

# Committee Meetings

November 21, 2006

Chair Josephine Sokei called the Committee Meetings to order at 10:07 a.m.

Board present: Josephine Sokei, Donald Fujimoto, Steven Kyono, Lynn McCrory, and Bernie Sakoda and Myles Shibata. Absent & excused: Ian Costa and Myles Shibata.

Staff present: Wynne Ushigome, Paul Ganaden, Les Yoshioka, Gregg Fujikawa, Keith Fujimoto, Bruce Inouye, and Faith Shiramizu. Deputy County Attorney Jim Tagupa was also present.

## **FINANCE COMMITTEE**

Finance Committee Chair Steven Kyono called the Finance Committee Meeting to order at 10:07 a.m. Members present: Donald Fujimoto, Lynn McCrory, Bernie Sakoda, and Josephine Sokei. Absent & excused: Ian Costa and Myles Shibata.

### **Re: Claims Payable:**

WATER UTILITY FUND: .....	\$2,375,202.11
BOND FUND: .....	\$ 94,166.70
FRC FUND: .....	\$ 262,743.49
STATE FUND: .....	\$ -0-
<b>TOTAL .....</b>	<b><u>\$2,732,112.30</u></b>

Ms. Sakoda moved that the claims be approved for payment, seconded by Ms. McCrory; motion was carried.

The Finance Committee was adjourned at 10:08 a.m.

## **PUBLIC AFFAIRS COMMITTEE**

Public Affairs Committee Chair Bernie Sakoda called the meeting to order at 10:08 a.m. Members present were: Donald Fujimoto, Steve Kyono, Lynn McCrory, and Josephine Sokei. Absent & excused: Ian Costa and Myles Shibata.

### **Re: Public Affairs Update**

PR Specialist Faith Shiramizu gave the following report:

**Kekaha Elementary School :** On November 15, 2006, we will attend "Gotcha Night" at Kekaha Elementary School, presenting our Water Wheel, to not only educate the students and their families about a water molecule, our water cycle, where our water comes from, the value of water in all of our lives and about water conservation. Our volunteers were, Mona, Wynne, Paul, Keith A., Keith F. and myself.

**Kauai Planning and Action Alliance:** Attended, "Greening Kauai's Visitor Industry", a one-day conference presented by Kauai Planning & Action Alliance on November 9<sup>th</sup>. Speakers were from Lincoln University, New Zealand, University of Hawaii, Manoa, Hawaii DBEDT, Chamber of Commerce of Hawaii, and Hawaii Department of Health. This conference addressed how visitor destinations around the globe are looking at ways to provide exceptional service while being good stewards of their own communities. Local panel speakers included: Allison Fraley, Public Works, Ed Nakaya, KIUC, Al Hoffman, Kauai Marriott Resort & Beach Club, Doug Sears, Grand Hyatt Kauai Resort & Spa, Ed Fiegler, Starwood Vacation Ownership Pacific-Princeville Site and myself, Department of Water. It was a great opportunity to learn about efforts being made by the visitor industry to protect our precious resources, as well as learning about new technology and possibilities to increase all of our efforts to Recycle, Reuse and Reduce. The attendance

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was not as great as they had hoped, with no stand alone restaurants. Unfortunately, most of the people in attendance were connected somehow to the speakers and are already in tune with environmental issues and conservation.

**East & West Kauai Soil and Water Conservation:** Awards were presented to Gary Yamamoto (East) and Lida Burney (West) for their outstanding efforts to conserve domestic water. Ted Inouye from Kauai Soil and Water Conservation did the honors. This is a good avenue to find ways to conserve water and encourage others to do the same.

**Employee Council:** Our DOW Employee Council Representative, Margie Loo, did a great job of informing staff of the Spooktacular Halloween Event. DOW had 4 pumpkin carving entries, 2 of which were awarded prizes. Marielle and Aleah Yano (daughters of Tess) won "Most Scariest" with their Creepy Crawly pumpkin entry in the child category. Team Water's Mr. Hallow Drop took the "People's Choice" award. Many of our employees and families enjoyed an evening of trick or treating, with grandchildren winning prizes in the costume contest. The only volunteer we could "scare up" was Wynne. Great job Wynne, thanks for always being supportive!

**Chamber of Commerce:** Attending Chamber functions to network for future events or needs.

**AWWA:** Wynne and I will be attending the Joint Biennial AWWA/HWEA/ASCE Water Reuse Conference, November 16<sup>th</sup>-17<sup>th</sup>, on the Big Island. The keynote speaker for this conference will be Peter Young, Director of DLNR. Information will be shared about water reuse happenings in Australia and New Zealand, as well as Monterey, California. We will also get an update on the latest in the Hawaii State Department of Health Reuse Guidelines.

**Charter Amendment 5:** Worked with Kris from Stryker Weiner & Yokota on radio and newspaper copy. With input and direction from Jim Tagupa and Galen Nakamura, all ads were deemed "educational". Eight newspaper ads ran in the Garden Island and Radio buys were placed with KONG Radio Group, FM97, KITH and KTOH. Ads ran from October 25 to November 7, 2006. As you know, Charter Amendment 5 passed this last General Election.

Received for the record.

The Public Affairs Committee was duly adjourned at 10:14 a.m.

## **RULES COMMITTEE**

Rules Committee Chair Lynn McCrory called the meeting to order at 10:14 a.m. Members present were Ian Costa, Donald Fujimoto, Steven Kyono, Bernie Sakoda, and Josephine Sokei. Absent & excused: Ian Costa and Myles Shibata.

## **Re: Rules Update**

Ms. McCrory reported that Deputy County Attorney Galen Nakamura submitted a draft rule amendment that would document that the Board has the authority to establish the Manager's and Deputy Manager's salaries. (The Negative Declaration that also needs to be sent to the SBAC and SBRRB will be done soon.)

The proposed schedule for the proposed rule amendment process that would enable the Board to set the Manager's and Deputy Manager's salaries:

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1. Board to approve the draft rule amendment.

*(Note: Since the approval of the rule amendment was inadvertently missed and not placed on the November 21, 2006 Regular Meeting agenda, this matter was deferred to the December 14, 2006 Board Meeting.)*

2. Small Business Advisory Committee (SBAC): Email proposed rule amendment with Negative Declaration for comments; may not need an actual meeting.
3. 1<sup>st</sup> Small Business Regulatory Review Board (SBRRB) Meeting (Pre-Public Hearing): Their meetings are the 3<sup>rd</sup> Wednesday of each month for 2007 (Jan. 17, 2007, February 21, 2007, March 21, 2007, April 18, 2007, etc.)
4. Set and hold the Public Hearing no earlier than 30 days after the newspaper publication of the public hearing notice.
5. 2<sup>nd</sup> SBRRB Meeting (Post Public Hearing)
6. Final Board Approval of the final rule amendment after SBRRB's Post Public Hearing Meeting.
7. Final Rule to be Signed by County Attorney, Mayor and County Clerk and will go in effect 10 days after the County Clerk's signature.

Ms. McCrory also reported that she and Chair Sokei did meet with Mayor Bryan Baptiste and he mentioned to them that he was waiting for the new County Council to organize before bringing up the subject of the Manager's salary. Ms. McCrory stated that the next steps would be to meet again with the Mayor and Council to seek support so she recommended that the approval of the proposed rule amendment could be done at the next Board Meeting but to hold off on setting the public hearing date until such time that they had the support of the Councilmembers.

Acting Manager Ushigome also reported that County Attorney Nakazawa would be available in Executive Session to give more information on this matter.

Received for the record. The Rules Committee was adjourned at 10:17 a.m.

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