

**BOARD OF WATER SUPPLY of the COUNTY OF KAUA'I**

**REGULAR MEETING**

Second Floor, Microbiology Lab Bldg  
Kaua'i County Department of Water  
4398 Pua Loke Street, Līhu'e, Kaua'i, Hawai'i 96766

**THURSDAY, JANUARY 28, 2010**

**10:30 a.m.**

or thereabouts

*A Public Hearing will also be held at 10:00 a.m., Thursday, January 28, 2010 prior to this Regular Meeting on our proposed rule amendments*

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. ACCEPTANCE OF AGENDA**

**D. MEETING MINUTES:**

1. Regular Meeting – November 19, 2009
2. Regular Meeting – December 17, 2009
3. Special Meeting – January 6, 2010

**E. CORRESPONDENCE/ANNOUNCEMENTS**

1. Resolution No. 2009-77 on the Confirmation of Mayoral Appointment Roy Oyama to the Board of Water Supply
2. Congratulatory Letter from Mayor Bernard Carvalho, Jr. to Mr. Roy Oyama on his Recent Confirmation to the Board of Water Supply
3. Letter from Mayor Bernard Carvalho, Jr. to Dee Crowell for 90-day Holdover Term and Nomination to the Board of Water Supply

**F. OLD BUSINESS**

1. Manager's Report No. 10-30 - Request Board Approval of Grove Farm's Request to Add Capacity to the Waiahi Treatment Facility

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**F. OLD BUSINESS (cont'd)**

2. Manager's Rep. No. 10-16 - Board Discussion and Possible Action on the Following Amendments to the Rules And Regulations, Part 4, Fixing Rates for the Furnishing of Water Service in the County of Kaua'i
  - a. Section I – General Use Rates (Proposed Block Changes)
  - b. Section II – Bulk Rates (Paragraph 1)
  - c. Section III – Agriculture Rates (Addition of Backflow Preventer Requirement)
  - d. Section IV – Shipping Rates (Paragraph 3)
  - e. Section V – Private Fire Service Charges (usage based on area ratio)
  - f. Section VI – Public Fire Service Charges (fire hydrant & standpipe charges)
  - g. Section X – Cost of Power Adjustment Clause (Schedule A)
3. Manager's Rep. No. 10-40: Request Board Approval for Job No. WK-39, Kapaa Homesteads Well #4, First Contract Amendment for HDR Engineering, Inc., TMK: (4) 4-6-32:012, Kawaihau Road, Kapaa, Kauai, Hawai'i
4. Manager's Rep. No. 10-41: Request Board Approval of Job No. 05-05, PLH-30, Nawiliwili, Niupalu and Kupolo Pipeline Replacements with Belt Collins Hawaii, Nawiliwili, Kauai, First Contract Amendment
5. Manager's Rep. No. 10-48: Request Board Approval of Job No. 02-14, Kapahi 1.0 MG Tank, Contract Amendment No. 4 for Belt Collins Hawaii, Limited, Kawaihau Road, Kapaa, Kauai, Hawaii
6. Manager's Rep. No. 10-50: Request Board Approval of Contract Amendment No.1 for Job No. 05-01, Waimea Main Replacement (Water Plan 2020 Project No. KW-16), Waimea, Kaua'i
7. Board Discussion and Possible Action on the Rules of Procedure
8. Request Board Re-Election of the 2010 Board Secretary

**G. NEW BUSINESS**

1. Request Board Approval or Chair's Announcement of the Appointment of Officers for Finance and Rules Committees for 2010
2. Request Board Concurrence and Approval of the 2010 Goals for Water Manager David Craddick

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**H. MANAGER'S REPORT**

1. Manager's Rep. No. 10-49: Request Board Approval of Job No. 05-03, WK-25, Kapilimao 0.5 Million Gallon Tank and Job No. 03-03, Hardening of Generator Shelters at the Kapilimao Well Site. Kekaha, Kauai, Hawai'i, Construction Management Services with SSFM International
2. Manager's Rep. No. 10-51: Request Board Approval of New and Reallocated Positions for the Operations Division in Accordance with the Operations Division Reorganization Plan
3. Manager's Report No. 10-52- Request Board Approval of the following document from the following applicant for their respective projects:
  - a. Conveyance of Water Facility from Gaylord H. Wilcox, Trustee under an unrecorded Revocable Trust Instrument made by Gaylord H. Wilcox, dated September 14, 1984 for the 2<sup>nd</sup> 5/8-Inch Domestic Service Connection for TMK: (4) 5-5-01:009, Lot 49, Hanalei, Kauai, Hawai'i
  - b. Conveyance of Water Facility from Eddie Sindt and Kathleen C. Bates for the Water Service Installation for Lot 157-G, TMK: (4) 2-3-06:026, Kalaheo, Koloa District, Kauai, Hawai'i
  - c. Conveyance of Water Facility from Esaki Surveying & Mapping, Inc. for the Waterline along Waipouli Road and Hauiki Road (S-2005-15), TMK: (4) 4-4-03:021, Kapaa, Kawaihau District, Kauai, Hawai'i
  - d. Conveyance of Water Facility from Trent George, Cindy George, David Milligan and Margot Milligan for the Installation of Double Service Lateral for Moana Ikena CPR Unit 4 & 5, TMK: (4) 5-2-04:080, Kilauea, Hanalei District, Kauai, Hawaii

**I. STAFF'S REPORTS**

MONTHLY:

1. Statement of Kaua'i County Water Department's Revenues and Expenditures
2. Report by the Public Relations Specialist on a Monthly Update Regarding DOW Public Relation Activities
3. Deputy Manager's Summary Report on Monthly Operational Maintenance
4. Manager's Monthly Update Regarding Activities of Note of the Kaua'i County Water Department
5. Report of the Finance Committee of the Kaua'i County Board of Water Supply
6. Report of the Rules Committee of the Kaua'i County Board of Water Supply

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**I. STAFF'S REPORTS (cont'd)**

QUARTERLY:

1. For the Board's Information on the Kauai County Water Department Briefing on Departmental Projects
2. Affordable Housing's Project Status
3. Issue Champion's Report

**J. EXECUTIVE SESSION:**

*Pursuant to H.R.S. §92-7(a), the Commission may, when deemed necessary, hold an executive session on any agenda item without written public notice if the executive session was not anticipated in advance. Any such executive session shall be held pursuant to H.R.S. §92-4 and shall be limited to those items described in H.R.S. §92-5(a).*

REVIEW OF EXECUTIVE SESSION MINUTES: Regular Meeting: December 17, 2009

1. ES-2007 (12-13-07 & 2-14-08) - Pursuant to Haw. Rev. Stat. Sections 92-4 and 92-5(a)(4), the purpose of this executive session is to consult with Legal Counsel regarding questions and issues pertaining to the Board's and Department of Water's liabilities, powers and duties regarding personnel, labor and employment issues. This consultation involves consideration of the powers, duties, privileges, immunities and/or liabilities of the Board and the County as they relate to this agenda item and/or liabilities, claims and/or potential claims, as they relate to the foregoing and to take such action as the Board deems appropriate.

**K. ADJOURNMENT**