

**BOARD OF WATER SUPPLY of the COUNTY OF KAUA'I**

**REGULAR MEETING**

Second Floor, Microbiology Lab Bldg  
Kaua'i County Department of Water  
4398 Pua Loke Street, Līhu'e, Kaua'i, Hawai'i 96766

**TUESDAY, OCTOBER 17, 2006**

**8:45 a.m.**

or thereabouts

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. ACCEPTANCE OF AGENDA**

**D. APPROVAL OF WATER BOARD'S MINUTES:**

1. Regular Meeting Minutes – September 19, 2006

**E. CORRESPONDENCE/ANNOUNCEMENTS**

1. Letter from East and West Kaua'i Soil & Water Conservation Districts for their Award Ceremony for their Outstanding Water Conservationist for 2006

**F. OLD BUSINESS**

1. For Board's Info on the Department of Water's Vacant Positions
  - a. Discussion and Action Steps concerning Selection Process for new Manager and Chief Engineer of the Kaua'i County Water Department and Discussion
    - (1) Action Steps to Increase Water Manager's Salary
    - (2) Hiring a Contract Hire to Assist the Acting Manager
  - b. Request Board's Reconsideration of its Previous Approval on the Reallocation Decision Made for the Engineering Division
2. For the Board's Information on the Quarterly Report regarding Kaua'i County Water Department Manager's Top 4 Goals for Year 2006
3. Request Board's Approval of a Change Order for Job No. 92-4, Koloa Well "F" Pump, Controls and Pipeline, Koloa, Kauai, Hawai'i (Water Plan 2020 Project No. KP-01)
4. Request Board's Approval of a Change Order for Job No. 98-6, Refurbish 0.2 M.G. Ornellas Tank, Kapaa, Kauai, Hawai'i (Water Plan 2020 Project No. WK-07)
5. Request Board Approval of Funds for Job No. 97-10, WKK-14, Kilauea Booster Pumps (Water Plan 2020 Project No. WKK-14)

**G. NEW BUSINESS**

1. Request to Testify by William C. Rita on their Water Requirement for Subdivision No. 2006-42, Lot 88A, Kalāheo Homestead, 1<sup>st</sup> Series, Kalāheo, Kaua'i, Hawai'i
2. Request Board's Approval to Revise Board Policy No. 3, Expenditure of Water Utility Funds
3. Request Board's Approval of the Kaua'i County Water Department's Final List of Capital Improvements Projects (CIP) for which Funding is Requested from the 2007 Hawaii Legislature
4. Request Board's Approval of Resolution No. 2 (06/07), Legislative Budget for Fiscal Year 2007-08

BOARD OF WATER SUPPLY  
**REGULAR MEETING**  
Tuesday, October 17, 2006

**H. REPORTS**

1. Statement of Kaua'i County Water Department's Revenues and Expenditures
2. Manager's Monthly Update Regarding Activities of Note of the Kaua'i County Water Department
3. For the Board's Information on the Kauai County Water Department Briefing on Departmental Projects
4. Report of the Public Affairs Committee of the Kaua'i County Board of Water Supply
5. Report of the Rules Committee of the Kaua'i County Board of Water Supply
6. Report of the Finance Committee of the Kaua'i County Board of Water Supply

**I. STRATEGIC AND BUSINESS PLAN AND NEEDS ASSESSMENT**

1. Update on the Strategic and Business Plan and Needs Assessment for the Kaua'i County Water Department
  - a. Strategic Business Plan Board Workshop to follow the Adjournment of this Board Meeting

**J. TOPICS FOR NEXT WATER BOARD MEETING**

1. Board's Finance, Public Affairs, and Rules Committee Meetings
2. Tentative Water Board Meeting Dates for the Year 2007

**K. TOPICS FOR FUTURE WATER BOARD MEETINGS**

1. Board's Finance, Public Affairs, and Rules Committee Meetings
2. Election of Officers (December, 2006)
3. Appointment of Public Affairs, Finance and Rules Committees (December, 2006 or January, 2007)

**L. NEXT WATER BOARD MEETINGS**

1. Tuesday, November 21, 2006, 10:00 a.m.
2. Thursday, December 14, 2006, 10:00 a.m. (revised date)
3. Tuesday, January 16, 2007, 10:00 a.m.

**M. WATER BOARD'S UPCOMING EVENTS**

1. Department of Water's Employee Annual Meeting and Brunch (**December 14, 2006**)

**N. EXECUTIVE SESSION:**

Pursuant to Hawaii Revised Statutes (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the executive session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

1. **Review of Executive Session Minutes for July 18, 2006 and August 1, 2006**
2. **Executive Session**

**ES-1:** Pursuant to Haw. Rev. Stat. §§92-4, 92-5(a)(2), the purpose of this executive session is to permit the Board of Water Supply to deliberate upon and consult with the Board's legal counsel on questions and issues relating to the hiring, evaluation, dismissal or discipline of an officer or employee where consideration of matters affecting privacy will be involved, with regards to fill the vacant Civil Engineer VII, EM-7 (Chief of Engineering Division) position within the Kaua'i County Water Department.

This consultation involves consideration of the powers, duties, privileges, immunities, and/or liabilities of the Board and the Department of Water as they relate to this agenda item.

The Board may take any appropriate action or make any decision arising from its deliberations concerning this item, including approval or modification of the proposed settlement in this case. Actions may be taken or decisions may be made in executive session pursuant to Haw. Rev. Stat. §92-5(b).

**O. ADJOURNMENT**

**NOTE: Special Accommodations for persons with disabilities are available upon request five (5) days prior to the meeting date. Please call the Department of Water, County of Kaua'i, at 245-5408 or drop by at 4398 Pua Loke Street, Līhu'e, Kauai. Our mailing address is P. O. Box 1706, Līhu'e, HI 96766.**