

BOARD OF WATER SUPPLY of the COUNTY OF KAUA'I

REGULAR MEETING

Second Floor, Microbiology Lab Bldg
Kaua'i County Department of Water
4398 Pua Loke Street, Līhu'e, Kaua'i, Hawai'i 96766

TUESDAY, NOVEMBER 21, 2006

10:15 a.m.

or thereabouts

A. CALL TO ORDER

B. ROLL CALL

C. ACCEPTANCE OF AGENDA

D. APPROVAL OF WATER BOARD'S MINUTES:

1. Regular Meeting Minutes – October 17, 2006

E. CORRESPONDENCE/ANNOUNCEMENTS

1. Hawai'i State Ethics Commission Newsletter No. 2006-3 Dated October, 2006
2. Thank You Letter from Mayor Bryan Baptiste to Mr. Roy Oyama for Acceptance to Serve on the Board of Water Supply
3. Thank You Letter from Mayor Bryan Baptiste to Ms. Lynn McCrory on her Acceptance of her Reappointment to Serve on the Board of Water Supply
4. October 25, 2006 News Article in The Honolulu Advertiser on the Honolulu Board of Water Supply
5. October 27, 2006 News Article in The Honolulu Advertiser on the Honolulu Board of Water Supply

F. OLD BUSINESS

1. For Board's Info on the Department of Water's Vacant Positions
 - a. Discussion and Action Steps concerning Selection Process for new Manager and Chief Engineer of the Kaua'i County Water Department and Discussion
 - (1) Water Manager's Salary Update
 - (2) Hiring a Contract Hire to Assist the Acting Manager
 - b. Discussion on the Engineering Division's Proposed Position Descriptions of the Two EM-5 Positions that were Approved at the October 17, 2006 Board Meeting for the Engineering Division
 - (1) Request Board Approval of Funding of the 2nd EM-5 Position (**DEFERRED**)
2. Request Board's Approval of the Correct Change Order for Job No. 98-6, Refurbish 0.2 Million Gallon Ornellas Tank, Kapa'a, Kaua'i, Hawai'i (Water Plan 2020 Project No. WK-07) (**APPROVED**)

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G. NEW BUSINESS

1. Request to Testify by William C. Rita on their Water Requirement for Subdivision No. 2006-42, Lot 88A, Kalāheo Homestead, 1st Series, Kalāheo, Kaua'i, Hawai'i (**DEFERRED**)
2. Request Board Approval to Eliminate the Public Affairs Committee and to Revise the Board's Rules of Procedures (**APPROVED**)
3. Request Board Approval for Additional Funding and to Award a Contract to Oceanic Companies, Inc. for Job No. 97-10, WKK-14, Kilauea Booster Pumps, Kilauea, Kaua'i (**APPROVED**)
4. Request Board Approval Grant of Easement and Conveyance of Water Facility from Howard Andrew Graves and Sonja Graves for the Water Meter, Hydrant and Backflow Preventer at TMK: (4) 2-6-04: 049 for "Koloa Makai Condominium", Koloa, Kauai, Hawai'i (**APPROVED**)
5. Request Board Approval of a Conveyance of Water Facility from Matthew Beall for the Akahai CPR, TMK: (4) 5-8-08:058, Haena, Hanalei, Kauai, Hawai'i (**APPROVED**)
6. Request Board Approval of a Conveyance of Water Facility from Beverly Young for the Single Service Lateral for "New Moon Estates" CPR at TMK: (4) 4-4-02: 105, Kawaihau District, Kauai, Hawaii (**APPROVED**)
7. Tentative Water Board Meeting Dates for the Year 2007

H. REPORTS

1. Statement of Kaua'i County Water Department's Revenues and Expenditures
2. Manager's Monthly Update Regarding Activities of Note of the Kaua'i County Water Department
3. Public Relations Specialist's Monthly Update Regarding DOW Public Relation Activities
4. Report of the Rules Committee of the Kaua'i County Board of Water Supply
5. Report of the Finance Committee of the Kaua'i County Board of Water Supply

I. STRATEGIC AND BUSINESS PLAN AND NEEDS ASSESSMENT

1. Update on the Strategic and Business Plan and Needs Assessment for the Kaua'i County Water Department
 - a. Strategic Business Plan Board Workshop to follow the Adjournment of this Board Meeting

J. TOPICS FOR NEXT WATER BOARD MEETING

1. Board's Finance and Rules Committee Meetings
2. Election of Officers (December, 2006)
3. Appointment of Finance and Rules Committees (December, 2006 or January, 2007)
4. Old Business – Board Support of Affordable Housing (December, 2006)
5. Resolution No. 3, Mahalo and Aloha Josephine Sokei

NOTE: Special Accommodations for persons with disabilities are available upon request five (5) days prior to the meeting date. Please call the Department of Water, County of Kaua'i, at 245-5408 or drop by at 4398 Pua Loke Street, Līhu'e, Kauai. Our mailing address is P. O. Box 1706, Līhu'e, HI 96766.

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6. Resolution No. 4, Mahalo to All Make-A-Splash Water Festival Helpers

K. TOPICS FOR FUTURE WATER BOARD MEETINGS

1. Board's Finance and Rules Committee Meetings
2. For the Board's Information on the Quarterly Report regarding Kaua'i County Water Department Manager's Top 4 Goals for 2006 (January, 2007)
3. For the Board's Information on the Kauai County Water Department Briefing on Departmental Projects (January, 2007)

L. NEXT WATER BOARD MEETINGS

1. Thursday, December 14, 2006, 10:00 a.m. (revised date)
2. Tuesday, January 16, 2007, 10:00 a.m.
3. Tuesday, February 20, 2007, 10:00 a.m.

M. WATER BOARD'S UPCOMING EVENTS

1. Department of Water's Employee Annual Meeting and Brunch (December 14, 2006)
2. Aloha Dinner for Josephine Sokei (December 14, 2006)
3. AWWA, HI Section Workshop on Kaua'i (February 22-23, 2007)
4. AWWA, HI Section Annual Conference at the Hawai'i Convention Center on O'ahu (May 23-25, 2007)
5. AWWA National Conference (June 24-28, 2007)

N. EXECUTIVE SESSION:

Pursuant to Hawaii Revised Statutes (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the executive session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

1. Review of Executive Session Minutes for October 17, 2006

2. Executive Session

ES-1: Pursuant to Haw. Rev. Stat. §§92-4, 92-5(a)(4), the purpose of this executive session is to permit the Board of Water Supply to deliberate upon and consult with the Office of the County Attorney on questions and issues relating to the Charter amendments passed in the last General Election.

This consultation involves consideration of the powers, duties, privileges, immunities, and/or liabilities of the Board and the Department of Water as they relate to this agenda item.

The Board may take any appropriate action or make any decision arising from its deliberations concerning this item, including approval or modification of the proposed settlement in this case. Actions may be taken or decisions may be made in executive session pursuant to Haw. Rev. Stat. §92-5(b).

O. ADJOURNMENT

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