Board Meeting, Kukui Grove Center Investment Group, Inc. is providing a blanket GOE to the Board over the parcels identified. In the future, as part of the agreement, Kukui Grove Center Investment Group, Inc. will perform surveying and mapping of all parcels to fix and describe the location of the easements required by the Board. This blanket easement will then be either amended to fix and describe the location of the required easements or terminated in favor of a new GOE that will describe the locations of each easement over each particular parcel.

OPTIONS

Option 1: Approve the Grant of Easement.

Pro: Provide the Board access to water infrastructure as outlined in the agreement.
Con: None.

Option 2: Do not approve the Grant of Easement.

Pro: None.
Con: The Board will not have access to water infrastructure and will not follow the agreement.

JK/crz

Attachment: Grant of Easement (GOE) Agreement with Kukui Grove Center Investment Group at TMK: (4) 3-3-006:015:0000, (4) 3-3-006:016:0000, (4) 3-3-006:017:0000, (4) 3-3-006:018:0000, and (4) 3-3-006:019:0000, Līhu'e, Kaua'i, Hawai'i

LAND COURT SYSTEM

REGULAR SYSTEM

After Recordation Return By: **MAIL [XX]** Pickup []

TO:

DEPARTMENT OF WATER

4398 PUA LOKE STREET

LĪHU'E, KAUA'I, HAWAI'I 96766

GRANT OF EASEMENT

for

TMK: (4) 3-3-006:015:0000, (4) 3-3-006:016:0000, (4) 3-3-006:017:0000, (4) 3-3-006:018:0000,
(4) 3-3-006:019:0000

THIS INDENTURE made this *15th* day of *May*, 2025 by and between **Kukui Grove Center Investment Group Inc.**, a Delaware corporation, whose mailing address is 110 N. Wacker Drive, Suite 4000, Chicago, Illinois 60606, (hereinafter, the "GRANTOR"), and the **BOARD OF WATER SUPPLY** of the County of Kaua'i, whose mailing address is 4398 Pua Loke Street, Līhu'e, Hawai'i 96766 (hereinafter, the "GRANTEE").

W I T N E S S E T H:

THAT IN CONSIDERATION of the sum of one dollar (\$1.00) paid by the GRANTEE to the GRANTOR, the receipt of which is acknowledged, and the covenants contained in this grant of easement to be performed by the GRANTEE, the GRANTOR does hereby grant, bargain, sell and convey to the GRANTEE an easement in perpetuity on, over, and under that certain parcel of land located generally at Līhu'e, Kaua'i, Hawai'i, **Tax Map Key No. (TMK)** (4) 3-3-006:015:0000,(4) 3-3-006:016:000, (4) 3-3-006:017:000, (4) 3-3-006:018:000, (4) 3-3-006:019:000 **Project Name:** Kukui Grove Center Building "B" Installation of 8" Reduced Pressure Detector Assembly (RPDA), and more particularly described in Exhibit "A" and Exhibit "B", which is attached and incorporated by reference into this grant of easement (hereafter "easement area").

This easement is granted for the reading of water meters and for the construction, installation, re-installation, maintenance, repair, and removal of potable water pipelines and related meters, valves, and other associated waterworks facility improvements and appurtenances. The GRANTEE is further allowed the right of ingress and egress at any time to, from, and through the easement area, with or without vehicles or equipment, as the GRANTEE deems necessary for the proper operation of its water system.

TO HAVE AND TO HOLD the same unto the GRANTEE forever; provided that should the GRANTEE cease to use the easement area for the purposes described for a continuous period of two (2) calendar years, this easement shall terminate and the interest granted shall immediately and without the GRANTOR's re-entry revert to the GRANTOR. In such an event, this easement shall cease to exist by operation of the GRANTEE's non-use, without any necessary action on the GRANTOR's part.

AND IN FURTHER CONSIDERATION of the rights granted to the GRANTEE the benefits accruing to the GRANTOR under this easement, the GRANTOR and GRANTEE further covenant, agree, and promise as follows:

1. That should the GRANTEE disturb in any way the ground which is the subject of the easement area, the GRANTEE shall at its own expense restore the ground to its original condition to the extent that such restoration is reasonable;
2. That the GRANTEE shall indemnify and save the GRANTOR harmless from and against all damage to the GRANTOR's property and all liability for injury to or the death of persons when such damage, injury, or death is caused by the negligence of the GRANTEE, its officers, agents and employees while using the easement area;

3. That the GRANTEE shall not assign its rights under this easement without the prior written consent of the GRANTOR; provided that the GRANTEE may assign its rights to a successor of the GRANTEE duly created by law;
4. That should the GRANTOR's development plans require that the easement area and/or waterworks facility improvements within, on, or under the easement area be re-located, the GRANTOR will, at the GRANTOR's own expense and pursuant to the GRANTEE's instructions and specifications, re-locate the affected easement area and waterworks facility improvements and appurtenances without interruption of the GRANTEE's services;
5. That the GRANTOR shall at no time erect any building foundation of any kind below the surface of the land which is the subject of the easement area or any building or structure of any kind (other than roads, sidewalks, curbs or similar appurtenances) on the surface of the land which is the subject of the easement area unless the GRANTOR receives the prior written consent of the GRANTEE. Only lawn grass or ground cover shall be planted within three (3) feet of all meter boxes, fire hydrants, and other waterworks facility improvements and appurtenances. No trees with aggressive root systems shall be planted within twenty (20) feet of all meter boxes, fire hydrants, and other waterworks facility improvements and appurtenances. The existing landscaping, shrubbery, low growing ground covers, shrubs, areca palms, and a bottle brush tree that are currently near existing meter boxes, fire hydrants and other waterworks facility improvements, their maintenance and replacement shall continue to be permitted.

This Paragraph No. 5, though, shall not prevent the GRANTOR from crossing over, constructing, and maintaining roadways within the easement area or laying, operating, maintaining, repairing, or removing conduits and drains which do not interfere with the exercise of the GRANTEE's rights under this easement; and
6. That the GRANTOR covenants with the GRANTEE that the GRANTOR is the lawful owner of the land which is the subject of this easement area, that the GRANTOR has good right and title to grant this easement, and that the GRANTOR will warrant and defend the same unto the GRANTEE against the claims and demands of all persons.

When used within this document the term "GRANTOR" shall mean the singular and plural, masculine and feminine, and natural persons, trustees, corporations, partnerships, limited partnerships, sole proprietorships and other forms of business entities. The term shall also mean the GRANTOR's or GRANTORs' estates, heirs, personal representatives, successors, successors-in-trust and assigns.

IT IS FURTHER MUTUALLY AGREED that the terms of this easement shall be binding upon and inure to the benefit of all the parties to this document and that all covenants and obligations undertaken by two or more persons shall be deemed to be joint and several unless a contrary intention is clearly expressed in this document.

This Grant of Easement may be executed in counterparts. Each counterpart shall be executed by one or more parties hereinbefore named and the several counterparts shall constitute one instrument to the same effect as though the signatures of all the parties are upon the same document.

[SIGNATURES ON FOLLOWING PAGES]

OWNER/GRANTOR:

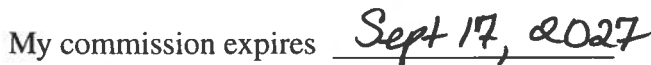
KUKUI GROVE CENTER INVESTMENT GROUP INC.

A handwritten signature in black ink, reading "Paul D. Rezens". The signature is written in a cursive style with a horizontal line underneath the name.

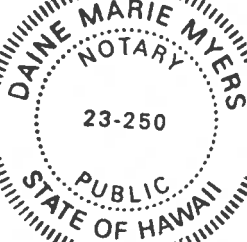
By: Paul D. Rezens
Its: Senior Vice President

CITY AND COUNTY OF HONOLULU)

to me known or proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to this instrument, who, being by me duly sworn or affirmed, did say that such person executed the foregoing instrument identified or described as **GRANT OF EASEMENT** as the free act and deed of such person, and if applicable, in the capacity shown, having been duly authorized to execute such instrument in such capacity. The foregoing instrument is dated the 15th day of May, 2025 and contained 9 page(s) at the time of this acknowledgment/certification.



NOTARY CERTIFICATION



APPROVED:

BOARD OF WATER SUPPLY, COUNTY OF
KAUAI

Joseph E. Tait
Manager and Chief Engineer

By: Julie Simonton
Chair

APPROVED AS TO
FORM AND LEGALITY:

Tyler C. Saito
Deputy County Attorney

DOW "Notary" placeholder page.

EXHIBIT "A"
LAND DESCRIPTION

This easement granted herein applies as a blanket easement on, over, and under the entirety of each parcel of land located in Lihue, Puna, Island and County of Kauai, State of Hawaii, and identified by their respective Tax Map Key (TMK) numbers, as set forth below, for the purposes set forth in the Grant of Easement:

Item One:

All of that certain parcel of land situate at Lihue, Puna, Island and County of Kauai, State of Hawaii, identified as TMK (4) 3-3-006:015:0000, and containing an area approximately 3.865 acres, more or less.

Item Two:

All of that certain parcel of land situate at Lihue, Puna, Island and County of Kauai, State of Hawaii, identified as TMK (4) 3-3-006:016:0000, and containing an area approximately 2.637 acres, more or less.

Item Three:

All of that certain parcel of land situate at Lihue, Puna, Island and County of Kauai, State of Hawaii, identified as TMK (4) 3-3-006:017:0000, and containing an area approximately 2.014 acres, more or less.

Item Four:

All of that certain parcel of land situate at Lihue, Puna, Island and County of Kauai, State of Hawaii, identified as TMK (4) 3-3-006:018:0000, and containing an area approximately 2.471 acres, more or less.

Item Five:

All of that certain parcel of land situate at Lihue, Puna, Island and County of Kauai, State of Hawaii, identified as TMK (4) 3-3-006:019:0000, and containing an area approximately 23.608 acres, more or less.

OLD

BUSINESS

DEPARTMENT OF WATER

County of Kauaʻi

“Water has no Substitute – Conserve It!”

MANAGER’S REPORT No. 25-28

April 17, 2025

Re: Discussion and Possible Action of the Department of Water’s (DOW) Draft Annual Operating and Capital Budget for Fiscal Year 2026.

RECOMMENDATION:

It is recommended that the Board approve the Draft Annual Operating and Capital Budget for Fiscal Year 2026.

RY/crz

Attachment(s): Department of Water’s (DOW) Draft Annual Operating and Capital Budget for Fiscal Year 2026



FY2026 DRAFT OPERATING AND CAPITAL BUDGET

Highlights

1. New Summary sheets for each Division, listing all operational line-item budgets and actual expenses.

FISCAL DIVISION -ACCOUNTING									
		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Labor & Related Fringe Expenses									
510-010	Salaries and Wages (including Leaves & CTO)	\$ 621,240	\$ 875,498	\$ 727,356	\$ -	\$ 87,289	\$ 814,645	\$ 579,061	\$ 637,900
510-020	Temporary Assignment	10,000	1,128	5,000	-	-	5,000	1,115	5,000
510-030	Overtime	65,000	89,215	70,000	-	-	70,000	74,120	80,000
530-010	FICA	63,757	73,086	61,380	-	6,678	68,058	47,761	55,302
530-020	Retirement Contributions	200,022	147,459	174,565	-	20,949	195,514	148,558	173,496
530-030	Life & Health Insurance	76,642	57,737	84,668	-	-	84,668	59,185	70,380
530-060	Other Post Employment Benefits (OPEB)	85,030	168,799	97,165	-	-	97,165	116,630	67,298
Total Labor & Related Fringe Expenses		\$ 1,121,691	\$ 1,412,922	\$ 1,220,134	\$ -	\$ 114,916	\$ 1,335,050	\$ 1,026,430	\$ 1,089,376
Professional Services & Other Expenses									
540-010	Professional Services	\$ 174,858	\$ 27,715	\$ 50,200	\$ -	\$ -	\$ 50,200	\$ 14,646	\$ 52,500
540-020	Professional Services - Accounting and Auditing	120,000	110,531	118,000	17,870	-	135,870	89,005	120,100
541-010	Other Services	42,000	22,035	25,000	-	-	25,000	17,095	28,000
550-000	Subscription Based IT Arrangements (SBITAs)	-	-	95,000	-	-	95,000	19,040	-
Total Professional Services & Other Expenses		\$ 336,858	\$ 160,281	\$ 288,200	\$ 17,870	\$ -	\$ 306,070	\$ 139,786	\$ 200,600
Office & Operating Supplies									
562-000	Office Supplies	\$ 29,201	\$ 6,487	\$ -	\$ 2,363	\$ -	\$ 2,363	\$ 1,548	\$ -
563-000	Operating Supplies	4,000	10,188	4,000	-	-	4,000	4,624	4,000
570-000	Books, Subscriptions, & Dues	810	405	1,000	-	-	1,000	274	1,005
Total Office & Operating Supplies		\$ 34,011	\$ 17,080	\$ 5,000	\$ 2,363	\$ -	\$ 7,363	\$ 6,446	\$ 5,005
Training, Travel, and Meeting Expense									
571-010	Training and Development	\$ 3,000	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000
572-010	Travel and Per Diem	5,720	-	6,000	-	-	6,000	5,854	10,000
573-010	Meeting Expense	600	-	1,500	-	-	1,500	935	3,000
Total Training, Travel, and Meeting Expense		\$ 9,320	\$ -	\$ 8,500	\$ -	\$ -	\$ 8,500	\$ 6,789	\$ 14,000
Total Fiscal Division-Accounting Operating Expenses		\$ 1,501,880	\$ 1,590,283	\$ 1,521,834	\$ 20,233	\$ 114,916	\$ 1,656,983	\$ 1,179,451	\$ 1,308,981

2. **Page 20.** Operating Budget Proviso
 - Added language from County's Budget that will allow flexibility to DOW when experiencing attrition due to retirements or unanticipated vacancies. Currently, DOW is required to temporarily redescribe a vacant position to accommodate these vacancies. Approval of this language will allow DOW to use "ghost" numbers or position numbers created solely for these circumstances.
3. What's changed from the Finance Committee Meetings?
 - a. Bargaining Unit Raises – Salaries adjusted to reflect 3% raises across the board, updated related payroll fringe expenses. Overall increase of approximately \$335K.
 - b. Adjusted allocation +/- payroll fringe expenses for position movements between Divisions.



FY2026 DRAFT OPERATING AND CAPITAL BUDGET

Highlights (continued)

3. What's changed from the Finance Committee Meetings?
 - c. Reduced budget for two positions and related payroll fringe expenses, due to dollar-funding. Budget decrease of approximately \$253K.
 - d. Re-analyzed projected Water Sales and Water Sales Goodwill Credits.
 - March 2025 Water Sales Revenue, Actuals \$80K higher than projected. For conservative purposes, no changes to revenues proposed.
 - Water Sales Goodwill Credits, adjusted credits down to (\$1.5M) vs. (\$2.6M) due to 71% project completion at the end of April 2025. Goodwill Credits are adjustments to remedy customer bills, due to bills on estimated usage.
4. **Page 21.** FY2026 Fund Balance Projections
 - Estimated Water Utility Fund Balance available, \$22M.
 - Water Utility Reserve Fund Balance, \$8.7M
 - No additional Debt (Loan) Proceeds budgeted under State Revolving Fund in FY2026:
 - No Programmatic Finance Loan (ProFi)
 - No Lead & Copper Rule Revisions (LCRR)

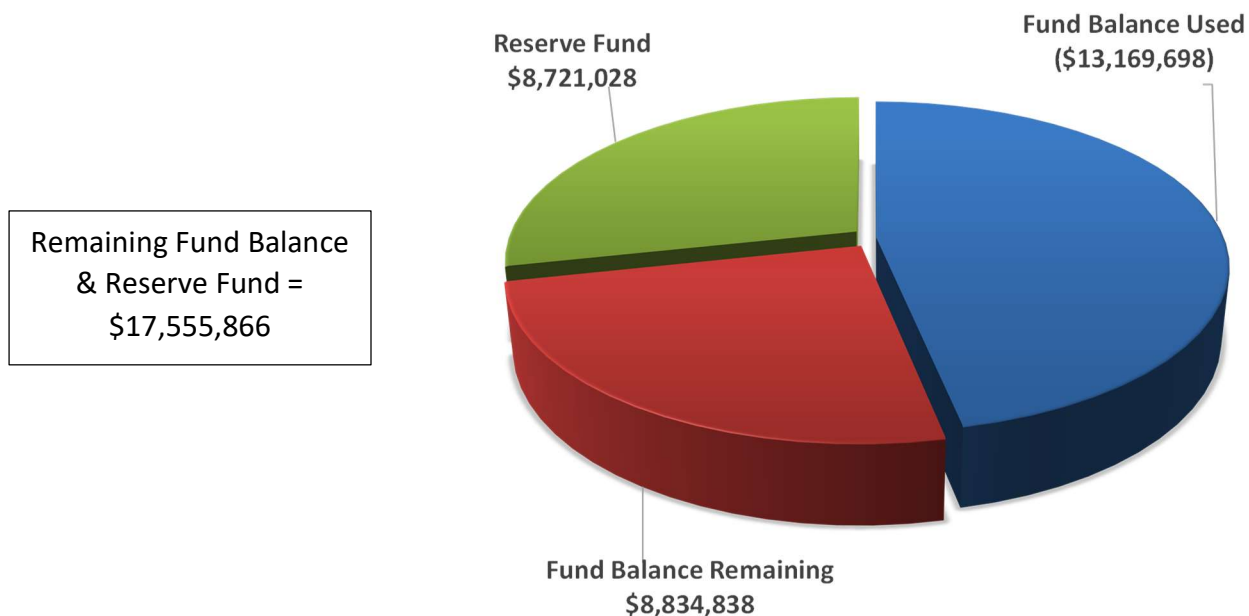


FY2026 DRAFT OPERATING AND CAPITAL BUDGET

Highlights (continued)

Page 21.

	Water Utility General Fund	WURF (30% of Previous Years' Last Audited Operating Revenue)	Facility Reserve Charge Fund	Build America Bond Fund
FY 2025 Cash and Investment Balance	\$ 15,163,972	\$ 8,721,028	\$ 5,462,528	\$ 4,776,269
Projected Revenues (3/1/2025-6/30/2025):	8,740,936	-	-	-
Projected Investment Maturities FY 2026 and beyond:	27,122,248	-	-	6,507,057
Projected Debt Proceeds FY 2025:	-	-	-	-
Transfer In/Out from other Funding Source:	-	-	-	-
Grant (State Appropriations) Funding FY 2026 and prior:	-	-	-	-
Cash and Investment Balances (Current and Non-Current)	\$ 51,027,156	\$ 8,721,028	\$ 5,462,528	\$ 11,283,326
Add: Expenses reimbursed from ProFi in FY 2025	2,648,318	-	-	-
Add: Expenses reimbursed from LCRR in FY2025:	171,058	-	-	-
Transfer In/Out from other Funding Source:	3,086,640	-	(1,796,155)	-
Less: Operating Expenses (estimated thru 6/30/2025)	(8,232,555)	-	-	-
Less: Outstanding Contracts, PO encumbrances (as of 4/1/2025)	(23,309,170)	-	(3,666,373)	(9,418,864)
Less: Encumbrances (estimated thru 6/30/2025)	(3,386,911)	-	-	-
Less: Projected appropriations in FY 2026	-	-	-	-
Less: Cancelled Debt Proceeds	-	-	-	-
Estimated Available Balance For Future Budgeting 7/1/2025 (as of 4/1/2025):	\$ 22,004,536	\$ 8,721,028	\$ -	\$ 1,864,462
Fund Balance	\$ 22,004,536			
Water Utility Operating Budget Deficit	(5,988,197)			
Water Utility Capital Budget Deficit	(7,181,501)			
Fund Balance Remaining	\$ 8,834,838			





FY2026 DRAFT OPERATING AND CAPITAL BUDGET

Highlights (continued)

Page 21.

	Water Utility General Fund	WURF (30% of Previous Years' Last Audited Operating Revenue)	Facility Reserve Charge Fund
FY 2025 Cash and Investment Balance	\$ 15,163,972	\$ 8,721,028	\$ 5,462,528
Projected Revenues (3/1/2025-6/30/2025):	8,740,936	-	-
Projected Investment Maturities FY 2026 and beyond:	27,122,248	-	-
Projected Debt Proceeds FY 2025:	-	-	-
Transfer In/Out from other Funding Source:	-	-	-
Grant (State Appropriations) Funding FY 2026 and prior:	-	-	-
Cash and Investment Balances (Current and Non-Current)	\$ 51,027,156	\$ 8,721,028	\$ 5,462,528
Add: Expenses reimbursed from ProFi in FY 2025	2,648,318	-	-
Add: Expenses reimbursed from LCRR in FY2025:	171,058	-	-
Transfer In/Out from other Funding Source:	3,086,640	-	(1,796,155)
Less: Operating Expenses (estimated thru 6/30/2025)	(8,232,555)	-	-
Less: Outstanding Contracts, PO encumbrances (as of 4/1/2025)	(23,309,170)	-	(3,666,373)
Less: Encumbrances (estimated thru 6/30/2025)	(3,386,911)	-	-
Less: Projected appropriations in FY 2026	-	-	-
Less: Cancelled Debt Proceeds	-	-	-
Estimated Available Balance For Future Budgeting 7/1/2025 (as of 4/1/2025):	\$ 22,004,536	\$ 8,721,028	\$ -
Fund Balance	\$ 22,004,536		
Water Utility Operating Budget Deficit	(5,988,197)		
Water Utility Capital Budget Deficit	(7,181,501)		
Fund Balance Remaining	\$ 8,834,838		

5. Water Utility Fund Outstanding Contracts, PO encumbrances balance \$23,309,170.
 - a. Majority of this balance is made up of construction contracts, of approximately \$16.4M; however, approximately \$5.4M of this total is projected to be paid from the Water Utility Fund through FY2026.
 - b. The spenddown of encumbrances follows the priority listed below:
 - 1st priority - State Appropriation Fund
 - 2nd priority - Build America Bond Fund
 - 3rd priority - Facility Reserve Charge Fund
 - 4th priority - State Revolving Fund
 - Last priority - Water Utility Fund

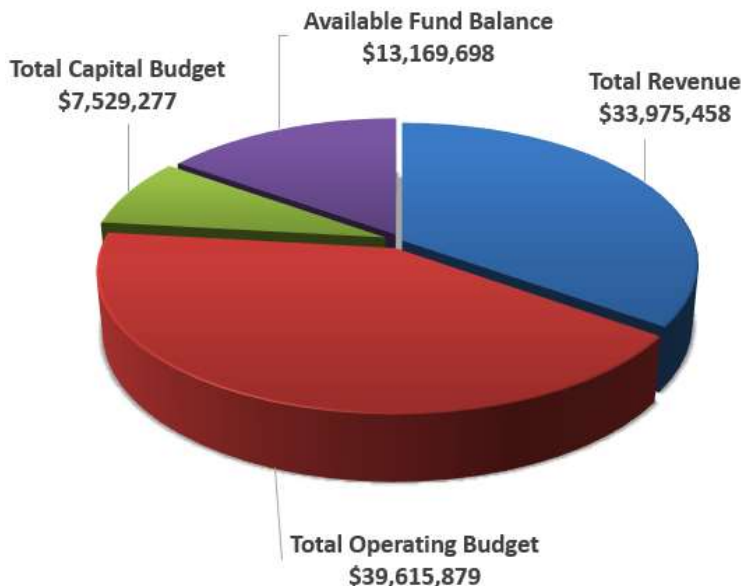


FY2026 DRAFT OPERATING AND CAPITAL BUDGET

Highlights (continued)

6. **Page 22.** Proposed Operating & Capital Budget – New Summary sheet.
- Deficit of approximately \$13.2M
 - Fund Balance of \$13.2M needed to balance the budget.

Proposed FY 2026 Operating & Capital Budget					
	Water Utility General Fund	Capital Outlay		TOTAL	
		Water Utility Fund	State Appropriations		
Revenue					
Water Sales	\$ 30,484,254	\$ -	\$ -	\$ 30,484,254	
Other Revenue Sources	50,000	347,776	-	397,776	
County Service Charge	2,261,928	-	-	2,261,928	
Other Water Revenue	200,000	-	-	200,000	
Investment Income	630,000	-	-	630,000	
Miscellaneous Revenue	1,500	-	-	1,500	
Total Revenue	\$ 33,627,682	\$ 347,776	\$ -	\$ 33,975,458	
Operating Expenses					
Labor & Related Fringe Benefits	\$ 15,341,741	\$ -	\$ -	\$ 15,341,741	
Professional Services & Other	\$ 7,966,714	-	-	7,966,714	
Repair & Maintenance	\$ 1,145,100	-	-	1,145,100	
Utilities & Fuel	\$ 3,714,631	-	-	3,714,631	
Bulk Water Purchase	\$ 1,934,935	-	-	1,934,935	
Office & Operating Supplies	\$ 2,127,213	-	-	2,127,213	
Training, Travel, & Meeting Expense	\$ 365,150	-	-	365,150	
Debt Service & Interest Expense	\$ 7,020,395	-	-	7,020,395	
Total Operating Expenses	\$ 39,615,879	\$ -	\$ -	\$ 39,615,879	
Capital Outlay					
Water Utility - Miscellaneous Capital R&R Purchases	\$ -	\$ 2,680,000	\$ -	\$ 2,680,000	
Water Utility - Miscellaneous Capital Expansion Purchases	-	4,849,277	(2,400,000)	2,449,277	
State Appropriations - Capital Expansion	-	-	2,400,000	2,400,000	
Total Capital Outlay	\$ -	\$ 7,529,277	\$ -	\$ 7,529,277	
Total Surplus (Deficit)	\$ (5,988,197)	\$ (7,181,501)	\$ -	\$ (13,169,698)	
Available Fund Balance	\$ 5,988,197	\$ 7,181,501	\$ -	\$ 13,169,698	
Balanced Budget	\$ -	\$ -	\$ -	\$ -	



Total Operating & Capital Budget
= \$47,145,156

Total Revenues & Fund Balance
= \$47,145,156



FY2026 DRAFT OPERATING AND CAPITAL BUDGET

Administration Division

Page 30, Administration

Employees			
Active	Vacant	Total	\$1 Fund
11	5	16	2

4/17/2025

FY2026 Proposed Budget	FY2026 Proposed Budget	FY2025 Budget	Net Change +/-
\$ 3,740,363	\$ 3,649,796	\$ 2,602,109	\$ 1,047,687

Notes: Overall increase to Administration by \$1M, as compared to FY2025.

- \$962K increase in salaries, OT, and related fringe expenses; increase is primarily due to the movement of four (4) positions to Administration from Accounting (1) and Engineering (3) as currently proposed in the departmental reorganization plan, increases in bargaining unit raises; offset by allocation adjustments to fringe expenses department-wide.
- **Page, 37.** \$205K increase in Insurance due to Excess Workers Compensation liability, Excess Crime, and Property Insurance premiums.
- **Page 38.** (\$139K) decrease in utility costs; budget moved to Operations Division, **page 101**.

Page 47, Information Technology

Employees		
Active	Vacant	Total
3	1	4

4/17/2025

FY2026 Proposed Budget	FY2026 Proposed Budget	FY2025 Budget	Net Change +/-
\$ 2,534,727	\$ 2,561,533	\$ 2,879,373	\$ (317,840)

Notes: Overall decrease to Information Technology by (\$318K), as compared to FY2025.

- \$60K increase in salaries and related fringe expenses primarily due to bargaining unit raises; offset by allocation adjustments to fringe expenses department-wide.
- **Page 49.** (\$362K) decrease in as needed technical support and website development costs.
- **Page 51.** (\$50K) decrease in Communication Services-Power & Pump; budget consolidated to Communication Services **page 50**.
- **Page 52.** (\$11K) decrease in copier leases due to consolidation to one vendor, Xerox.
- **Page 53.** \$38K increase due to movement of Laserfiche (SBITA) budget from Accounting, **page 72**.



FY2026 DRAFT OPERATING AND CAPITAL BUDGET

Fiscal Division

Page 58, Billing

Employees		
Active	Vacant	Total
9	1	10

4/17/2025

FY2026 Proposed Budget	FY2026 Proposed Budget	FY2025 Budget	Net Change +/-
\$ 1,299,069	\$ 1,328,152	\$ 1,229,602	\$ 98,550

Notes: Overall increase to Fiscal Division-Billing by \$98K, as compared to FY2025.

- \$47K increase in salaries and related fringe expenses, primarily due to bargaining unit raises; offset by allocation adjustment to fringe expenses department-wide.
- **Page 62.** \$49K increase in Other Services-Billing costs due to postage and processing billing statements, monthly Badger meter subscription fees.
- **Page 65.** \$2K increase for travel and per diem for training and professional development.

Page 67, Accounting

Employees		
Active	Vacant	Total
7	-	7

4/17/2025

FY2026 Proposed Budget	FY2026 Proposed Budget	FY2025 Budget	Net Change +/-
\$ 1,177,981	\$ 1,308,981	\$ 1,521,834	\$ (212,853)

Notes: Overall decrease to Fiscal Division-Accounting by (\$213K), as compared to FY2025.

- (\$131K) decrease in salaries and related fringe expenses; primarily due to movement of two (2) positions to Administration (1) and Engineering (1) approved in a prior and current proposed departmental reorganization plan; offset by bargaining unit raises and allocation adjustment to fringe expenses department-wide.
- **Page 72.** (\$87K) decrease in Professional Services and Other, primarily due to movement of Laserfiche (SBITA) budget to Administration-IT Division on **page 53**.
- **Pages 76, 77.** \$5K increase for travel and per diem for training and professional development.



FY2026 DRAFT OPERATING AND CAPITAL BUDGET

Engineering Division

Page 78, Administration

4/17/2025

Employees			
Active	Vacant	Total	\$1 Fund
4	1	5	1

FY2026 Proposed Budget	FY2026 Proposed Budget	FY2025 Budget	Net Change +/-
\$ 3,686,954	\$ 3,655,520	\$ 4,433,048	\$ (777,528)

Notes: Overall decrease to Engineering Division-Administration by (\$777K), as compared to FY2025.

- (\$170K) decrease in salaries and related fringe expenses; primarily due to movement of four (4) positions to Administration (3) and from Engineering Division-Water Resource (1) as currently proposed in the departmental reorganization plan; offset by bargaining unit raises and allocation adjustments of fringe expenses department-wide. One (1) vacant position, dollar-funded.
- **Page 83.** (\$615K) decrease in Professional Services; reductions to as-needed technical design and project management services.
- **Pages 76, 77.** \$5K increase for travel and per diem for training and professional development.

Page 79, Water Quality

Employees		
Active	Vacant	Total
3	2	5

4/17/2025

FY2026 Proposed Budget	FY2026 Proposed Budget	FY2025 Budget	Net Change +/-
\$ 467,052	\$ 688,461	\$ 519,972	\$ 168,489

Notes: Overall increase to Engineering Division-Water Quality by \$168K, as compared to FY2025.

- \$168K increase in salaries and related fringe expenses; primarily due to movement of one (1) position from Operations Division-Transmission and Distribution as currently proposed in the departmental reorganization plan; offset by bargaining unit raises and allocation adjustments of fringe expenses department-wide. Two (2) vacant positions, budgeted at existing SR levels in line with anticipated onboarding dates.



FY2026 DRAFT OPERATING AND CAPITAL BUDGET

Engineering Division

Page 80, Project Management

4/17/2025

	Employees		
	Active	Vacant	Total
	6	3	9

FY2026 Proposed Budget	FY2026 Proposed Budget	FY2025 Budget	Net Change +/-
\$ 1,097,245	\$ 1,150,656	\$ 1,009,035	\$ 141,621

Notes: Overall increase to Engineering Division-Project Management by \$142K, as compared to FY2025.

- \$142K increase in salaries and related fringe expenses; primarily due to bargaining unit raises and allocation adjustments of fringe expenses department-wide. Three (3) vacant positions, budgeted in line with anticipated onboarding dates.

Page 81, Water Resource

4/17/2025

	Employees		
	Active	Vacant	Total
	4	-	4

FY2026 Proposed Budget	FY2026 Proposed Budget	FY2025 Budget	Net Change +/-
\$ 663,225	\$ 661,473	\$ 716,112	\$ (54,639)

Notes: Overall decrease to Engineering Division-Water Resource by (\$55K), as compared to FY2025.

- (\$55K) decrease in salaries and related fringe expenses; primarily due movement of one (1) position to Engineering Division-Administration as currently proposed in the departmental reorganization plan, allocation adjustments of fringe expenses department-wide; offset by increases due to bargaining unit raises and overtime anticipated.



FY2026 DRAFT OPERATING AND CAPITAL BUDGET

Operations Division

Page 94, Source

4/17/2025

Employees		
Active	Vacant	Total
5	2	7

FY2026 Proposed Budget	FY2026 Proposed Budget	FY2025 Budget	Net Change +/-
\$ 2,797,082	\$ 2,840,644	\$ 2,779,392	\$ 61,252

Notes: Overall increase to Operations Division-Source by \$61K, as compared to FY2025.

- \$61K increase in salaries and related fringe expenses; primarily due to bargaining unit raises and allocation adjustment for fringe expenses department-wide. Two (2) vacant positions, budgeted at existing SR levels in line with anticipated onboarding dates.

Page 95, Purification

4/17/2025

Employees		
Active	Vacant	Total
4	-	4

FY2026 Proposed Budget	FY2026 Proposed Budget	FY2025 Budget	Net Change +/-
\$ 689,376	\$ 703,486	\$ 528,052	\$ 175,434

Notes: Overall increase to Operations Division-Purification by \$175K, as compared to FY2025.

- \$167K increase in salaries and related fringe expenses; primarily due to bargaining unit raises and allocation adjustments of fringe expenses department-wide.
- **Page 106.** \$9K increase in chemical supplies needed for disinfection.



FY2026 DRAFT OPERATING AND CAPITAL BUDGET

Operations Division

Page 96, Power & Pump (P & P)

Employees		
Active	Vacant	Total
3	-	3

4/17/2025

FY2026 Proposed Budget	FY2026 Proposed Budget	FY2025 Budget	Net Change +/-
\$ 4,301,026	\$ 4,312,431	\$ 3,906,175	\$ 406,256

Notes: Overall increase to Operations Division-Power & Pump by \$406K, as compared to FY2025.

- \$67K increase in salaries and related fringe expenses; primarily due to bargaining unit raises and allocation adjustments of fringe expenses department-wide.
- **Page 101.** \$129K increase primarily due to budget movement of electricity costs from Administration, **Page 38.**

Page 97, Transmission & Distribution (T & D)

Employees			
Active	Vacant	Total	\$1 Fund
36	9	45	2

4/17/2025

FY2026 Proposed Budget	FY2026 Proposed Budget	FY2025 Budget	Net Change +/-
\$ 7,687,011	\$ 7,505,904	\$ 8,684,667	\$ (1,178,763)

Notes: Overall decrease to Operations Division-Transmission & Distribution by (\$1.2M), as compared to FY2025.

- Salaries and related fringe expenses were adjusted for increases due to bargaining unit raises; allocation adjustment of fringe expenses department-wide. No overall impact to salaries and fringe expenses in total; due to movement of one (1) position to Engineering-Water Quality; Seven (7) vacant positions not fully funded and budgeted in line with anticipated onboarding date and two (2) positions dollar-funded; offset by increases in anticipated overtime.
- **Page 103.** (\$200K) decrease; defer tank cleaning.
- **Page 110.** (\$32K) decrease; reduce diesel and gasoline; offset by increases in non-ethanol fuel.
- **Page 111.** (\$998K) decrease; reduction in budget for meters \$1.3M, offset by \$400K increase in warehouse parts and materials.



FY2026 DRAFT OPERATING AND CAPITAL BUDGET

Proposed Capital Budget, Page 117

		FY 2026 Proposed Budget
Capital Budget (New Appropriations)		9,929,277
Water Utility Fund (Capital - Rehabilitation & Replacement)		2,680,000
10-20-00-604-136	WU-Eng H-05 Weke, Anae, Mahimahi and Hee Roads 6" and 8" Main Replacement	300,000
10-20-00-604-148	WU-Eng PLH-27 Kūhiō Highway (Hardy-Oxford) 16' Main Replacement	400,000
10-20-00-604-116	WU-Eng WK-08-Kapaa Homesteads 2-0.5MG Tanks	300,000
10-20-00-604-138	WU-Eng HE-03a Hanapēpē Town Well MCC, Chlorination Facilities	100,000
10-20-00-604-157	WU-Eng WK-03 Kilauea Wells MCC Rehab	200,000
10-20-00-604-175	WU-Eng Phase I-Demo Admin Building/Relocate Electrical Conduit/add ATS to Microlab	50,000
10-40-00-604-999	WU-Ops-RandR Capital Purchases	1,330,000
Water Utility Fund (Capital - Expansion)		4,849,277
10-02-00-605-999	WU-IT-Expansion Capital Purchases--	920,001
10-20-00-605-999	WU-Eng-Expansion Capital Purchases--	10,000
10-20-00-605-116	WU-Eng WK-08-Kapaa Homesteads 2-0.5MG Tanks	400,000
10-20-00-605-118	WU-Eng WK-39, Kapaa Homesteads Well No. 4 Pump and Controls	2,400,000
10-40-00-605-999	WU-Ops-Expansion Capital Purchases	1,119,276
Grant Fund (Capital - Expansion)		2,400,000
40-20-00-605-118	SA-Eng WK-39, Kapaa Homesteads Well No. 4 Pump and Controls	2,400,000

Notes: Water Utility Fund. Capital Budget proposed for FY2026 is \$7.5M.

Rehabilitation & Replacement. \$2.68M Initial Budget totaled \$6.85M, deferred and cut:

- **Page 115.** \$400K Demolition of Old Admin building.
- **Page 115.** \$200K Replacement of 2011 dump truck.
- **Page 115.** \$70K Replacement track loader mower deck.
- **Page 119.** \$3.1M PLH-27 Kūhiō Highway (Hardy-Oxford) 16' Main Replacement.
- **Page 119.** \$400K Reallocate Electrical Conduit, add ATS to Microlab.

Expansion. \$4.85M Initial Budget totaled \$5.8M, deferred and cut:

- **Page 116.** \$200K Kilohana on-site generation.
- **Page 116.** \$300K Security and hardening facility improvements.
- **Page 120.** \$150K Haena 0.2MG Tank.
- **Page 120.** \$150K WKK-15 Kīlauea 1.0 MG Tank.
- **Page 120.** \$150K K-01 Kalāheo Water System Improvements.



FY 2026 DRAFT

*Operating and
Capital Budget*

Water has no substitute.....Conserve it

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April 17, 2025

Board of Water Supply
County of Kauai
4398 Pua Loke Street
Lihue, HI 96766

Chair Simonton and Members of the Board –

We are pleased to submit the following Draft Annual Operating and Capital Budget for Fiscal Year 2026.

We recommend that the Board approve the Department of Water's Draft Annual Operating and Capital Budget for Fiscal Year 2026 for Finance Committee review.



The Department of Water (DOW) was created in 1960 by the authority of Act 20, Session Laws of Hawaii and established by the County Charter as a semi-autonomous and self-supporting component unit (enterprise fund) of the County government. The operations are managed by the Manager & Chief Engineer who is appointed by the Board of Water Supply (“Board”) The DOW is comprised of four divisions – Administration, Fiscal, Engineering, and Operations.

The DOW’s proposed budget is a compilation summary of each division’s programs and planned projects for the fiscal year July 1, 2025 to June 30, 2026. It consists of the following:

- I. Operating Budget
- II. Capital Budget
- III. Rollover of Outstanding Purchase Orders (“PO”), Contracts and Agreements.

A summary of Purchase Order (“PO”) rollovers for unexpended encumbrances is included in the proposed budget. Refer to Exhibit I. This summary includes all Contracts and Purchase Order obligations that remain outstanding to date.

EXECUTIVE SUMMARY

The DOW's proposed budget is a compilation summary of each division's programs and planned projects for the fiscal year July 1, 2025 to June 30, 2026. Below lists a recap of the proposed revenues and expenses for the upcoming fiscal year.

Sources of Funds Available

Water Utility Fund, Fund Balance	\$ 22,004,536
Build America Bonds	\$ 1,864,462
State Allotment Appropriations (Grant Funds)	\$ 2,400,000
State Revolving Fund	\$ 1,386,000
TOTALS	\$ 27,654,998

Projected Revenues and Debt Proceeds

Water Utility Fund (Note 1)	\$ 32,454,500
Facilities Reserve Charge	\$ 2,274,000
TOTALS	\$ 34,728,500

Note 1 - Water consumption sales are projected to be 4.52 billion gallons or 5% growth over the prior fiscal year (4.124 billion gallons in FY2024). Other revenues primarily include income from investments.

Projected Expenses

Water Utility Fund Operating Expenses (Note 2)	\$ 34,278,911
Debt Service	\$ 5,231,142
TOTALS	\$ 39,510,053

Note 2 - There are currently 25 vacant full-time positions; however, 7 positions are in various stages of recruitment and 5 positions were dollar-funded.

HGEA - Step movements have been budgeted. Healthcare for the EUTF 75/25 plans are 100% funded. With the exception of the EUTF 75/25 plan, Employer costs relating to payroll related benefits increased approximately 6%, as compared to the prior fiscal year (e.g. ERS, OPEB, FICA, etc.) due to Temporary Hazard Pay liability payments, Premium pay, and Overtime having a direct impact on certain costs.

Projected Capital Outlay

Water Utility Fund	\$ 7,529,277
State Allotment Appropriations	\$ 2,400,000
TOTALS	\$ 9,929,277

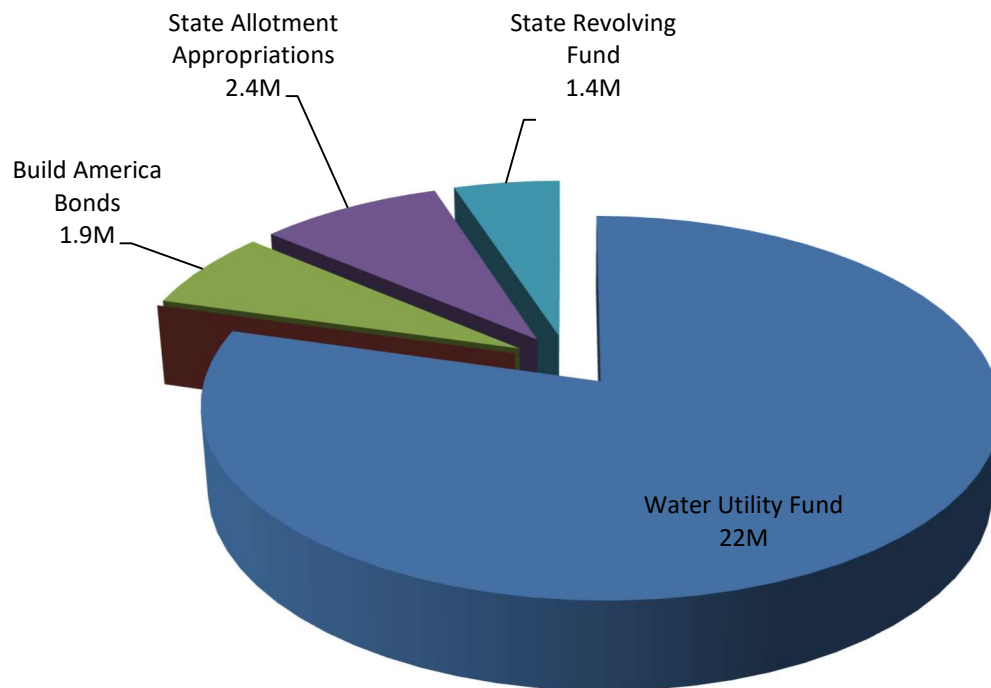
FUND SUMMARY

The projected sources of funds available for Fiscal Year 2026 is \$ 27.7 million (“M”) as shown below. This amount is net of current total encumbrances which will rollover to the next fiscal budget year 2026 if not expended before the end of this fiscal year 2025.

There are four (4) Sources of Funds that are maintained and accounted for separately, and these are:

1. Water Utility Fund.
2. Build America Bond Fund.
3. State Allotment Appropriations Fund.
4. State Revolving Fund.

Sources of Funds



FUND SUMMARY

Sources of Funds:

Water Utility Fund	\$	22,004,536
Build America Bond	\$	1,864,462
State Revolving Fund	\$	1,386,000
State Allotment Appropriations	\$	2,400,000
		<hr/>
Total	\$	27,654,998

Note: Approximately \$8.7M is excluded from funds available for appropriation. This amount represents the 30% Reserve Fund requirement.

UTILIZATION SUMMARY

The Water Utility Fund (WU) is used to fund operating expenses, debt service payments, and replacement purchases of furniture, fixtures, and equipment. In addition, it will be used to pay for new capital replacement projects. These projects are itemized on a separate worksheet.

The Facilities Reserve Charge (FRC) Fund is used to account for revenues received from new service applications. These are impact fees collected from new single accounts or developers wishing to connect to DOW's water infrastructure system. Fees collected are used to construct new water facilities, expansion of the water system, and debt service payments.

The Build America Bond (BAB) Fund is used to account for capital projects funded by bonds. The DOW has remaining unappropriated funds of approximately \$1.9M from the original \$60M bond amount.

The State Allotment Appropriations (SA) Fund is used to account for capital projects funded by the State of Hawaii Legislature in the form of grants. The DOW will receive grants totaling \$2.4M.

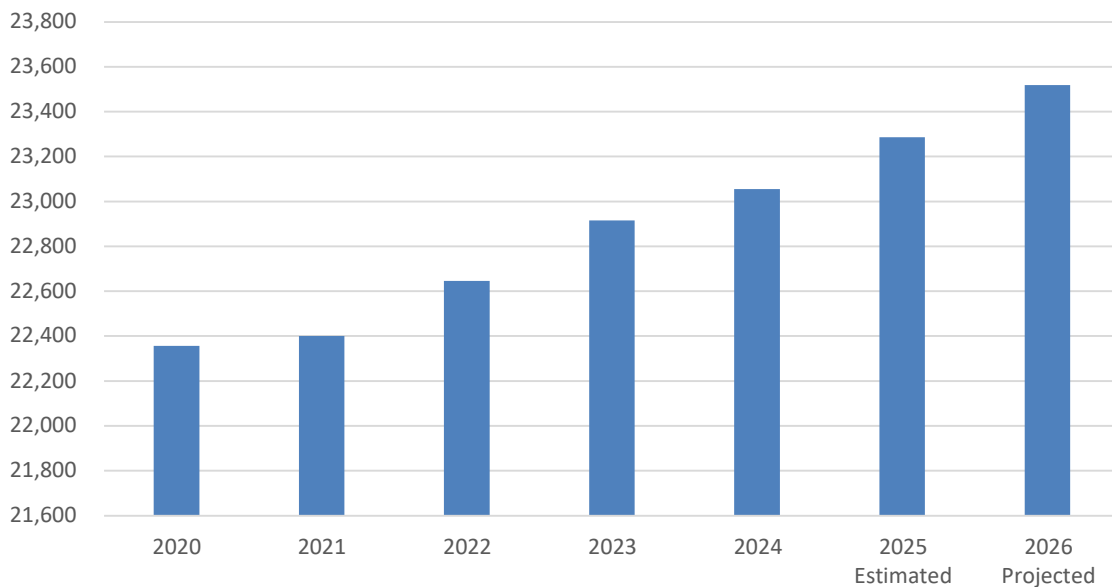
The State Revolving Fund (SRF) is used to account for capital projects funded by the State Department of Health – Drinking Water State Revolving Fund in the form of loans.

WATER UTILITY FUND / OPERATING BUDGET

The WUF is the general operating fund of the DOW. This fund is used for the day-to-day operational expenses, debt service, various capital improvement projects not funded by other sources, and matching funds for state and federally funded grants. Operational expenses consist of employee related salaries and fringe benefits, utility services, insurance premiums, supplies, inventory, repair and maintenance, travel related expenses for training and certification requirements.

The DOW's main source of revenue is generated from water sales and water service charges. As shown below, the number of service connections continues to grow at an average of one percent annually. The DOW has over twenty-three thousand customers, ranging from single to multi-family dwellings, agricultural, commercial, government and other mixed-use accounts. The DOW delivers potable and non-potable water through the operation and maintenance of ten separate and unconnected water systems with over 443 miles of pipeline island wide.

of Service Connections

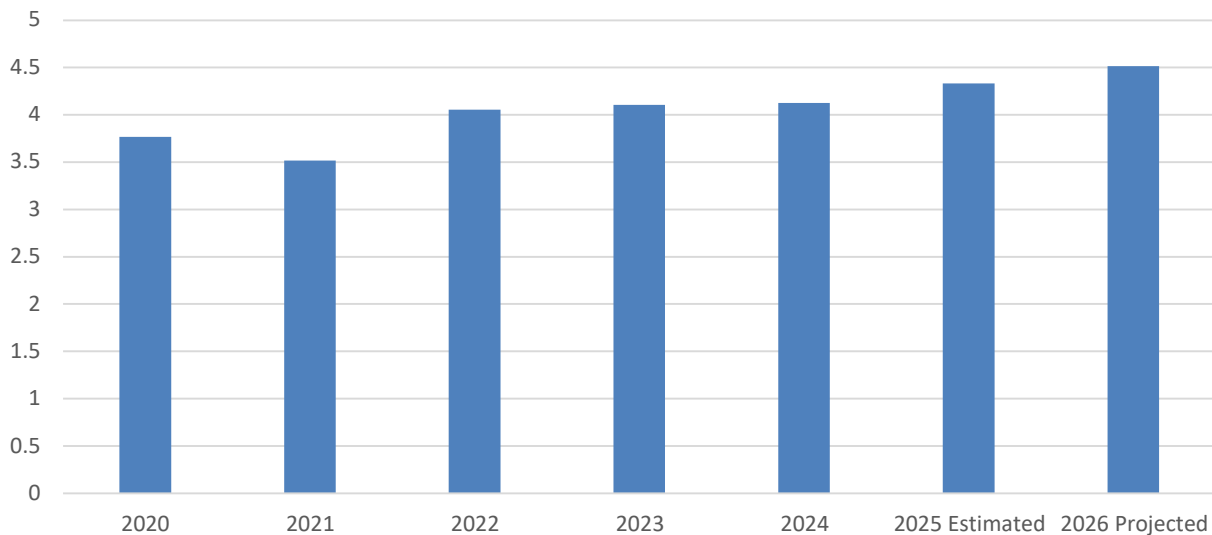


WATER UTILITY FUND / OPERATING BUDGET

Total water consumption through the end of FY 2025 is estimated at 4.3 billion gallons (“BG”), an increase of 5% as compared to FY 2024. To date, the DOW has replaced 65% of the failed transponder equipment. A projection for FY 2026 is estimated at 4.5 billion gallons. As illustrated in the chart below, the estimated consumption is projected with a five percent (5%) increase based on the increased percentage of customer accounts billed on actual consumption. Water rate charges continue to be based on the last water rate increase effective July 1, 2014. The DOW is currently in the process of a water rate study and will provide a five-year rate recommendation. Factors and economic outlook such as the DOW’s projected revenues, operational expenses, capital project financing, annual debt service, and reserve funding will be considered. Recommendations surrounding the current Facilities and Reserve Charges (FRC) is currently in progress.

The chart below is a historical illustration of the actual water consumption in billion gallons from fiscal year 2020 – 2024, and an estimated consumption for FY 2025. FY 2026 consumption was projected with a 5% increase as explained above.

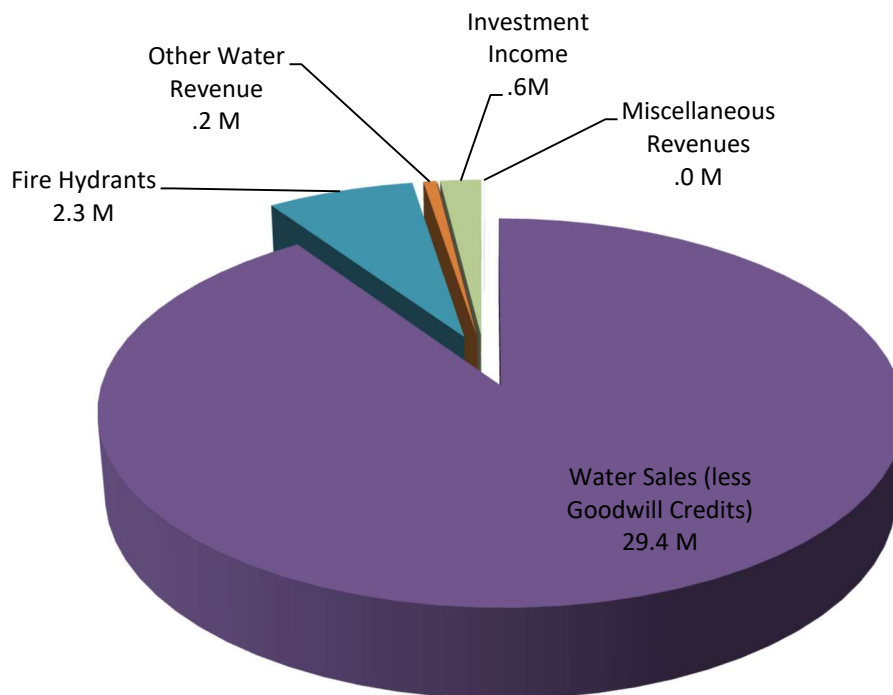
Comparative Water Usage (Billion)



WATER UTILITY FUND / PROJECTED REVENUE

WATER UTILITY FUND / PROJECTED REVENUE

Water Utility Fund



The DOW projects revenue as follows:

Water Sales (less Goodwill Credits)	\$	29,361,072
Fire Hydrants	\$	2,261,928
Other Water Revenue	\$	200,000
Miscellaneous Revenue	\$	1,500
Investment Income	\$	630,000
		<hr/>
Total	\$	32,454,500

WATER UTILITY FUND / PROJECTED REVENUE

Water Sales - \$29,361,072

The water sales for FY 2026 were projected conservatively based on FY 2024 and FY 2025 actuals. Due to the inability to project revenues, a conservative methodology was most appropriate. Water sales are offset by goodwill credits of approximately \$2.6M. The DOW has replaced approximately 65% of its failed transponder equipment. The remaining 35% will be replaced contingent upon the federal funding anticipated over three years.

Revenue from Public Fire Protection - \$2,261,928

This revenue is a non-cash resource recorded as revenue generated from the operation and maintenance of over 3,000 public fire hydrants and standpipes for the County of Kauai ("County"). A contra expenditure offset is also recorded for the same amount to recognize the value of the staff support and services provided by the County to the DOW.

Other Water Revenues - \$200,000

These revenues are generated from water and meter installations and other job services provided by the DOW.

Investment Income - \$630,000

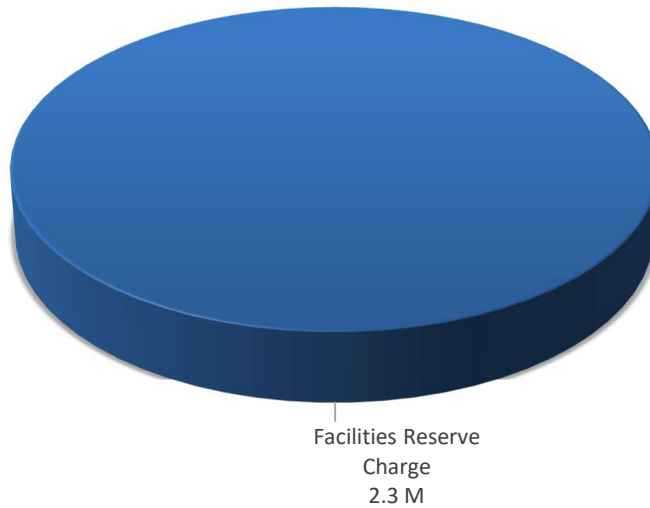
This is projected interest income from investments held.

Miscellaneous Revenues - \$1,500

This is projected sales revenue from obsolete capital assets and other revenues. Insurance reimbursement and Purchase Card rebates are also included.

FACILITY RESERVE CHARGE / PROJECTED REVENUE

Facility Reserve Charge Fund

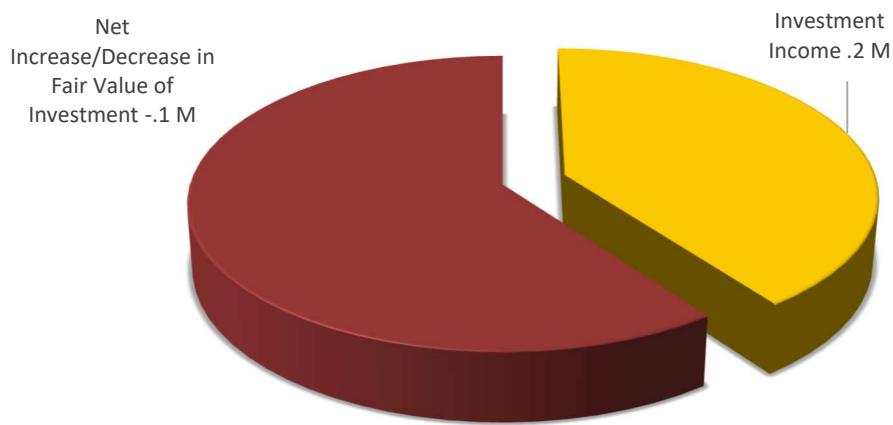


Facility Reserve Charge - \$2,274,000

This is derived from trends and averages from the past 3 years.

BOND FUND / PROJECTED REVENUE

Bond Fund



The DOW projects revenue as follows:

Net Increase/Decrease in Fair Value of:

Investments	\$	(100,000)
Investment Income	\$	150,000

Total \$ 50,000

WATER UTILITY FUND / PROJECTED UTILIZATION

The DOW's operating expenses were summarized by major expenditure items or similar categories for this report. An Operating Expense Summary and Operating Expense Detail are attached for further review, analysis, and discussion.

Water Utility Fund - Operating Expenses and Capital Budget	FY 2026 Proposed Budget	%
Labor and Benefits	\$ 14,139,915	
OPEB	\$ 1,096,000	
Labor & Benefits Total	\$ 15,235,915	32%
Services	\$ 4,480,662	
Supplies	\$ 2,263,728	
Insurance, Leases, and SBITAs	\$ 1,249,605	
County Service Charge	\$ 2,228,447	
Utility Services	\$ 3,554,631	
Bulk Water Purchases	\$ 1,934,935	
Repairs and Maintenance - Water System	\$ 595,000	
Repairs and Maintenance - Other than Water System	\$ 550,100	
Meetings, Training & Development	\$ 175,635	
Travel and Per Diem	\$ 200,000	
Travel and Per Diem Board	\$ 21,000	
Debt - Interest Expense	\$ 1,789,253	
Non-Personnel Total	\$ 19,042,996	41%
Operating Expenses - Subtotal	\$ 34,278,911	
Debt Principal - Subtotal	\$ 5,231,142	11%
Capital- Rehabilitation and Replacement (Engineering)	\$ 1,350,000	
Capital - Rehabilitation and Replacement (Operations)	\$ 1,330,000	
Capital - Expansion (IT)	\$ 920,001	
Capital - Expansion (Engineering)	\$ 2,810,000	
Capital - Expansion (Operations)	\$ 1,119,276	
Capital - Subtotal	\$ 7,529,277	16%
TOTAL	\$ 47,039,330	100%

I. Operating Expenses

A. Labor and Benefits

Labor and benefits account for 32% of total water utility operations budget while non-labor expenses account for 41%, debt principal is 11% and Capital budget is 16%. There are currently 25 full-time vacant positions; seven (7) positions are in various stages of recruitment, and five (5) positions were dollar-funded. Approximately \$1.9M in salaries and fringe are included in the operating budget, adjusted for anticipated date of hire and on-boarding in FY 2026.

WATER UTILITY FUND / PROJECTED UTILIZATION

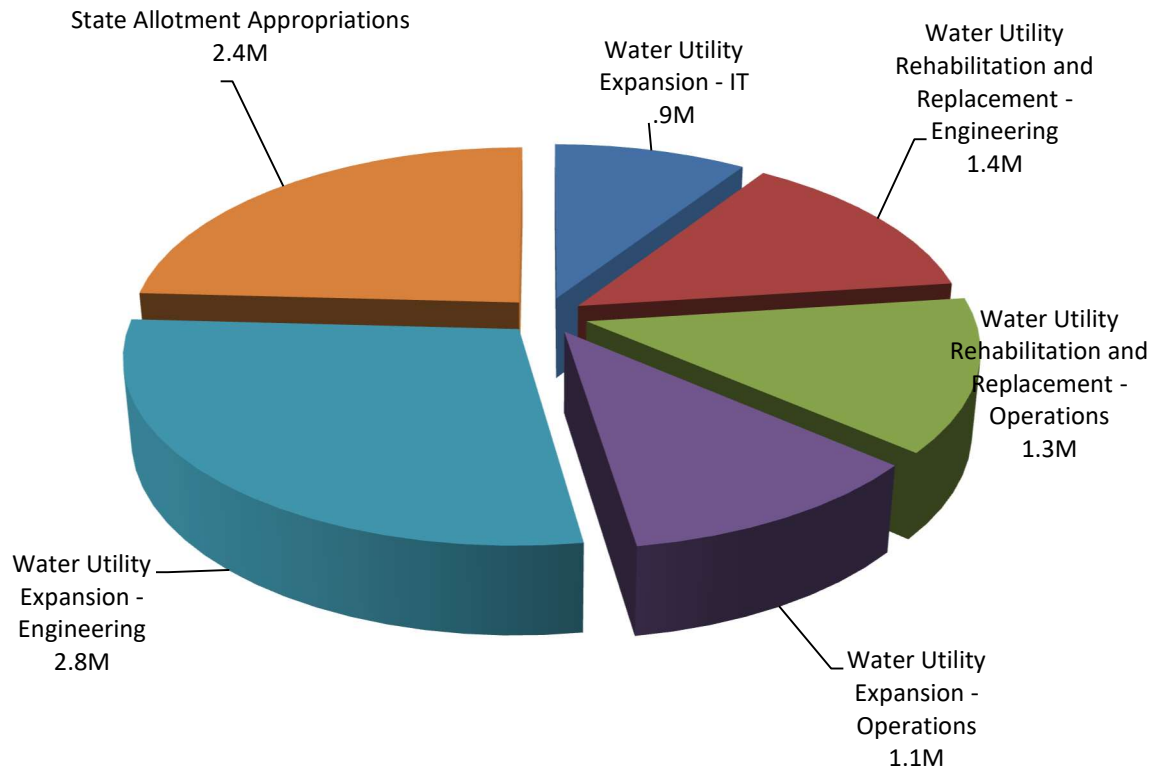
Non-labor expenses represented 41% of the total Water Utility Fund budget as follows:

1. Services, which include Professional Services, Accounting & Auditing, Other General Services, Public Relations, Communications and Miscellaneous Services have a total budget of \$4,480,662.
 2. Fuel, office and operating supplies have a total budget of \$2,263,728. This includes office supplies and operations inventory stock, materials, and replacement parts.
 3. Insurance, Leases, and Subscription Based Information Technology Arrangements (SBITAs) have a total budget of \$1,249,605. This includes DOW's liability and property insurance premiums.
 4. County Service Charge at \$2,228,447. This is a non-cash expenditure where revenues from public fire hydrants are billed to the County of Kauai. In exchange for services rendered by the County of Kauai to the DOW, the same amount is recorded as a contra-expenditure against the non-cash revenue.
 5. Utility Services budget is \$3,554,631.
 6. Water Purchases have a total budget of \$1,934,935.
 7. Repairs and Maintenance for both water and non-water systems, are proposed at \$ 1,145,100.
 8. Training and Development, which includes books, publications and memberships, and meeting expenses for both staff and board members is budgeted at \$221,000.
 9. Travel and per diem, for both staff and board members, is budgeted at \$175,635.
 10. Interest Expense for FY 2026 is \$1,789,253. Interest payments for Bonds and SRF loans are \$1,531,199 and \$258,054, respectively.
- B. Debt Service
Total annual Debt Service requirement is \$5,231,142. Principal payments for Bonds and SRF loans are \$3,486,400 and \$1,744,742, respectively.
- C. Miscellaneous Capital Purchases
This amount represents capital expenditures for both Rehabilitation & Replacement (R&R) and Expansion. A detailed list is provided on a separate budget worksheet.
- D. Capital
This amount represents the proposed Capital budget for design, construction, and replacements. A detailed list is provided on separate budget worksheets.

CAPITAL BUDGET

Capital Improvement Projects (CIP) will address both the need to replace and improve current pipelines as well as modifying and expanding sources and storage around the island. In addition to DOW funded Capital Improvement Projects, the Department continues to work with developers on conveyances of water infrastructure in lieu of FRC payments for the expanded services. DOW expects additional private development to continue to expand and is working with these agents to provide feedback on needs, opportunities, and requirements.

Capital Budget - All Funds



CAPITAL BUDGET

Capital Budget	FY 2026 Proposed Budget	%
WU Fund - Capital - Rehabilitation and Replacement (Engineering)	\$ 1,350,000	
WU Fund - Capital - Rehabilitation and Replacement (Operations)	\$ 1,330,000	
WU Fund - Capital - Expansion (IT)	\$ 920,001	
WU Fund - Capital - Expansion (Engineering)	\$ 2,810,000	
WU Fund - Capital - Expansion (Operations)	\$ 1,119,276	
WU Fund - Subtotal	\$ 7,529,277	76%
State Allotment Appropriations	\$ 2,400,000	
Other - Subtotal	\$ 2,400,000	24%
TOTALS	\$ 9,929,277	100%

ROLLOVER OF OUTSTANDING PURCHASE ORDERS (PO)

Historically, encumbered funds are rolled over as supplemental budget request; these encumbered funds include outstanding financial commitments for Contracts and Purchase Orders that are expected to be disbursed after the fiscal year ends (See Exhibit I for details).

WU Fund	\$ 25,709,169.75
FRC Fund	\$ 3,666,373.36
BABs Fund	\$ 9,418,864.20
SRF Fund	<u>\$ 9,328,478.23</u>
Total	\$ 48,122,885.54

RESERVE FUNDS

In addition to the encumbered funds, the Board has a policy of maintaining a reserve fund of 30% of the previous year's Audited Operating Revenue, or \$8,721,028 based on FY 2024 revenues. Reserve and encumbered funds will roll forward into the new fiscal year, not requiring additional funds, but representing a sizable commitment.

OPERATING BUDGET PROVISOS

As mentioned previously, the DOW is a semi-autonomous and self-supporting component unit (enterprise fund) of the County government. Certain practices of the County government surrounding employment and recruitment of existing positions do not automatically extend to the DOW. The purpose of these provisos will mirror the County government and allow the flexibility needed when experiencing attrition due to retirements or unanticipated vacancies.

Section I

Appropriations for salaries, premium pay, and benefits are appropriate, may be disbursed within the pertinent divisions for the following:

1. A temporary position to functionally replace a permanent employee who is on long-term, sick, or disability leave. The disbursement is limited to the leave period or until the vacancy is filled if the employee separates from the DOW.
2. A temporary position designed for a permanent employee deemed to have a long-term temporary disability that is certified by a Doctor of Medicine as fit to perform the temporary position duties.
3. Trainee of successor positions for which there is an existing or anticipated vacancy for which hiring and replacement is critical to continued operations.
4. A temporary position or assignment to functionally replace a permanent or probationary employee who has been called to active duty in the United States Armed Forces. The disbursement is limited to the leave period or until the vacancy is filled if the employee separates from the DOW.

Section II

The DOW may convert a full-time employee position to two (2) part-time positions, using temporary position numbers. This conversion shall not increase the authorized number of full-time equivalent positions. Two (2) converted part-time positions can only be changed to two (2) full-time positions by amendment, or supplemental budget appropriation approved by the Board.

FY 2026 Fund Balance Projections

Fund Balance Projections									
	Water Utility General Fund	WURF (30% of Previous Years' Last Audited Operating Revenue)	Facility Reserve Charge Fund	Build America Bond Fund	State Appropriations	State Revolving Fund Lead & Copper Rule Revisions (LCRR)	State Revolving Fund	State Revolving Fund - ProFi	TOTAL
FY 2025 Cash and Investment Balance	\$ 15,163,972	\$ 8,721,028	\$ 5,462,528	\$ 4,776,269	\$ -	\$ -	\$ -	\$ -	\$ 34,123,797
Projected Revenues (3/1/2025-6/30/2025):	8,740,936	-	-	-	-	-	-	-	8,740,936
Projected Investment Maturities FY 2026 and beyond:	27,122,248	-	-	6,507,057	-	-	-	-	33,629,305
Projected Debt Proceeds FY 2025:	-	-	-	-	-	857,747	10,714,478	5,000,000	16,572,225
Transfer In/Out from other Funding Source:	-	-	-	-	-	-	-	-	-
Grant (State Appropriations) Funding FY 2026 and prior:	-	-	-	-	23,746,624	-	-	-	23,746,624
Cash and Investment Balances (Current and Non-Current)	\$ 51,027,156	\$ 8,721,028	\$ 5,462,528	\$ 11,283,326	\$ 23,746,624	\$ 857,747	\$ 10,714,478	\$ 5,000,000	\$ 116,812,887
Add: Expenses reimbursed from ProFi in FY 2025	2,648,318	-	-	-	-	-	-	(2,648,318)	-
Add: Expenses reimbursed from LCRR in FY2025:	171,058	-	-	-	-	(171,058)	-	-	-
Transfer In/Out from other Funding Source:	3,086,640	-	(1,796,155)	-	-	(290,485)	-	(1,000,000)	-
Less: Operating Expenses (estimated thru 6/30/2025)	(8,232,555)	-	-	-	-	-	-	-	(8,232,555)
Less: Outstanding Contracts, PO encumbrances (as of 4/1/2025)	(23,309,170)	-	(3,666,373)	(9,418,864)	(16,446,624)	-	(9,328,478)	-	(62,169,509)
Less: Encumbrances (estimated thru 6/30/2025)	(3,386,911)	-	-	-	(4,900,000)	-	-	-	(8,286,911)
Less: Projected appropriations in FY 2026	-	-	-	-	(2,400,000)	-	-	-	(2,400,000)
Less: Cancelled Debt Proceeds	-	-	-	-	-	(396,204)	-	(1,351,682)	(1,747,886)
Estimated Available Balance For Future Budgeting 7/1/2025 (as of 4/1/2025):	\$ 22,004,536	\$ 8,721,028	\$ -	\$ 1,864,462	\$ -	\$ -	\$ 1,386,000	\$ -	\$ 33,976,026

Proposed Operating & CIP Budget

Proposed FY 2026 Operating & Capital Budget				
	Water Utility General Fund	Capital Outlay		TOTAL
		Water Utility Fund	State Appropriations	
Revenue				
Water Sales	\$ 29,361,072	\$ -	\$ -	\$ 29,361,072
Other Revenue Sources	50,000	347,776	-	397,776
County Service Charge	2,261,928	-	-	2,261,928
Other Water Revenue	200,000	-	-	200,000
Investment Income	630,000	-	-	630,000
Miscellaneous Revenue	1,500	-	-	1,500
Total Revenue	\$ 32,504,500	\$ 347,776	\$ -	\$ 32,852,276
Operating Expenses				
Labor & Related Fringe Benefits	\$ 15,235,915	\$ -	\$ -	\$ 15,235,915
Professional Services & Other	7,966,714	-	-	7,966,714
Repair & Maintenance	1,145,100	-	-	1,145,100
Utilities & Fuel	3,714,631	-	-	3,714,631
Bulk Water Purchase	1,934,935	-	-	1,934,935
Office & Operating Supplies	2,127,213	-	-	2,127,213
Training, Travel, & Meeting Expense	365,150	-	-	365,150
Debt Service & Interest Expense	7,020,395	-	-	7,020,395
Total Operating Expenses	\$ 39,510,053	\$ -	\$ -	\$ 39,510,053
Capital Outlay				
Water Utility - Miscellaneous Capital R&R Purchases	\$ -	\$ 2,680,000	\$ -	\$ 2,680,000
Water Utility - Miscellaneous Capital Expansion Purchases	-	4,849,277	(2,400,000)	2,449,277
State Appropriations - Capital Expansion	-	-	2,400,000	2,400,000
Total Capital Outlay	\$ -	\$ 7,529,277	\$ -	\$ 7,529,277
Total Surplus (Deficit)	\$ (7,005,553)	\$ (7,181,501)	\$ -	\$ (14,187,054)
Fund Balance	\$ 7,005,553	\$ 7,181,501	\$ -	\$ 14,187,054

Revenue Summary

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
REVENUES						
Water Utility Fund		\$ 31,963,000	\$ 31,143,587	\$ 31,705,600	\$ 24,910,886	\$ 32,454,500
10-00-00-400-000	Water Sales	29,174,000	27,720,025	28,362,100	24,812,628	31,992,314
10-00-00-401-000	Water Sales - Goodwill Credits	-	(1,022,980)	-	(1,969,080)	(2,631,242)
10-00-00-405-000	Revenue from Public Fire Protection	2,215,000	2,228,166	2,228,500	1,671,120	2,261,928
10-00-00-410-000	Other Water Revenue	150,000	119,821	150,000	152,965	200,000
10-00-00-440-000	Capital Contributions - Cash Receipts	399,000	471,381	440,000	45,801	-
10-00-00-453-000	Net Increase / Decrease in Fair Value of Investments	-	910,513	-	-	-
10-00-00-461-000	Investment Income	-	709,437	500,000	194,335	630,000
10-00-00-490-000	Miscellaneous Revenues	25,000	7,224	25,000	3,117	1,500
FRC Fund		\$ 1,351,000	\$ 3,552,744	\$ 1,433,300	\$ 1,608,956	\$ 2,274,000
20-00-00-424-000	Facility Reserve Charge	1,180,000	3,350,724	1,245,000	1,589,327	2,274,000
20-00-00-440-000	Capital Contributions - Cash Receipts (BAB Subsidy)	171,000	202,020	188,300	19,629	-
Bond Fund		\$ 50,000	\$ 414,723	\$ 50,000	\$ 299,057	\$ 50,000
30-00-00-453-000	Net Increase / Decrease in Fair Value of Investments	(100,000)	202,166	(100,000)	170,904	(100,000)
30-00-00-461-000	Investment Income (Net of custodial fees & other investment co	150,000	212,557	150,000	128,153	150,000

Operating Expense Summary

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
OPERATING EXPENSES									
Water Utility Fund		\$ 40,911,335	\$ 31,478,212	\$ 35,266,535	\$ 8,484,848	\$ 198,552	\$ 43,949,657	\$ 23,223,576	\$ 34,278,911
510-010	Salaries & Wages (Regular & Compensated Leave)	7,729,790	8,276,969	8,277,145	-	1,442,957	9,720,102	5,251,091	8,730,232
510-020	Temporary Assignment	60,500	60,929	64,500	-	-	64,500	49,438	64,500
510-030	Overtime	513,400	857,707	645,000	-	65,000	710,000	604,892	850,000
510-040	Standby Pay	195,000	239,846	227,000	-	-	227,000	157,212	227,000
520-040	Vacation & Compensatory Time Pay out	100,000	8,354	100,000	-	-	100,000	108,378	100,000
530-010	FICA Taxes	639,572	701,906	704,844	-	110,416	815,260	460,862	755,187
530-020	Retirement Contributions	1,926,877	1,907,240	1,986,515	-	346,441	2,332,956	1,570,182	2,369,214
530-030	Life and Health Insurance	677,290	523,914	911,508	-	-	911,508	636,772	1,043,782
530-060	Post Employment Benefits (OPEB)	1,058,000	1,481,670	1,085,000	-	9,910	1,094,910	999,863	1,096,000
540-010	Professional Services - General	9,021,722	2,939,675	4,821,283	4,755,582	(551,900)	9,024,965	1,434,639	3,847,000
540-020	Professional Services - Accounting and Auditing	120,000	110,531	118,000	17,870	-	135,870	89,005	120,100
541-010	Other Services - General	77,200	112,631	60,000	1,257	-	61,257	40,353	65,400
541-020	Other Services - Billing Costs	259,030	218,741	197,652	177,875	-	375,527	159,554	240,330
542-010	Public Relations - General	112,147	105,976	84,600	6,137	-	90,737	45,492	93,600
542-020	Procurement Advertising	5,000	-	2,500	-	-	2,500	-	2,500
543-000	Communication Services	189,608	110,877	154,440	70,752	-	225,192	72,765	111,732
544-000	Freight and Postage Services	12,244	15,495	9,000	930	12,279	21,930	3,646	8,000
545-000	Rentals and Leases	192,163	87,880	117,250	30,928	-	148,178	46,757	107,425
546-000	Insurance	130,000	251,667	200,000	-	-	200,000	310,826	400,000
547-000	County Service Charge	2,236,126	2,236,126	2,228,447	-	-	2,228,447	2,228,447	2,228,447
550-000	Subscription Based Information Technology Arrangements (SBITAs)	-	-	799,180	-	-	799,180	159,998	742,180
551-000	Utility Services	3,454,803	2,996,342	3,564,839	12,776	-	3,577,615	2,401,479	3,554,631
560-000	Repairs and Maintenance - Water System	441,598	166,899	585,000	96,287	-	681,287	158,129	595,000
561-000	Repairs and Maintenance - Other than Water System	2,154,579	850,515	520,100	706,973	-	1,227,073	539,987	550,100
562-000	Office Supplies	29,201	6,487	-	2,363	-	2,363	1,548	-
563-000	Operating Supplies	868,008	869,206	957,160	58,283	(12,000)	1,003,443	390,547	958,728
563-010	Operating Supplies Inventory Stock	3,720,219	1,862,560	2,135,000	2,190,574	(1,224,551)	3,101,023	2,423,854	1,137,000
564-000	Fuel	202,865	167,423	192,500	41,024	-	233,524	98,048	160,000
565-000	Bulk Water Purchase	1,962,913	1,825,592	1,934,935	315,237	-	2,250,172	1,204,472	1,934,935
570-010	Books, Publications, Subscriptions, and Memberships	29,660	19,983	26,170	-	-	26,170	13,954	30,885
570-020	Books, Publications, Subscriptions, and Memberships - Board	600	710	600	-	-	600	75	600
571-010	Training and Development	99,100	31,137	67,250	-	-	67,250	21,923	65,500
572-010	Travel and Per Diem	195,960	66,475	173,350	-	-	173,350	96,733	200,000
572-020	Travel and Per Diem - Board	17,315	6,539	17,000	-	-	17,000	3,178	21,000
573-010	Meeting Expense	65,433	13,525	60,100	-	-	60,100	47,363	71,150
573-020	Meeting Expense - Board	5,200	7,144	9,950	-	-	9,950	3,513	7,500
582-000	Interest Expense	2,408,211	2,339,540	2,228,718	-	-	2,228,718	1,388,601	1,789,253

Water Utility Fund - Bond and Loan Proceeds and Repayment		\$ 5,099,969	\$ 5,099,969	\$ 5,261,770	\$ -	\$ -	\$ 5,261,770	\$ 5,261,770	\$ 5,231,142
682-000	Debt Principal Repayment	5,099,969	5,099,969	5,261,770	-	-	5,261,770	5,261,770	5,231,142
Water Utility Fund - Non Budgetary Operating Expenses		\$ 6,884,039	\$ 6,600,997	\$ 6,979,000	\$ -	\$ -	\$ 6,979,000	\$ 4,396,117	\$ 6,616,000
580-000	Depreciation	6,900,000	6,590,667	6,900,000	-	-	6,900,000	4,386,759	6,600,000
581-000	Amortization	33,780	62,317	106,000	-	-	106,000	44,017	68,000
582-000	Inflows/Outflows	(49,741)	(51,987)	(27,000)	-	-	(27,000)	(34,659)	(52,000)

Operating Expense Detail

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
OPERATING EXPENSES (Detail)									
Water Utility Fund Operating Expenses		\$ 40,911,335	\$ 31,478,212	35,266,535	8,484,848	198,552	43,949,657	23,223,576	\$ 34,278,911
510-010	Salaries and Wages (includes compensated annual leaves and comp time.)	\$ 7,729,790	\$ 8,276,969	8,277,145	\$ -	\$ 1,442,957	\$ 9,720,102	\$ 5,251,091	\$ 8,730,232
10-01-10-510-010	WU - Admin - Admin - Salaries and Wages	836,982	670,994	907,329	-	91,546	998,875	381,920	1,586,588
10-02-10-510-010	WU - IT - Admin - Salaries and Wages	282,522	219,228	339,339	-	21,368	360,707	117,763	352,096
10-10-40-510-010	WU - Qual - Purification - Salaries and Wages	265,200	360,287	316,979	-	46,119	363,098	178,626	284,808
10-20-10-510-010	WU - Eng - Admin - Salaries and Wages	326,406	322,938	440,875	-	59,378	500,253	228,766	313,477
10-21-10-510-010	WU - Const - Admin - Salaries and Wages	645,400	497,529	621,648	-	55,173	676,821	299,368	659,775
10-22-10-510-010	WU - WRP - Admin - Salaries and Wages	323,534	583,625	423,982	-	110,447	534,429	443,309	356,980
10-30-20-510-010	WU - Bill - Collection - Salaries and Wages	579,709	650,737	542,316	-	112,881	655,197	350,673	543,084
10-31-10-510-010	WU - Acctg - Admin - Salaries and Wages	621,240	875,498	727,356	-	87,289	814,645	473,401	619,320
10-40-30-510-010	WU - Ops - Source - Salaries and Wages	647,424	634,409	474,576	-	115,509	590,085	414,240	488,952
10-40-40-510-010	WU - Ops - Purification - Salaries and Wages	298,872	243,741	190,188	-	41,685	231,873	189,805	279,936
10-40-50-510-010	WU - Ops - PowerAndPump - Salaries and Wages	230,760	237,463	202,428	-	47,804	250,232	211,599	230,760
10-40-60-510-010	WU - Ops - TandD - Salaries and Wages	2,671,741	2,980,520	3,090,129	-	653,758	3,743,887	1,961,621	3,014,456
510-020	Temporary Assignment	\$ 60,500	\$ 60,929	\$ 64,500	\$ -	\$ -	\$ 64,500	\$ 49,438	\$ 64,500
10-01-10-510-020	WU - Admin - Admin - Temporary Assignment	2,000	-	2,000	-	-	2,000	-	2,000
10-02-10-510-020	WU - IT - Admin - Temporary Assignment	500	3,691	500	-	-	500	-	500
10-10-40-510-020	WU - Qual - Purification - Temporary Assignment	1,500	-	5,000	-	-	5,000	-	5,000
10-20-10-510-020	WU - Eng - Admin - Temporary Assignment	1,000	-	-	-	-	-	-	-
10-21-10-510-020	WU - Const - Admin - Temporary Assignment	2,000	470	-	-	-	-	206	-
10-22-10-510-020	WU - WRP - Admin - Temporary Assignment	5,000	13,741	15,000	-	-	15,000	14,636	15,000
10-30-20-510-020	WU - Bill - Collection - Temporary Assignment	5,000	1,914	5,000	-	-	5,000	737	5,000
10-31-10-510-020	WU - Acctg - Admin - temporary Assignment	10,000	1,128	5,000	-	-	5,000	1,115	5,000
10-40-30-510-020	WU - Ops - Source - Temporary Assignment	3,000	2,086	2,000	-	-	2,000	331	2,000
10-40-40-510-020	WU - Ops - Purification - Temporary Assignment	1,500	6,732	2,000	-	-	2,000	214	2,000
10-40-50-510-020	WU - Ops - PowerAndPump - Temporary Assignment	4,000	4,161	3,000	-	-	3,000	2,395	3,000
10-40-60-510-020	WU - Ops - TandD -Temporary Assignment	25,000	27,006	25,000	-	-	25,000	29,804	25,000
510-030	Overtime	\$ 513,400	\$ 857,707	\$ 645,000	\$ -	\$ 65,000	\$ 710,000	\$ 604,892	\$ 850,000
10-01-10-510-030	WU - Admin - Admin - Overtime	20,000	15,517	20,000	-	-	20,000	4,759	80,000
10-02-10-510-030	WU - IT - Admin - Overtime	30,000	85,788	30,000	-	-	30,000	2,677	20,000
10-10-40-510-030	WU - Qual - Purification - Overtime	3,500	24,998	25,000	-	-	25,000	1,731	15,000
10-20-10-510-030	WU - Eng - Admin - Overtime	10,500	70,435	50,000	-	39,650	89,650	45,929	50,000
10-21-10-510-030	WU - Const - Admin - Overtime	15,000	28,994	30,000	-	-	30,000	39,374	60,000
10-22-10-510-030	WU - WRP - Admin - Overtime	30,000	92,092	50,000	-	25,350	75,350	79,335	60,000
10-30-20-510-030	WU - Bill - Collection - Overtime	60,000	63,277	65,000	-	-	65,000	38,241	75,000
10-31-10-510-030	WU - Acctg - Admin - Overtime	65,000	89,215	70,000	-	-	70,000	64,873	80,000
10-40-30-510-030	WU - Ops - Source - Overtime	6,600	14,289	10,000	-	-	10,000	6,075	10,000
10-40-40-510-030	WU - Ops - Purification - Overtime	33,000	24,820	30,000	-	-	30,000	19,981	30,000
10-40-50-510-030	WU - Ops - PowerAndPump - Overtime	8,800	13,776	15,000	-	-	15,000	14,955	20,000
10-40-60-510-030	WU - Ops - TandD - Overtime	231,000	334,506	250,000	-	-	250,000	286,962	350,000
510-040	Standby Pay	\$ 195,000	\$ 239,846	\$ 227,000	\$ -	\$ -	\$ 227,000	\$ 157,212	\$ 227,000
10-40-30-510-040	WU - Ops - Source - Standby Pay	-	7,169	7,000	-	-	7,000	1,583	7,000
10-40-40-510-040	WU - Ops - Purification - Standby Pay	10,000	9,533	10,000	-	-	10,000	8,902	10,000
10-40-50-510-040	WU - Ops - PowerAndPump - Standby Pay	-	11,013	10,000	-	-	10,000	14,537	10,000
10-40-60-510-040	WU - Ops - TandD - Standby Pay	185,000	212,131	200,000	-	-	200,000	132,190	200,000
520-040	Vacation & Compensatory Time Payout	\$ 100,000	\$ 8,354	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ 108,378	\$ 100,000
10-01-10-520-040	WU - Admin - Admin - Vacation Payout	100,000	8,354	100,000	-	-	100,000	108,378	100,000

Operating Expense Detail

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
OPERATING EXPENSES (Detail)									
530-010	FICA Taxes	\$ 639,572	\$ 701,906	\$ 704,844	\$ -	\$ 110,416	\$ 815,260	\$ 460,862	\$ 755,187
10-01-10-530-010	WU - Admin - Admin - FICA	64,029	50,417	71,094	-	7,003	78,097	29,320	127,647
10-02-10-530-010	WU - IT - Admin - FICA	12,421	23,458	28,293	-	1,635	29,928	9,030	28,504
10-10-40-530-010	WU - Qual - Purification - FICA	25,736	29,693	26,544	-	3,528	30,072	15,892	23,318
10-20-10-530-010	WU - Eng - Admin - FICA	27,374	25,427	37,552	-	4,543	42,095	15,825	27,806
10-21-10-530-010	WU - Const - Admin - FICA	57,436	39,868	49,851	-	4,221	54,072	26,184	55,063
10-22-10-530-010	WU - WRP - Admin - FICA	24,231	50,380	37,407	-	8,479	45,886	40,879	33,046
10-30-20-530-010	WU - Bill - Collection - FICA	49,492	50,805	46,842	-	8,635	55,477	29,065	47,666
10-31-10-530-010	WU - Acctg - Admin - FICA	63,757	73,086	61,380	-	6,678	68,058	38,691	53,880
10-40-30-530-010	WU - Ops - Source - FICA	49,795	51,641	37,759	-	8,836	46,595	32,589	38,858
10-40-40-530-010	WU - Ops - Purification - FICA	27,258	21,133	17,762	-	3,189	20,951	16,842	24,628
10-40-50-530-010	WU - Ops - PowerAndPump - FICA	16,812	20,526	17,628	-	3,657	21,285	18,900	20,178
10-40-60-530-010	WU - Ops - TandD - FICA	221,231	265,472	272,732	-	50,012	322,744	187,645	274,593
530-020	Retirement Contributions	\$ 1,926,877	\$ 1,907,240	\$ 1,986,515	\$ -	\$ 346,441	\$ 2,332,956	\$ 1,570,182	\$ 2,369,214
10-01-10-530-020	WU - Admin - Admin - Retirement Contributions	283,353	202,805	217,759	-	21,971	239,730	86,444	400,461
10-02-10-530-020	WU - IT - Admin - Retirement Contributions	38,965	31,814	81,441	-	5,128	86,569	28,263	89,423
10-10-40-530-020	WU - Qual - Purification - Retirement Contributions	80,739	53,985	76,075	-	11,069	87,144	42,856	73,154
10-20-10-530-020	WU - Eng - Admin - Retirement Contributions	85,880	79,274	105,810	-	14,251	120,061	62,627	87,234
10-21-10-530-020	WU - Const - Admin - Retirement Contributions	18,093	96,873	149,196	-	13,242	162,438	173,383	172,746
10-22-10-530-020	WU - WRP - Admin - Retirement Contributions	76,019	147,180	101,756	-	26,639	128,395	119,812	103,675
10-30-20-530-020	WU - Bill - Collection - Retirement Contributions	155,270	144,390	130,156	-	27,091	157,247	85,536	149,540
10-31-10-530-020	WU - Acctg - Admin - Retirement Contributions	200,022	147,459	174,565	-	20,949	195,514	127,002	169,037
10-40-30-530-020	WU - Ops - Source - Retirement Contributions	156,219	167,417	113,898	-	27,722	141,620	87,041	121,908
10-40-40-530-020	WU - Ops - Purification - Retirement Contributions	85,515	54,301	45,645	-	10,004	55,649	37,590	77,265
10-40-50-530-020	WU - Ops - PowerAndPump - Retirement Contributions	52,744	74,495	48,583	-	11,473	60,056	134,673	63,302
10-40-60-530-020	WU - Ops - TandD - Retirement Contributions	694,058	707,247	741,631	-	156,902	898,533	584,955	861,469
530-030	Life and Health Insurance	\$ 677,290	\$ 523,914	\$ 911,508	\$ -	\$ -	\$ 911,508	\$ 636,772	\$ 1,043,782
10-01-10-530-030	WU - Admin - Admin - Life and Health Insurance	82,605	34,112	59,251	-	-	59,251	39,375	98,470
10-02-10-530-030	WU - IT - Admin - Life and Health Insurance	10,910	10,769	18,231	-	-	18,231	11,977	29,541
10-10-40-530-030	WU - Qual - Purification - Life and Health Insurance	11,710	11,393	29,398	-	-	29,398	18,450	29,541
10-20-10-530-030	WU - Eng - Admin - Life and Health Insurance	23,599	22,615	44,097	-	-	44,097	26,506	59,082
10-21-10-530-030	WU - Const - Admin - Life and Health Insurance	66,498	32,324	66,145	-	-	66,145	40,919	59,082
10-22-10-530-030	WU - WRP - Admin - Life and Health Insurance	21,850	36,812	36,747	-	-	36,747	52,427	49,235
10-30-20-530-030	WU - Bill - Collection - Life and Health Insurance	41,586	45,979	94,075	-	-	94,075	61,453	98,470
10-31-10-530-030	WU - Acctg - Admin - Life and Health Insurance	76,642	57,737	84,668	-	-	84,668	52,201	78,776
10-40-30-530-030	WU - Ops - Source - Life and Health Insurance	58,530	41,057	56,818	-	-	56,818	40,512	59,082
10-40-40-530-030	WU - Ops - Purification - Life and Health Insurance	4,627	23,766	24,351	-	-	24,351	20,475	39,388
10-40-50-530-030	WU - Ops - PowerAndPump - Life and Health Insurance	12,322	7,114	24,351	-	-	24,351	15,811	29,541
10-40-60-530-030	WU - Ops - TandD - Life and Health Insurance	266,411	200,236	373,376	-	-	373,376	256,666	413,574
530-060	Post-Employment Benefits (OPEB)	\$ 1,058,000	\$ 1,481,670	\$ 1,085,000	\$ -	\$ 9,910	\$ 1,094,910	\$ 999,863	\$ 1,096,000
10-01-10-530-060	WU - Admin - Admin - OPEB	114,560	109,322	82,606	-	-	82,606	71,899	117,752
10-02-10-530-060	WU - IT - Admin - OPEB	38,670	39,726	25,417	-	-	25,417	23,462	36,231
10-10-40-530-060	WU - Qual - Purification - OPEB	36,299	61,046	40,976	-	-	40,976	35,591	36,231
10-20-10-530-060	WU - Eng - Admin - OPEB	44,676	73,299	61,464	-	3,690	65,154	52,082	63,405
10-21-10-530-060	WU - Const - Admin - OPEB	88,338	88,494	92,195	-	-	92,195	63,775	90,579
10-22-10-530-060	WU - WRP - Admin - OPEB	44,283	115,377	51,220	-	-	51,220	99,728	45,289
10-30-20-530-060	WU - Bill - Collection - OPEB	79,347	108,412	107,960	-	6,220	114,180	71,094	90,579
10-31-10-530-060	WU - Acctg - Admin - OPEB	85,030	168,799	97,165	-	-	97,165	103,489	72,463
10-40-30-530-060	WU - Ops - Source - OPEB	88,615	106,727	62,406	-	-	62,406	62,596	54,347
10-40-40-530-060	WU - Ops - Purification - OPEB	40,908	40,160	26,746	-	-	26,746	31,404	36,231
10-40-50-530-060	WU - Ops - PowerAndPump - OPEB	31,585	38,869	26,746	-	-	26,746	32,080	27,174
10-40-60-530-060	WU - Ops - TandD - OPEB	365,689	531,439	410,099	-	-	410,099	352,663	425,719

Operating Expense Detail

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
OPERATING EXPENSES (Detail)									
540-010	Professional Services - General	\$ 9,021,722	\$ 2,939,675	\$ 4,821,283	\$ 4,755,582	\$ (551,900)	\$ 9,024,965	\$ 1,434,639	\$ 3,847,000
10-01-10-540-010	WU - Admin - Admin - Professional Services - General	403,730	24,484	454,500	49,974	-	504,474	6,786	449,500
10-02-10-540-010	WU - IT - Admin - Professional Services - General	916,542	234,584	971,582	292,394	(350,000)	913,976	7,595	610,000
10-10-40-540-010	WU - Qual - Purification - Professional Services - General	8,758	2,839	-	-	-	-	-	-
10-20-10-540-010	WU - Eng - Admin - Professional Services - General	4,713,280	1,947,785	3,345,000	3,365,856	(201,900)	6,508,956	1,388,481	2,730,000
10-21-10-540-010	WU - Const - Admin - Professional Services - General	1,959,602	595	-	968,025	-	968,025	-	-
10-22-10-540-010	WU - WRP - Admin - Professional Services - General	843,172	701,673	-	78,883	-	78,883	16,731	-
10-30-20-540-010	WU - Bill - Collection - Professional Services - General	1,780	-	1	450	-	451	400	5,000
10-31-10-540-010	WU - Acctg - Admin - Professional Services - General	174,858	27,715	50,200	-	-	50,200	14,646	52,500
540-020	Professional Services - Accounting and Auditing	\$ 120,000	\$ 110,531	\$ 118,000	\$ 17,870	\$ -	\$ 135,870	\$ 89,005	\$ 120,100
10-31-10-540-020	WU - Acctg - Admin - Professional Services - Accounting and Auditing	120,000	110,531	118,000	17,870	-	135,870	89,005	120,100
541-010	Other Services	\$ 77,200	\$ 112,631	\$ 60,000	\$ 1,257	\$ -	\$ 61,257	\$ 40,353	\$ 65,400
10-01-10-541-010	WU - Admin - Admin - Other Services	-	45	-	-	-	-	-	-
10-30-20-541-010	WU - Bill - Collection - Other Services	33,200	20,692	33,000	-	-	33,000	21,693	34,400
10-31-10-541-010	WU - Acctg - Admin - Other Services	42,000	22,035	25,000	-	-	25,000	15,307	28,000
10-40-60-541-010	WU - Ops - TandD - Other Services	2,000	69,859	2,000	1,257	-	3,257	3,353	3,000
541-020	Billing Costs	\$ 259,030	\$ 218,741	\$ 197,652	\$ 177,875	\$ -	\$ 375,527	\$ 159,554	\$ 240,330
10-30-20-541-020	WU - Bill - Collection - Billing Costs	259,030	218,741	197,652	177,875	-	375,527	159,554	240,330
542-010	Public Relations - General	\$ 112,147	\$ 105,976	\$ 84,600	\$ 6,137	\$ -	\$ 90,737	\$ 45,492	\$ 93,600
10-01-10-542-010	WU - Admin - Admin - Public Relations - General	112,147	105,976	84,600	6,137	-	90,737	45,492	93,600
542-020	Procurement Advertising	\$ 5,000	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500	\$ -	\$ 2,500
10-01-10-542-020	WU - Admin - Admin - Procurement Advertising	5,000	-	2,500	-	-	2,500	-	2,500
543-000	Communication Services	\$ 189,608	\$ 110,877	\$ 154,440	\$ 70,752	\$ -	\$ 225,192	\$ 72,765	\$ 111,732
10-02-10-543-000	WU - IT - Admin - Communication Services	114,252	82,030	102,440	43,960	-	146,400	72,584	109,332
10-02-50-543-000	WU - IT - PowerAndPump - Communication Services	75,356	28,847	52,000	26,792	-	78,792	181	2,400
544-000	Freight and Postage	\$ 12,244	\$ 15,495	\$ 9,000	\$ 930	\$ 12,279	\$ 21,930	\$ 3,646	\$ 8,000
10-01-10-544-000	WU - Admin - Admin - Freight and Postage	8,100	14,390	6,000	-	12,000	18,000	2,255	5,000
10-02-10-544-000	WU - IT - Admin - Freight and Postage	-	35	-	-	-	-	-	-
10-20-10-544-000	WU - Eng - Admin - Freight and Postage	3,000	1,070	3,000	930	-	3,930	1,391	3,000
10-10-40-544-000	WU - Qual - Purification - Freight and Postage	1,144	-	-	-	279	-	-	-
545-000	Rentals and Leases	\$ 192,163	\$ 87,880	\$ 117,250	\$ 30,928	\$ -	\$ 148,178	\$ 46,757	\$ 107,425
10-01-10-545-000	WU - Admin - Admin - Rentals and Leases	65,400	31,221	53,000	1,971	-	54,971	23,166	54,605
10-02-10-545-000	WU - IT - Admin - Rentals and Leases	93,954	35,395	34,250	23,355	-	57,605	18,095	22,820
10-40-60-545-000	WU - Ops - TandD - Rentals and Leases	32,809	21,264	30,000	5,602	-	35,602	5,496	30,000
546-000	Insurance	\$ 130,000	\$ 251,667	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ 310,826	\$ 400,000
10-01-10-546-000	WU - Admin - Admin - Insurance	130,000	251,667	200,000	-	-	200,000	310,826	400,000
547-000	County Service Charge	\$ 2,236,126	\$ 2,236,126	\$ 2,228,447	\$ -	\$ -	\$ 2,228,447	\$ 2,228,447	\$ 2,228,447
10-00-10-547-000	WU - County Service Charge	2,236,126	2,236,126	2,228,447	-	-	2,228,447	2,228,447	2,228,447
550-000	Subscription Based Information Technology Arrangements (SBITAs)	\$ -	\$ -	\$ 799,180	\$ -	\$ -	\$ 799,180	\$ 159,998	\$ 742,180
10-02-10-550-000	WU - IT - Admin - Subscription Based IT Arrangements	-	-	704,180	-	-	704,180	159,998	742,180
10-31-10-550-000	WU - Acctg - Admin - Subscription Based IT Arrangements	-	-	95,000	-	-	95,000	-	-
551-000	Utility Services	\$ 3,454,803	\$ 2,996,342	\$ 3,564,839	\$ 12,776	\$ -	\$ 3,577,615	\$ 2,401,479	\$ 3,554,631
10-01-10-551-000	WU - Admin - Admin - Utility Services	208,433	157,989	161,400	-	-	161,400	110,204	22,560
10-40-50-551-000	WU - Ops - PowerAndPump - Utility Services	3,246,370	2,838,353	3,403,439	12,776	-	3,416,215	2,291,275	3,532,071

Operating Expense Detail

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
OPERATING EXPENSES (Detail)									
560-000	Repairs and Maintenance - Water System	\$ 441,598	\$ 166,899	\$ 585,000	\$ 96,287	\$ -	\$ 681,287	\$ 158,129	\$ 595,000
10-20-10-560-000	WU - Eng - Admin - Repairs and Maintenance - Water System	-	-	205,000	-	-	205,000	-	205,000
10-40-50-560-000	WU - Ops - PowerAndPump- Repairs and Maintenance - Water System	217,834	112,973	40,000	87,599	-	127,599	128,038	250,000
10-40-60-560-000	WU - Ops - TandD - Repairs and Maintenance - Water System	223,764	53,926	340,000	8,688	-	348,688	30,091	140,000
561-000	Repairs and Maintenance - Other than Water System	\$ 2,154,579	\$ 850,515	\$ 520,100	\$ 706,973	\$ -	\$ 1,227,073	\$ 539,987	\$ 550,100
10-02-10-561-000	WU - IT - Admin - Repairs and Maintenance - Other than Water System	1,571,383	503,339	306,700	578,561	-	885,261	449,544	306,700
10-10-40-561-000	WU - Qual - Purification - Repairs and Maintenance - Other than Water System	4,213	6,349	-	-	-	-	-	-
10-20-10-561-000	WU - Eng - Admin - Repairs and Maintenance - Other than Water System	5,000	1,649	10,000	3,622	-	13,622	-	10,000
10-40-60-561-000	WU - Ops - TandD - Repairs and Maintenance - Other than Water System	573,983	339,178	203,400	124,790	-	328,190	90,443	233,400
562-000	Office Supplies	\$ 29,201	\$ 6,487	\$ -	\$ 2,363	\$ -	\$ 2,363	\$ 1,548	\$ -
10-31-10-562-000	WU - Acctg - Admin - Office Supplies	29,201	6,487	-	2,363	-	2,363	1,548	-
563-000	Operating Supplies	\$ 868,008	\$ 869,206	\$ 957,160	\$ 58,283	\$ (12,000)	\$ 1,003,443	\$ 390,547	\$ 958,728
10-01-10-563-000	WU - Admin - Admin - Operating Supplies	15,363	6,080	25,000	-	(12,000)	13,000	13,187	18,000
10-02-10-563-000	WU - IT - Admin - Operating Supplies	73,305	33,077	185,000	810	-	185,810	20,502	185,000
10-10-40-563-000	WU - Qual - Purification - Operating Supplies	1,222	746	-	-	-	-	-	-
10-20-10-563-000	WU - Eng - Admin - Operating Supplies	26,895	38,793	35,000	564	-	35,564	10,185	35,000
10-21-10-563-000	WU - Const - Admin - Operating Supplies	895	-	-	-	-	-	60	-
10-30-20-563-000	WU - Bill - Collection - Operating Supplies	7,994	2,908	3,000	-	-	3,000	2,671	3,000
10-31-10-563-000	WU - Acctg - Admin - Operating Supplies	4,000	10,188	4,000	-	-	4,000	4,624	4,000
10-40-30-563-000	WU - Ops - Source - Operating Supplies	80,060	70,917	80,000	3,953	-	83,953	24,939	80,000
10-40-40-563-000	WU - Ops - Purification - Operating Supplies	229,286	239,022	181,360	22,510	-	203,870	90,577	189,928
10-40-50-563-000	WU - Ops - PowerAndPump - Operating Supplies	94,334	41,173	75,000	2,965	-	77,965	17,759	75,000
10-40-60-563-000	WU - Ops - TandD - Operating Supplies	334,654	426,302	368,800	27,481	-	396,281	206,043	368,800
563-010	Operating Supplies Inventory Stock	\$ 3,720,219	\$ 1,862,560	\$ 2,135,000	\$ 2,190,574	\$ (1,224,551)	\$ 3,101,023	\$ 2,423,854	\$ 1,137,000
10-40-50-563-010	WU - Ops - PowerAndPump - Operating Supplies - Invty. Stock	40,000	13,085	40,000	-	-	40,000	3,578	40,000
10-40-60-563-010	WU - Ops - TandD - Operating Supplies - Invty. Stock	3,680,219	1,849,475	2,095,000	2,190,574	(1,224,551)	3,061,023	2,420,276	1,097,000
564-000	Fuel	\$ 202,865	\$ 167,423	\$ 192,500	\$ 41,024	\$ -	\$ 233,524	\$ 98,048	\$ 160,000
10-40-60-564-000	WU - Ops - TandD - Fuel	202,865	167,423	192,500	41,024	-	233,524	98,048	160,000
565-000	Bulk Water Purchase	\$ 1,962,913	\$ 1,825,592	\$ 1,934,935	\$ 315,237	\$ -	\$ 2,250,172	\$ 1,204,472	\$ 1,934,935
10-40-30-565-000	WU - Ops - Source - Bulk Water Purchase	1,962,913	1,825,592	1,934,935	315,237	-	2,250,172	1,204,472	1,934,935
570-010	Books, Publications, Subscriptions, and Membership	\$ 29,660	\$ 19,983	\$ 26,170	\$ -	\$ -	\$ 26,170	\$ 13,954	\$ 30,885
10-01-10-570-010	WU - Admin - Admin - Books, Publications, Subscriptions, and Memberships	23,050	19,578	21,170	-	-	21,170	13,630	27,880
10-02-10-570-010	WU - IT - Admin - Books, Publications, Subscriptions, and Memberships	500	-	-	-	-	-	-	-
10-20-10-570-010	WU - Eng - Admin - Books, Publications, Subscriptions, and Memberships	5,000	-	4,000	-	-	4,000	50	2,000
10-30-20-570-010	WU - Bill - Collection - Books, Publications, Subscriptions, and Memberships	300	-	-	-	-	-	-	-
10-31-10-570-010	WU - Acctg - Admin - Books, Publications, Subscriptions, and Memberships	810	405	1,000	-	-	1,000	274	1,005

Operating Expense Detail

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
OPERATING EXPENSES (Detail)									
570-020	Books, Publications, Subscriptions, and Memberships - Board	\$ 600	\$ 710	\$ 600	\$ -	\$ -	\$ 600	\$ 75	\$ 600
10-01-10-570-020	WU - Admin - Admin - Books, Publications, Subscriptions, and Memberships - Board	600	710	600	-	-	600	75	600
571-010	Training and Development	\$ 99,100	\$ 31,137	\$ 67,250	\$ -	\$ -	\$ 67,250	\$ 21,923	\$ 65,500
10-01-10-571-010	WU - Admin - Admin - Training and Development	15,500	-	8,250	-	-	8,250	2,779	6,500
10-02-10-571-010	WU - IT - Admin - Training and Development	6,600	497	-	-	-	-	-	-
10-20-10-571-010	WU - Eng - Admin - Training and Development	26,000	2,553	10,000	-	-	10,000	-	10,000
10-30-20-571-010	WU - Bill - Collection - Training and Development	3,000	-	3,000	-	-	3,000	705	3,000
10-31-10-571-010	WU - Acctg - Admin - Training and Development	3,000	-	1,000	-	-	1,000	-	1,000
10-40-60-571-010	WU - Ops - TandD - Training and Development	45,000	28,087	45,000	-	-	45,000	18,439	45,000
572-010	Travel and Per Diem	\$ 195,960	\$ 66,475	\$ 173,350	\$ -	\$ -	\$ 173,350	\$ 96,733	\$ 200,000
10-01-10-572-010	WU - Admin - Admin - Travel and Per Diem	83,740	46,782	56,100	-	-	56,100	23,371	71,000
10-02-10-572-010	WU - IT - Admin - Travel and Per Diem	17,250	-	-	-	-	-	-	-
10-20-10-572-010	WU - Eng - Admin - Travel and Per Diem	65,250	19,051	65,250	-	-	65,250	44,106	71,000
10-22-10-572-010	WU - WRP - Admin - Travel and Per Diem	-	20	-	-	-	-	100	-
10-30-20-572-010	WU - Bill - Collection - Travel and Per Diem	5,000	-	1,000	-	-	1,000	2,474	3,000
10-31-10-572-010	WU - Acctg - Admin - Travel and Per Diem	5,720	-	6,000	-	-	6,000	1,566	10,000
10-40-60-572-010	WU - Ops - TandD - Travel and Per Diem	19,000	622	45,000	-	-	45,000	25,116	45,000
572-020	Travel and Per Diem - Board	\$ 17,315	\$ 6,539	\$ 17,000	\$ -	\$ -	\$ 17,000	\$ 3,178	\$ 21,000
10-01-10-572-020	WU - Admin - Admin - Travel and Per Diem - Board	17,315	6,539	17,000	-	-	17,000	3,178	21,000
573-010	Meeting Expense	\$ 65,433	\$ 13,525	\$ 60,100	\$ -	\$ -	\$ 60,100	\$ 47,363	\$ 71,150
10-01-10-573-010	WU - Admin - Admin - Meeting Expense	40,233	9,532	42,000	-	-	42,000	26,661	47,200
10-02-10-573-010	WU - IT - Admin - Meeting Expense	8,000	-	-	-	-	-	-	-
10-20-10-573-010	WU - Eng - Admin - Meeting Expense	16,000	3,993	16,000	-	-	16,000	19,767	19,950
10-30-20-573-010	WU - Bill - Collection - Meeting Expense	600	-	600	-	-	600	-	1,000
10-31-10-573-010	WU - Acctg - Admin - Meeting Expense	600	-	1,500	-	-	1,500	935	3,000
573-020	Meeting Expense - Board	\$ 5,200	\$ 7,144	\$ 9,950	\$ -	\$ -	\$ 9,950	\$ 3,513	\$ 7,500
10-01-10-573-020	WU - Admin - Admin - Meeting Expense - Board	5,200	7,144	9,950	-	-	9,950	3,513	7,500
582-000	Interest Expense	\$ 2,408,211	\$ 2,339,540	\$ 2,228,718	\$ -	\$ -	\$ 2,228,718	\$ 1,388,601	\$ 1,789,253
10-00-00-582-000	WU - Interest Expense	2,408,211	2,339,540	2,228,718	-	-	2,228,718	1,388,601	1,789,253
Water Utility Fund Bond and Loan Repayment		\$ 5,099,969	\$ 5,099,969	\$ 5,261,770	\$ -	\$ -	\$ 5,261,770	\$ 5,261,770	\$ 5,231,142
682-000	Debt Principal Repayment	5,099,969	5,099,969	5,261,770	-	-	5,261,770	5,261,770	5,231,142
10-00-00-682-000	WU - Debt Principal Repayment	5,099,969	5,099,969	5,261,770	-	-	5,261,770	5,261,770	5,231,142
Water Utility Fund - Non Cash Operating Expenses		\$ 6,884,039	\$ 6,600,997	\$ 6,979,000	\$ -	\$ -	\$ 6,979,000	\$ 4,396,117	\$ 6,616,000
10-00-90-580-000	WU - Depreciation - Depreciation	6,900,000	6,590,667	6,900,000	-	-	6,900,000	4,386,759	6,600,000
10-00-90-581-000	WU - Depreciation - Amortization	33,780	62,317	106,000	-	-	106,000	44,017	68,000
10-00-90-582-000	WU - Bond Inflows & Outflows	(49,741)	(51,987)	(27,000)	-	-	(27,000)	(34,659)	(52,000)

ADMINISTRATION DIVISION

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
	Labor & Related Fringe Expenses								
510-101	Salaries and Wages (including Leaves & CTO)	\$ 836,982	\$ 670,994	\$ 907,329	\$ -	\$ 91,546	\$ 998,875	\$ 381,920	\$ 1,586,588
510-020	Temporary Assignment	2,000	-	2,000	-	-	2,000	-	2,000
510-030	Overtime	20,000	15,517	20,000	-	-	20,000	4,759	80,000
520-040	Vacation Payout	100,000	8,354	100,000	-	-	100,000	108,378	100,000
530-010	FICA	64,029	50,417	71,094	-	7,003	78,097	29,320	127,647
530-020	Retirement Contributions	283,353	202,805	217,759	-	21,971	239,730	86,444	400,461
530-030	Life & Health Insurance	82,605	34,112	59,251	-	-	59,251	39,375	98,470
530-060	Other Post Employment Benefits (OPEB)	114,560	109,322	82,606	-	-	82,606	71,899	117,752
	Total Labor & Related Fringe Expenses	\$ 1,503,529	\$ 1,091,521	\$ 1,460,039	\$ -	\$ 120,520	\$ 1,580,559	\$ 722,095	\$ 2,512,918
	Professional Services & Other Expenses								
540-010	Professional Services	\$ 403,730	\$ 24,484	\$ 454,500	\$ 49,974	\$ -	\$ 504,474	\$ 6,786	\$ 449,500
541-010	Other Services	-	45	-	-	-	-	-	-
542-010	Public Relations - General	112,147	105,976	84,600	6,137	-	90,737	45,492	93,600
542-020	Procurement Advertising	5,000	-	2,500	-	-	2,500	-	2,500
544-000	Freight and Postage	8,100	14,390	6,000	-	12,000	18,000	2,255	5,000
545-000	Rentals and Leases	65,400	31,221	53,000	1,971	-	54,971	23,166	54,605
546-000	Insurance	130,000	251,667	200,000	-	-	200,000	310,826	400,000
	Total Professional Services & Other Expenses	\$ 724,377	\$ 427,783	\$ 800,600	\$ 58,082	\$ 12,000	\$ 870,682	\$ 388,525	\$ 1,005,205
	Utilities & Fuel								
551-000	Utility Services	\$ 208,433	\$ 157,989	\$ 161,400	\$ -	\$ -	\$ 161,400	\$ 110,204	\$ 22,560
	Total Utilities & Materials	\$ 208,433	\$ 157,989	\$ 161,400	\$ -	\$ -	\$ 161,400	\$ 110,204	\$ 22,560
	Office & Operating Supplies								
562-000	Office Supplies								
563-000	Operating Supplies	\$ 15,363	\$ 6,080	\$ 25,000	\$ -	\$ (12,000)	\$ 13,000	\$ 13,187	\$ 18,000
570-000	Books, Subscriptions, & Dues	23,050	19,578	21,170	-	-	21,170	13,630	27,880
570-000	Books, Subscriptions, & Dues- Board	600	710	600	-	-	600	75	600
	Total Office & Operating Supplies	\$ 39,013	\$ 26,368	\$ 46,770	\$ -	\$ (12,000)	\$ 34,770	\$ 26,892	\$ 46,480
	Training, Travel, and Meeting Expense								
571-010	Training and Development	\$ 15,500	\$ -	\$ 8,250	\$ -	\$ -	\$ 8,250	\$ 2,779	\$ 6,500
572-010	Travel and Per Diem	83,740	46,782	56,100	-	-	56,100	23,371	71,000
572-020	Travel and Per Diem - Board	17,315	6,539	17,000	-	-	17,000	3,178	21,000
573-010	Meeting Expense	40,233	9,532	42,000	-	-	42,000	26,661	47,200
573-020	Meeting Expense - Board	5,200	7,144	9,950	-	-	9,950	3,513	7,500
	Total Training, Travel, and Meeting Expense	\$ 161,988	\$ 69,997	\$ 133,300	\$ -	\$ -	\$ 133,300	\$ 59,502	\$ 153,200
	Total Administration Operating Expenses	\$ 2,637,340	\$ 1,773,658	\$ 2,602,109	\$ 58,082	\$ 120,520	\$ 2,780,711	\$ 1,307,218	\$ 3,740,363

Account	Description	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
Water Utility Fund		\$ 1,133,811	\$ 682,137	\$ 1,142,070	\$ 58,082	\$ -	\$ 1,200,152	\$ 585,123	\$ 1,227,445
10-01-10-540-010	WU/Admin/Admin/Professional Services - General	\$ 403,730	\$ 24,484	\$ 454,500	\$ 49,974	\$ -	\$ 504,474	\$ 6,786	\$ 449,500
10-01-10-541-010	WU/Admin/Admin/Other Services - General (not used)	\$ -	\$ 45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-01-10-542-010	WU/Admin/Admin/Public Relations	\$ 112,147	\$ 105,976	\$ 84,600	\$ 6,137	\$ -	\$ 90,737	\$ 45,492	\$ 93,600
10-01-10-542-020	WU/Admin/Admin/Procurement Advertising	\$ 5,000	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500	\$ -	\$ 2,500
10-01-10-543-000	WU/Admin/Admin/Communication Services (not used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-01-10-544-000	WU/Admin/Admin/Freight and Postage Services	\$ 8,100	\$ 14,390	\$ 6,000	\$ -	\$ 12,000	\$ 18,000	\$ 2,255	\$ 5,000
10-01-10-545-000	WU/Admin/Admin/Rentals and Leases	\$ 65,400	\$ 31,221	\$ 53,000	\$ 1,971	\$ -	\$ 54,971	\$ 23,166	\$ 54,605
10-01-10-546-000	WU/Admin/Admin/Insurance	\$ 130,000	\$ 251,667	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ 310,826	\$ 400,000
10-01-10-551-000	WU/Admin/Admin/Utility Services	\$ 208,433	\$ 157,989	\$ 161,400	\$ -	\$ -	\$ 161,400	\$ 110,204	\$ 22,560
10-01-10-563-000	WU/Admin/Admin/Operating Supplies	\$ 15,363	\$ 6,080	\$ 25,000	\$ -	\$ (12,000)	\$ 13,000	\$ 13,187	\$ 18,000
10-01-10-570-010	WU/Admin/Admin/Books, Publications, Subscriptions, and Memberships	\$ 23,050	\$ 19,578	\$ 21,170	\$ -	\$ -	\$ 21,170	\$ 13,630	\$ 27,880
10-01-10-570-020	WU/Admin/Admin/Books, Publications, Subscriptions, and Memberships - Board	\$ 600	\$ 710	\$ 600	\$ -	\$ -	\$ 600	\$ 75	\$ 600
10-01-10-571-010	WU/Admin/Admin/Training and Development	\$ 15,500	\$ -	\$ 8,250	\$ -	\$ -	\$ 8,250	\$ 2,779	\$ 6,500
10-01-10-572-010	WU/Admin/Admin/Travel and Per Diem	\$ 83,740	\$ 46,782	\$ 56,100	\$ -	\$ -	\$ 56,100	\$ 23,371	\$ 71,000
10-01-10-572-020	WU/Admin/Admin/Travel and Per Diem - Board	\$ 17,315	\$ 6,539	\$ 17,000	\$ -	\$ -	\$ 17,000	\$ 3,178	\$ 21,000
10-01-10-573-010	WU/Admin/Admin/Registration and Meeting Expense	\$ 40,233	\$ 9,532	\$ 42,000	\$ -	\$ -	\$ 42,000	\$ 26,661	\$ 47,200
10-01-10-573-020	WU/Admin/Admin/Registration and Meeting Expense - Board	\$ 5,200	\$ 7,144	\$ 9,950	\$ -	\$ -	\$ 9,950	\$ 3,513	\$ 7,500
	TOTAL OPERATING EXPENSES	\$ 1,133,811	\$ 682,137	\$ 1,142,070	\$ 58,082	\$ -	\$ 1,200,152	\$ 585,123	\$ 1,227,445

TOTAL: WU/Admin/Admin/Professional Services - General \$ 403,730 \$ 24,484 \$ 454,500 \$ 49,974 \$ - \$ 504,474 \$ 6,786 \$ 449,500

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
Special Counsel		25,000	-	25,000	36,730	-	61,730	-	25,000
Legislative Liaison	Pursue Federal/State Funding Opportunities	40,000	-	65,000	-	-	65,000	-	65,000
Professional Interpreter & Facilitator	for Public meetings	500	-	500	-	-	500	-	500
HR Related Services	Drug & Alcohol Medical Testing	1,500	-	1,500	-	-	1,500	-	1,500
Safety Program	Professional review	5,000	-	5,000	-	-	5,000	-	5,000
Arbitration	Arbitrator's fees	10,000	-	10,000	-	-	10,000	-	10,000
Litigation Costs	Pending matters	10,000	-	10,000	-	-	10,000	-	10,000
Document Scanning/Disposal	Document scanning/disposal	100,000	-	10,000	13,244	-	23,244	6,786	5,000
Investigative Services	Personnel related tasks	75,000	-	50,000	-	-	50,000	-	50,000
Board Approved Grants	East & West Kauai Soil and Water Conservation Districts (SWCD), Kauai Watershed Alliance (KWA)		-	257,500	-	-	257,500	-	257,500
Title Search	Assets, Misc.	50,000	-	20,000	-	-	20,000	-	20,000
Grant Consultant	Training and grant program development	50,000	-	-	-	-	-	-	-

TOTAL: WU/Admin/Admin/Public Relations \$ 112,147 \$ 105,976 \$ 84,600 \$ 6,137 \$ - \$ 90,737 \$ 45,492 \$93,600

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
Public Relations Programs	Advertising; Promotional & Education Materials (logo items, giveaways, publications, brochures, meeting supplies, presentation supplies, displays, etc.)	65,660	-	50,000	6,137	-	56,137	45,492	55,000
Project WET	Make-A-Splash, Project WET Outreach	20,000	-	20,000	-	-	20,000	-	25,000
Water Conservation District (EWSWD)	Grant	7,500	-	-	-	-	-	-	-
Cultural Services	Blessing, Info, etc.	500	-	1,500	-	-	1,500	-	500
Blackboard Connect CTY	Contract for County Mass Notification System - Blackboard Connect CTY	13,100	-	13,100	-	-	13,100	-	13,100

TOTAL: WU/Admin/Admin/Procurement Advertising **\$ 5,000** **\$ -** **\$ 2,500** **\$ -** **\$ -** **\$ 2,500** **\$ -** **\$ 2,500**

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
Publications	All Divisions - Legal Ads for Solicitation, Public Notices for Projects, Proposals for all Divisions including Board Notices	5,000	-	2,500	-	-	2,500	-	2,500

TOTAL: WU/Admin/Admin/Freight and Postage Services \$ 8,100 \$ 14,390 \$ 6,000 \$ - \$ 12,000 \$ 18,000 \$ 2,255 \$ 5,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
NEOPOST - Departmental Postage	Office communication not Including Water Bills; Includes Governmental Records, Water System Standards, Water Quality Reports, etc, Ink Cartridge. (Lease - \$530*12, Ink Cartridge - \$200*2, Refill - \$2,000*3)	6,000	-	6,000	-	12,000	18,000	2,255	5,000
Bureau Copy Request		100	-	-	-	-	-	-	-

TOTAL: WU/Admin/Admin/Rentals and Leases \$ 65,400 \$ 31,221 \$ 53,000 \$ 1,971 \$ - \$ 54,971 \$ 23,166 \$ 54,605

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
License Fee Agreement McBryde Trust	Kalaheo/Koloa Water System	20,400	-	18,500	1,971	-	20,471	15,079	20,105
Lease Agreement with Grove Farm	Kōloa Wells 16 A, B, & E	30,000	-	27,500	-	-	27,500	1,000	27,500
Lease agreement storage units		14,000	-	6,000	-	-	6,000	7,087	6,000

TOTAL: WU/Admin/Admin/Insurance \$ 130,000 \$ 251,667 \$ 200,000 \$ - \$ - \$ 200,000 \$ 310,826 \$ 400,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
Small Claims	Small Claims fund per Board Policy #25 authorizing the County Attorney to investigate, settle and pay all claims filed against the Board of Water Supply where such claims amount to \$10,000	5,000	-	5,000	-	-	5,000	103,594	150,000
Insurance and Bonds	DOW's portion of the County's annual insurance premium for coverage in excess of \$1M deductible	125,000	-	195,000	-	-	195,000	207,232	250,000

TOTAL: WU/Admin/Admin/Utility Services \$ 208,433 \$ 157,989 \$ 161,400 \$ - \$ - \$ 161,400 \$ 110,204 \$ 22,560

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
Electricity	Front/Back Office & Microlab Building	183,792	-	144,000	-	-	144,000	110,204	-
Waste water	Puhi sewer & waste water	10,609	-	17,400	-	-	17,400	-	15,600
Solid Waste	Solid Waste Disposal	1,500	-	-	-	-	-	-	-
Water	Admin & Ops Bldg, Lab	-	-	-	-	-	-	-	6,960

TOTAL: WU/Admin/Admin/Operating Supplies \$ 15,363 \$ 6,080 \$ 25,000 \$ - \$ (12,000) \$ 13,000 \$ 13,187 \$ 18,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
Supplies for all DOW	Copy Paper, Office Supplies, Freight, Janitorial Supplies, First Aid	7,500	-	25,000	-	(12,000)	13,000	13,187	18,000

TOTAL: WU/Admin/Admin/Books, Publications, Subscriptions, and Memberships \$ 23,050 \$ 19,578 \$ 21,170 \$ - \$ - \$ 21,170 \$ 13,630 \$ 27,880

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
AWWA Membership	Annual Membership Dues	4,000	-	4,000	-	-	4,000	-	8,000
Books and Subscriptions	Books for ALL DIVISIONS - Library, Subscriptions for TGI, STAR, ENR, Pacific Buisiness News, HR, Manuals, Guide books, etc.	3,200	-	1,000	-	-	1,000	-	1,000
Water Research Foundation	Annual Membership Dues	8,000	-	8,000	-	-	8,000	-	8,000
Hawaii State Bar Association	Annual Association Dues	550	-	550	-	-	550	654	700
Kauai Chamber of Commerce Membership	Annual Membership Dues		-	320	-	-	320	166	320
Hawaii Rural Water Association	Annual Membership Dues	6,750	-	6,750	-	-	6,750	7,459	7,500
Society for Human Resource Management	HR Membership Dues	360	-	360	-	-	360	-	360
International Public Management Association - HR	HR Membership Dues	190	-	190	-	-	190	-	-
Design-Build Institute of America	Annual Membership Dues	-	-	-	-	-	-	-	500
General Contractors Assn Hawaii	Annual Membership Dues	-	-	-	-	-	-	500	1,500

TOTAL: WU/Admin/Admin/Books, Publications, Subscriptions, and Memberships - Board \$ 600 \$ 710 \$ 600 \$ - \$ - \$ 600 \$ 75 \$ 600

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
AWWA Membership	Individual Membership Dues for Board Members (7)	600	-	600	-	-	-	-	600
Books and Subscriptions		-	-	-	-	-	-	-	-
			-		-	-	-	-	

TOTAL: WU/Admin/Admin/Training and Development

\$ 15,500 \$ - \$ 8,250 \$ - \$ - \$ 8,250 \$ 2,779 \$ 6,500

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
Seminars & Workshops	Training & educational workshops	5,000	-	5,000	-	-	5,000	2,779	5,000
Recognition Program	Service recognition, employee of the year & SOP 56	6,500	-	3,250	-	-	3,250	-	1,500
Leadership Training	the budget was moved from 540-010	4,000	-	-	-	-	-	-	-

TOTAL: WU/Admin/Admin/Travel and Per Diem \$ 83,740 \$ 46,782 \$ 56,100 \$ - \$ - \$ 56,100 \$ 23,371 \$ 71,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
Administrative Training Conferences	Administrative staff (x4)	-	-	4,000	-	-	4,000	-	4,000
AWWA Washington DC	Manager & Chief Engineer or Designee	3,285	-	7,500	-	-	7,500	-	10,000
AWWA National Conference	Manager & Chief Engineer or Designee	15,580	-	14,000	-	-	14,000	-	15,000
AWWA Training Conferences	Manager & Chief Engineer or Designee (Pacific Water, Water Infrastructure, Water Loss, Water Quality, Utility Management)	-	-	17,000	-	-	17,000	-	25,000
Depositions/Litigations	Manager & Chief Engineer or Designee	1,000	-	1,000	-	-	1,000	-	1,000
IMLA Conference	Deputy County Attorney (6 nights)	4,005	-	4,600	-	-	4,600	-	5,000
IT Staff Travel	Travel accommodations and per diem for IT staff to attend training & meetings, i.e ESRI, Cyber Security	-	-	5,000	-	-	5,000	-	5,000
WaterSmart Innovations Conference & Expo	Manager & Chief Engineer or Designee	2,380	-	3,000	-	-	3,000	-	4,000
Legislature	Testimonies and Legislature Opening	800	-	-	-	-	-	-	2,000
Water Security Advisory Group Act 172 Section 5	Manager & Chief Engineer or Designee	-	-	-	-	-	-	-	-
Fresh Water Council	Manager & Chief Engineer or Designee	800	-	-	-	-	-	-	-
Water Loss Control Committee Act 169, SB2645	Manager & Chief Engineer or Designee	-	-	-	-	-	-	-	-
HRWA Quarterly Meetings	Manager & Chief Engineer or Designee	800	-	-	-	-	-	-	-
AWWA Water Infrastructure Conference & Exposition	Manager & Chief Engineer or Designee	3,645	-	-	-	-	-	-	-
AWWA Water Quality Technology Conference & Expo	Manager & Chief Engineer or Designee	4,005	-	-	-	-	-	-	-
AWWA North American Water Loss Conference	Manager & Chief Engineer or Designee	3,285	-	-	-	-	-	-	-
AWWA/WEF Utility Management Conference	Manager & Chief Engineer or Designee	3,645	-	-	-	-	-	-	-
HWHA Hawai'i Section Conference	All DOW	6,480	-	-	-	-	-	-	-
AWWA Hawaii HWEA Pacific Water Conference	All DOW	4,760	-	-	-	-	-	-	-
HRWA Conference	All DOW	8,860	-	-	-	-	-	-	-
Project WET Conference	PR	3,500	-	-	-	-	-	-	-
Government Social Media	PR	3,000	-	-	-	-	-	-	-
Wahine Forum Conference	All DOW	3,040	-	-	-	-	-	-	-
Administrative Conference	Administrative Support Staff (Out-of-state) x 2	7,370	-	-	-	-	-	-	-
PRSA - Public Affairs & Gov't Conference	PR	3,500	-	-	-	-	-	-	-
AWWA-DC Fly in	Legislative visits x2	-	-	-	-	-	-	-	-
Seminars & Workshops	Per diem and airfare for administration personnel (CHANGE TO ALL DOW EMPLOYEES) workshops and technical conferences and other educational workshops, human resources, public relations and attorney (see GL 571-010 for registration fees)	26,250	-	-	-	-	-	-	-

TOTAL: WU/Admin/Admin/Travel and Per Diem - Board \$ 17,315 \$ 6,539 \$ 17,000 \$ - \$ - \$ 17,000 \$ 3,178 \$ 21,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
AWWA National Conference	Board Members (3) Washington, DC - Jun. 21-24, 2026	11,235	-	10,000	-	-	10,000	-	12,000
AWWA Hawaii HWEA Pacific Water Conference	Board Members (2) Honolulu, HI - Feb. 2026 (Date TBD)	2,440	-	3,000	-	-	3,000	-	3,500
HWWA Hawai'i Section Conference	Board Members (2) Honolulu, HI - Oct. 2026 (Date TBD)	3,640	-	4,000	-	-	4,000	-	5,000
County Attorney Travel Expenses	Various Dates Inter-island	-	-	-	-	-	-	-	500

TOTAL: WU/Admin/Admin/Meeting Expense \$ 40,233 \$ 9,532 \$ 42,000 \$ - \$ - \$ 42,000 \$ 26,661 \$ 47,200

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
Administrative Training Conferences	Registration	-	-	2,000	-	-	2,000	940	2,000
AWWA National Conference	Registration	-	-	5,400	-	-	5,400	147	5,000
AWWA Training Conferences	Registration (Pacific Water, Water Infrastructure, Water Loss, Water Quality, Utility Management)	-	-	6,000	-	-	6,000	-	10,000
HRWA Training Conference	Registration	-	-	1,350	-	-	1,350	20,000	1,500
HWWA Hawai'i Section Conference	Registration	-	-	20,000	-	-	20,000	600	22,000
IMLA Conference	Registration	-	-	700	-	-	700	-	700
Project WET Conference	Registration	-	-	650	-	-	650	-	-
WaterSmart Innovations Conference & Expo	Registration	-	-	900	-	-	900	855	4,000
IT Training Conferences	Registration	-	-	5,000	-	-	5,000	-	-
Wahine Forum Conference	Registration	600	-	-	-	-	-	-	1,000
Design Build Conference & Expo	Registration	-	-	-	-	-	-	-	1,000
Board Meeting	Lunch for Board Meeting X 18 Mtgs	-	-	-	-	-	-	-	-
Seminars & Workshops	Meeting materials/Supplies	500	-	-	-	-	-	-	-
Annual meeting	Meeting materials/Supplies	-	-	-	-	-	-	-	-
Meeting Expense	Departmental budget -Meeting Expense	-	-	-	-	-	-	-	-
Administrative Conference	Administrative Support Staff	3,400	-	-	-	-	-	-	-
AWWA Water Infrastructure Conference & Exposition	Registration	640	-	-	-	-	-	425	-
AWWA Water Quality Technology Conference & Exposition	Registration	695	-	-	-	-	-	-	-
AWWA North American Water Loss Conference & Exposition	Registration	445	-	-	-	-	-	-	-
AWWA/WEF Utility Management Conference	Registration	650	-	-	-	-	-	-	-
HWWA Hawai'i Section Conference	Registration	1,600	-	-	-	-	-	-	-
HWWA Hawai'i Section Conference	Registration	20,000	-	-	-	-	-	-	-
AWWA Hawaii HWEA Pacific Water Conference	Registration	2,400	-	-	-	-	-	-	-
AWWA National Conference	Registration	2,200	-	-	-	-	-	-	-
HRWA Conference	Registration	3,600	-	-	-	-	-	-	-
Project WET Conference	Registration	575	-	-	-	-	-	-	-
WaterSmart Innovations Conference & Expo	Registration	475	-	-	-	-	-	-	-
Gov't Social Media Conference	Registration	819	-	-	-	-	-	-	-
PRSA - Public Affairs & Government Conference	Registration	1,049	-	-	-	-	-	-	-
IMLA Conference	Registration	585	-	-	-	-	-	-	-

**TOTAL: WU/Admin/Admin/Registration and
Meeting Expense - Board**

\$ 5,200 \$ 7,144 \$ 9,950 \$ - \$ - \$ 9,950 \$ 3,513 \$ 7,500

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31//2025	FY 2026 Proposed Budget
AWWA National Conference	Registration	2,000	-	4,050	-	-	4,050		4,000
AWWA Hawaii HWEA Pacific Water Conference	Registration	1,000	-	1,200	-	-	1,200		1,200
HWWA Hawai'i Section Conference	Registration	1,000		3,500			3,500		1,100
Meeting Supplies	Supplies to facilitate monthly Board meetings, various committee meetings and workshops	1,200		1,200			1,200		1,200

ADMINISTRATION DIVISION - INFORMATION TECHNOLOGY (IT)

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
	Labor & Related Fringe Expenses								
510-101	Salaries and Wages (including Leaves & CTO)	\$ 282,522	\$ 219,228	\$ 339,339	\$ -	\$ 21,368	\$ 360,707	\$ 117,763	\$ 352,096
510-020	Temporary Assignment	500	3,691	500	-	-	500	-	500
510-030	Overtime	30,000	85,788	30,000	-	-	30,000	2,677	20,000
530-010	FICA	12,421	23,458	28,293	-	1,635	29,928	9,030	28,504
530-020	Retirement Contributions	38,965	31,814	81,441	-	5,128	86,569	28,263	89,423
530-030	Life & Health Insurance	10,910	10,769	18,231	-	-	18,231	11,977	29,541
530-060	Other Post Employment Benefits (OPEB)	38,670	39,726	25,417	-	-	25,417	23,462	36,231
	Total Labor & Related Fringe Expenses	\$ 413,988	\$ 414,474	\$ 523,221	\$ -	\$ 28,131	\$ 551,352	\$ 193,172	\$ 556,295
	Professional Services & Other Expenses								
540-010	Professional Services	\$ 916,542	\$ 234,584	\$ 971,582	\$ 292,394	\$ (350,000)	\$ 913,976	\$ 7,595	\$ 610,000
543-000	Communication Services	114,252	82,030	102,440	43,960	-	146,400	72,584	109,332
543-000	Communication Services - Power & Pump	75,356	28,847	52,000	26,792	-	78,792	181	2,400
544-000	Freight and Postage	-	35	-	-	-	-	-	-
545-000	Rentals and Leases	93,954	35,395	34,250	23,355	-	57,605	18,095	22,820
550-000	Subscription Based IT Arrangements (SBITAs)	-	-	704,180	-	-	704,180	159,998	742,180
	Total Professional Services & Other Expenses	\$ 1,200,104	\$ 380,891	\$ 1,864,452	\$ 386,501	\$ (350,000)	\$ 1,900,953	\$ 258,453	\$ 1,486,732
	Repair & Maintenance Expenses								
561-000	Repair & Maintenance-Non-Water System	\$ 1,571,383	\$ 503,339	\$ 306,700	\$ 578,561	\$ -	\$ 885,261	\$ 449,544	\$ 306,700
	Total Repair & Maintenance expenses	\$ 1,571,383	\$ 503,339	\$ 306,700	\$ 578,561	\$ -	\$ 885,261	\$ 449,544	\$ 306,700
	Office & Operating Supplies								
563-000	Operating Supplies	\$ 73,305	\$ 33,077	\$ 185,000	\$ 810	\$ -	\$ 185,810	\$ 20,502	\$ 185,000
570-000	Books, Subscriptions, & Dues	500	-	-	-	-	-	-	-
	Total Office & Operating Supplies	\$ 73,805	\$ 33,077	\$ 185,000	\$ 810	\$ -	\$ 185,810	\$ 20,502	\$ 185,000
	Training, Travel, and Meeting Expense								
571-010	Training and Development	\$ 6,600	\$ 497	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
572-010	Travel and Per Diem	17,250	-	-	-	-	-	-	-
573-010	Meeting Expense	8,000	-	-	-	-	-	-	-
	Total Training, Travel, and Meeting Expense	\$ 31,850	\$ 497	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Administration-IT Operating Expenses	\$ 3,291,130	\$ 1,332,278	\$ 2,879,373	\$ 965,872	\$ (321,869)	\$ 3,523,376	\$ 921,671	\$ 2,534,727

Account	Description	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Water Utility Fund									
10-02-10-540-010	WU/IT/Admin/ Professional Services	\$ 916,542	\$ 234,584	\$ 971,582	\$ 292,394	\$ (350,000)	\$ 913,976	\$ 7,595	\$ 610,000
10-02-10-543-000	WU/IT/Admin/Communication Services	\$ 114,252	\$ 82,030	\$ 102,440	\$ 43,960	\$ -	\$ 146,400	\$ 72,584	\$ 109,332
10-02-50-543-000	WU/IT/Power/Pump/Communication Services	\$ 75,356	\$ 28,847	\$ 52,000	\$ 26,792	\$ -	\$ 78,792	\$ 181	\$ 2,400
10-02-10-544-000	WU/IT/Admin/Freight and Postage Services (not used)	\$ -	\$ 35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-02-10-545-000	WU/IT/Admin/Rentals and Leases	\$ 93,954	\$ 35,395	\$ 34,250	\$ 23,355	\$ -	\$ 57,605	\$ 18,095	\$ 22,820
10-02-10-550-000	WU/IT/Admin/Subscription Based IT Arrangement (SBITA)	\$ -	\$ -	\$ 704,180	\$ -	\$ -	\$ 704,180	\$ 159,998	\$ 742,180
10-02-10-561-000	WU/IT/Admin/Repairs and Maintenance - Other than Water System	\$ 1,571,383	\$ 503,339	\$ 306,700	\$ 578,561	\$ -	\$ 885,261	\$ 449,544	\$ 306,700
10-02-10-563-000	WU/IT/Admin/Operating Supplies	\$ 73,305	\$ 33,077	\$ 185,000	\$ 810	\$ -	\$ 185,810	\$ 20,502	\$ 185,000
10-02-10-570-010	WU/IT/Admin/Books, Publications, Subscriptions, and Memberships	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-02-10-571-010	WU/IT/Admin/Training and Development	\$ 6,600	\$ 497	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-02-10-572-010	WU/IT/Admin/Travel and Per Diem	\$ 17,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-02-10-573-010	WU/IT/Admin/Meeting Expense	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	OPERATING EXPENSES	\$ 2,877,142	\$ 917,804	\$ 2,356,152	\$ 965,872	\$ (350,000)	\$ 2,972,024	\$ 728,499	\$ 1,978,432
10-02-00-604-999	WU/IT/Capital Outlay - Rehabilitation and Replacement/Misc. Capital Purchases	\$ 497,667	\$ 197,158	\$ 145,001	\$ 59,686	\$ -	\$ 192,159	\$ 13,946	\$ -
10-02-00-605-999	WU/IT/Capital Outlay - Expansion/Misc. Capital Purchases	\$ 70,000	\$ 15,940	\$ 920,001	\$ 48,433	\$ (62,174)	\$ 1,106,260	\$ 34,869	\$ 920,001
	SUMMARY OF CAPITAL PURCHASES	\$ 567,667	\$ 213,098	\$ 1,065,002	\$ 108,119	\$ (62,174)	\$ 1,298,419	\$ 48,815	\$ 920,001
	SUMMARY OF OPERATING EXPENSES	\$ 2,877,142	\$ 917,804	\$ 2,356,152	\$ 965,872	\$ (350,000)	\$ 2,972,024	\$ 728,499	\$ 1,978,432
	SUMMARY OF CAPITAL PURCHASES	\$ 567,667	\$ 213,098	\$ 1,065,002	\$ 108,119	\$ (62,174)	\$ 1,298,419	\$ 48,815	\$ 920,001
	OPERATING EXPENSES PLUS CAPITAL OUTLAY	\$ 3,444,809	\$ 1,130,902	\$ 3,421,154	\$ 1,073,991	\$ (412,174)	\$ 4,270,443	\$ 777,314	\$ 2,898,433

TOTAL: WU/IT/Admin/ Professional Services \$ 916,542 \$ 234,584 \$ 971,582 \$ 292,394 \$ (350,000) \$ 913,976 \$ 7,595 \$ 610,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
As-Needed Technical Support		150,000	-	600,000	292,394	(350,000)	542,394	-	300,000
IT Strategic Plan - Project Management			-	-	-	-	-	-	-
Network Security Maintenance		75,000	-	75,000	-	-	75,000	-	75,000
Financial System Upgrade	Upgrade of Microsoft GP and upgrade of Paramount WorkPlace with As-needed Technical Services (troubleshooting, training)	150,000	-	175,000	-	-	175,000	-	175,000
IT Strategic Plan - Review & Align Billing System Configuration	IT Strategic Plan - Review & Align Billing System Configuration	150,000	-	1	-	-	1	-	-
Evaluate- Replacement Maintenance Management Information System (MMIS)	Evaluate/Select Software, i.e. MPET	10,000	-	-	-	-	-	-	-
Website Replacement	Develop DOW website	30,000	-	46,581	-	-	46,581	-	10,000
Security installation and testing		-	-	75,000	-	-	75,000	-	50,000

TOTAL: WU/IT/Admin/Communication Services \$ 114,252 \$ 82,030 \$ 102,440 \$ 43,960 \$ - \$ 146,400 \$ 72,584 \$ 109,332

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Frame Relay (128K)		3,260	-	3,500	-	-	3,500	-	-
Frame Relay (56K)		1,666	-	2,000	-	-	2,000	-	-
Main Telephone Lines		6,521	-	7,000	-	-	7,000	-	102,600
Bandwidth		36,225	-	38,000	23,705	-	61,705	-	-
Elevator; Panic Button; Fire Alarm	Admin, Microlab	4,564	-	5,000	-	-	5,000	-	-
Ops Fax Line; Microlab Fire Alarm; Fax Machine		2,174	-	1,500	-	-	1,500	-	-
Fax for front office building		725	-	1,500	-	-	1,500	-	-
Fire Alarm	2 Lines - Ops	1,304	-		-	-	-	-	-
Frame Relay (AS400)		1,666	-		-	-	-	-	-
Internet Connection		8,694	-	9,000	2,645	-	11,645	-	6,132
Lavanet		725	-	600	233	-	833	-	600
Long Distance Charges		1,739	-	2,000	-	-	2,000	-	-
T-Mobile Router			-	840	-	-	840	-	-
Cellular Phone (Office, includes cell phones, Ipads, and Mobile Hot Spots; Telemetry for SCADA)	Office, includes cell phones, Ipads, and Mobile Hot Spots; Telemetry for SCADA	31,740	-	24,000	17,377	-	41,377	-	-
Anticipated Inflation		4,000	-	7,500	-	-	7,500	-	-

TOTAL: WU/IT/Power/Pump/Communication Services **\$ 75,356** **\$ 28,847** **\$ 52,000** **\$ 26,792** **\$ -** **\$ 78,792** **\$ 181** **\$ 2,400**

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Frame Relay (56K) R065		1,794	-	2,000	17,155	-	19,155	181	2,400
SCADA Room		690	-	750	-	-	750	-	-
Haena Connection		690	-	750	-	-	750	-	-
Hanalei Connection		690	-	750	-	-	750	-	-
SCADA Alarm		690	-	750	-	-	750	-	-
Auto Dialer - Lihue		690	-	750	-	-	750	-	-
Lawai #2		690	-	750	-	-	750	-	-
Kekaha - Paua		690	-	750	-	-	750	-	-
Auto Dialer - Kilauea		690	-	750	-	-	750	-	-
SCADA Submaster - Kilauea		690	-	750	-	-	750	-	-
Hanamaulu Tank Circuit		414	-	500	-	-	500	-	-
Frame Relay (56K) Ornellas		1,587	-	1,750	-	-	1,750	-	-
Frame Relay (56K) Kalaheo		1,794	-	2,000	-	-	2,000	-	-
Frame Relay (56K) Koloa		1,794	-	2,000	-	-	2,000	-	-
Frame Relay (56K) Nonou		1,794	-	2,000	-	-	2,000	-	-
Frame Relay (56K) Eleele		1,794	-	2,000	-	-	2,000	-	-
Frame Relay (56K) Kekaha/Waimea		1,725	-	2,000	-	-	2,000	-	-
Frame Relay (56K) Kilauea		1,794	-	2,000	-	-	2,000	-	-
Haena Well Connection		690	-	750	-	-	750	-	-
Waipao/Kekaha Connection		414	-	500	-	-	500	-	-
Paua/Kekaha Connection		414	-	500	-	-	500	-	-
Hanamaulu Booster		690	-	750	-	-	750	-	-
Cell phones for standby personnel	Cell Phone for Operations Personnel; monthly services.	28,980	-	15,000	9,637	-	24,637	-	-
	phone upgrades 40	9,200	-	-	-	-	-	-	-
	phone protection 40	1,380	-	-	-	-	-	-	-
DSL Service for employee to access SCADA from home	2 DSL Services (12)	1,339	-	-	-	-	-	-	-
HT SCADA Net	10M DIA		-	3,500	-	-	3,500	-	-
Anticipated Inflation		2,300	-	8,000	-	-	8,000	-	-

TOTAL: WU/IT/Admin/Rentals and Leases**\$ 93,954****\$ 35,395****\$ 34,250****\$ 23,355****\$ -****\$ 57,605****\$ 18,095****\$ 22,820**

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Copier Leases	Copiers/Printers	37,375	-	16,500	22,826	-	39,326	17,037	19,320
Copier usage fees	Xerox and Ricoh	1,150	-	2,750	-	-	2,750	-	-
PaperCut	Xerox sole source	-	-	1,200	-	-	1,200	-	-
Safe Deposit Box		250	-	300	-	-	300	-	-
Wide Format Scanner		-	-	10,000	-	-	10,000	-	-
Postage Machine/Scale Feeder		3,450	-	3,500	529	-	4,029	1,058	3,500

TOTAL: WU/IT/Admin/Subscription Based IT Arrangement (SBITA) \$ - \$ - \$ 704,180 \$ - \$ - \$ 704,180 \$ 159,998 \$ 742,180

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Prithibi Consulting	CC&B Software, Cloud Hosting	-	-	370,000	-	-	370,000	-	370,000
Crowdstrike	299 endpoints	-	-	50,000	-	-	50,000	-	50,000
Cisco FLEX licensing	62 -> 80 seats	-	-	18,000	-	-	18,000	-	18,000
O365 Enterprise E3	CDW 125 seats	-	-	50,000	-	-	50,000	-	50,000
O365 Threat Intelligence	CDW 125 seats	-	-	9,000	-	-	9,000	-	9,000
O365 Teams	CDW 125 seats	-	-	7,500	-	-	7,500	-	7,500
O365 Conf	CDW 20 seats; initiate meeting	-	-	750	-	-	750	-	750
MS Visio	CDW 9 seats	-	-	2,250	-	-	2,250	-	2,250
MS Teams	CDW 125 seats	-	-	7,500	-	-	7,500	-	7,500
Adobe Acrobat DC	SHI 55 seats	-	-	16,000	-	-	16,000	-	16,000
Adobe Creative Cloud	SHI 1 seat	-	-	900	-	-	900	-	900
Bluebeam	ENG - SHI 9 seats	-	-	5,200	-	-	5,200	-	5,200
AutoCAD	ENG - AutoCAD 2 seats	-	-	4,500	-	-	4,500	-	4,500
Innovyze	ENG - InfoWater Pro 1 seat	-	-	11,000	-	-	11,000	-	11,000
Cloud Backup - Rapid Recovery		-	-	34,580	-	-	34,580	-	34,580
Firewall		-	-	2,500	-	-	2,500	-	2,500
Splashtop		-	-	5,800	-	-	5,800	-	5,800
Rapid Recovery	VPLS 1 yr incl 2TB + 10 TB	-	-	9,500	-	-	9,500	-	9,500
Pairsoft	Paramount Workplace Year 2 of 3	-	-	9,100	-	-	9,100	-	9,100
Cyberlock		-	-	4,000	-	-	4,000	-	4,000
Zoom		-	-	3,600	-	-	3,600	-	3,600
Trimble Software		-	-	35,000	-	-	35,000	-	35,000
Carahsoft	OpenGov Cartegraph (Year 2 of 5)	-	-	40,000	-	-	40,000	-	40,000
Website hosting		-	-	1,500	-	-	1,500	-	1,500
Website maintenance		-	-	6,000	-	-	6,000	-	6,000
Annual License Fee	Cloud-based document workflow and repository	-	-	-	-	-	-	-	23,000
Implementation	Cloud-based document workflow and repository	-	-	-	-	-	-	19,040	15,000

TOTAL: WU/IT/Admin/Repairs and Maintenance - Other than Water System \$ 1,571,383 \$ 503,339 \$ 306,700 \$ 578,561 \$ - \$ 885,261 \$ 449,544 \$ 306,700

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Dell Maintenance	Extension of Yearly Server Maintenance	27,600	-	27,600	-	-	27,600	-	27,600
ESRI	DOW supplement payment to County for use of ESRI (Engineering)	20,700	-	20,700	-	-	20,700	-	20,700
VoIP Phone	Hawaiian Tel	14,950	-	17,000	-	-	17,000	-	17,000
OCE Printer/Scanner	Engineering	10,350	-	12,000	-	-	12,000	-	12,000
Fire Suppression Systems	Admin-Fenwall FM-200 Fire Suppression System	3,450	-	5,000	-	-	5,000	-	5,000
SSL Certificate	Admin	1,150	-	1,400	-	-	1,400	-	1,400
SCADA System Integrator Consulting and Maintenance Contract (Annually)	Outside services - Islandwide SCADA control system remote site maintenance.	172,500	-	180,000	180,206	-	360,206	-	180,000
Veritas Backup Exec Silver - SCADA	SHI	2,345	-	3,000	-	-	3,000	-	3,000
SCADA - Wonderware		70,000	-	40,000	-	-	40,000	-	40,000
	CC&B Cloud Hosting		-	-	383,527	-	383,527	-	-
	Fourwinds		-	-	8,978	-	8,978	-	-
	Innovyze		-	-	5,850	-	5,850	-	-
CCnB	CC&B Cloud Hosting	370,000	-	-	-	-	-	-	-
Anti Virus	CDW 299 seats	86,250	-	-	-	-	-	-	-
Project Management Software		11,500	-	-	-	-	-	-	-
Q365 Enterprise E3	CDW 120 seats	41,897	-	-	-	-	-	-	-
Q365 ATP?	CDW 120 seats	9,108	-	-	-	-	-	-	-
Conf Q365	CDW 20 seats	1,214	-	-	-	-	-	-	-
Customer Care & Billing License	Kauai License (Billing)	57,500	-	-	-	-	-	-	-
MPET/MMIS	Operations	25,300	-	-	-	-	-	-	-
Adobe Subscription	Annual Subscription Renewals		-	-	-	-	-	-	-
Adobe Acrobat DC	SHI 40 seats	11,098	-	-	-	-	-	-	-
Adobe Photoshop	SHI 1 seats	489	-	-	-	-	-	-	-
Adobe Creative Cloud	SHI 1 seats	1,150	-	-	-	-	-	-	-
MS Great Plains Dynamics 365	Accounting - license, upgrade and support	51,750	-	-	-	-	-	-	-
Innovyze	Engineering	10,925	-	-	-	-	-	-	-
Cloud Backup - Rapid Recovery	Admin	5,750	-	-	-	-	-	-	-
Firewall	Admin	3,450	-	-	-	-	-	-	-
BlueBeam	Engineering - 6 additional licenses	3,832	-	-	-	-	-	-	-
Bluebeam Revu eXtreme - ENG	SHI 4 seats	2,810	-	-	-	-	-	-	-
AutoCAD	Engineering - 2 licenses	2,300	-	-	-	-	-	-	-
Splashtop	Admin - IT inhouse support	2,300	-	-	-	-	-	-	-
Swift Comply - XC2	Engineering	2,300	-	-	-	-	-	-	-
Team	Admin/IT	575	-	-	-	-	-	-	-
AMR Software/Trimble Handhelds (Badger)	Handhelds for Meter Readers	3,450	-	-	-	-	-	-	-
Cyberlock	Cloud Hosting	1,495	-	-	-	-	-	-	-
Great Plains	Accounting - Maintenance & Support - Upgrade	11,500	-	-	-	-	-	-	-
Paramount	Maintenance & Support	17,250	-	-	-	-	-	-	-
Zoom	Annual License maintenance (10)	581	-	-	-	-	-	-	-
Visio	CDW 7 seats	1,594	-	-	-	-	-	-	-
			-	-	-	-	-	-	-

TOTAL: WU/IT/Admin/Operating Supplies**\$73,305****\$ 33,077****\$ 185,000****\$ 810****\$ -****\$ 185,810****\$ 20,502****\$ 185,000**

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Computer Supplies	Batteries, storage devices, toner, etc	40,000	-	40,000	810	-	40,810	20,502	40,000
Computer Hardware	Printers, external hard drives, etc	10,000	-	10,000	-	-	10,000	-	10,000
Paper & Toner	Paper for Large Format Printers	3,000	-	3,000	-	-	3,000	-	3,000
Replacement of cell phone equipment	Hardware and Accessories	5,000	-	-	-	-	-	-	-
SCADA Replacement Parts Inventory	Inventory parts	-	-	-	-	-	-	-	-
Mobile Devices	phone upgrades 40 qty	-	-	4,000	-	-	4,000	-	4,000
Mobile Device Protection	phone protection 40 qty	-	-	-	-	-	-	-	-
Computer Purchase	replacement computers >\$5K	-	-	110,000	-	-	110,000	-	110,000
Desk Phones	New desk phones	-	-	9,500	-	-	9,500	-	9,500
OPS iPads	17 iPads and cases for OPS GIS tools	-	-	8,500	-	-	8,500	-	8,500

TOTAL: WU/IT/Capital Outlay - Rehabilitation and Replacement/Misc. Capital Purchases **\$ 497,667 \$ 197,158 \$ 145,001 \$ 59,686 \$ - \$ 192,159 \$ 13,946 \$ -**

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Purchase of a Replacement Maintenance Management Information System (MMIS)	Purchase MMIS software, inc. 1st year service contract	650,000	-	-	12,528	-	-	-	-
Purchase of New/Replacement Computer	Replacement of WS/Servers, batteries	20,000	-	20,000	44,793	-	64,793	-	-
	Servers	20,000	-	20,000	-	-	20,000	-	-
	Switches	10,000	-	10,000	-	-	10,000	-	-
	Routers	25,000	-	25,000	-	-	25,000	-	-
SharePoint Upgrades	Total of \$295,000 is for 5 year costs; refine portals; trainings; develop sharepoint vision; site plans; develop new portals; archives; possible third party software	10,000	-	10,000	-	-	10,000	-	-
Phone System	Upgrade phone system	60,000	-	1	-	-	1	-	-
Security Camera Replacement	baseyard replacement x 12, server for 45 cam	-	-	60,000	-	-	60,000	-	-
	Admin employee safety: consult, cameras, mount	-	-	-	-	-	-	-	-
New Billing System	Implementation of a New Customer Information System (CIS) for Billing & Collection.	1,600,000	-	-	-	-	-	-	-
Computer Purchase	replacement computers >\$5K	40,000	-	-	2,365	-	2,365	-	-
Desk Phones	New desk phones	-	-	-	-	-	-	-	-
OPS iPads	17 iPads and cases for OPS GIS tools @ \$500	-	-	-	-	-	-	-	-
		(1,500,000)							
		(370,000)							
		(70,000)							
		(50,000)							

TOTAL: WU/IT/Capital Outlay - Expansion/Misc. Capital Purchases \$ 70,000 \$ 15,940 \$ 920,001 \$ 48,433 \$ (62,174) \$ 1,106,260 \$ 34,869 \$ 920,001

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Develop Web based GIS viewer and mapping layers	Develop GIS Technologies and Process	-	-	-	-	-	-	-	-
Purchase of New Computers/ Servers/Storage	New purchases; batteries/surge protection devices	25,000	-	-	48,433	-	48,433	34,869	-
Customized Search Feature for SharePoint		-	-	-	-	-	-	-	-
800 Mhz Radios	Emergency Communication Equipment	-	-	1	-	-	1	-	1
CMDP Federal/State Reporting System	This holds all internal and compliance data, allows field samplers to enter field measurements, generates various reports, houses QC data and as of recently, transfers compliance data into CMDP via Web Services.	20,000	-	20,000	-	-	20,000	-	20,000
Website Replacement	Develop DOW website	-	-		-	-	-	-	-
Trimble	Handheld device for Meter Readers	25,000	-		-	-	-	-	-
		-	-		-	-	-	-	-
SOCaaS	Security operations center	-	-	200,000	-	(62,174)	137,826	-	200,000
	Hardware rebuild per CISA	-	-	300,000	-	-	300,000	-	300,000
		-	-		-	-	-	-	-
Great Plains	Upgrade and/or replacement of legacy software	-	-	400,000	-	-	400,000	-	400,000
							-		

FISCAL DIVISION -BILLING

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
	Labor & Related Fringe Expenses								
510-101	Salaries and Wages (including Leaves & CTO)	\$ 579,709	\$ 650,737	\$ 542,316	\$ -	\$ 112,881	\$ 655,197	\$ 350,673	\$ 543,084
510-020	Temporary Assignment	5,000	1,914	5,000	-	-	5,000	737	5,000
510-030	Overtime	60,000	63,277	65,000	-	-	65,000	38,241	75,000
530-010	FICA	49,492	50,805	46,842	-	8,635	55,477	29,065	47,666
530-020	Retirement Contributions	155,270	144,390	130,156	-	27,091	157,247	85,536	149,540
530-030	Life & Health Insurance	41,586	45,979	94,075	-	-	94,075	61,453	98,470
530-060	Other Post Employment Benefits (OPEB)	79,347	108,412	107,960	-	6,220	114,180	71,094	90,579
	Total Labor & Related Fringe Expenses	\$ 970,404	\$ 1,065,514	\$ 991,349	\$ -	\$ 154,827	\$ 1,146,176	\$ 636,799	\$ 1,009,339
	Professional Services & Other Expenses								
540-010	Professional Services	\$ 1,780	\$ -	\$ 1	\$ 450	\$ -	\$ 451	\$ 400	\$ 5,000
541-010	Other Services	33,200	20,692	33,000	-	-	33,000	21,693	34,400
541-020	Other Services -Billing Costs	259,030	218,741	197,652	177,875	-	375,527	159,554	240,330
	Total Professional Services & Other Expenses	\$ 294,010	\$ 239,433	\$ 230,653	\$ 178,325	\$ -	\$ 408,978	\$ 181,647	\$ 279,730
	Office & Operating Supplies								
563-000	Operating Supplies	\$ 7,994	\$ 2,908	\$ 3,000	\$ -	\$ -	\$ 3,000	\$ 2,671	\$ 3,000
570-000	Books, Subscriptions, & Dues	300	-	-	-	-	-	-	-
	Total Office & Operating Supplies	\$ 8,294	\$ 2,908	\$ 3,000	\$ -	\$ -	\$ 3,000	\$ 2,671	\$ 3,000
	Training, Travel, and Meeting Expense								
571-010	Training and Development	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ -	\$ 3,000	\$ 705	\$ 3,000
572-010	Travel and Per Diem	5,000	-	1,000	-	-	1,000	2,474	3,000
573-010	Meeting Expense	600	-	600	-	-	600	-	1,000
	Total Training, Travel, and Meeting Expense	\$ 8,600	\$ -	\$ 4,600	\$ -	\$ -	\$ 4,600	\$ 3,179	\$ 7,000
	Total Fiscal Division-Billing Operating Expenses	\$ 1,281,308	\$ 1,307,855	\$ 1,229,602	\$ 178,325	\$ 154,827	\$ 1,562,754	\$ 824,296	\$ 1,299,069

Account	Description	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Water Utility Fund		\$ 310,904	\$ 242,341	\$ 238,253	\$ 178,325	\$ -	\$ 416,578	\$ 187,497	\$ 289,730
10-30-20-540-010	WU/Bill/Collection/Professional Services - General	\$ 1,780	\$ -	\$ 1	\$ 450	\$ -	\$ 451	\$ 400	\$ 5,000
10-30-20-541-010	WU/Bill/Collection/Other Services	\$ 33,200	\$ 20,692	\$ 33,000	\$ -	\$ -	\$ 33,000	\$ 21,693	\$ 34,400
10-30-20-541-020	WU/Bill/Collection/Billing Costs	\$ 259,030	\$ 218,741	\$ 197,652	\$ 177,875	\$ -	\$ 375,527	\$ 159,554	\$ 240,330
10-30-20-563-000	WU/Bill/Collection/Operating Supplies	\$ 7,994	\$ 2,908	\$ 3,000	\$ -	\$ -	\$ 3,000	\$ 2,671	\$ 3,000
10-30-20-570-010	WU/Bill/Collection/Books, Publications, Subscriptions, and Membership	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-30-20-571-010	WU/Bill/Collection/Training and Development	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ -	\$ 3,000	\$ 705	\$ 3,000
10-30-20-572-010	WU/Bill/Collection/Travel and Per Diem	\$ 5,000	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ 2,474	\$ 3,000
10-30-20-573-010	WU/Bill/Collection/Meeting Expense	\$ 600	\$ -	\$ 600	\$ -	\$ -	\$ 600	\$ -	\$ 1,000
	TOTAL OPERATING EXPENSES	\$ 310,904	\$ 242,341	\$ 238,253	\$ 178,325	\$ -	\$ 416,578	\$ 187,497	\$ 289,730

TOTAL: WU/Bill/Collection/Professional Services - General \$ 1,780 \$ - \$ 1 \$ 450 \$ - \$ 451 \$ 400 \$ 5,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriation \$	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Project Management	To implement online and credit card payments options	-	-	-	-	-	-	-	-
CC&B Support and Change Requests	CC&B Software & Hardware Support - Kauai cost allocation	-	-	-	450	-	450	-	-
Project Management	Alternative Billing Software	-	-	-	-	-	-	-	-
Consulting Services	Billing Software Services	-	-	-	-	-	-	400	5,000
\$ Fund	\$ Fund	-	-	1	-	-	1	-	-

TOTAL: WU/Bill/Collection/Other Services \$ 33,200 \$ 20,692 \$ 33,000 \$ - \$ - \$ 33,000 \$ 21,693 \$ 34,400

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriation s	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Armored Car Service	Deposit pick up from DOW to Bank institution	9,200	-	9,000	-	-	9,000	6,678	9,400
Billing System Enhancements	CHANGE ORDER ALLOWANCE: TO Modify system to accommodate Billing Field Activity (F/A) Integration into MPET, Lockbox services, IVR, e-Bill services, and custom reports	-	-		-	-	-	-	-
Processing Service	Bank fees / Lock box processing fees (moved from 541- 020)	24,000	-	24,000	-	-	24,000	15,015	25,000

TOTAL: WU/Bill/Collection/Billing Costs \$ 259,030 \$ 218,741 \$ 197,652 \$ 177,875 \$ - \$ 375,527 \$ 159,554 \$ 240,330

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriation s	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Postage for Water Bills	Postage for Water Bills (July 2024-January 2025 ~ \$9,800, say \$10,000)	123,390	-	120,000	123,390	-	243,390	91,087	145,000
Bill Processing Fees	Bill Processing fees, per contract Year 1 \$48,000	52,840	-	48,000	-	-	48,000	34,987	50,400
Billing System	Charges from HBWS for License, Software & Hardware Support. (50% of 99,273, rounded)		-	-	-	-	-	-	-
Lock box service	PO Box rental for the lockbox	-	-	-	-	-	-	-	-
Lock box service	Bank fees / Lock box processing fees (moved to 541-010)	-	-	-	-	-	-	-	-
Beacon Subscription Fee	Subscription Fee for Meters (\$0.68 per cellular meter per month ~ total 2,752)	82,800	-	14,472	15,000	-	29,472	16,830	24,000
Beacon Subscription Fee	Subscription Fee for Meters (\$0.50 per ME meter per month ~ total 21,768)	-	-	13,080	37,385	-	50,465	9,720	14,000
Badger Service License Agreement	Annual Service agreement February renewal - mobile read, license service agreement	-	-	2,100	2,100	-	4,200	\$ 6,930	\$ 6,930

TOTAL: WU/Bill/Collection/Operating Supplies \$ 7,994 \$ 2,908 \$ 3,000 \$ - \$ - \$ 3,000 \$ 2,671 \$ 3,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriation s	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Miscellaneous supplies	Binders, receipt paper, and other supplies not covered in the office supply budget, meter reading small tools	5,500	-	2,000	-	-	2,000	1,671	2,000
Office and Desk Accessories	Ergonomic/ADA workspace fittings	1,650	-	1,000	-	-	1,000	1,000	1,000

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2026 DRAFT BUDGET - 64

Manager's Report No. 25-28 - Attachment:
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TOTAL: WU/Bill/Collection/Meeting Expense	\$	600	\$	-	\$	600	\$	-	\$	-	\$	600	\$	-	\$	1,000
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FISCAL DIVISION -ACCOUNTING

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
	Labor & Related Fringe Expenses								
510-101	Salaries and Wages (including Leaves & CTO)	\$ 621,240	\$ 875,498	\$ 727,356	\$ -	\$ 87,289	\$ 814,645	\$ 473,401	\$ 619,320
510-020	Temporary Assignment	10,000	1,128	5,000	-	-	5,000	1,115	5,000
510-030	Overtime	65,000	89,215	70,000	-	-	70,000	64,873	80,000
530-010	FICA	63,757	73,086	61,380	-	6,678	68,058	38,691	53,880
530-020	Retirement Contributions	200,022	147,459	174,565	-	20,949	195,514	127,002	169,037
530-030	Life & Health Insurance	76,642	57,737	84,668	-	-	84,668	52,201	78,776
530-060	Other Post Employment Benefits (OPEB)	85,030	168,799	97,165	-	-	97,165	103,489	72,463
	Total Labor & Related Fringe Expenses	\$ 1,121,691	\$ 1,412,922	\$ 1,220,134	\$ -	\$ 114,916	\$ 1,335,050	\$ 860,772	\$ 1,078,476
	Professional Services & Other Expenses								
540-010	Professional Services	\$ 174,858	\$ 27,715	\$ 50,200	\$ -	\$ -	\$ 50,200	\$ 103,651	\$ 52,500
541-010	Other Services	42,000	22,035	25,000	-	-	25,000	15,307	28,000
550-000	Subscription Based IT Arrangements (SBITAs)	-	-	95,000	-	-	95,000	-	-
	Total Professional Services & Other Expenses	\$ 216,858	\$ 49,750	\$ 170,200	\$ -	\$ -	\$ 170,200	\$ 118,958	\$ 80,500
	Office & Operating Supplies								
562-000	Office Supplies	\$ 29,201	\$ 6,487	\$ -	\$ 2,363	\$ -	\$ 2,363	\$ 1,548	\$ -
563-000	Operating Supplies	4,000	10,188	4,000	-	-	4,000	4,624	4,000
570-000	Books, Subscriptions, & Dues	810	405	1,000	-	-	1,000	274	1,005
	Total Office & Operating Supplies	\$ 34,011	\$ 17,080	\$ 5,000	\$ 2,363	\$ -	\$ 7,363	\$ 6,446	\$ 5,005
	Training, Travel, and Meeting Expense								
571-010	Training and Development	\$ 3,000	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000
572-010	Travel and Per Diem	5,720	-	6,000	-	-	6,000	1,566	10,000
573-010	Meeting Expense	600	-	1,500	-	-	1,500	935	3,000
	Total Training, Travel, and Meeting Expense	\$ 9,320	\$ -	\$ 8,500	\$ -	\$ -	\$ 8,500	\$ 2,501	\$ 14,000
	Total Fiscal Division-Accounting Operating Expenses	\$ 1,381,880	\$ 1,479,752	\$ 1,403,834	\$ 2,363	\$ 114,916	\$ 1,521,113	\$ 988,677	\$ 1,177,981

Account	Description	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Water Utility Fund		\$ 380,189	\$ 177,361	\$ 301,700	\$ 20,233	\$ -	\$ 321,933	\$ 127,905	\$ 219,605
10-31-10-540-010	WU/Acctg/Admin/Professional Services - General	\$ 174,858	\$ 27,715	\$ 50,200	\$ -	\$ -	\$ 50,200	\$ 14,646	\$ 52,500
10-31-10-540-020	WU/Acctg/Admin/Accounting and Auditing	\$ 120,000	\$ 110,531	\$ 118,000	\$ 17,870	\$ -	\$ 135,870	\$ 89,005	\$ 120,100
10-31-10-541-010	WU/Acctg/Admin/Other Services - General	\$ 42,000	\$ 22,035	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ 15,307	\$ 28,000
10-31-10-550-000	WU/Acctg/Admin/Subscription Based IT Arrangements (SBITAs)	\$ -	\$ -	\$ 95,000	\$ -	\$ -	\$ 95,000	\$ -	\$ -
10-31-10-562-000	WU/Acctg/Admin/Office Supplies	\$ 29,201	\$ 6,487	\$ -	\$ 2,363	\$ -	\$ 2,363	\$ 1,548	\$ -
10-31-10-563-000	WU/Acctg/Admin/Operating Supplies	\$ 4,000	\$ 10,188	\$ 4,000	\$ -	\$ -	\$ 4,000	\$ 4,624	\$ 4,000
10-31-10-570-010	WU/Acctg/Admin/Books, Publications, Subscriptions, and Memberships	\$ 810	\$ 405	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ 274	\$ 1,005
10-31-10-571-010	WU/Acctg/Admin/Training and Development	\$ 3,000	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000
10-31-10-572-010	WU/Acctg/Admin/Travel & Per Diem	\$ 5,720	\$ -	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ 1,566	\$ 10,000
10-31-10-573-010	WU/Acctg/Admin/Meeting Expense	\$ 600	\$ -	\$ 1,500	\$ -	\$ -	\$ 1,500	\$ 935	\$ 3,000
	SUMMARY OF OPERATING EXPENSES	\$ 380,189	\$ 177,361	\$ 301,700	\$ 20,233	\$ -	\$ 321,933	\$ 127,905	\$ 219,605
	SUMMARY OF CAPITAL OUTLAY/ MISC. CAPITAL PURCHASES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	OPERATING EXPENSES PLUS CAPITAL OUTLAY	\$ 380,189	\$ 177,361	\$ 301,700	\$ 20,233	\$ -	\$ 321,933	\$ 127,905	\$ 219,605

TOTAL: WU/Acctg/Admin/Professional Services - General \$ 174,858 \$ 27,715 \$ 50,200 \$ - \$ - \$ 50,200 \$ 14,646 \$ 52,500

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriation \$	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Bond Counsel	County's allocation to DOW. County makes all decisions regarding issuing and refunding bonds.	15,000	-	15,000	-	-	15,000	-	15,000
MOB GASB 68 - State Auditor	Reimbursement of pension audit costs	-	-	3,700	-	-	3,700	4,200	4,500
MOB GASB 75 - State Auditor	Reimbursement of OPEB audit costs	-	-	4,200	-	-	4,200	4,300	4,800
OPEB Actuarial Valuation Report - EUTF	Reimbursement for July 1, 20XX OPEB Actuarial Valuation Report	-	-	11,600	-	-	11,600	-	11,900
GASB 75 Valuation Report - EUTF	Reimbursement for GASB 75 Valuation Report	-	-	3,200	-	-	3,200	-	3,500
GASB 68 Actuarial Valuation Report, Supporting Schedules - ERS	Reimbursement for June 30, 20XX Pension Actuarial Report and supporting schedules	-	-	2,500	-	-	2,500	-	2,800
Consulting Services	Consulting Services as needed			10,000	-	-	10,000	6,146	10,000
Actuarial & Valuation Services	OPEB - Other Post Employment Benefits & ERS - County and/or State - fees and costs allocation to DOW.	20,600	-	-	-	-	-	-	-
Workers Comp Actuarial Valuation	County's allocation to DOW. County makes all decisions regarding procurement and use of these services.	6,000	-	-	-	-	-	-	-

TOTAL: WU/Acctg/Admin/Accounting and Auditing **\$ 120,000** **\$ 110,531** **\$ 118,000** **\$ 17,870** **\$ -** **\$ 135,870** **\$ 89,005** **\$ 120,100**

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriation \$	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Auditor	Annual Financial Audit	100,000	-	98,000	12,470	-	110,470	89,005	100,100
Consultant	Consulting services as needed.	20,000	-	20,000	5,400	-	25,400	-	20,000

TOTAL: WU/Acctg/Admin/Other Services - General **\$ 42,000** **\$ 22,035** **\$ 25,000** **\$ -** **\$ -** **\$ 25,000** **\$ 15,307** **\$ 28,000**

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Bank Service Fees	Analysis Charge (Average \$2,300 per month = \$27,600 say \$28,000)	42,000	-	25,000	-	-	25,000	15,307	28,000

TOTAL: WU/Acctg/Admin/Subscription Based IT Arrangements (SBITAs) \$ - \$ - \$ 95,000 \$ - \$ - \$ 95,000 \$ - \$ -

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriation s	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Debt Book	GASB 87 and 96 Software	-	-	10,000	-	-	10,000	-	-
Annual License Fee	Cloud-based document workflow and repository	-	-	15,000	-	-	15,000	-	-
Implementation	Cloud-based document workflow and repository	-	-	70,000	-	-	70,000	-	-
	Note: SBITA moved to IT								

TOTAL: WU/Acctg/Admin/Operating Supplies \$ 4,000 \$ 10,188 \$ 4,000 \$ - \$ - \$ 4,000 \$ 4,624 \$ 4,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriation s	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Miscellaneous supplies	Binders and other specialty items not included in the Admin office supply budget	2,000	-	-	-	-	-	-	-
Dual Monitors	Dual Monitors	-	-	-	-	-	-	-	-
Office and Desk Accessories	Ergonomic/ADA workspace fittings	2,000	-	-	-	-	-	-	-
	Other Miscellaneous Supplies other than Office Supplies	-	-	4,000	-	-	4,000	4,624	4,000

TOTAL: WU/Acctg/Admin/Books, Publications, Subscriptions, and Memberships \$ 810 \$ 405 \$ 1,000 \$ - \$ - \$ 1,000 \$ 274 \$ 1,005

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriation s	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
GFOA, AGA Membership	Annual membership for professional accounting dues	400	405	1,000	-	-	1,000	274	705
Subscriptions	Accounting profession subscriptions	410	-	-	-	-	-	-	300

TOTAL: WU/Acctg/Admin/Training and Development \$ 3,000 \$ - \$ 1,000 \$ - \$ - \$ 1,000 \$ - \$ 1,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriation \$	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Trainings	Staff training, other	3,000	-	1,000	-	-	1,000	-	1,000
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-

TOTAL: WU/Acctg/Admin/Travel & Per Diem \$ 5,720 \$ - \$ 6,000 \$ - \$ - \$ 6,000 \$ 1,566 \$ 10,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriation s	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Travel & Per Diem	GFOA - Continuing Education for GAAP and GASB updates, conference, Accounting updates	5,000	-	5,000	-	-	5,000	1,566	9,000
Interisland meetings	AGA Interisland travel, other	720	-	1,000	-	-	1,000	-	1,000

TOTAL: WU/Acctg/Admin/Meeting Expense \$ 600 \$ - \$ 1,500 \$ - \$ - \$ 1,500 \$ 935 \$ 3,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriation \$	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Registration Fees	GFOA, AGA conference, training, meetings	600	-	1,500	-	-	1,500	935	3,000

ENGINEERING DIVISION - ADMINISTRATION

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
	Labor & Related Fringe Expenses								
510-101	Salaries and Wages (including Leaves & CTO)	\$ 326,406	\$ 322,938	\$ 440,875	\$ -	\$ 59,378	\$ 500,253	\$ 228,766	\$ 313,477
510-020	Temporary Assignment	1,000	-	-	-	-	-	-	-
510-030	Overtime	10,500	70,435	50,000	-	39,650	89,650	45,929	50,000
530-010	FICA	27,374	25,427	37,552	-	4,543	42,095	15,825	27,806
530-020	Retirement Contributions	85,880	79,274	105,810	-	14,251	120,061	62,627	87,234
530-030	Life & Health Insurance	23,599	22,615	44,097	-	-	44,097	26,506	59,082
530-060	Other Post Employment Benefits (OPEB)	44,676	73,299	61,464	-	3,690	65,154	52,082	63,405
	Total Labor & Related Fringe Expenses	\$ 519,435	\$ 593,988	\$ 739,798	\$ -	\$ 121,512	\$ 861,310	\$ 431,735	\$ 601,004
	Professional Services & Other Expenses								
540-010	Professional Services	\$ 4,713,280	\$ 1,947,785	\$ 3,345,000	\$ 3,365,856	\$ (201,900)	\$ 6,508,956	\$ 1,388,481	\$ 2,730,000
544-000	Freight and Postage	3,000	1,070	3,000	930	-	3,930	1,391	3,000
	Total Professional Services & Other Expenses	\$ 4,716,280	\$ 1,948,855	\$ 3,348,000	\$ 3,366,786	\$ (201,900)	\$ 6,512,886	\$ 1,389,872	\$ 2,733,000
	Repair & Maintenance Expenses								
560-000	Repair & Maintenance-Water System	\$ -	\$ -	\$ 205,000	\$ -	\$ -	\$ 205,000	\$ -	\$ 205,000
561-000	Repair & Maintenance-Non-Water System	5,000	1,649	10,000	3,622	-	13,622	-	10,000
	Total Repair & Maintenance expenses	\$ 5,000	\$ 1,649	\$ 215,000	\$ 3,622	\$ -	\$ 218,622	\$ -	\$ 215,000
	Office & Operating Supplies								
563-000	Operating Supplies	\$ 26,895	\$ 38,793	\$ 35,000	\$ 564	\$ -	\$ 35,564	\$ 10,185	\$ 35,000
570-000	Books, Subscriptions, & Dues	5,000	-	4,000	-	-	4,000	50	2,000
	Total Office & Operating Supplies	\$ 31,895	\$ 38,793	\$ 39,000	\$ 564	\$ -	\$ 39,564	\$ 10,235	\$ 37,000
	Training, Travel, and Meeting Expense								
571-010	Training and Development	\$ 26,000	\$ 2,553	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
572-010	Travel and Per Diem	65,250	19,051	65,250	-	-	65,250	44,106	71,000
573-010	Meeting Expense	16,000	3,993	16,000	-	-	16,000	19,767	19,950
	Total Training, Travel, and Meeting Expense	\$ 107,250	\$ 25,597	\$ 91,250	\$ -	\$ -	\$ 91,250	\$ 63,873	\$ 100,950
	Total Engineering-Administration Operating Expenses	\$ 5,379,860	\$ 2,608,882	\$ 4,433,048	\$ 3,370,972	\$ (80,388)	\$ 7,723,632	\$ 1,895,715	\$ 3,686,954

ENGINEERING DIVISION - WATER QUALITY

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
	Labor & Related Fringe Expenses								
510-101	Salaries and Wages (including Leaves & CTO)	\$ 265,200	\$ 360,287	\$ 316,979	\$ -	\$ 46,119	\$ 363,098	\$ 178,626	\$ 284,808
510-020	Temporary Assignment	1,500	-	5,000	-	-	5,000	-	5,000
510-030	Overtime	3,500	24,998	25,000	-	-	25,000	1,731	15,000
530-010	FICA	25,736	29,693	26,544	-	3,528	30,072	15,892	23,318
530-020	Retirement Contributions	80,739	53,985	76,075	-	11,069	87,144	42,856	73,154
530-030	Life & Health Insurance	11,710	11,393	29,398	-	-	29,398	18,450	29,541
530-060	Other Post Employment Benefits (OPEB)	36,299	61,046	40,976	-	-	40,976	35,591	36,231
	Total Labor & Related Fringe Expenses	\$ 424,684	\$ 541,402	\$ 519,972	\$ -	\$ 60,716	\$ 580,688	\$ 293,146	\$ 467,052
	Professional Services & Other Expenses								
540-010	Professional Services	\$ 8,758	\$ 2,839	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
544-000	Freight and Postage	1,144	-	-	-	279	-	-	-
	Total Professional Services & Other Expenses	\$ 9,902	\$ 2,839	\$ -	\$ -	\$ 279	\$ -	\$ -	\$ -
	Repair & Maintenance Expenses								
561-000	Repair & Maintenance-Non-Water System	\$ 4,213	\$ 6,349	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Repair & Maintenance expenses	\$ 4,213	\$ 6,349	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Office & Operating Supplies								
563-000	Operating Supplies	\$ 1,222	\$ 746	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Office & Operating Supplies	\$ 1,222	\$ 746	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Engineering-Water Quality Operating Expenses	\$ 440,021	\$ 551,336	\$ 519,972	\$ -	\$ 60,995	\$ 580,688	\$ 293,146	\$ 467,052

ENGINEERING DIVISION - PROJECT MANAGEMENT

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
	Labor & Related Fringe Expenses								
510-101	Salaries and Wages (including Leaves & CTO)	\$ 645,400	\$ 497,529	\$ 621,648	\$ -	\$ 55,173	\$ 676,821	\$ 299,368	\$ 659,775
510-020	Temporary Assignment	2,000	470	-	-	-	-	206	-
510-030	Overtime	15,000	28,994	30,000	-	-	30,000	39,374	60,000
530-010	FICA	57,436	39,868	49,851	-	4,221	54,072	26,184	55,063
530-020	Retirement Contributions	18,093	96,873	149,196	-	13,242	162,438	173,383	172,746
530-030	Life & Health Insurance	66,498	32,324	66,145	-	-	66,145	40,919	59,082
530-060	Other Post Employment Benefits (OPEB)	88,338	88,494	92,195	-	-	92,195	63,775	90,579
	Total Labor & Related Fringe Expenses	\$ 892,765	\$ 784,552	\$ 1,009,035	\$ -	\$ 72,636	\$ 1,081,671	\$ 643,209	\$ 1,097,245
	Professional Services & Other Expenses								
540-010	Professional Services	\$ 1,959,602	\$ 595	\$ -	\$ 968,025	\$ -	\$ 968,025	\$ -	\$ -
	Total Professional Services & Other Expenses	\$ 1,959,602	\$ 595	\$ -	\$ 968,025	\$ -	\$ 968,025	\$ -	\$ -
	Office & Operating Supplies								
563-000	Operating Supplies	\$ 895	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60	\$ -
	Total Office & Operating Supplies	\$ 895	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60	\$ -
Total Engineering-Project Management Operating Expenses		\$ 2,853,262	\$ 785,147	\$ 1,009,035	\$ 968,025	\$ 72,636	\$ 2,049,696	\$ 643,269	\$ 1,097,245

ENGINEERING DIVISION - WATER RESOURCE

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
	Labor & Related Fringe Expenses								
510-101	Salaries and Wages (including Leaves & CTO)	\$ 323,534	\$ 583,625	\$ 423,982	\$ -	\$ 110,447	\$ 534,429	\$ 443,309	\$ 356,980
510-020	Temporary Assignment	5,000	13,741	15,000	-	-	15,000	14,636	15,000
510-030	Overtime	30,000	92,092	50,000	-	25,350	75,350	79,335	60,000
530-010	FICA	24,231	50,380	37,407	-	8,479	45,886	40,879	33,046
530-020	Retirement Contributions	76,019	147,180	101,756	-	26,639	128,395	119,812	103,675
530-030	Life & Health Insurance	21,850	36,812	36,747	-	-	36,747	52,427	49,235
530-060	Other Post Employment Benefits (OPEB)	44,283	115,377	51,220	-	-	51,220	99,728	45,289
	Total Labor & Related Fringe Expenses	\$ 524,917	\$ 1,039,207	\$ 716,112	\$ -	\$ 170,915	\$ 887,027	\$ 850,126	\$ 663,225
	Professional Services & Other Expenses								
540-010	Professional Services	\$ 843,172	\$ 701,673	\$ -	\$ 78,883	\$ -	\$ 78,883	\$ 16,731	\$ -
	Total Professional Services & Other Expenses	\$ 843,172	\$ 701,673	\$ -	\$ 78,883	\$ -	\$ 78,883	\$ 16,731	\$ -
	Training, Travel, and Meeting Expense								
572-010	Travel and Per Diem	-	20	-	-	-	-	100	-
	Total Training, Travel, and Meeting Expense	\$ -	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -
	Total Engineering-Water Resource Operating Expenses	\$ 1,368,089	\$ 1,740,900	\$ 716,112	\$ 78,883	\$ 170,915	\$ 965,910	\$ 866,957	\$ 663,225

Account	Description	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Engineering	Operating Expenses								
10-20-10-540-010	WU/Eng/Admin/Professional Services (Consolidated)	\$ 7,524,812	\$ 2,652,892	\$ 3,345,000	\$ 4,412,764	\$ (201,900)	\$ 7,555,864	\$ 1,405,212	\$ 2,730,000
10-20-10-540-010	WU/Eng/Admin/Professional Services	\$ 4,713,280	\$ 1,947,785	\$ 3,345,000	\$ 3,365,856	\$ (201,900)	\$ 6,508,956	\$ 1,388,481	\$ 2,730,000
10-10-40-540-010	WU/Qual/Purification/Professional Services - General	\$ 8,758	\$ 2,839	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-21-10-540-010	WU/Const/Admin/Professional Services - General	\$ 1,959,602	\$ 595	\$ -	\$ 968,025	\$ -	\$ 968,025	\$ -	\$ -
10-22-10-540-010	WU/Plan/Admin/Professional Services	\$ 843,172	\$ 701,673	\$ -	\$ 78,883	\$ -	\$ 78,883	\$ 16,731	\$ -
10-20-10-544-000	WU/Eng/Admin/Freight and Postage Services (Consolidated)	\$ 4,144	\$ 1,070	\$ 3,000	\$ 930	\$ 279	\$ 3,930	\$ 1,391	\$ 3,000
10-20-10-544-000	WU/Eng/Admin/Freight and Postage Services	\$ 3,000	\$ 1,070	\$ 3,000	\$ 930	\$ -	\$ 3,930	\$ 1,391	\$ 3,000
10-10-40-544-000	WU/Qual/Purification/Freight and Postage Services	\$ 1,144	\$ -	\$ -	\$ -	\$ 279	\$ -	\$ -	\$ -
10-20-10-560-000	WU/Eng/Admin/R & R - Water System (Consolidated)	\$ -	\$ -	\$ 205,000	\$ -	\$ -	\$ 205,000	\$ -	\$ 205,000
10-20-10-560-000	WU/Eng/Admin/Repairs & Maintenance - Water System	\$ -	\$ -	\$ 205,000	\$ -	\$ -	\$ 205,000	\$ -	\$ 205,000
10-20-10-561-000	WU/Eng/Admin/R & R - Other than Water System (Consolidated)	\$ 9,213	\$ 7,998	\$ 10,000	\$ 3,622	\$ -	\$ 13,622	\$ -	\$ 10,000
10-20-10-561-000	WU/Eng/Admin/Repairs & Maintenance - Other than Water System	\$ 5,000	\$ 1,649	\$ 10,000	\$ 3,622	\$ -	\$ 13,622	\$ -	\$ 10,000
10-10-40-561-000	WU/Qual/Purification/Repairs and Maintenance - Other than Water System	\$ 4,213	\$ 6,349	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-20-10-563-000	WU/Eng/Admin/Operating Supplies (Consolidated)	\$ 29,012	\$ 39,539	\$ 35,000	\$ 564	\$ -	\$ 35,564	\$ 10,245	\$ 35,000
10-20-10-563-000	WU/Eng/Admin/Operating Supplies	\$ 26,895	\$ 38,793	\$ 35,000	\$ 564	\$ -	\$ 35,564	\$ 10,185	\$ 35,000
10-10-40-563-000	WU/Qual/Purification/Operating Supplies	\$ 1,222	\$ 746	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-21-10-563-000	WU/Const/Admin/Operating Supplies	\$ 895	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60	\$ -
10-20-10-570-010	WU/Eng/Admin/Books, Publications, Subscriptions, and Memberships (Consolidated)	\$ 5,000	\$ -	\$ 4,000	\$ -	\$ -	\$ 4,000	\$ 50	\$ 2,000
10-20-10-570-010	WU/Eng/Admin/Books, Publications, Subscriptions, and Memberships	\$ 5,000	\$ -	\$ 4,000	\$ -	\$ -	\$ 4,000	\$ 50	\$ 2,000
10-20-10-571-010	WU/Eng/Admin/Training and Development (Consolidated)	\$ 26,000	\$ 2,553	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
10-20-10-571-010	WU/Eng/Admin/Training and Development	\$ 26,000	\$ 2,553	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
10-20-10-572-010	WU/Eng/Admin/Travel and Per Diem (Consolidated)	\$ 65,250	\$ 19,071	\$ 65,250	\$ -	\$ -	\$ 65,250	\$ 44,206	\$ 71,000
10-20-10-572-010	WU/Eng/Admin/Travel and Per Diem	\$ 65,250	\$ 19,051	\$ 65,250	\$ -	\$ -	\$ 65,250	\$ 44,106	\$ 71,000
10-22-10-572-010	WU/Plan/Admin/Travel & Per Diem	\$ -	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -
10-20-10-573-010	WU/Eng/Admin/Meeting Expense (Consolidated)	\$ 16,000	\$ 3,993	\$ 16,000	\$ -	\$ -	\$ 16,000	\$ 19,767	\$ 19,950
10-20-10-573-010	WU/Eng/Admin/Meeting Expense	\$ 16,000	\$ 3,993	\$ 16,000	\$ -	\$ -	\$ 16,000	\$ 19,767	\$ 19,950
10-22-10-573-010	WU/Plan/Admin/Meeting Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUMMARY OF OPERATING EXPENSES	\$ 7,679,431	\$ 2,727,116	\$ 3,693,250	\$ 4,417,880	\$ (201,621)	\$ 7,909,230	\$ 1,480,871	\$ 3,085,950
Engineering	Miscellaneous Capital Outlay								
10-20-00-604-999	WU/Eng/Admin/Capital Outlay - R & R/Misc. Capital Purchases	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-20-00-605-999	WU/Eng/Admin/Capital Outlay - Exp/Misc. Capital Purchases	\$ 40,000	\$ 12,594	\$ -	\$ 3,867	\$ -	\$ 3,867	\$ -	\$ 10,000
	Miscellaneous Capital Outlay	\$ 50,000	\$ 12,594	\$ -	\$ 3,867	\$ -	\$ 3,867	\$ -	\$ 10,000
	ENGINEERING TOTAL - OPERATING & MISCELLANEOUS CAPITAL OUTLAY	\$ 7,729,431	\$ 2,739,710	\$ 3,693,250	\$ 4,421,747	\$ (201,621)	\$ 7,913,097	\$ 1,480,871	\$ 3,095,950

TOTAL: WU/Eng/Admin/Professional Services**\$4,713,280 \$ 1,947,785 \$ 3,345,000 \$ 3,365,856 \$ (201,900) \$ 6,508,956 \$ 1,388,481 \$ 2,730,000**

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Kauai Watershed Alliance	Renewal of Annual Request	250,000	-	-	-	-	-	-	-
USGS Rainfall, Streamflow, and Groundwater Monitoring Program	Renewal - Joint Funding Agreement (KDOW - USGS) Rainfall, Streamflow, and Groundwater Monitoring Program	72,000	-	75,000	46,746	-	121,746	72,581	80,000
Kauai Water Use and Development Plan Update	Professional services to complete the Kauai Water Use and Development Plan Update	100,000	-	-	69,600	-	69,600	-	100,000
Technical Design and Specialty Technical Engineering Services	Professional Technical Design, Specialty Technical Engineering Services and Hazardous Materials Survey	1,000,000	-	1,400,000	784,714	-	2,184,714	1,189,640	700,000
Project Management and Inspectional Services	As-Needed Project Management and Inspectional Services	1,000,000	-	1,400,000	907,381	(201,900)	2,105,481		1,050,000
Kukuiolono Tank Site exchange	Site assessment for hazardous materials, demolition of tank; this is a precondition of the land swap needed for ongoing capital project to design a new tank; Title Insurance, Escrow & Appraisals	50,000	-	-	-	-	-	-	100,000
SDWA Testing	EPA mandated compliance monitoring, water sample testing services (Contract Lab Services)	85,000	-	100,000	42,220	-	142,220	76,260	100,000
LCRR Update	Lead and Copper Rule Revisions (LCRR) Update to meet EPA regulatory deadlines	600,000	-	250,000	636,421	-	886,421	-	-
Surveying	As-needed surveying services	15,000	-	15,000	11,916	-	26,916	50,000	50,000
Water System Investment Plan (WSIP)	Long Range plan, GIS and hydraulic model update and validation	200,000	-	100,000	757,958	-	857,958	-	500,000
Specialty Technical Services	Hazardous Material Survey & Specialty Engineering Services	-	-	-	-	-	-	-	-
Preliminary Engineering	Permit fees and project related start-up fees	-	-	5,000	-	-	5,000	-	-
AWIA RRA and ERP Update		-	-	-	-	-	-	-	50,000

TOTAL: **WU/Eng/Admin/Freight and Postage Services \$ 3,000 \$ 1,070 \$ 3,000 \$ 930 \$ - \$ 3,930 \$ 1,391 \$ 3,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Water Quality Samples - Shipping	Freight services to ship water quality samples to contract lab for analysis	3,000		3,000	930	-	3,930	1,391	3,000

TOTAL: **WU/Eng/Admin/Repairs & Maintenance - Water System \$ - \$ - \$ 205,000 \$ - \$ - \$ 205,000 \$ - \$ 205,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
XC2	Backflow Prevention Device Inventory and Compliance System	-	-	-	-	-	-	-	-
Water Quality Field Sampling Stations	Microbiology field sampling station	-	-	5,000	-	-	5,000	-	5,000
Paau Tank	Repair and remediation, additional sample testing	-	-	200,000	-	-	200,000	-	200,000

TOTAL: **WU/Eng/Admin/Repairs & Maintenance - Other than Water System \$ 5,000 \$ 1,649 \$ 10,000 \$ 3,622 \$ - \$ 13,622 \$ - \$ 10,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Lab equipment maintenance and repairs	Annual inspection, maintenance and repair	5,000	1,649	10,000	3,622	-	13,622	-	10,000

Total: WU/Eng/Admin/Operating Supplies	\$	26,895	\$	38,793	\$	35,000	\$	564	\$	-	\$	35,564	\$	10,185	\$	35,000
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TOTAL: WU/Eng/Admin/Books, Publications, Subscriptions, and Memberships \$ 5,000 \$ - \$ 4,000 \$ - \$ - \$ 4,000 \$ 50 \$ 2,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
American Planning Association	Annual membership for Engineering Division representatives to attend and participate in Planning events, training and updates as it relates to the water industry and other stakeholder and utilities.	2,000	-	2,000	-		2,000	-	-
Books/Manuals/Reference Materials	Annual purchase of reference materials as required: ASTM Manuals, AWWA Manuals, Cross-Connection Control Manual, Uniform Building Code, Uniform Plumbing Code, etc. relating to the Engineering Division functional responsibility	2,000	-	2,000	-		2,000	50	2,000
Contractors Association of Kauai	Annual membership for Engineering Division representative to attend and participate in Contractors Association of Kauai events, training and updates as it relates to the water related construction aspects of the construction industry.	1,000	-	-	-		-	-	-

TOTAL: WU/Eng/Admin/Training and Development

\$ 26,000 \$ 2,553 \$ 10,000 \$ - \$ - \$ 10,000 \$ - \$ 10,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Professional Development Training - Various	As needed on-island and/or off-island training to assist with the professional development of the Engineering Division's staff. (i.e. EPA/HDOH Rules and Regulations updates, NPDES, NEPA and HEPA - Ch. 343, Law, Legislation and Regulation updates, GIS & GPS Concepts, Microsoft Suite, Business Writing, etc.)	26,000	-	5,000	-	-	5,000	-	5,000
ESRI ArcMap/GIS - Innovyze InfoWater Training	On-site and/or off-island training courses for the Engineering Division's staff to work with and update the GIS and hydraulic modeling system.	-	-	5,000	-	-	5,000		5,000

TOTAL: WU/Eng/Admin/Travel and Per Diem

\$ 65,250 \$ 19,051 \$ 65,250 \$ - \$ - \$ 65,250 \$ 44,106 \$ 71,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
American Backflow Prevention Association Conference	Travel accommodations and per diem for one (1) staff member to attend the American Backflow Prevention Association Conference. (Estimate: air fare \$1000, lodging & ground transportation \$1750, per diem \$1000)	3,750	-	3,750	-	-	3,750	-	6,000
American Planning Association Conference	Travel accommodations and per diem for two (2) staff members to attend the American Planning Association Conference. (Estimate: air fare \$2000, lodging & ground transportation \$4000, per diem \$2500)	8,500	-	8,500	-	-	8,500	-	-
AWWA Water Infrastructure Conference	Travel accommodations and per diem for two (2) staff members to attend the AWWA Water Infrastructure Conference. (Estimate: air fare \$2000, lodging & ground transportation \$4000, per diem \$2500)	8,500	-	8,500	-	-	8,500	-	8,500
AWWA Water Quality Technology Conference	Travel accommodations and per diem for two (2) staff members to attend the AWWA Water Quality Technology Conference. (Estimate: air fare \$2000, lodging & ground transportation \$4000, per diem \$2500)	8,500	-	8,500	-	-	8,500	-	8,500
Conference/Training - Various	Travel accommodations and per diem for eight (8) staff member trips to attend off island training & meetings. (Estimate: air fare \$1750, lodging & ground transportation \$2500, per diem \$1500).	5,750	-	5,750	-	-	5,750	-	7,500
DBIA - Design-Build Water/Wastewater Conference	Travel accommodations and per diem for two (2) staff members to attend the DBIA Design-Build Water/Wastewater Conference. (Estimate: air fare \$2000, lodging & ground transportation \$3500, per diem \$2000)	7,500	-	7,500	-	-	7,500	-	7,500
ESRI User Conference	Travel accommodations and per diem for two (2) staff member to attend the annual ESRI User Conference. (Estimate: air fare \$2000, lodging & ground transportation \$4000, per diem \$2500)	8,500	-	8,500	-	-	8,500	-	8,500
ESRI Water GIS Conference	Travel accommodations and per diem for two (2) staff members to attend the annual ESRI Water Utilities Conference. (Estimate: air fare \$2000, lodging & ground transportation \$4000, per diem \$2500)	8,500	-	8,500	-	-	8,500	-	8,500
Hydraulic Modelers Committee	Travel accommodations and per diem for two (2) staff members to attend the quarterly, four (4), Hydraulic Modelers Committee training & meetings. (Estimate: air fare \$1750, lodging & ground transportation \$2500, per diem \$1500)	5,750	-	5,750	-	-	5,750	-	7,500
AWWA Annual Conference & Expo	Travel accommodations and per diem for two (2) staff members to attend the AWWA Annual Conference & Expo. (Estimate: air fare \$2000, lodging & ground transportation \$4000, per diem \$2500)	-	-	-	-	-	-	-	8,500

TOTAL: WU/Eng/Admin/Meeting Expense

\$ 16,000 \$ 3,993 \$ 16,000 \$ - \$ - \$ 16,000 \$ 19,767 \$ 19,950

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
American Backflow Prevention Association Conference	Registration for one (1) staff member to attend the American Backflow Prevention Association Annual Conference. The American Backflow Prevention Association Annual conference includes, backflow prevention continuing education, backflow prevention device testing certification classes, hands on backflow prevention device training and professional networking with industry professionals to assist with the professional development of backflow prevention implementors. Attendees will learn & understand updates and advancements in backflow prevention research and best practices to continue to advance the Department's backflow prevention program.	700	-	700	-	-	700	-	1,400
American Planning Association Conference	Registration for two (2) staff members to attend the American Planning Association Annual Conference. The American Planning Association Annual conference includes, planning area continuing education, focused water utility classes and training and professional networking with industry professionals to assist with the professional development of Planners. Attendees will learn & understand updates and advancements in planning research and best practices to continue to advance the Department's water planning and outreach program.	1,750	-	1,750	-	-	1,750	-	
AWWA Water Infrastructure Conference	Registration for two (2) staff members to attend the AWWA Water Infrastructure Conference (WIC). The AWWA WIC conference includes, water infrastructure area continuing education, focused water infrastructure utility classes and training and professional networking with industry professionals to assist with the professional development of water utility staff and supervisors. Attendees will learn & understand updates and advancements in water infrastructure research and best practices to continue to advance the Department's infrastructure research, compliance and outreach program.	1,750	-	1,750	-	-	1,750	-	1,750
AWWA Water Quality Technology Conference	Registration for two (2) staff members to attend the AWWA Water Quality Technology Conference (WQTC). The AWWA WQTC conference includes, water quality area continuing education, focused water quality utility classes and training and professional networking with industry professionals to assist with the professional development of water quality staff and supervisors. Attendees will learn & understand updates and advancements in water quality research and best practices to continue to advance the Department's water quality research, compliance and outreach program.	1,750	-	1,750	-	-	1,750	-	1,750
Conference/Training Registration - Various	Registration fees for staff to attend various on-island and off-island professional development training, certification and conferences.	3,000	-	3,000	-	-	3,000	-	6,000
DBIA - Design-Build Water/Wastewater Conference	Registration for two (2) staff members to attend the DBIA Design-Build Water/Wastewater Conference (DBWWC). The DBWWC includes, water design-build continuing education, focused water design-build classes and training and professional networking with industry professionals to assist with the professional development of water utility staff and supervisors. Attendees will learn & understand updates and advancements in water design-build methods and best practices to continue to advance the Department's infrastructure implementation program.	1,750	-	1,750	-	-	1,750	-	1,750

General Expenses - Engineering

ESRI User Conference	Registration for two (2) staff member to attend the annual ESRI User Conference. Annual ESRI User Conference includes GIS classes, hands on software training, water & utility user group sessions and networking to assist with the professional development of ESRI users. ESRI Users Conference attendees will learn & understand updates and advancements in ESRI GIS services, support and best practices to continue to advance the Department's GIS & hydraulic modeling program.	3,800	-	3,800	-	-	3,800	-	3,800
ESRI Water GIS Conference	Registration for two (2) staff members to attend the annual ESRI Water GIS Conference. Annual ESRI Water GIS Conference includes GIS classes, hands on software training, water utility specific group sessions and networking to assist with the professional development of ESRI users. ESRI Water GIS Conference attendees will learn & understand updates and advancements in ESRI GIS services, support and best practices to continue to advance the Department's GIS & hydraulic modeling program.	1,500	-	1,500	-	-	1,500	-	1,500
AWWA Annual Conference & Expo	Registration for two (2) staff members to attend the AWWA Annual Conference and Expo (ACE).	-	-	-	-	-	-	-	2,000

TOTAL: WU/Eng/Admin/Capital Outlay - Expansion/Capital Purchases \$ 40,000 \$ 12,594 \$ - \$ 3,867 \$ - \$ 3,867 \$ - \$10,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Preliminary Engineering	Permit fees and project related start-up fees	10,000	-	-	3,867	-	3,867	-	-
LuminUltra Q-16 Analyzer	Microbiological Laboratory Equipment: LuminUltra Q-16 Real Time qPCR Equipment (Non-compliance real time microbiological sampling equipment)	20,000	-	-	-	-	-	-	-
Water Quality Field Sampling Stations	Microbiology field sampling station	5,000	-	-	-	-	-	-	-
Ice Machine	Contract lab is requiring us to ship samples with ice packs because samples have been coming in too warm to be suitable for testing. Planning a 60 pound per day machine (smallest size made)	5,000	-	-	-	-	-	-	-
GPS Rover		-	-	-	-	-	-	-	10,000

OPERATIONS DIVISION - SOURCE

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
	Labor & Related Fringe Expenses								
510-101	Salaries and Wages (including Leaves & CTO)	\$ 647,424	\$ 634,409	\$ 474,576	\$ -	\$ 115,509	\$ 590,085	\$ 414,240	\$ 488,952
510-020	Temporary Assignment	3,000	2,086	2,000	-	-	2,000	331	2,000
510-030	Overtime	6,600	14,289	10,000	-	-	10,000	6,075	10,000
510-040	Standby	-	7,169	7,000	-	-	7,000	1,583	7,000
530-010	FICA	49,795	51,641	37,759	-	8,836	46,595	32,589	38,858
530-020	Retirement Contributions	156,219	167,417	113,898	-	27,722	141,620	87,041	121,908
530-030	Life & Health Insurance	58,530	41,057	56,818	-	-	56,818	40,512	59,082
530-060	Other Post Employment Benefits (OPEB)	88,615	106,727	62,406	-	-	62,406	62,596	54,347
	Total Labor & Related Fringe Expenses	\$ 1,010,183	\$ 1,024,795	\$ 764,457	\$ -	\$ 152,067	\$ 916,524	\$ 644,967	\$ 782,147
	Bulk Water Purchase								
565-000	Bulk Water Purchase	\$ 1,962,913	\$ 1,825,592	\$ 1,934,935	\$ 315,237	\$ -	\$ 2,250,172	\$ 1,204,472	\$ 1,934,935
	Total Bulk Water Purchase	\$ 1,962,913	\$ 1,825,592	\$ 1,934,935	\$ 315,237	\$ -	\$ 2,250,172	\$ 1,204,472	\$ 1,934,935
	Office & Operating Supplies								
563-000	Operating Supplies	\$ 80,060	\$ 70,917	\$ 80,000	\$ 3,953	\$ -	\$ 83,953	\$ 24,939	\$ 80,000
	Total Office & Operating Supplies	\$ 80,060	\$ 70,917	\$ 80,000	\$ 3,953	\$ -	\$ 83,953	\$ 24,939	\$ 80,000
	Total Operations-Source Operating Expenses	\$ 3,053,156	\$ 2,921,304	\$ 2,779,392	\$ 319,190	\$ 152,067	\$ 3,250,649	\$ 1,874,378	\$ 2,797,082

OPERATIONS DIVISION - PURIFICATION

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
	Labor & Related Fringe Expenses								
510-101	Salaries and Wages (including Leaves & CTO)	\$ 298,872	\$ 243,741	\$ 190,188	\$ -	\$ 41,685	\$ 231,873	\$ 189,805	\$ 279,936
510-020	Temporary Assignment	1,500	6,732	2,000	-	-	2,000	214	2,000
510-030	Overtime	33,000	24,820	30,000	-	-	30,000	19,981	30,000
530-040	Standby	10,000	9,533	10,000	-	-	10,000	8,902	10,000
530-010	FICA	27,258	21,133	17,762	-	3,189	20,951	16,842	24,628
530-020	Retirement Contributions	85,515	54,301	45,645	-	10,004	55,649	37,590	77,265
530-030	Life & Health Insurance	4,627	23,766	24,351	-	-	24,351	20,475	39,388
530-060	Other Post Employment Benefits (OPEB)	40,908	40,160	26,746	-	-	26,746	31,404	36,231
	Total Labor & Related Fringe Expenses	\$ 501,680	\$ 424,186	\$ 346,692	\$ -	\$ 54,878	\$ 401,570	\$ 325,213	\$ 499,448
	Office & Operating Supplies								
563-000	Operating Supplies	\$ 229,286	\$ 239,022	\$ 181,360	\$ 22,510	\$ -	\$ 203,870	\$ 90,577	\$ 189,928
	Total Office & Operating Supplies	\$ 229,286	\$ 239,022	\$ 181,360	\$ 22,510	\$ -	\$ 203,870	\$ 90,577	\$ 189,928
	Total Operations-Purification Operating Expenses	\$ 730,966	\$ 663,208	\$ 528,052	\$ 22,510	\$ 54,878	\$ 605,440	\$ 415,790	\$ 689,376

OPERATIONS DIVISION - POWER & PUMP (P & P)

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
	Labor & Related Fringe Expenses								
510-101	Salaries and Wages (including Leaves & CTO)	\$ 230,760	\$ 237,463	\$ 202,428	\$ -	\$ 47,804	\$ 250,232	\$ 211,599	\$ 230,760
510-020	Temporary Assignment	4,000	4,161	3,000	-	-	3,000	2,395	3,000
510-030	Overtime	8,800	13,776	15,000	-	-	15,000	14,955	20,000
530-040	Standby	-	11,013	10,000	-	-	10,000	14,537	10,000
530-010	FICA	16,812	20,526	17,628	-	3,657	21,285	18,900	20,178
530-020	Retirement Contributions	52,744	74,495	48,583	-	11,473	60,056	134,673	63,302
530-030	Life & Health Insurance	12,322	7,114	24,351	-	-	24,351	15,811	29,541
530-060	Other Post Employment Benefits (OPEB)	31,585	38,869	26,746	-	-	26,746	32,080	27,174
	Total Labor & Related Fringe Expenses	\$ 357,023	\$ 407,417	\$ 347,736	\$ -	\$ 62,934	\$ 410,670	\$ 444,950	\$ 403,955
	Utilities & Fuel								
551-000	Utilities	\$ 3,246,370	\$ 2,838,353	\$ 3,403,439	\$ 12,776	\$ -	\$ 3,416,215	\$ 2,291,275	\$ 3,532,071
	Total Utilities Expense	\$ 3,246,370	\$ 2,838,353	\$ 3,403,439	\$ 12,776	\$ -	\$ 3,416,215	\$ 2,291,275	\$ 3,532,071
	Repair & Maintenance Expenses								
560-000	Repair & Maintenance-Water System	\$ 217,834	\$ 112,973	\$ 40,000	\$ 87,599	\$ -	\$ 127,599	\$ 128,038	\$ 250,000
	Total Repair & Maintenance expenses	\$ 217,834	\$ 112,973	\$ 40,000	\$ 87,599	\$ -	\$ 127,599	\$ 128,038	\$ 250,000
	Office & Operating Supplies								
563-000	Operating Supplies	\$ 94,334	\$ 41,173	\$ 75,000	\$ 2,965	\$ -	\$ 77,965	\$ 17,759	\$ 75,000
563-010	Inventory Stock	40,000	13,085	40,000	-	-	40,000	3,578	40,000
	Total Office & Operating Supplies	\$ 134,334	\$ 54,258	\$ 115,000	\$ 2,965	\$ -	\$ 117,965	\$ 21,337	\$ 115,000
	Total Operations-P & P Operating Expenses	\$ 3,955,561	\$ 3,413,001	\$ 3,906,175	\$ 103,340	\$ 62,934	\$ 4,072,449	\$ 2,885,600	\$ 4,301,026

OPERATIONS DIVISION - TRANSMISSION & DISTRIBUTION (T & D)

		FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY 2025 +/- Budget Appropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
	Labor & Related Fringe Expenses								
510-101	Salaries and Wages (including Leaves & CTO)	\$ 2,671,741	\$ 2,980,520	\$ 3,090,129	\$ -	\$ 653,758	\$ 3,743,887	\$ 1,961,621	\$ 3,014,456
510-020	Temporary Assignment	25,000	27,006	25,000	-	-	25,000	29,804	25,000
510-030	Overtime	231,000	334,506	250,000	-	-	250,000	286,962	350,000
530-040	Standby	185,000	212,131	200,000	-	-	200,000	132,190	200,000
530-010	FICA	221,231	265,472	272,732	-	50,012	322,744	187,645	274,593
530-020	Retirement Contributions	694,058	707,247	741,631	-	156,902	898,533	584,955	861,469
530-030	Life & Health Insurance	266,411	200,236	373,376	-	-	373,376	256,666	413,574
530-060	Other Post Employment Benefits (OPEB)	365,689	531,439	410,099	-	-	410,099	352,663	425,719
	Total Labor & Related Fringe Expenses	\$ 4,660,130	\$ 5,258,557	\$ 5,362,967	\$ -	\$ 860,672	\$ 6,223,639	\$ 3,792,506	\$ 5,564,811
	Professional Services & Other Expenses								
541-010	Other Services	\$ 2,000	\$ 69,859	\$ 2,000	\$ 1,257	\$ -	\$ 3,257	\$ 3,353	\$ 3,000
545-000	Rentals and Leases	32,809	21,264	30,000	5,602	-	35,602	5,496	30,000
	Total Professional Services & Other Expenses	\$ 34,809	\$ 91,123	\$ 32,000	\$ 6,859	\$ -	\$ 38,859	\$ 8,849	\$ 33,000
	Repair & Maintenance Expenses								
560-000	Repair & Maintenance-Water System	\$ 223,764	\$ 53,926	\$ 340,000	\$ 8,688	\$ -	\$ 348,688	\$ 30,091	\$ 140,000
561-000	Repair & Maintenance-Non-Water System	573,983	339,178	203,400	124,790	-	328,190	90,443	233,400
	Total Repair & Maintenance expenses	\$ 797,747	\$ 393,104	\$ 543,400	\$ 133,478	\$ -	\$ 676,878	\$ 120,534	\$ 373,400
	Utilities & Fuel								
564-000	Fuel	\$ 202,865	\$ 167,423	\$ 192,500	\$ 41,024	\$ -	\$ 233,524	\$ 98,048	\$ 160,000
	Total Utilities Expense	\$ 202,865	\$ 167,423	\$ 192,500	\$ 41,024	\$ -	\$ 233,524	\$ 98,048	\$ 160,000
	Office & Operating Supplies								
563-000	Operating Supplies	\$ 334,654	\$ 426,302	\$ 368,800	\$ 27,481	\$ -	\$ 396,281	\$ 206,043	\$ 368,800
563-010	Inventory Stock	3,680,219	1,849,475	2,095,000	2,190,574	(1,224,551)	3,061,023	2,420,276	1,097,000
	Total Office & Operating Supplies	\$ 4,014,873	\$ 2,275,777	\$ 2,463,800	\$ 2,218,055	\$ (1,224,551)	\$ 3,457,304	\$ 2,626,319	\$ 1,465,800
	Training, Travel, and Meeting Expense								
571-010	Training and Development	\$ 45,000	\$ 28,087	\$ 45,000	\$ -	\$ -	\$ 45,000	\$ 18,439	\$ 45,000
572-010	Travel and Per Diem	19,000	622	45,000	-	-	45,000	25,116	45,000
	Total Training, Travel, and Meeting Expense	\$ 64,000	\$ 28,709	\$ 90,000	\$ -	\$ -	\$ 90,000	\$ 43,555	\$ 90,000
	Total Operations-T & D Operating Expenses	\$ 9,774,424	\$ 8,214,693	\$ 8,684,667	\$ 2,399,416	\$ (363,879)	\$ 10,720,204	\$ 6,689,811	\$ 7,687,011

Account	Description	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Water Utility Fund		\$ 10,985,091	\$ 8,097,251	\$ 9,076,434	\$ 2,844,456	\$ (1,224,551)	\$ 10,696,339	\$ 6,657,943	\$ 8,224,134
10-40-60-541-010	WU/Ops/TandD/Other Services	2,000	69,859	2,000	1,257	-	3,257	3,353	3,000
10-40-60-545-000	WU/Ops/TandD/Rentals and Leases	32,809	21,264	30,000	5,602	-	35,602	5,496	30,000
10-40-50-551-000	WU/Ops/Power/Pump/Utility Services	3,246,370	2,838,353	3,403,439	12,776	-	3,416,215	2,291,275	3,532,071
10-40-50-560-000	WU/Ops/PandP/Repairs and Maintenance - Water System	217,834	112,973	40,000	87,599	-	127,599	128,038	250,000
10-40-60-560-000	WU/Ops/TandD/Repairs and Maintenance - Water System	223,764	53,926	340,000	8,688	-	348,688	30,091	140,000
10-40-60-561-000	WU/Ops/TandD/Repairs and Maintenance - Other than Water System	573,983	339,178	203,400	124,790	-	328,190	90,443	233,400
10-40-30-563-000	WU/Ops/Source/Operating Supplies	80,060	70,917	80,000	3,953	-	83,953	24,939	80,000
10-40-40-563-000	WU/Ops/Purification/Operating Supplies	229,286	239,022	181,360	22,510	-	203,870	90,577	189,928
10-40-50-563-000	WU/Ops/PandP/Operating Supplies	94,334	41,173	75,000	2,965	-	77,965	17,759	75,000
10-40-60-563-000	WU/Ops/TandD/Operating Supplies	334,654	426,302	368,800	27,481	-	396,281	206,043	368,800
10-40-50-563-010	WU/Ops/PandP/Operating Supplies/Invty. Stock	40,000	13,085	40,000	-	-	40,000	3,578	40,000
10-40-60-563-010	WU/Ops/TandD/Operating Supplies/Invty. Stock	3,680,219	1,849,475	2,095,000	2,190,574	(1,224,551)	3,061,023	2,420,276	1,097,000
10-40-60-564-000	WU/Ops/TandD/Fuel	202,865	167,423	192,500	41,024	-	233,524	98,048	160,000
10-40-30-565-000	WU/Ops/Source/Bulk Water Purchase	1,962,913	1,825,592	1,934,935	315,237	-	2,250,172	1,204,472	1,934,935
10-40-60-571-010	WU/Ops/TandD/Training & Development	45,000	28,087	45,000	-	-	45,000	18,439	45,000
10-40-60-572-010	WU/Ops/TandD/Travel & Per Diem	19,000	622	45,000	-	-	45,000	25,116	45,000
Miscellaneous Capital Purchases		\$ 3,296,997	\$ 1,839,111	\$ 1,476,500	\$ 1,610,354	\$ 94,000	\$ 4,350,854	\$ 1,228,045	\$ 2,449,276
10-40-00-604-999	WU/Ops/Capital Outlay - R&R/Misc. Capital Purchases	2,506,047	1,603,505	1,170,000	1,285,281	294,000	3,919,281	939,861	1,330,000
10-40-00-605-999	WU/Ops/Capital Outlay - Expansion/Misc. Capital Purchases	790,950	235,606	306,500	325,073	(200,000)	431,573	288,184	1,119,276
New Capital Outlay		\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-40-00-604-000	WU/Ops/Capital Outlay - R&R	420,000	-	-	-	-	-	-	-
10-40-00-605-000	WU/Ops/Capital Outlay - Expansion	30,000	-	-	-	-	-	-	-
	SUMMARY OF OPERATING EXPENSES	\$ 10,985,091	\$ 8,097,251	\$ 9,076,434	\$ 2,844,456	\$ (1,224,551)	\$ 10,696,339	\$ 6,657,943	\$ 8,224,134
	SUMMARY OF CAPITAL PURCHASES	\$ 3,296,997	\$ 1,839,111	\$ 1,476,500	\$ 1,610,354	\$ 94,000	\$ 4,350,854	\$ 1,228,045	\$ 2,449,276
	SUMMARY OF CAPITAL OUTLAY	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ 14,732,088	\$ 9,936,362	\$ 10,552,934	\$ 4,454,810	\$ (1,130,551)	\$ 15,047,193	\$ 7,885,988	\$ 10,673,410

TOTAL: WU/Ops/TandD/Other Services \$ 2,000 \$ 69,859 \$ 2,000 \$ 1,257 \$ - \$ 3,257 \$ 3,353 \$ 3,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
One Call	One Call Center	2,000	-	2,000	1,257	-	3,257	3,353	3,000

TOTAL: WU/Ops/TandD/Rentals and Leases \$ 32,809 \$ 21,264 \$ 30,000 \$ 5,602 \$ - \$ 35,602 \$ 5,496 \$ 30,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Construction equipment rentals.	Equipment rental. (e.g. excavator, roller, loader, scissor lift, boom lift, etc.)	30,000	-	30,000	5,602	-	35,602	5,496	30,000
License Fee Agreement McBryde Trust	Kalaheo/Koloa Water System	-	-	-	-	-	-	-	-

TOTAL: WU/Ops/Power/Pump/Utility Services \$ 3,246,370 \$ 2,838,353 \$ 3,403,439 \$ 12,776 \$ - \$ 3,416,215 \$ 2,291,275 \$ 3,532,071

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Pumping facility electricity	63 accounts	3,065,370	-	3,218,639	12,776	-	3,231,415	2,291,275	3,328,856
Tank sites and Garage Building electricity	25 Tank sites and one garage building.	46,000	-	48,300	-	-	48,300	-	50,715
Solid Waste	Solid Waste Disposal	-	-	1,500	-	-	1,500	-	1,500
	Contingency - price increases	135,000	-	135,000	-	-	135,000	-	-
Consolidate DOW- wide Electricity costs	All other accounts	-	-	-	-	-	-	-	151,000

TOTAL: WU/Ops/PandP/Repairs and Maintenance Water System \$ 217,834 \$ 112,973 \$ 40,000 \$ 87,599 \$ - \$ 127,599 \$ 128,038 \$ 250,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Pump replacement program	Including emergency pump replacement and repairs, ongoing program.	217,834		40,000	87,599		127,599	128,038	250,000

TOTAL: WU/Ops/TandD/Repairs and Maintenance - Water System \$ 223,764 \$ 53,926 \$ 340,000 \$ 8,688 \$ - \$ 348,688 \$ 30,091 \$ 140,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Outside contractual services	Includes waste management, maintaining and repairing plant facilities, maintenance of facilities, maintenance of tunnel sources, alarm circuits.	40,000	-	40,000	8,688	-	48,688	30,091	40,000
SCADA System Integrator Consulting and Maintenance Contract (Annually)	Outside services - Islandwide SCADA control system remote site maintenance.	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
Easement 5-1-5:23	Annual Lease - Easement for booster pump station on Wailapa	-	-	-	-	-	-	-	-
Storage Tanks	Tank Cleaning, Painting, Minor Repairs	180,000		200,000	-	-	200,000	-	-
Remote Sites	Facilities Improvements and Additions			100,000	-	-	100,000	-	100,000

TOTAL: WU/Ops/TandD/Repairs and Maintenance - Other than Water System \$ 573,983 \$ 339,178 \$ 203,400 \$ 124,790 \$ - \$ 328,190 \$ 90,443 \$ 233,400

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Rehab and Restoration Services	Roadway rehab and repairs	48,000	-	48,000	16,507	-	64,507	-	48,000
Baseyard Parking Lot	Baseyard Parking Lot	-	-	-	-	-	-	-	-
Vehicle maintenance and service	Outside repair services and maintenance.	48,000	-	48,000	55,247	-	103,247	-	48,000
Debris and HazMat Disposal	Landfill and Off-Island disposal	20,000	-	20,000	-	-	20,000	-	20,000
Building Equipment Repairs	Building Equipment Repairs	5,000	-	5,000	-	-	5,000	-	5,000
A/C & Refrigerator Maintenance	A/C & Ref. Maint. For OPS Bldg., Microlab, New Admin Bldg., Old Admin Bldg.	40,000	-	40,000	50,954	-	90,954	-	70,000
Elevator Maintenance	Elevator Maint. For New Admin Bldg., & Microlab	5,000	-	5,000	-	-	5,000	-	5,000
Fire Protection	Fire Extinguishers	5,000	-	5,000	-	-	5,000	-	5,000
Alarm Service	Alarm Services and Maintenance	20,000	-	20,000	303	-	20,303	-	20,000
Offices	Operations offices furnitures and equipment	10,000	-	10,000	1,779	-	11,779	-	10,000
MPET/MMIS	Moved from IT budget	-	-	-	-	-	-	-	-
Cyberlock	Cloud Hosting	-	-	-	-	-	-	-	-
Demolition of Old building	Demolition of Old building	300,000	-	-	-	-	-	-	-
MOA DOW, DPW, DPR, KFD	Monthly Maintenance Charge for Hanalei Baseyard at \$200/month	2,400	-	2,400	-	-	2,400	-	2,400

TOTAL: WU/Ops/Source/Operating Supplies \$ 80,060 \$ 70,917 \$ 80,000 \$ 3,953 \$ - \$ 83,953 \$ 24,939 \$ 80,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Miscellaneous Rehab Projects	construction, maintenance and rehabilitation projects.	80,000	-	80,000	3,953	-	83,953	24,939	80,000
Sodium Hypochlorite On- Site Generation	Kilohana OSG								

TOTAL: WU/Ops/Purification/Operating Supplies \$ 229,286 \$ 239,022 \$ 181,360 \$ 22,510 \$ - \$ 203,870 \$ 90,577 \$ 189,928

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Sodium Hypochlorite	Chemical supplies for disinfection	171,360	-	171,360	22,510	-	193,870	90,577	179,928
Soda Ash	pH control for source water.	10,080	-	5,000	-	-	5,000	-	5,000
Sodium Hydroxide	Replace Wainiha Soda Ash	10,000	-	5,000	-	-	5,000	-	5,000

TOTAL: WU/Ops/PandP/Operating Supplies \$ 94,334 \$ 41,173 \$ 75,000 \$ 2,965 \$ - \$ 77,965 \$ 17,759 \$ 75,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Electrical parts and materials	Repair parts for plant electricians to maintain, repair, and operate electrical pumping plants, booster stations, buildings, and structures.	90,000		75,000	2,965		77,965	17,759	75,000
Sodium Hypochlorite on-site generation	Sodium Hypochlorite on-site generation (Moved to 10-40-30-563-000)								

TOTAL: WU/Ops/TandD/Operating Supplies \$ 334,654 \$ 426,302 \$ 368,800 \$ 27,481 \$ - \$ 396,281 \$ 206,043 \$ 368,800

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Meter Parts	Repair parts and field testing equipment	16,500	-	16,500	80	-	16,580	-	16,500
Road repair supplies	Cold mix and other roadway patching materials	99,000	-	99,000	-	-	99,000	-	99,000
Traffic Safety Signs and Equipment	New safety and traffic control signs.	9,900	-	9,900	281	-	10,181	-	9,900
Safety Equipment	Cost of safety shoes, safety glasses, PUC exams, respiratory exams, work shirts, safety clothing, replacement tools, equipment as mandated and required by OSHA, and collective bargaining agreements.	48,400	-	48,400	-	-	48,400	-	48,400
Miscellaneous expenditures	damages to property, and expenditures not classified elsewhere.	5,000	-	5,000	-	-	5,000	-	5,000
Operational materials, supplies, and accessories.	Repair and maintenance materials for plant buildings and structures, equipment parts, pest and weed control, small tool purchases and replacements, trench patching and road repairs. (\$50K budget under 102)	75,000	-	90,000	25,388	-	115,388	-	90,000
Vehicle parts and materials	Cost of repair and maintenance of motor vehicles and power operated equipment, parts, accessories, tires, tire repairs, safety checks, batteries, and oil. (\$50K budget under 102)	60,000	-	90,000	1,732	-	91,732	-	90,000
Operational Equipment less than \$5,000 per Board Policy No. 3, Item No. 4	Furnitures & Fixtures <\$5,000.	2,000	-	5,000	-	-	5,000	-	5,000
Operational Equipment less than \$5,000 per Board Policy No. 3, Item No. 4	Tools and Equipment <\$5,000. Includes but not limited to purchase of new computers	5,000	-	5,000	-	-	5,000	-	5,000

TOTAL: WU/Ops/PandP/Operating Supplies/Invty. Stock \$ 40,000 \$ 13,085 \$ 40,000 \$ - \$ - \$ 40,000 \$ 3,578 \$ 40,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Electrical parts and materials	inventory Stock for repair parts for plant electricians to maintain, repair, and operate electrical pumping plants, booster stations, buildings, and structures.	40,000	-	40,000	-	-	40,000	3,578	40,000

TOTAL: WU/Ops/TandD/Operating Supplies/Invty. Stock \$ 3,680,219 \$ 1,849,475 \$ 2,095,000 \$ 2,190,574 \$(1,224,551) \$ 3,061,023 \$ 2,420,276 \$ 1,097,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Small pipeline and service line replacement parts	Pipe and valves	45,000	-	45,000	3,237	-	48,237	-	45,000
Large inventory items	Large diameter pipe, valves, and other items in inventory	25,000	-	25,000	-	-	25,000	-	25,000
R&R - 5/8" & 3/4" meters	9000 ea @ \$315 (set), 14,000 ea @\$205 (EP/Register)	3,085,000	-	1,500,000	1,709,090	(1,224,551)	1,984,539	-	252,000
Replacement meters, all other sizes	65 others @ \$600	45,000	-	45,000	-	-	45,000	-	45,000
Replacement meter boxes and covers	2000 ea @ \$115	230,000	-	230,000	-	-	230,000	-	130,000
Hydrant replacement	Ongoing hydrant replacement program, as needed.	100,000	-	100,000	-	-	100,000	-	100,000
Stock Inventory Items	Warehouse inventory parts and materials.	150,000	-	150,000	478,247	-	628,247	-	500,000
SCADA Replacement Parts Inventory	Inventory parts								

TOTAL: WU/Ops/TandD/Fuel

\$ 202,865

\$ 167,423

\$ 192,500

\$ 41,024 \$

—

\$ 233,524

\$ 98,048

\$ 160,000

[illegible]

TOTAL: WU/Ops/Source/Bulk Water Purchase \$ 1,962,913 \$ 1,825,592 \$ 1,934,935 \$ 315,237 \$ - \$ 2,250,172 \$ 1,204,472 \$ 1,934,935

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Princeville Utilities for Anini	24MG per Year x \$2.40 per thousand gallons plus \$148 per month standby charge	59,376	-	59,376	21,954	-	81,330	-	59,376
Princeville Tract Subdivision	0.7 MG per year X \$2.00 per thousand gallons plus \$6.11 per month for standby charge	1,900	-	1,900	-	-	1,900	-	1,900
Princeville Tank	1 MG per year X \$2.00 per thousand gallons plus \$230 per month standby charge	10,800	-	10,800	-	-	10,800	-	10,800
Plantation Road Tank	0.7 MG per year X \$2.00 per thousand gallons plus \$70 per month for standby charge	7,000	-	7,000	-	-	7,000	-	7,000
Grove Farm Water Purchase Agreement	2.5MGD @ 365 days @ \$2.00 per thousand gallons	1,733,750	-	1,733,750	285,010	-	2,018,760	-	1,733,750
Moloaa	0.7MG at \$1.44 per thousand gallons	5,000	-	5,000	4,119	-	9,119	-	5,000
Kalihiwai Bay Estate Water Association	1 mG @ \$5 per thousand gallons	24,000	-	24,000	2,072	-	26,072	-	24,000
Anahola Emergency Interconnection	Annual fee for interconnectoin	2,100	-	2,100	2,082	-	4,182	-	2,100
Contingency fr price increases	Contingency - increasing cost	91,009	-	91,009	-	-	91,009	-	91,009

TOTAL: WU/Ops/TandD/Training & Development \$ 45,000 \$ 28,087 \$ 45,000 \$ - \$ - \$ 45,000 \$ 18,439 \$ 45,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Certification classes and trainings/workshops/conferences	Training & Development	35,000	-	35,000	-	-	35,000	18,439	35,000
Medical Certifications	CDL and Vehicles over 10,000 LBS GVWR	10,000	-	10,000	-	-	10,000	-	10,000

TOTAL: WU/Ops/TandD/Travel & Per Diem	\$	19,000	\$	622	\$	45,000	\$	-	\$	-	\$	45,000	\$	25,116	\$	45,000
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[illegible]

TOTAL: WU/Ops/Capital Outlay - R&R/Misc. Capital Purchases **\$ 2,506,047 \$ 1,603,505 \$ 1,170,000 \$ 1,285,281 \$ 294,000 \$ 3,919,281 \$ 939,861 \$ 1,330,000**

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
(2) 125 kVA & (1) 220 kVA Emergency Generator	Replace (2) multiquip 125 kVA and upsize Kilauea 150 kVA to 220 kVA	-	-	425,000	-	-	425,000	323,536	-
(2) 4x4 F-450 Utility Bed vehicle	CK-1964 & 1965 replacement for 2007 Maintenance Worker Trucks	-	-	350,000	-	-	350,000	-	-
(1) 4x4 F-450 Utility Bed w/ accessories	CK-2237 replacement for 2013 Field LPF Truck	-	-	200,000	-	-	200,000	169,033	-
(1) 4x2 pickup truck	CK-2345, replacement for 2015 Nissan Frontier for the Meter Readers	-	-	50,000	-	-	50,000	36,906	-
Building Equipment Repair	Repair and replacement of building equipment.	-	-	60,000	-	-	60,000	14,269	-
Excavator	TB228 Takeuchi replacement	-	-	85,000	-	-	85,000	-	-
	Piiwai Well No. 2 Emergency Repair	-	-	-	-	294,000	294,000	294,000	-
Eleee 16" HDPE Slip Line	Slip line 16" HDPE with 12" Liner	-	-	-	-	-	-	-	250,000
SCADA RTU & PLC Upgrade	Pua Loke SCADA RTU & PLC Upgrade	-	-	-	261,282	-	261,282	77,995	700,000
Demolish Old Admin Building	Demolish Old Admin Building	-	-	-	-	-	-	-	-
(1) 4x4 F-250 pickup truck w/ lift gate	CK-2310 replacement for 2015 WPO Truck	-	-	-	-	-	-	-	80,000
(1) Dump Truck	CK-2128 replacement for 2011 Field Dump Truck	-	-	-	-	-	-	-	-
Shredder Deck for Track Loader	replacement for track loader mower deck	-	-	-	-	-	-	-	-
Emergency Booster Pump	Replace 1992 Hale Fire Pump	-	-	-	-	-	-	-	300,000
Pump Replacement	Pump Replacement - Paua Valley (pump & MCC)	917,491	-	-	859,635	-	859,635	-	-
Hydro Cell	Replace Hydro Cell for Hanapepe Well 4	30,000	-	-	-	-	-	-	-
Light Tower	Replace White Light Tower	30,000	-	-	-	-	-	-	-
Plate Compactor	Replace Two (2) Mikasa Plate Compactors	7,500	-	-	-	-	-	-	-
Jumping Jack Compactor	Repace Two (2) Mikasa Jumping Jack Compactors	12,000	-	-	-	-	-	-	-
Leak Detection Equipment	Update and upgrade Leak Correlator Kit with multi-sensors	24,000	-	-	-	-	-	-	-
	Other Miscellaneous Purchases	-	-	-	164,364	-	164,364	-	-

TOTAL: WU/Ops/Capital Outlay - Expansion/Misc. Capital Purchases \$ 790,950 \$ 235,606 \$ 306,500 \$ 325,073 \$ (200,000) \$ 431,573 \$ 288,184 \$ 1,119,276

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
Sodium Hypochlorite On-Stite Generation	Kilohana OSG	150,000	-	-	-	-	-	-	-
Non-Federal Grant Share	HIEMA Emergency Generator Grant Purchase	-	-	-	-	-	-	-	525,000
Non-Federal Grant Share	Hazard Mitigation Grant Program (HMPG)	-	-	-	-	-	-	-	347,776
2-20 feet storage containers	Containers on slab with roof built separately	52,000	-	-	-	-	-	-	-
AMI Meter Register Sets (New Accounts)	New Subdivisions (Estimated 700 new accounts)	220,500	-	220,500	311,844	(200,000)	332,344	31,830	220,500
Facility Improvements	Security & Hardening	300,000	-	-	-	-	-	-	-
Leak Detection Equipment	Equipment for East and West Crews	10,000	-	18,000	13,229	-	31,229	13,003	18,000
Fusing Machine	Fusing machine for HDPE pipe	-	-	-	-	-	-	-	8,000
Pipe Threader	Threader for small pipe under 3 inch	-	-	-	-	-	-	-	-
Excavator Attachment	Roller for Takeuchi Excavator	-	-	6,000	-	-	6,000	-	-
Jumping Jack Compactor	(2) additional jumping jacks for field crews	-	-	12,000	-	-	12,000	9,209	-
4x2 P/U Truck	New Meter Reader position in Fiscal requires vehicle	-	-	50,000	-	-	50,000	-	-

2026 Proposed Capital Budget

		FY 2026 Proposed Budget
Capital Budget (New Appropriations)		9,929,277
Water Utility Fund (Capital - Rehabilitation & Replacement)		2,680,000
10-20-00-604-136	WU-Eng H-05 Weke, Anae, Mahimahi and Hee Roads 6" and 8" Main Replacement	300,000
10-20-00-604-148	WU-Eng PLH-27 Kūhiō Highway (Hardy-Oxford) 16' Main Replacement	400,000
10-20-00-604-116	WU-Eng WK-08-Kapaa Homesteads 2-0.5MG Tanks	300,000
10-20-00-604-138	WU-Eng HE-03a Hanapēpē Town Well MCC, Chlorination Facilities	100,000
10-20-00-604-157	WU-Eng WK-03 Kilauea Wells MCC Rehab	200,000
10-20-00-604-175	WU-Eng Phase I-Demo Admin Building/Relocate Electrical Conduit/add ATS to Microlab	50,000
10-40-00-604-999	WU-Ops-RandR Capital Purchases	1,330,000
Water Utility Fund (Capital - Expansion)		4,849,277
10-02-00-605-999	WU-IT-Expansion Capital Purchases--	920,001
10-20-00-605-999	WU-Eng-Expansion Capital Purchases--	10,000
10-20-00-605-116	WU-Eng WK-08-Kapaa Homesteads 2-0.5MG Tanks	400,000
10-20-00-605-118	WU-Eng WK-39, Kapaa Homesteads Well No. 4 Pump and Controls	2,400,000
10-40-00-605-999	WU-Ops-Expansion Capital Purchases	1,119,276
Grant Fund (Capital - Expansion)		2,400,000
40-20-00-605-118	SA-Eng WK-39, Kapaa Homesteads Well No. 4 Pump and Controls	2,400,000

Account	Description	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
CAPITAL BUDGET									
	Water Utility Fund								
10-20-00-604-000	WU/Eng/Capital Outlay - R&R	\$ 11,447,543	\$ 1,032,675	\$ 3,839,000	\$ 6,587,709	\$ (230,099)	\$ 10,196,610	\$ 309,265	\$ 1,350,000
10-20-00-605-000	WU/Eng/Admin/Capital Outlay - Expansion/Capital Purchases	\$ 875,200	\$ -	\$ 500,000	\$ 1,124,376	\$ -	\$ 1,624,376	\$ -	\$ 2,800,000
10-21-00-604-000	WU/Const/Capital Outlay - R&R/Capital Projects	\$ 4,839,244	\$ 2,305,150	\$ -	\$ 3,295,889	\$ -	\$ 3,295,889	\$ -	\$ -
10-21-00-605-000	WU/Cons/Capital Outlay - Expansion/Capital Projects	\$ 3,188,361	\$ -	\$ -	\$ 3,184,341	\$ -	\$ 3,184,341	\$ -	\$ -
	Water Utility Fund - Capital Outlay	\$ 20,350,348	\$ 3,337,825	\$ 4,339,000	\$ 14,192,315	\$ (230,099)	\$ 18,301,216	\$ 309,265	\$ 4,150,000
	FRC Fund								
20-20-00-605-000	FRC/Eng/Capital Outlay - Expansion	\$ 2,250,032	\$ 92,938	\$ 2,400,000	\$ 3,765,434	\$ -	\$ 6,165,434	\$ 93,481	\$ -
20-21-00-605-000	FRC/Cons/Capital Outlay - Expansion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	FRC Fund - Capital Outlay	\$ 2,250,032	\$ 92,938	\$ 2,400,000	\$ 3,765,434	\$ -	\$ 6,165,434	\$ 93,481	\$ -
30-20-00-604-000	BAB/Eng/Capital Outlay - R&R	\$ 63,999	\$ -	\$ -	\$ 63,999	\$ -	\$ 63,999	\$ -	\$ -
30-21-00-604-000	BAB/Capital Outlay - R&R/Capital Projects - CM	\$ 1,091,650	\$ -	\$ -	\$ 1,091,650	\$ -	\$ 1,091,650	\$ -	\$ -
30-20-00-605-000	BAB/Eng/Capital Outlay - Expansion	\$ 6,270,379	\$ -	\$ -	\$ 8,263,215	\$ -	\$ 8,263,215	\$ -	\$ -
30-21-00-605-000	BAB/Const/Capital Outlay - Expansion/Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	BAB Fund - Capital Outlay	\$ 7,426,028	\$ -	\$ -	\$ 9,418,864	\$ -	\$ 9,418,864	\$ -	\$ -
40-21-00-604-000	State Appropriation Grant/Capital Outlay - R&R/Capital Projects - CM	\$ 3,277,104	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
40-20-00-605-000	Grants/Eng/Capital Outlay - Expansion	\$ 10,600,000	\$ -	\$ 7,300,000	\$ -	\$ -	\$ 7,300,000	\$ -	\$ 2,400,000
40-21-00-605-000	Grants/Const/Capital Outlay - Expansion	\$ 10,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Grant Fund - Capital Outlay	\$ 24,077,104	\$ -	\$ 7,300,000	\$ -	\$ -	\$ 7,300,000	\$ -	\$ 2,400,000
60-20-00-604-000	SRF/Const/Capital Outlay - R&R	\$ 5,000,000	\$ -	\$ -	\$ 5,200,000	\$ -	\$ 5,200,000	\$ -	\$ -
60-21-00-604-000	SRF/Const/Capital Outlay - R&R	\$ 8,471,130	\$ 5,794,076	\$ -	\$ 6,926,518	\$ -	\$ 6,926,518	\$ 3,100,940	\$ -
	SRF Fund - Capital Outlay	\$ 13,471,130	\$ 5,794,076	\$ -	\$ 12,126,518	\$ -	\$ 12,126,518	\$ 3,100,940	\$ -
	Water Utility Fund - Capital Outlay/CIP	\$ 20,350,348	\$ 3,337,825	\$ 4,339,000	\$ 14,192,315	\$ (230,099)	\$ 18,301,216	\$ 309,265	\$ 4,150,000
	FRC Fund/Capital Outlay/CIP	\$ 2,250,032	\$ 92,938	\$ 2,400,000	\$ 3,765,434	\$ -	\$ 6,165,434	\$ 93,481	\$ -
	BAB Fund/Capital Outlay/CIP	\$ 7,426,028	\$ -	\$ -	\$ 9,418,864	\$ -	\$ 9,418,864	\$ -	\$ -
	Grant Fund/Capital Outlay/CIP	\$ 24,077,104	\$ -	\$ 7,300,000	\$ -	\$ -	\$ 7,300,000	\$ -	\$ 2,400,000
	SRF Fund/Capital Outlay/CIP	\$ 13,471,130	\$ 5,794,076	\$ -	\$ 12,126,518	\$ -	\$ 12,126,518	\$ 3,100,940	\$ -
	Capital Outlay Totals	\$ 67,574,642	\$ 9,224,839	\$ 14,039,000	\$ 39,503,131	\$ (230,099)	\$ 53,312,032	\$ 3,503,686	\$ 6,550,000

TOTAL: WU/Eng/AdminCapital Outlay - R&R \$11,447,543 \$ 1,032,675 \$ 3,839,000 \$ 6,587,709 \$ (230,099) \$ 10,196,610 \$ 309,265 \$ 1,350,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
10-20-00-604-001	KW-07 Paua Valley Tank Repair	-	-	-	9,408	-	9,408	-	-
10-20-00-604-009	Hanapepe Stream Crossing	-	96,634	-	84,030	-	84,030	-	-
10-20-00-604-010	WK-10,Construct Wailua Homestead 538 Tank, 1.0 MG	-	215,178	-	-	-	-	-	-
10-20-00-604-110	LO-10 Lāwa'i 6" and 8" Main Replacement: 6,400'	200,000	-	-	200,000	-	200,000	124,675	-
10-20-00-604-116	WK-08-Kapaa Homesteads 2-0.5MG Tanks	6,497,000	-	-	2,297,000	-	2,297,000	-	300,000
10-20-00-604-136	H-05 Weke, Anae, Mahimahi and Hee Roads 6" and 8" Main Replacement	3,000,000	51,337	89,000	3,048,663	-	3,137,663	-	300,000
10-20-00-604-138	HE-03a Hanapēpē Town Well MCC, Chlorination Facilities	-	24,215	500,000	71,650	(230,099)	341,551	2,895	100,000
10-20-00-604-147	WK-20, Rehabilitate Puupilo Steel Tank, 0.125 MG	-	80,217	-	169,783	-	169,783	45,314	-
10-20-00-604-148	PLH-27 Kūhiō Highway (Hardy-Oxford) 16' Main Replacement	205,000	40,707	2,500,000	308,942	-	2,808,942	14,919	400,000
10-20-00-604-149	WK-25 Kūhiō Hwy (N. Papaloa to Kawaihau) 16" and 12" Main Replacement	-	337,472	-	318,284	-	318,284	93,454	-
10-20-00-604-157	WK-03 Kilauea Wells MCC Rehab	-	-	-	66,864	-	66,864	-	200,000
10-20-00-604-179	PLH-28 Hanamā'ulu 6" Main Replacement: 13,500'	300,000	-	-	-	-	-	-	-
10-20-00-604-180	WK-33 Kahuna Road 12" Main Replacement: 9,500'	200,000	-	-	-	-	-	-	-
10-20-00-604-177	WK-34 Kuamoo Road Water Main Replacement	-	186,915	-	13,085	-	13,085	28,008	-
10-20-00-604-175	Demo Old Admin Build (Phase I) Relocate Electrical Conduit and Add ATS to Microlab	-	-	750,000	-	-	750,000	-	50,000

TOTAL: WU/Eng/Admin Capital Outlay - Expansion \$ 875,200 \$ - \$ 500,000 \$ 1,124,376 \$ - \$ 1,624,376 \$ - \$ 2,800,000

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
10-20-00-605-116	WK-08 Kapa'a Homesteads 325' Tanks - Two 0.5 MG Tanks	-	-	-	-	-	-	-	400,000
10-20-00-605-118	WK-39, Kapaa Homesteads Well No. 4 Pump and Controls	-	-	-	-	-	-	-	2,400,000
10-20-00-605-117	UH Experimental Station Tank	-	-	-	-	-	-	-	-
10-20-00-605-141	Kapaia Cane Haul Road 18" Main (98.55% Exp) \$3,241,350	750,000	-	-	1,124,376	-	1,124,376	-	-
10-20-00-605-145	WKK-15 Kīlauea 1.0 MG Tank	-	-	-	-	-	-	-	-
10-20-00-605-153	Haena 0.2MG Tank	-	-	-	-	-	-	-	-
10-20-00-605-168	K-01 Kalāheo Water System Improvements	-	-	-	-	-	-	-	-
10-20-00-605-178	Security Fencing for Admin Building	-	-	500,000	-	-	500,000	-	-

TOTAL: State Appropriation Grant/Capital Outlay - Expansion **\$10,600,000** **\$ -** **\$ 7,300,000** **\$ -** **\$ -** **\$ 7,300,000** **\$ -** **\$ 2,400,000**

Line Item	Notes	FY 2024 Budget	FY 2024 Actual	FY 2025 Budget	Encumbrance Rollover	FY2025 +/- Budget Reappropriations	FY 2025 Revised Budget	FY 2025 YTD Actual as of 3/31/2025	FY 2026 Proposed Budget
40-20-00-605-116	WK-08-Kapaa Homesteads 2-0.5MG Tanks	7,250,000	-	2,400,000	-	-	2,400,000	-	-
40-20-00-605-118	WK-39, Kapaa Homesteads Well No. 4 Pump and Controls	2,600,000	-	2,400,000	-	-	2,400,000	-	2,400,000
40-20-00-605-141	Kapaia Cane Haul Road 18" Main (98.55% Exp) \$3,241,350	750,000	-	2,500,000	-	-	2,500,000	-	-

EXHIBIT I

PO Number	Account Number	Amount	Vendor Name
PO0005814	10-01-10-540-010	\$ 3,711.55	KAUAI SHREDDING
PO0005970	10-01-10-540-010	\$ 14,500.00	LEADERSHIP KAUAI
PO0005888	10-01-10-542-010	\$ 2,303.64	HOCHMAN HAWAII ONE
PO0005889	10-01-10-542-010	\$ 6,073.28	PACIFIC MEDIA GROUP
PO0005936	10-01-10-542-010	\$ 8,581.19	HONOLULU STAR ADVERTISER
PO0005877	10-01-10-544-000	\$ 6,000.00	US POSTAL SERVICE
PO0005875	10-01-10-545-000	\$ 6,701.56	WALTER D. MCBRYDE TRUST
PO0005876	10-01-10-551-000	\$ 6,681.28	PUHI SEWER
PO0006019	10-02-00-064-999	\$ 10,108.21	DELL COMPUTERS
PO0005382	10-02-10-540-010	\$ 89,627.94	WEST YOST
PO0005695	10-02-10-540-010	\$ 15,200.01	EVODC/EVOCATIVE
PO0005740	10-02-10-540-010	\$ 12,600.00	EVODC/EVOCATIVE
PO0005816	10-02-10-540-010	\$ 11,727.52	EVODC/EVOCATIVE
PO0006020	10-02-10-540-010	\$ 140,000.00	KMH LLLP
PO0006021	10-02-10-540-010	\$ 46,581.13	TYLER HAWAII
PO0005881	10-02-10-543-000	\$ 20,928.38	HAWAIIAN TELCOM
PO0005882	10-02-10-543-000	\$ 304.74	LAVANET
PO0005883	10-02-10-543-000	\$ 4,639.57	SPECTRUM
PO0005884	10-02-10-543-000	\$ 530.13	T-MOBILE
PO0005885	10-02-10-543-000	\$ 10,475.83	VERIZON WIRELESS
PO0005806	10-02-10-545-000	\$ 5,175.84	XEROX
PO0005891	10-02-10-545-000	\$ 2,441.42	QUADIENT LEASING
PO0006011	10-02-10-550-000	\$ 5,344.48	ZONES LLC
PO0005724	10-02-10-561-000	\$ 27,576.02	GLENMOUNT GLOBAL
PO0005821	10-02-10-561-000	\$ 106,026.91	PRITHIBI LLC
PO0005944	10-02-10-561-000	\$ 165,178.07	GLENMOUNT GLOBAL
PO0005703	10-02-10-563-000	\$ 758.57	SHI INTERNATIONAL
PO0004335	10-20-00-604-001	\$ 9,407.62	KAI HAWAII
PO0005561	10-20-00-604-009	\$ 49,084.57	CAROLLO ENGINEERS, INC
PO0005563	10-20-00-604-009	\$ 8,206.00	KENNEDY JENKS
PO0005807	10-20-00-604-110	\$ 75,324.96	THE LIMTIACO CONSULTING GROUP
PO0005830	10-20-00-604-116	\$ 2,297,000.00	HAWAIIAN DREDGING
PO0005522	10-20-00-604-136	\$ 29,663.00	ESAKI SURVEYING

EXHIBIT I

PO Number	Account Number	Amount	Vendor Name
PO0005563	10-20-00-604-136	\$ 19,000.00	KENNEDY JENKS
PO0005813	10-20-00-604-136	\$ 3,000,000.00	KOGA ENGINEERING & CONSTUCTION
PO0005867	10-20-00-604-136	\$ 89,000.00	KOGA ENGINEERING & CONSTUCTION
PO0005555	10-20-00-604-138	\$ 68,755.00	AUDTIN, TSUTSUMI & ASSOC.
PO0005972	10-20-00-604-138	\$ 150,000.00	VALLEY WELL DRILLING
PO0005556	10-20-00-604-147	\$ 4,011.00	OKAHARA & ASSOC.
PO0005563	10-20-00-604-147	\$ 120,458.45	KENNEDY JENKS
PO0003601	10-20-00-604-148	\$ 41,479.46	BELT COLLINS HAWAII
PO0005560	10-20-00-604-148	\$ 45,147.00	BOWERS + KUBOTA
PO0005738	10-20-00-604-148	\$ 200,000.00	EARTHWORKS PACIFIC INC
PO0005560	10-20-00-604-149	\$ 69,074.57	BOWERS + KUBOTA
PO0002836	10-20-00-604-157	\$ 66,863.70	BROWN AND CALDWELL
PO0005827	10-20-00-605-141	\$ 1,124,375.70	R.M. TOWILL
PO0005973	10-20-00-605-178	\$ 347,895.00	PACIFIC CONCRETE CUTTING & CORING
PO0006018	10-20-00-605-178	\$ 4,369.94	PACIFIC CONCRETE CUTTING & CORING
PO0005808	10-20-00-605-999	\$ 3,867.01	TITLE GUARANTEE
PO0002836	10-20-10-540-010	\$ 25,116.10	BROWN AND CALDWELL
PO0005197	10-20-10-540-010	\$ 4,460.75	ESAKI SURVEYING
PO0005383	10-20-10-540-010	\$ 7,862.50	KAI HAWAII
PO0005388	10-20-10-540-010	\$ 124,450.93	BROWN AND CALDWELL
PO0005520	10-20-10-540-010	\$ 52,613.55	BROWN AND CALDWELL
PO0005521	10-20-10-540-010	\$ 63,456.71	BROWN AND CALDWELL
PO0005562	10-20-10-540-010	\$ 727,804.66	KENNEDY JENKS
PO0005629	10-20-10-540-010	\$ 23,626.70	BOWERS + KUBOTA
PO0005630	10-20-10-540-010	\$ 49,509.55	KODANI & ASSOCIATES ENGINEERS, LLC
PO0005656	10-20-10-540-010	\$ 8,900.52	PONSAR VALUATION LLC
PO0005672	10-20-10-540-010	\$ 39,748.95	BROWN AND CALDWELL
PO0005698	10-20-10-540-010	\$ 85,924.00	BROWN AND CALDWELL
PO0005699	10-20-10-540-010	\$ 404,389.00	BROWN AND CALDWELL
PO0005752	10-20-10-540-010	\$ 375,747.00	BROWN AND CALDWELL
PO0005756	10-20-10-540-010	\$ 23,099.28	FUKUNAGA & ASSOCIATES, INC.
PO0005823	10-20-10-540-010	\$ 32,875.59	BROWN AND CALDWELL
PO0005826	10-20-10-540-010	\$ 158,200.00	BOWERS + KUBOTA

EXHIBIT I

PO Number	Account Number	Amount	Vendor Name
PO0005833	10-20-10-540-010	\$ 13,200.00	MADDAUS WATER MANAGEMENT INC
PO0005871	10-20-10-540-010	\$ 681,259.00	KENNEDY JENKS
PO0005907	10-20-10-540-010	\$ 276,523.59	R.M. TOWILL
PO0005925	10-20-10-540-010	\$ 19,322.00	ESAKI SURVEYING
PO0005926	10-20-10-540-010	\$ 400,000.00	BOWERS + KUBOTA
PO0005935	10-20-10-540-010	\$ 195,882.68	KODANI & ASSOCIATES ENGINEERS, LLC
PO0005937	10-20-10-540-010	\$ 146,702.30	KIEWITT
PO0005952	10-20-10-540-010	\$ 86,192.00	BROWN AND CALDWELL
PO0005985	10-20-10-540-010	\$ 54,435.75	U.S. GEOLOGICAL SURVEY
PO0005999	10-20-10-540-010	\$ 22,476.00	ESAKI SURVEYING
PO0006000	10-20-10-540-010	\$ 2,730.00	EUROFINS EATON ANALYTICAL
PO0006022	10-20-10-540-010	\$ 302,565.00	BROWN AND CALDWELL
PO0005981	10-20-10-544-000	\$ 1,618.67	FED EX
PO0006007	10-20-10-560-000	\$ 189,436.72	BROWN AND CALDWELL
PO0005796	10-20-10-561-000	\$ 3,622.01	IDEXX LABORATORIES, INC.
PO0006010	10-20-10-561-000	\$ 7,074.01	THERMO SOLUTIONS
PO0005655	10-20-10-563-000	\$ 488.91	CINTAS
PO0004404	10-21-00-604-001	\$ 485,875.26	EARTHWORKS PACIFIC INC
PO0005257	10-21-00-604-029	\$ 587,217.00	BOWERS + KUBOTA
PO0005258	10-21-00-604-029	\$ 2,040,000.00	HAWAIIAN DREDGING
PO0005574	10-21-00-604-171	\$ 32,899.55	EARTHWORKS PACIFIC INC
PO0003577	10-21-00-605-017	\$ 2,990,220.00	H E JOHNSON COMPANY, INC
PO0005397	10-21-00-605-118	\$ 194,120.62	EARTHWORKS PACIFIC INC
PO0005260	10-21-10-540-010	\$ 968,024.96	R.M. TOWILL
PO0005038	10-22-10-540-010	\$ 26,160.00	US GEOLOGICAL SERVICES
PO0005831	10-30-20-540-010	\$ 50.00	PRITHIBI LLC
PO0005841	10-30-20-541-010	\$ 2,226.30	CR DISPATCH
PO0005993	10-30-20-541-010	\$ 14,764.44	PRITHIBI LLC
PO0005606	10-30-20-541-020	\$ 23,980.81	BADGER METER
PO0005622	10-30-20-541-020	\$ 123,390.00	UTILITEC
PO0005918	10-31-10-540-010	\$ 2,464.00	KMH LLP
PO0005866	10-31-10-540-020	\$ 8,994.80	N&K CPAS, INC
PO0005971	10-31-10-550-000	\$ 66,375.00	COMPULINK DBA LASERFICHE

EXHIBIT I

PO Number	Account Number	Amount	Vendor Name
PO0005725	10-40-00-604-182	\$ 85,794.06	E-TECHNOLOGIES
PO0005054	10-40-00-604-999	\$ 16,247.91	RONALD N.S. HO & ASSOCIATES, INC.
PO0005340	10-40-00-604-999	\$ 7,024.43	BADGER METER
PO0005539	10-40-00-604-999	\$ 403.00	RONALD N.S. HO & ASSOCIATES, INC.
PO0005771	10-40-00-604-999	\$ 859,635.00	PAUL'S ELECTRICAL CONTRACTING LLC
PO0005824	10-40-00-604-999	\$ 97,500.00	HAWAII DRILLING & PUMP SERVICE
PO0005869	10-40-00-604-999	\$ 294,000.00	HAWAII DRILLING & PUMP SERVICE
PO0005967	10-40-00-604-999	\$ 36,906.02	KING WINDWARD NISSAN
PO0005968	10-40-00-604-999	\$ 323,536.00	RAMSAY-BLIESE CORP
PO0006013	10-40-00-604-999	\$ 6,125.00	FOOTAGE TOOLS
PO0006015	10-40-00-604-999	\$ 2,508.00	KAUAI MECHANICAL INC
PO0005822	10-40-00-605-999	\$ 67,946.66	BADGER METER
PO0005992	10-40-00-605-999	\$ 31,829.83	BADGER METER
PO0006023	10-40-00-605-999	\$ 5,183.24	ALLIED MACHINERY
PO0005857	10-40-30-565-000	\$ 6,754.32	KALIHIWAI BAY ESTATES WATER ASSOC.
PO0005859	10-40-30-565-000	\$ 5,000.00	JEFFREY LINDNER
PO0005861	10-40-30-565-000	\$ 37,933.61	PRINCEVILLE UTILITIES CO.
PO0005862	10-40-30-565-000	\$ 2,091.00	STATE OF HAWAII, DHHL
PO0005865	10-40-30-565-000	\$ 591,076.13	WAIHAI WATER CO
PO0005855	10-40-40-563-000	\$ 31,227.48	BEI HAWAII
PO0005880	10-40-50-551-000	\$ 1,371,417.04	KIUC
PO0005516	10-40-50-560-000	\$ 13,880.28	DERRICK'S WELL DRILLING & PUMP SERVICE
PO0005945	10-40-50-560-000	\$ 96.26	MSC INDUSTRIAL SUPPLY CO
PO0005946	10-40-50-560-000	\$ 1,699.00	MSC INDUSTRIAL SUPPLY CO
PO0005954	10-40-50-560-000	\$ 112.70	MSC INDUSTRIAL SUPPLY CO
PO0005955	10-40-50-560-000	\$ 2,391.69	MSC INDUSTRIAL SUPPLY CO
PO0005962	10-40-50-563-000	\$ 2,152.27	PAUL D TJARKS
PO0005995	10-40-50-563-010	\$ 10,386.07	ABR VENTURES LLC DBA HONUA
PO0005856	10-40-60-541-010	\$ 1,089.87	HAWAII PUBLIC UTILITIES COMMISSION
PO0005812	10-40-60-560-000	\$ 8,688.00	GLENMOUNT GLOBAL
PO0005846	10-40-60-560-000	\$ 3,348.69	UNITEK SOLVENT SERVICES
PO0005868	10-40-60-560-000	\$ 627.62	GARDEN ISLAND DISPOSAL
PO0006016	10-40-60-545-000	\$ 2,136.12	BACON UNIVERSAL

EXHIBIT I

PO Number	Account Number	Amount	Vendor Name
PO0005730	10-40-60-561-000	\$ 46,350.00	HAWAII DRILLING & PUMP SERVICE
PO0005864	10-40-60-561-000	\$ 1,489.91	KONE INC
PO0005873	10-40-60-561-000	\$ 1,486.00	JAS GLOVER
PO0005924	10-40-60-561-000	\$ 3,630.19	KAUAI CONCRETE
PO0005953	10-40-60-561-000	\$ 8,124.65	EVERON, LLC
PO0005998	10-40-60-561-000	\$ 27,483.35	KUHIO AUTO GROUP
PO0006009	10-40-60-561-000	\$ 76,659.39	KAUAI MECHANICAL INC INC
PO0005924	10-40-60-563-000	\$ 3,630.19	KAUAI MECHANICAL INC INC
PO0005961	10-40-60-563-000	\$ 8,331.28	JAS GLOVER
PO0005975	10-40-60-563-000	\$ 8,770.80	JAS GLOVER
PO0006003	10-40-60-563-000	\$ 5,000.04	FERGUSON ENTERPRISES, LLC
PO0006005	10-40-60-563-000	\$ 14,903.68	FERGUSON ENTERPRISES, LLC
PO0006017	10-40-60-563-000	\$ 9,004.24	CAIN K. ROBINSON
PO0005835	10-40-60-563-010	\$ 42,204.15	CORE & MAIN LP
PO0005849	10-40-60-563-010	\$ 4,441.88	ABR VENTURES LLC DBA HONUA
PO0005894	10-40-60-563-010	\$ 11,068.69	ABR VENTURES LLC DBA HONUA
PO0005996	10-40-60-563-010	\$ 8,286.99	IRRIGATION SYSTEMS INC.
PO0005997	10-40-60-563-010	\$ 6,169.63	PACIFIC PIPE
PO0006004	10-40-60-563-010	\$ 9,437.90	BADGER METER
PO0006006	10-40-60-563-010	\$ 14,983.50	MUTUAL PLUMBING
PO0006008	10-40-60-563-010	\$ 624,891.89	ABR VENTURES LLC DBA HONUA
PO0006024	10-40-60-563-010	\$ 16,620.60	PACIFIC PIPE
PO0005860	10-40-60-564-000	\$ 98,616.08	PAR HAWAII
PO0005524	20-20-00-605-018	\$ 130,000.00	R.M. TOWILL
PO0005830	20-20-00-605-116	\$ 3,000,000.00	HAWAIIAN DREDGING
PO0005534	20-20-00-605-117	\$ 212,550.00	ESAKI SURVEYING
PO0004545	20-20-00-605-118	\$ 61,504.69	HDR ENGINEERING, INC.
PO0005536	20-20-00-605-118	\$ 53,799.80	BOWERS + KUBOTA
PO0002611	20-20-00-605-120	\$ 7,212.24	KODANI & ASSOCIATES ENGINEERS, LLC
PO0002616	20-20-00-605-153	\$ 1,306.63	BROWN AND CALDWELL
PO0005523	20-20-00-605-155	\$ 200,000.00	R.M. TOWILL
PO0004334	30-20-00-604-105	\$ 33,672.05	BELT COLLINS HAWAII
PO0005519	30-20-00-604-105	\$ 30,326.89	BOWERS + KUBOTA

EXHIBIT I

PO Number	Account Number	Amount	Vendor Name
PO0005830	30-20-00-605-116	\$ 5,600,000.00	HAWAIIAN DREDGING
PO0005832	30-20-00-605-118	\$ 2,600,000.00	HAWAIIAN DREDGING
PO0002611	30-20-00-605-120	\$ 9,706.76	KODANI & ASSOCIATES ENGINEERS, LLC
PO0002608	30-20-00-605-125	\$ 53,508.50	ESAKI SURVEYING
PO0003577	30-21-00-604-017	\$ 1,091,650.00	H E JOHNSON COMPANY, INC
PO0005830	60-20-00-605-116	\$ 5,200,000.00	HAWAIIAN DREDGING
PO0005259	60-21-00-604-029	\$ 4,128,478.23	HAWAIIAN DREDGING
Water Utility Fund		\$ 25,709,169.75	
FRC Fund		\$ 3,666,373.36	
BABs Fund		\$ 9,418,864.20	
SRF Fund		\$ 9,328,478.23	
Total		\$ 48,122,885.54	

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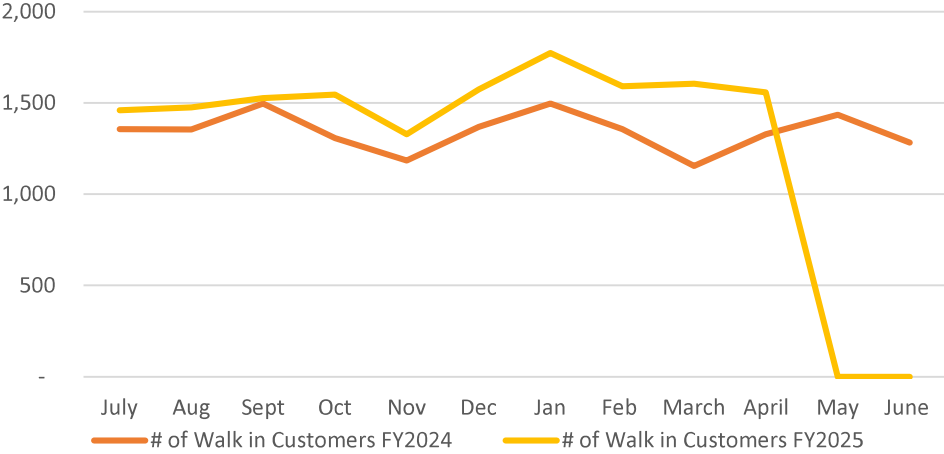
STAFF

REPORTS

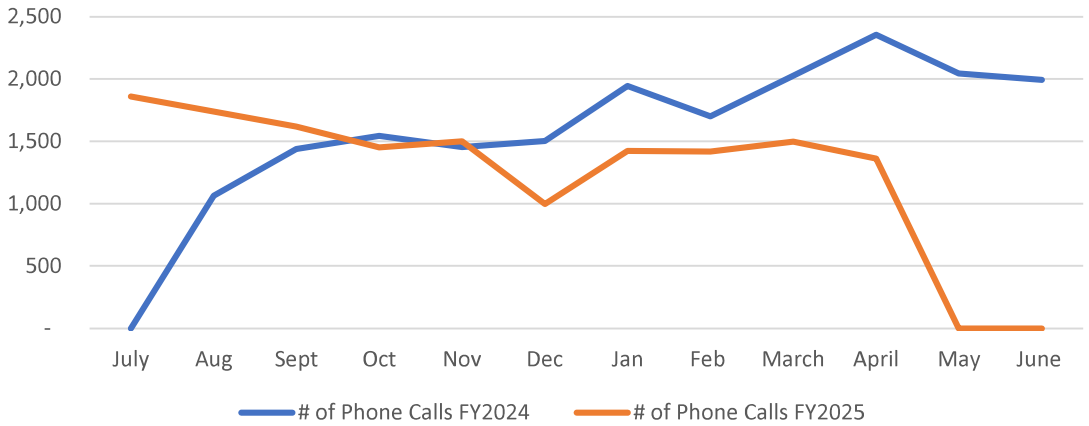


FISCAL DIVISION DASHBOARD

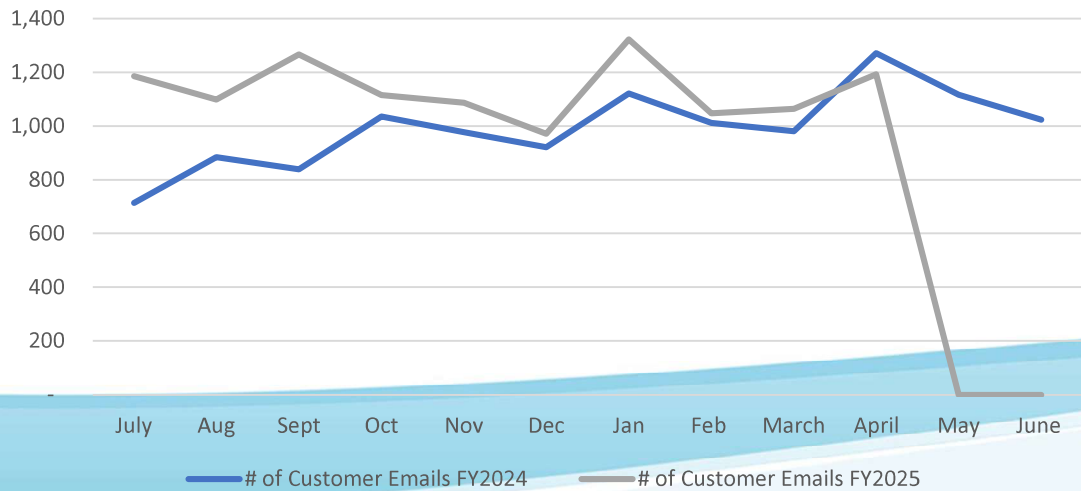
of Walk in Customers



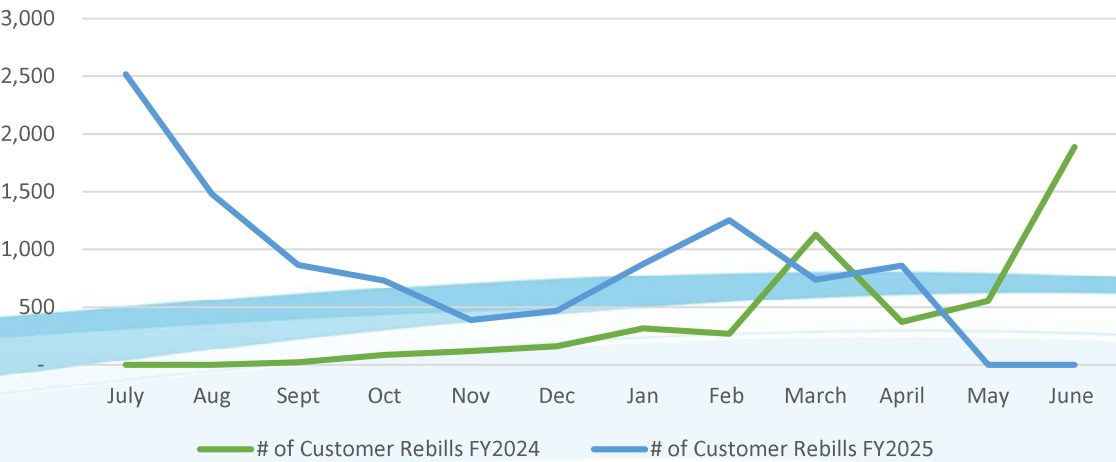
of Customer Service Calls



of Customer Emails and Correspondence



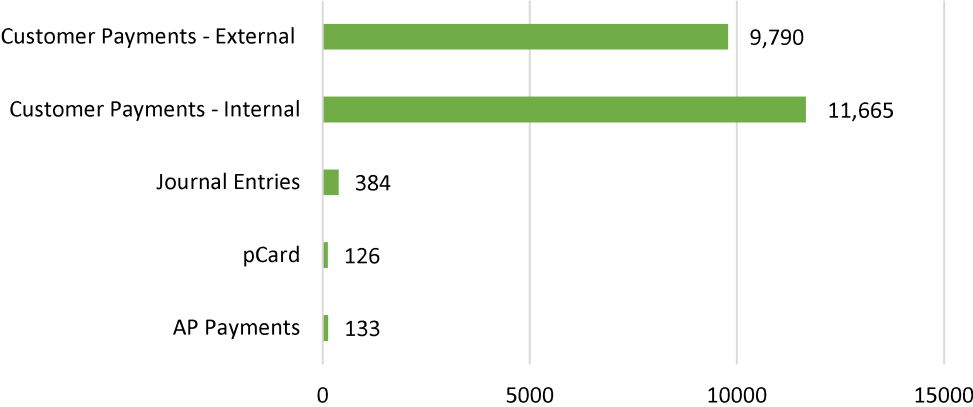
of Customer Rebills





FISCAL DIVISION DASHBOARD

Accounting Highlights

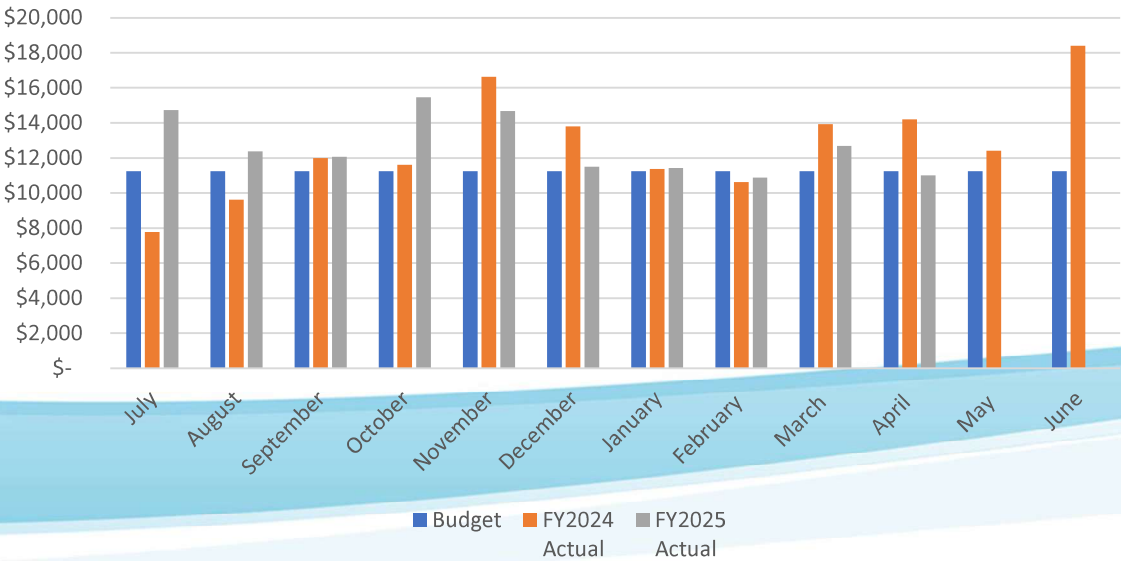


Transponder Replacement Highlights:

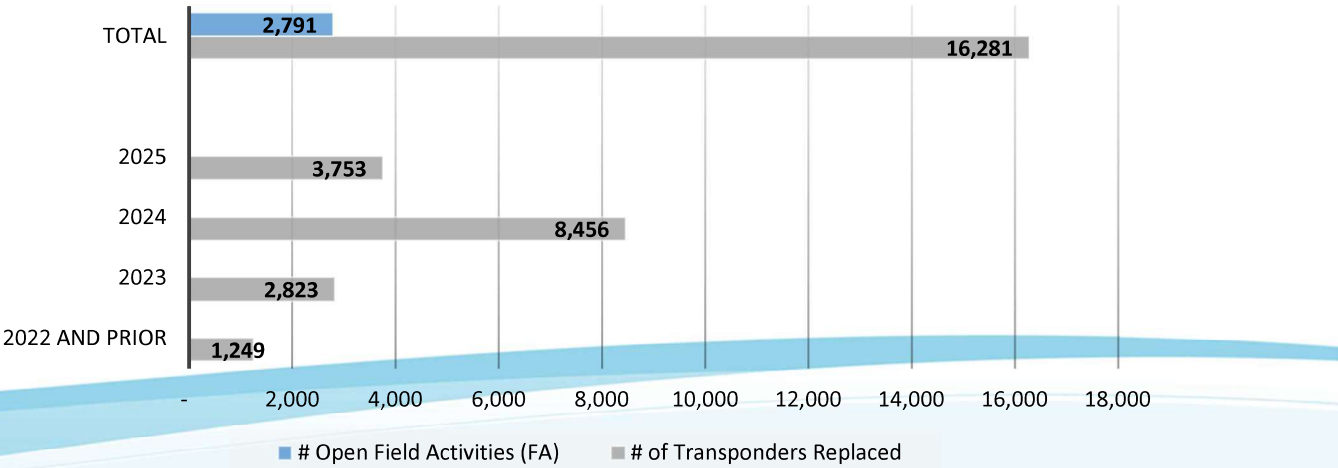
- 1,193 Transponders Replaced in April 2025.
- 71% Replaced to date.
- 12% Failed; awaiting replacement.
- 17% Active; expected to fail soon.

Monthly Transactional Volume processed and reconciled by the Accounting Team.

Overtime



Transponder Replacement Progress (Calendar Year)



Department Of Water Budget Report for April 2025									
	April 2025			Fiscal Year 2025					
	Budget	Actual	Variance	Year to Date Budget	Year to Date Actual	Variance	Variance %		
Operating Revenue	\$ 2,765,742	\$ 2,599,436	\$ (166,306)	\$ 27,657,420	\$ 35,297,097	\$ 7,639,677	27.6.%		
Expenses									
Labor *	\$ 1,166,793	\$ 1,299,565	\$ (132,772)	\$ 11,667,930	\$ 12,995,652	\$ (1,327,722)	(11.4.%)		
Services	1,341,633	604,653	736,980	13,416,333	5,300,713	8,115,620	60.5.%		
Utilities & Materials	952,622	413,175	539,447	9,526,218	7,185,107	2,341,112	24.6.%		
Total Operating Expenses	\$ 3,461,048	\$ 2,317,393	\$ 1,143,655	\$ 34,610,481	\$ 25,481,472	\$ 9,129,010	26.4.%		
Debt Service Principal & Interest	\$ 109,516	\$ -	\$ 109,516	\$ 7,431,533	\$ 6,744,580	\$ 686,953	9.2.%		
Operating and Debt Expenses	\$ 3,570,564	\$ 2,317,393	\$ 1,253,171	\$ 42,042,014	\$ 32,226,051	\$ 9,815,963	23.3.%		
Net Income (Loss)	\$ (804,822)	\$ 282,043	\$ 1,086,865	\$ (14,384,594)	\$ 3,071,046	\$ 17,455,640	121.3.%		

* Current month's labor is estimated

Capital Projects and Purchases**

	Fiscal Year Budget	April FYD 2025 Actual	Remaining Budget
Water Utility Funded Projects			
IT-RandR Capital Purchases--	\$ 350,611	\$ 10,108	\$ 340,502
IT-Expansion Capital Purchases--	968,434	34,869	933,566
Eng-ALLR-17-10-KW-07 Paua Valley Tank Repair	9,408	6,902	2,506
Eng 11-04 LO-10 Lawai 6n8inch Main Replacem	200,000	124,675	75,325
Eng-69%R-11-07 HE-03 Hanapepe & Koloa Well	571,650	2,895	568,755
Eng-ALLR-23-07 Rehabilitate Puupilo Steel Tank	169,783	5,320	164,464
Eng-Job 18-3 -Kuhio Hwy Hardy-Oxford 16IN Ma	2,808,942	14,919	2,794,022
23-02 WK-34, Kuamoo Rd 8" Main Replace (6,50	13,085	31,379	(18,293)
Eng-CIPR-23-14 Wailua Hmsteads 538 1.0 MG T	-	(32,154)	32,154
Cns-44%R-09-01 Yamada Tank Clearwell, Conn	2,777,114	(35,351)	2,812,465
Ops-R&R-Upgrade and Replace SCADA RTU and	261,282	77,995	183,287
Ops-RandR Capital Purchases	2,193,999	374,879	1,819,120
Ops-Expansion Capital Purchases	631,574	141,516	490,058
Projects with budget but no activity	12,278,354	-	12,278,354
	\$ 22,941,081	\$ 757,951	\$ 22,183,130

FRC Funded Projects					
Eng-ALLE--H-08 Hanalei Well 2	\$	130,000	\$	-	\$ 130,000
Eng WK-08, Kapaa Homesteads 2-0.5MG Tanks		3,000,000		-	3,000,000
Eng-ALLE-12-02 WK-23 UH Expmntal Storage Ta		304,981		16,793	288,188
Eng 04-08 WK-39 Drill Kapaa Homestead Well 4		2,521,934		14,026	2,507,909
Eng-90%E-Kilauea 1.0MG Tank Job 02-06		7,212		-	7,212
Job 15-08-HW-11-Haena 0.2MG Tank		1,307		-	1,307
Eng-ALLE-Wainiha Well #4		200,000		-	200,000
Projects with budget but no activity		6,134,616		-	6,134,616
	\$	6,165,434	\$	30,819	\$ 6,134,616

Build America Bonds Funded Projects					
Eng-ALLR-09-01 K-01 Kalaheo 1111FT & 1222FT	\$	63,999	\$	-	\$ 63,999
Eng-ALLE-02-14 WK-08 Kapaa Homesteads Tank		5,600,000		-	5,600,000
Eng WK-39, Drill/Dev Kapaa Homesteads Well N		2,600,000		-	2,600,000
Cns-ALLE-02-06WKK15-Kilauea 466 Tank Puu Pa		9,707		-	9,707
Eng-98%E-02-01 Land for Kukuioolono Tank Site		53,508		-	53,508
Cons-Exp-Kapaia Cane Haul Road		1,091,650		-	1,091,650
Projects with budget but no activity		-		-	-
	\$	9,418,864	\$	-	\$ 9,418,864

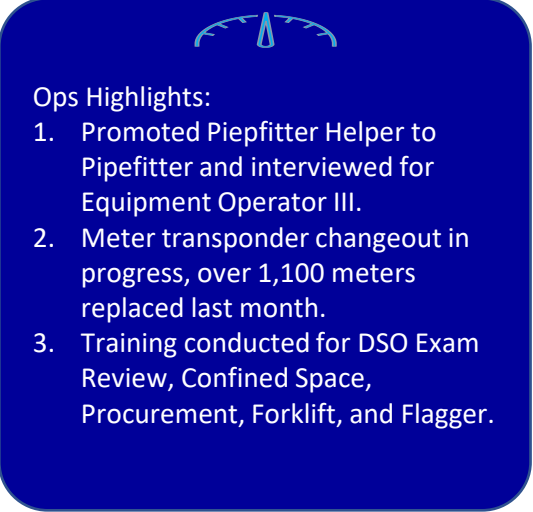
State Allotment Funded Projects					
WK-08-Kapaa Homesteads 2-0.5MG Tanks	\$	2,400,000	\$	-	\$ 2,400,000
17-10-KW-07 Paua Valley Tank Repair		-		323,200	(323,200)
WK-39, Kapaa Homesteads Well No. 4 Pump an		2,400,000		-	2,400,000
PLH-27 Kūhiō Highway (Hardy-Oxford) 16' Main		2,500,000		-	2,500,000
	\$	7,300,000	\$	323,200	\$ 6,976,800

State Revolving Funded Projects					
WK-08, Kapaa Homsteads 2.0 5MG Tanks	\$	5,200,000	\$	-	\$ 5,200,000
SRF-Eng-Wailua Hmsteads 538 1.0 MG Tank		-		32,154	(32,154)
23-07 Rehabilitate Puupilo Steel Tank		-		14,796	(14,796)
SRF--23-02 Kuamoo Rd 8" Main Replace		-		55,507	(55,507)
SRF-Eng-12-02 UH Experimental Tank		-		89,231	(3,163,074)
Yamada Tank Conn Pipe		6,926,518		3,163,074	3,571,756
	\$	12,126,518	\$	3,354,762	\$ 5,506,226

Total Capital Projects	\$	57,951,897	\$	4,466,731	\$	50,219,635
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Selected Divisions

	April 2025			Fiscal Year 2025			
	Budget	Actual	Variance	Year to Date Budget	Year to Date Actual	Variance	Variance %
Engineering	\$ 881,340	\$ 360,980	\$ 520,359	\$ 8,813,396	\$ 2,877,713	\$ 5,935,683	67.%
Fiscal	245,833	237,372	8,461	2,458,328	2,464,047	(5,719)	(0.%)
Operations	1,561,895	1,100,656	461,239	15,618,953	14,012,959	1,605,994	10.%
	\$ 2,689,068	\$ 1,699,008	\$ 990,059	\$ 26,890,677	\$ 19,354,719	\$ 7,535,958	28%

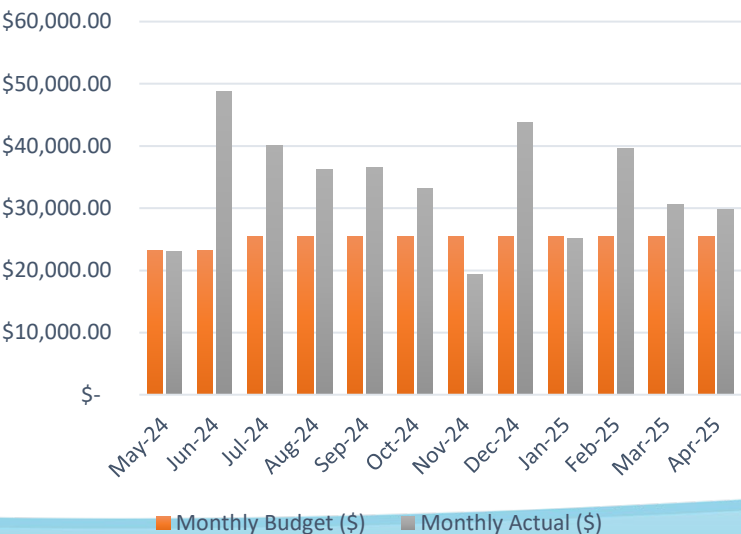


Monthly Water Audit
May 2024 - April 2025

Annual Financial Impact
\$740,547

Month	Total Water (\$)	Wastewater (\$)	Sewerage (\$)	Financial Impact (\$)
May-24	340,000	340,000	40,000	4.73
Jun-24	390,000	340,000	50,000	67.64
Jul-24	450,000	290,000	160,000	199.68
Aug-24	420,000	330,000	90,000	167.62
Sep-24	420,000	360,000	60,000	85.62
Oct-24	410,000	390,000	20,000	25.57
Nov-24	360,000	340,000	20,000	29.35
Dec-24	370,000	320,000	50,000	64.78
Jan-25	370,000	340,000	30,000	40.29
Feb-25	340,000	340,000	0	-0.01
Mar-25	390,000	320,000	70,000	88.24
Apr-25	350,000	340,000	10,000	25.67

Overtime



LEVEL OF SERVICE

Month	Number of Tasks Initiated	Number of Tasks Completed	Number of Mainline Leak Repairs	Number of Service Lateral Leak Repairs	Number of Fleet Requests Received	Number of Fleet Requests Completed
May-24	6700	4300	100	0	50	0
Jun-24	4200	4200	100	0	50	0
Jul-24	2900	3100	100	0	50	0
Aug-24	3050	3450	100	50	50	0
Sep-24	2150	2250	100	0	50	0
Oct-24	2050	2100	100	0	50	0
Nov-24	2400	2400	100	0	50	0
Dec-24	2350	2350	100	0	50	0
Jan-25	3100	3050	100	0	50	0
Feb-25	3000	3000	100	0	50	50
Mar-25	1900	1900	100	0	50	0
Apr-25	2400	2200	100	0	50	0

OPERATIONS

	Last Month		Current Month		Previous FY		Current FY	
					Year to Date		Year to Date	
STAFFING								
Budgeted Staff Vacancies	49	10	48	11	50	9	48	11
OVERTIME								
Budget (\$) Actual (\$)	\$25,416.67	\$30,642.80	\$25,416.67	\$29,769.57	\$232,833.33	\$342,835.00	\$254,166.67	\$334,586.32
FLEET MANAGEMENT								
# of Vehicles Active per day	41		40		42		41	
# of Vehicles Active per month	813		840		855		845	
METER PROGRAM								
# of Existing Meters Replaced	2		1		33		251	
# of Existing Meters Repaired	793		1174		2457		5917	
# of New Meters Installed	10		8		55		125	
# of New Laterals Installed	0		0		13		2	

OPERATIONS



LEVEL OF SERVICE

	Last		Current		Previous		Current	
	Month		Month		FY YTD		FY YTD	
# of Tasks Initiated	1895		2436		8120		25438	
# of Tasks Completed	1924		2213		6973		25897	
# of Mainline Leak Repairs	19		4		114		134	
# of Service Lateral Leak Repairs	7		7		115		157	
# of Calls for Service	204		189		1805		2079	
# of Temporary Hydrant Meters Installed	3		8		25		32	
# One Call Request Received Completed	38	37	38	32	389	385	414	407
# of Auto Shop Requests Received Completed	9	7	19	19	325	304	230	234
# of Hydrant Hits	0		4		22		14	

WATER AUDIT

	Last Month	Current Month	Previous FY YTD	Current FY YTD
Water Produced (Million Gallons)	387.916	356.362	3794.096	3916.455
Customer Meter Reading (Million Gallons)	321.113	337.556	2719.863	3369.671
Non-Revenue Water (Million Gallons)	66.803	18.806	1074.233	546.784
Non-revenue %	17%	5%	28%	14%
Financial Impact	\$82,462.96	\$23,214.50	\$1,326,054.96	\$674,961.11



ENGINEERING DASHBOARD

	Last Month		Current Month		Previous FY Year to Date		Current FY Year to Date	
STAFFING								
Budgeted Staff Vacancies	25	6	25	6	24	5	-	-
OVERTIME								
Budget (\$) Actual (\$)	\$12,900	\$22,500	\$12,900	\$31,300	\$49,200	\$189,000	\$129,200	\$233,400

	Last Month		Current Month	
PROJECT MANAGEMENT				
DOW Projects In Design In Construction	8	12	8	12
Private Projects Design Approved In Construction	1	164	2	165
Private Projects Construction Completed	0		1	

CIP Project Highlights:

- Kapa‘a Homesteads 325’ Tanks
 - Reviewing submittals
- Pu‘u Pane 1.0 MG Tank
 - Completing permitting and bid docs to bid FY26
- Kalāheo Water System Improvements
 - Working on change order proposal to upgrade booster pumps at 908’ Tank site and Yamada Tank site
 - Leak testing Yamada and Clearwell Tanks
- Hā‘ena 0.2 MG Tank
 - Completing permitting and bid docs to bid FY26
- Kūhiō Hwy (Hardy-Oxford) 18” Main Replacement
 - Executing construction contract with Alpha, Inc.
- Weke, ‘Anae, Mahimahi and He‘e Roads 6” and 8” Main Replacement
 - Reviewing submittals
 - Preparing to perform work in DOT-Hwy ROW
- Līhu‘e Administrative Building Fencing
 - Fence posts in, fence to be installed soon
- Līhu‘e Baseyard Electrical Relocation
 - Pre-con meeting 5/6/25

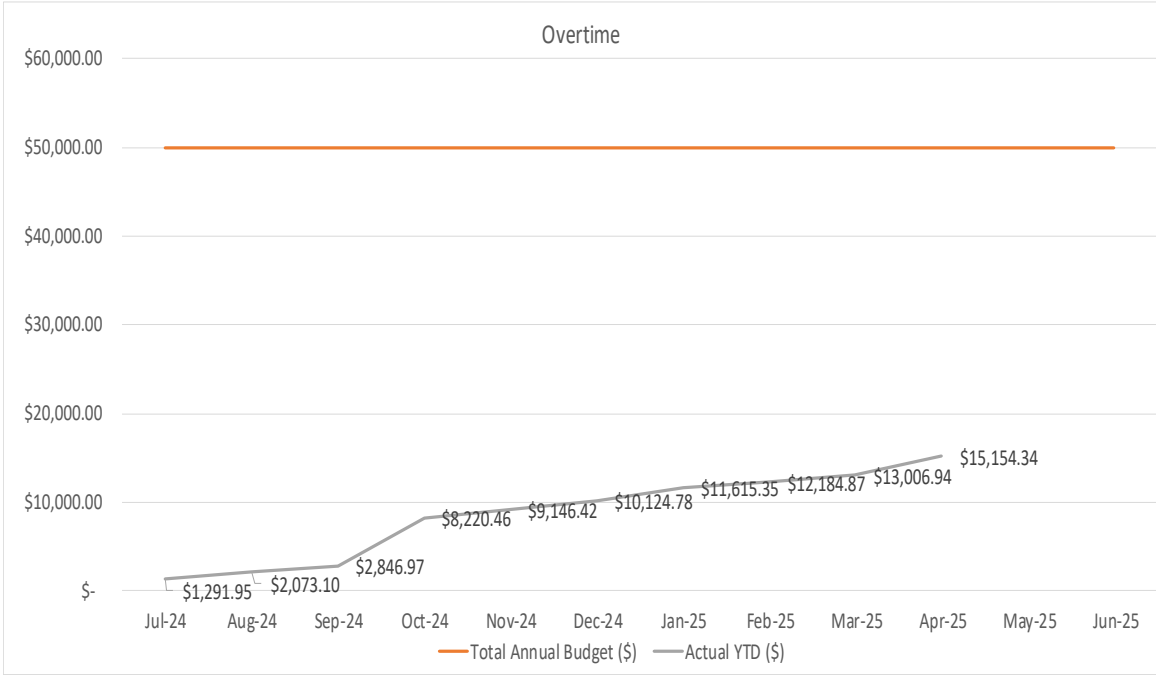
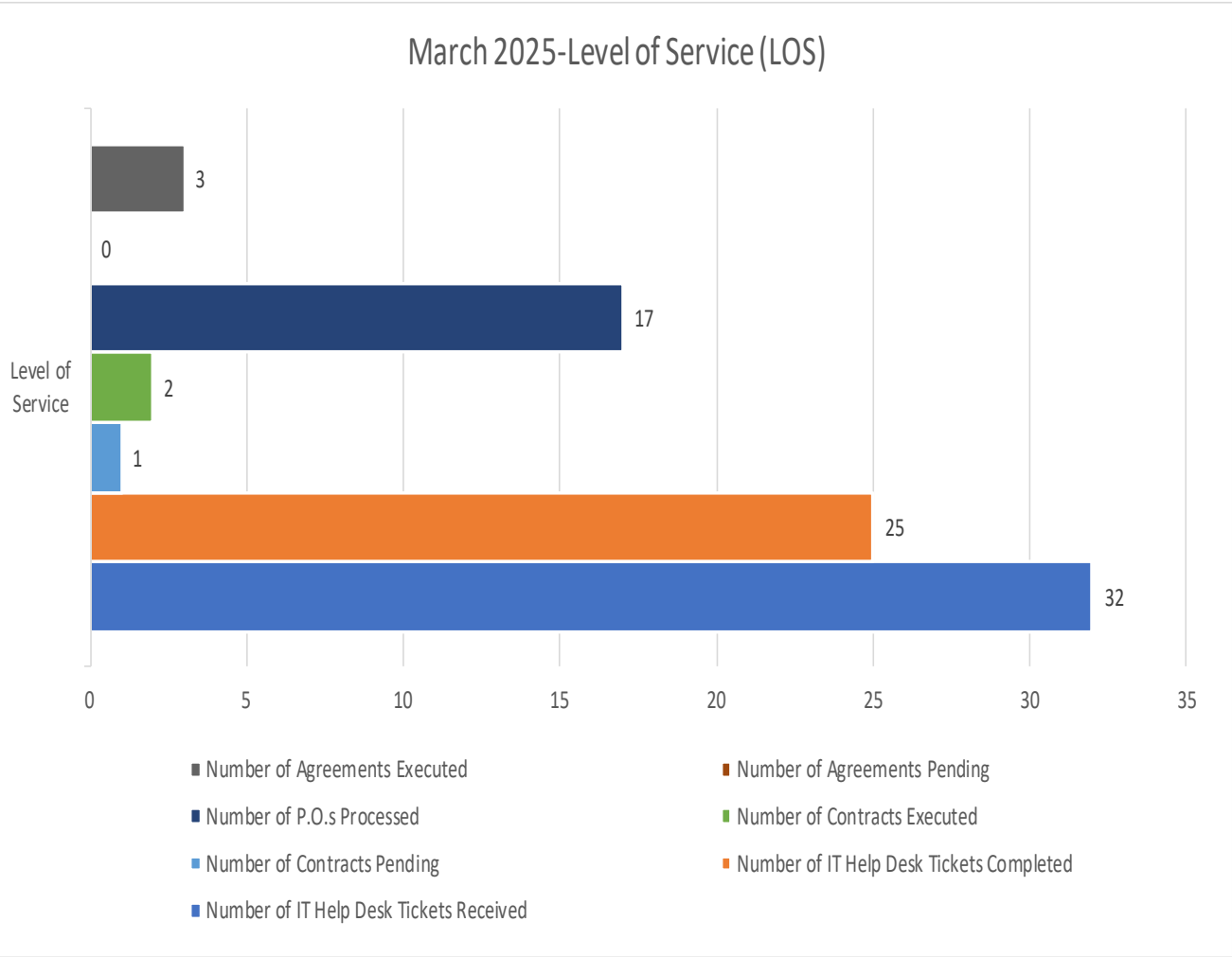
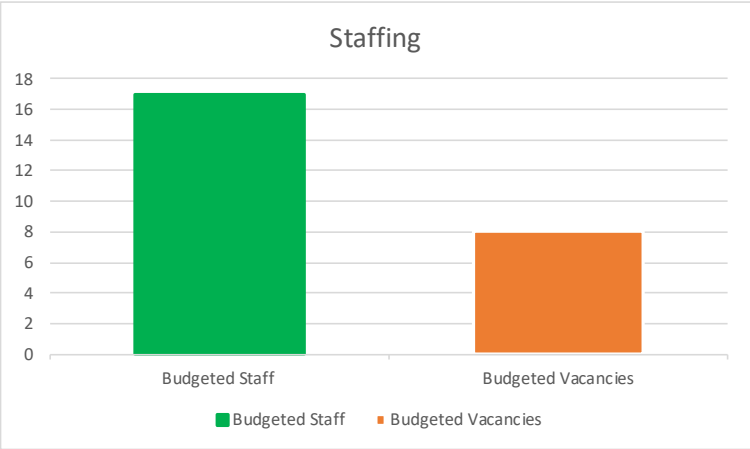
ENGINEERING DASHBOARD

	Last Month		Current Month		Previous FY Year to Date		Current FY Year to Date	
WATER RESOURCES AND PLANNING								
Number of Customer Requests Received Completed								
Subdivision Applications, Zoning, Land Use and Variance Permits	9	22	4	4	60	82	90	90
ADU/ARU Clearance Applications	9	9	15	17	32	54	67	67
Building Permits	108	112	92	108	1,478	1,459	1,395	1,365
Water Service Requests	25	16	26	35	231	232	289	289
Government Records Request	3	3	3	6	19	18	40	35
Backflow Inspection # of Devices Tested	129		90		1,049		1,069	

DOW Project Highlights:

- Water Systems Investment Plan (WSIP)
 - Working on FRC Update
 - Working on Rate Study
- Kaua'i Water Use and Development Plan (KWUDP)
 - Budgeting for conditions
- As-Needed Grant Writing and Preparation Services
 - Applied for Drought Resiliency Grant with USBR for Hā'ena 0.2 MG Tank Construction 10/7/24
 - Applied for WaterSMART Grant for AMI Meters 11/13/24
- AWIA RRA/ERP
 - Kickoff meeting 5/23/25

ADMINISTRATION DASHBOARD

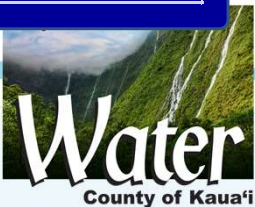


ADMINISTRATION

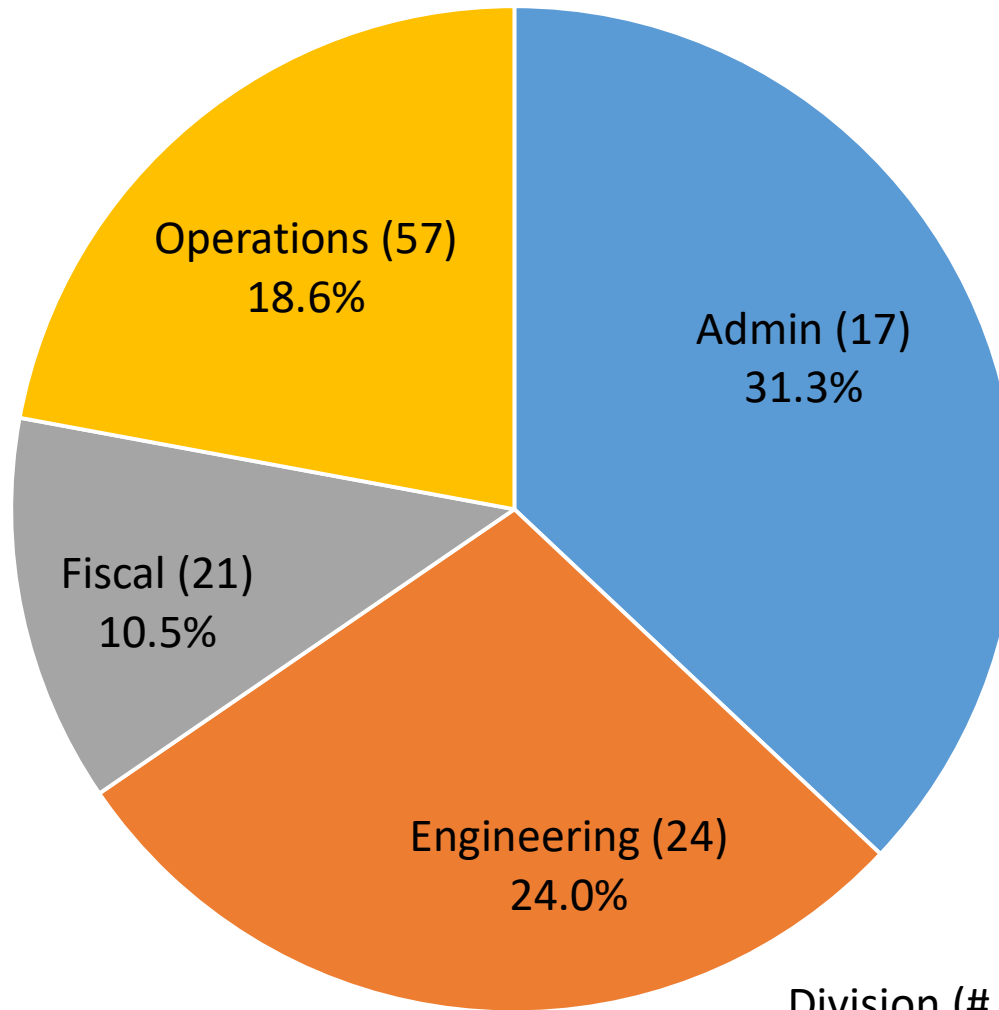
	Mar-25		Apr-25		Previous FY YTD		Current FY YTD	
STAFFING								
Budgeted Staff vs Wacancies (Admin-HR-IT-PR)	17	8	17	5	17	9	17	5
OVERTIME								
Budget (\$) vs Actual (\$)	\$ 4,166.67	\$ 822.07	\$ 4,166.67	\$ 2,147.40	\$ 41,666.67	\$ 88,617.06	\$ 41,666.67	\$ 15,154.34

	Mar-25		Apr-25		Previous FY YTD		Current FY YTD	
LEVEL OF SERVICES								
# of IT Help Desk Tickets Received Completed	31	28	31	28	432	301	392	333
# of Legal Claims Outstanding Resolved	0	0	0	0	-	2	0	2
# of Contracts Pending Executed	2	3	2	3	3	10	3	16
# of Purchase Orders Processed	24		24		223		184	
# of Agreements Pending Executed	0	5	0	5	2	10	0	37
# of MOU MOA Pending	1	0	1	0	0	0	1	0
# of MOU MOA Executed	0	0	0	0	1	0	1	1

Notes: DOW Dashboard data tracking started November 2022 & Legal claims are compiled quarterly as of March, June, September, & December



% Vacancy Within Each Division Level



DEPARTMENT OF WATER

County of Kaua‘i

“Water has no substitute – Conserve It!”

MANAGER’S UPDATE

May 22, 2025

Pursuant to Board Policy No. 3

**1. CONTRACT AWARD TO GILL ISLAND MOTORS DBA WINDWARD FORD OF HAWAII
GS-2025-06, TWO (2) 4-WHEEL DRIVE 15,000 LB. GVWR TRUCK WITH SERVICE BODY, AND LIGHT BAR**

RECOMMENDATION:

It is recommended that the Manager approve a contract award to Gill Island Motors, Inc. dba Windward Ford of Hawaii to furnish and deliver the subject vehicles.

FUNDING:

Account No.	10-40-00-604-999		
Acct Description	WU/Ops/Capital Outlay – R&R/Misc. Capital Purchases (Line 2)		
Funds Available	Verified by WWC		\$257,807.68
Contract No.	784		
Vendor	Gill Island Motors, Inc. dba Windward Ford of Hawaii		
	Contract Amount	\$257,807.68	
	5% Contingency	\$N/A	
	Total Funds Certified	\$257,807.68	<\$257,807.68>

BACKGROUND:

The Board approved replacement of CK-1964 and CK-1965, trucks with over 120,000 miles, which are over 17 years old. Solicitation was released on 03/07/25 and bids were due on 04/07/25. Gill Island Motors was the sole bidder, and pricing was deemed fair and reasonable.

**2. CONTRACT AWARD TO ALLIED MACHINERY CORPORATION
GS-2025-07, FURNISH AND DELIVER ONE (1) OPEN CAB EXCAVATOR**

RECOMMENDATION:

It is recommended that the Manager approve a contract award to Allied Machinery Corporation to furnish and deliver the subject excavator.

FUNDING:

Account No.	10-40-00-604-999		
Acct Description	WU/Ops/Capital Outlay – R&R/Misc. Capital Purchases		

Funds Available	<i>Verified by WWC</i>		\$63,455.47
Contract No.	785		
Vendor	Allied Machinery Corporation		
	Contract Amount	\$63,455.47	
	5% Contingency	N/A	
	Total Funds Certified	\$63,455.47	<\$63,455.47>

BACKGROUND:

The Board approved replacement of TB-228 mini-excavator, a slightly undersized machine with over 4,000 hours, which is over 10 years old. Solicitation was released on 03/19/25 and bids were due on 04/16/25. Allied Machinery Corporation was the sole bidder, and pricing was deemed fair and reasonable.

**3. SIXTH AMENDMENT TO CONTRACT NO. 614, BROWN AND CALDWELL
JOB NO. 15-08, WP2020 PROJECT NO. HW-11, HĀ'ENA 0.2 MG STORAGE TANK,
WAINIHA, KAUA'I, HAWAII**

RECOMMENDATION:

It is recommended that the Manager approve the sixth amendment to Contract No. 614 with Brown and Caldwell for a new Conservation District Use Permit (CDUP) application for the above referenced project.

FUNDING:

Account No.	10-20-10-540-010		
Acct Description	WU/Eng/Admin/Professional Services (Technical Design and Specialty Technical Engineering Services)		
Funds Available	<i>Verified by WWC</i>		\$39,539.00
Contract No.	614		
Vendor	Brown and Caldwell		
	Contract Amount	\$358,881.00	
	First Amendment (09/29/17)	\$53,520.00	
	Second Amendment (12/02/19)	\$9,567.00	
	Third Amendment (10/19/23)	\$298,973.00	
	Fourth Amendment (11/16/23)	\$85,924.00	
	Fifth Amendment (11/21/24)	\$86,192.00	
	Total Funds Certified To Date	\$893,057.00	
Sixth Amendment:			
New Conservation District Use Permit (CDUP) Application		\$39,539.00	

	Total Amendment	\$39,539.00	<\$39,539.00>
Contract Amount To Date		\$932,596.00	

BACKGROUND:

Contract NTP Date: December 28, 2015
Original Contract End Date: December 27, 2016
New Contract End Date: 900 calendar days from and including the NTP for the Sixth Amendment

A new Conservation District Use Permit (CDUP) application is required for the project. The Department previously had a CDUP permit, CDUP KA-3857, issued by the State of Hawai'i, Department of Land and Natural Resources (DLNR) on May 8, 2020. However, the request for a time extension was denied due to (1) Condition 5 of the permit, *"Unless otherwise authorized, any work or construction to be done on the land shall be initiated within one year of the approval of such use, in accordance with construction plans that have been signed by the chairperson and shall be completed within three years of the approval of such use."*

Additionally, Hawai'i Administrative Rules (HAR) 13-5-43 (e) states that *"If a time extension request is received after the expiration deadline, it shall be forwarded to the board for review. If a request for a time extension is not received within one year after the expiration deadline, the permit shall be void."* The project was previously put on hold by the Board for four years and the Engineering Division staff that managed this project changed. As a result, the CDUP expired and needs to be reapplied for.

**4. THIRD AMENDMENT TO CONTRACT NO. 721, BROWN AND CALDWELL
JOB NO. 21-01, WATER SYSTEMS INVESTMENT PLAN, KAUA'I, HAWAI'I**

RECOMMENDATION:

It is recommended that the Manager approve the Third Amendment to Contract No. 721 with Brown and Caldwell for the subject project. The amendment includes additional funds in the amount of \$428,051.00 and a time extension of 365 calendar days.

FUNDING:

Account No.	10-20-10-540-010		
Acct Description	WU/Eng/Admin/Professional Services		
Funds Available	Verified by WWC		\$428,051.00
Contract No.	721		
Vendor	Brown and Caldwell		
	Contract Amount	\$1,333,831.00	
	First Amendment (02/16/23)	\$260,114.00	
	Second Amendment (11/16/23)	\$404,389.00	
	Total Funds Certified To Date	\$1,998,334.00	
Third Amendment:			

Additional funds for SOW and contract time extension		\$428,051.00	
	Total Amendment	\$428,051.00	<\$428,051.00>
Contract Amount To Date		\$2,426,385.00	

BACKGROUND:

Contract NTP Date: February 18, 2022
Original Contract End Date: February 18, 2024
New Contract End Date: 365 calendar days from NTP of the executed Third Amendment

The Water Systems Investment Plan (WSIP) is the update to the previous long range plan, Water Plan 2020. This Third Amendment will revise the project's scope of work to add additional public outreach, additional water demand study work, additional system evaluation work, additional capital improvements program (CIP) work, additional Facility Reserve Charge (FRC) work, a Ka Pa'akai Analysis, and interagency coordination.

The proposal has been received, reviewed, and found acceptable.

**5. CONTRACT NO. 748 (KENNEDY/JENKS CONSULTANTS, INC.)
JOB NO. 23-02, WP2020 #WK-34, KUAMO'O ROAD WATER MAIN
REPLACEMENT**

RECOMMENDATION:

It is recommended that the Manager approve the funds transfer into the correct G/L account for Contract No. 748 with Kennedy/Jenks Consultants, Inc.

FUNDING:

FROM:	PO #0005563		
Account No.	10-20-00-604-147 (Line 2)		\$91,971.50
Account No.	10-20-00-604-136 (Line 3 and 4)		\$19,000.00
Account No.	10-20-00-604-009 (Line 5)		\$8,206.00
Acct Description:	WU/Eng/Admin/Capital Outlay – R&R		
Total Funds Remaining on PO #0005563 (close and re-open under correct G/L Account			<\$119,177.50>
TO:	NEW PO#		
Account No.	10-20-00-604-177		\$119,177.50
Contract No.	748		
Vendor	Kennedy/Jenks Consultants, Inc.		

BACKGROUND:

Reallocating funds into correct account for this contract.

**6. FIRST AMENDMENT TO CONTRACT NO. 761 WITH PRITHIBI LLC
JOB NO. IT-2024-02, MANAGEMENT OF SOFTWARE FOR CUSTOMER CARE &
BILLING SYSTEM (CC&B) HOSTING AND SUPPORT SERVICES**

RECOMMENDATION:

It is recommended that the Manager approve the First Amendment to Contract No. 761 with Prithibi LLC.

FUNDING:

Account No.	10-02-10-550-000		
Acct Description	WU/IT/Admin/Subscription Based IT Arrangement (SBITA)		
Funds Available	Verified by WWC		\$370,000.00
Contract No.	761		
Vendor	Prithibi LLC		
	Contract Amount	\$370,000.00	
	5% Contingency	\$N/A	
	Total Funds Certified To Date	\$370,000.00	
First Amendment:			
	Contract Time Extension for Year 2 Services	\$370,000.00	
	Total Amendment	\$370,000.00	<\$370,000.00>
Contract Amount To Date		\$740,000.00	

BACKGROUND:

Contract NTP Date: June 10, 2024
Original Contract End Date: June 9, 2025
New Contract End Date: June 9, 2026

This multi-term contract is to continue the management, hosting, and support services for CC&B.

**7. CONTRACT NO. 762, CHANGE ORDER NO. 1, KOGA ENGINEERING &
CONSTRUCTION, INC.
JOB NO. 23-05, WP2020 #H-05, WEKE, 'ANAE, MAHIMAHI AND HE'E ROADS 6"
AND 8" MAIN REPLACEMENT, HANAIEI, KAUA'I, HAWAII**

RECOMMENDATION:

It is recommended that the Manager approve Change Order No. 1 for Contract No. 762 with Koga Engineering & Construction, Inc.

FUNDING:

TRANSFER FROM:			
Account No.	10-20-00-604-138		
Acct Description	WU/Eng/Admin/Capital Outlay – R&R (HE-03a Hanapepe Town Well MCC, Chlorination Facilities		
Funds Available	Verified by WWC		<\$6,000.00>
TO:			
Account No.	10-20-00-604-136		
Acct Description	WU/Eng/Admin/Capital Outlay – R&R (Weke, ‘Anae, Mahimahi and He‘e Roads 6” and 8” Main Replacement		+\$6,000.00
Contract No.	762		
Vendor	Koga Engineering & Construction, Inc.		
	Contract Amount (05/16/24)	\$3,000,000.00	
	Contract Amount (07/18/24)	\$89,000.00	
	Total Funds Certified To Date	\$3,089,000.00	
Change Order No. 1:			
Temporary Water Lines		\$6,000.00	
	Total Change Order	\$6,000.00	<\$6,000.00>
Contract Amount To Date		\$3,095,000.00	

BACKGROUND:

Contract NTP Date: September 3, 2024
Original Contract End Date: November 11, 2026
New Contract End Date: n/a

The Weke, ‘Anae, Mahimahi and He‘e Roads 6” and 8” Main Replacement Project has a contract end date of November 11, 2026. The State of Hawai'i, Department of Transportation, Highways Division (DOT-Highways) has a concurrent paving project to pave Kūhiō Highway within DOW's project limits. The DOW needs the contractor to expedite the water line work at the intersection of Kūhiō Highway and Mahimahi Road so that the water line work within the State right-of-way is complete prior to the DOT-Highways' contractor paving the highway the intersection. In order to expedite the work and not allow for contractor's means and methods, a temporary water line will need to be installed between the new permanent water line within the State right-of-way and the existing water line within the County right-of-way.

**8. EMERGENCY PROCUREMENT #EP-2025-01, CONTRACT AWARD TO
DERRICK'S WELL DRILLING & PUMP SERVICES, LLC
MAKA RIDGE EMERGENCY DEEP WELL PUMP REPLACEMENT**

RECOMMENDATION:

It is recommended that the Manager approve a contract award to Derrick's Well Drilling & Pump Services, LLC to perform emergency repairs to Maka Ridge Well.

FUNDING:

Account No.	10-40-00-604-999		
Acct Description	WU/Ops/Capital Outlay – R&R/Misc. Capital Purchases		
Funds Available	<i>Verified by WWC</i>		\$146,707.25
Contract No.	PO# _____		
Vendor	Derrick's Well Drilling & Pump Services, LLC		
	Contract Amount	\$139,721.25	
	5% Contingency	\$6,986.00	
	Total Funds Certified	\$146,707.25	<\$146,707.25>

BACKGROUND:

Maka Ridge Well failed on April 4, 2025. The Maka Ridge Well is the only potable water source for the Hanalei Water System. The DOW has an emergency interconnect with Princeville Utilities that provides potable water service. The Board entered into emergency procurement with Derrick's Well Drilling & Pump Services, LLC to pull and replace the well pump. The pump is estimated at over 20 years old; therefore, replacement of all pump appurtenances were included in the job.

Given the criticality of the system's situation, the purchase of new components is most efficient to resolve this emergency situation. Additionally, the use of new components would provide a longer life expectancy of the system.

CONVEYANCE OF WATER FACILITIES NONE