

**BOARD OF WATER SUPPLY of the COUNTY OF KAUA'I**

**REGULAR MEETING**

**Second Floor, Microbiology Lab Bldg  
Kaua'i County Department of Water  
4398 Pua Loke Street, Līhu'e, Kaua'i, Hawai'i 96766**

**TUESDAY, JANUARY 16, 2007**

**10:15 a.m.**

or thereabouts

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. ACCEPTANCE OF AGENDA**

**D. APPROVAL OF WATER BOARD'S MINUTES:**

1. Regular Meeting Minutes – December 14, 2006

**E. CORRESPONDENCE/ANNOUNCEMENTS**

1. Resignation Letter from Water Board Member Myles Shibata
2. Affordable Housing Information from the Office of Community Assistance
3. Press Release "Reminder" of the Water Rate Increase that was Effective January 1, 2007 in The Garden Island Newspaper on January 5, 2007

**F. OLD BUSINESS**

1. For Board's Info on the Department of Water's Vacant Positions
  - a. Discussion and Action Steps concerning Selection Process for new Manager and Chief Engineer of the Kaua'i County Water Department and Discussion
    - (1) Water Manager's Salary Update
    - (2) Hiring a Contract Hire to Assist the Acting Manager
  - b. Discussion on the Engineering Division's Proposed Position Descriptions of the Two EM-5 Positions that were Approved at the October 17, 2006 Board Meeting for the Engineering Division
2. For the Board's Information on the Quarterly Report regarding the Manager's Top 4 Goals for 2007 for the Kaua'i Department of Water
3. Election of Officers - Request Board Approval for a New Water Board Secretary

BOARD OF WATER SUPPLY  
**REGULAR MEETING**  
Tuesday, January 16, 2007

**G. NEW BUSINESS**

1. Request to Testify by Ms. Tracy Nagata of DR Horton, Schuler Div., for Hookena at Puhi (Halelani 1E), TMK: (4) 3-3-03:036 Puhi, Kauai, Hawai'i, to Receive Approval for the Issuance of the Permanent Water Meter for their Development
2. Appointment of Finance and Rules Committees
3. Request Board Approval to Form a Sub-Committee of the Whole, Reorganization Review Committee
4. Job No. 97-11, 16-Inch Waterline Replacement along Kuhio Highway, N. Leho Drive to N. Papaloa Road, Wailua, Kaua'i, (Water Plan 2020 Project No. WK-03)
5. Conveyance of Water Facility from Michael M. Dyer and Charlene G. Dyer for the Kilauea Waterfall Farms Agricultural Condominium, Waipua Street, TMK: (4) 5-2-12:015, Kilauea, Kauai, Hawai'i
6. Conveyance of Water Facility from YMCA of Kauai for Zoning Permit Application Z-IV-2004-25, Nuhou Street, TMK: (4) 3-3-03:043, Puhi, Kauai, Hawai'i
7. Right of Entry Agreement from Self-Help Housing Corporation of Hawaii, for Parcel 4 Subdivision, S-2004-34, TMK: (4) 3-3-03:040, Puhi, Kaua'i, Hawai'i
8. Conveyance of Water Facility from Phillip B Stonich and Teresa M. Stonich, Lani Road, TMK: (4) 4-5-16:016, Kapaa, Kauai, Hawai'i

**H. REPORTS**

1. Statement of Kaua'i County Water Department's Revenues and Expenditures
2. Manager's Monthly Update Regarding Activities of Note of the Kaua'i County Water Department
3. For the Board's Information on the Kauai County Water Department Briefing on Departmental Projects
4. Public Relations Specialist's Monthly Update Regarding DOW Public Relation Activities
5. Report of the Rules Committee of the Kaua'i County Board of Water Supply
6. Report of the Finance Committee of the Kaua'i County Board of Water Supply

**I. STRATEGIC AND BUSINESS PLAN AND NEEDS ASSESSMENT**

1. Update on the Strategic and Business Plan and Needs Assessment for the Kaua'i County Water Department
  - a. Further Discussion on Additional Funding for Amendment No. 4 for the Contract with R.W. Beck, Inc. and the Kaua'i Water Department for their Strategic and Business Plan and Water Plan 2020 Program Sustainability Services
  - b. Strategic Business Plan Board Workshop to follow the Adjournment of this Board Meeting

**NOTE: Special Accommodations for persons with disabilities are available upon request five (5) days prior to the meeting date. Please call the Department of Water, County of Kaua'i, at 245-5408 or drop by at 4398 Pua Loke Street, Lihu'e, Kauai. Our mailing address is P. O. Box 1706, Lihu'e, HI 96766.**

BOARD OF WATER SUPPLY  
**REGULAR MEETING**  
Tuesday, January 16, 2007

**J. TOPICS FOR NEXT WATER BOARD MEETING**

1. Board's Finance Meetings
  - a. Presentation by our Auditors on the Department of Water's Draft Annual Audit for July 1, 2005 to June 30, 2006
2. DOW Depreciation and Capital Reserve Study

**K. TOPICS FOR FUTURE WATER BOARD MEETINGS**

1. Board's Finance and Rules Committee Meetings
2. Request to Testify by William C. Rita on their Water Requirement for Subdivision No. 2006-42, Lot 88A, Kalāheo Homestead, 1<sup>st</sup> Series, Kalāheo, Kaua'i, Hawai'i

**L. NEXT WATER BOARD MEETINGS**

1. Tuesday, February 20, 2007, 10:00 a.m.
2. Tuesday, March 20, 2007, 10:00 a.m.
3. Tuesday, April 17, 2007, 10:00 a.m.

**M. WATER BOARD'S UPCOMING EVENTS**

1. AWWA, HI Section Workshop on Kaua'i (February 22-23, 2007)
2. AWWA, HI Section Annual Conference at the Hawai'i Convention Center on O'ahu (May 23-25, 2007)
3. AWWA National Conference (June 24-28, 2007)

**N. EXECUTIVE SESSION:**

Pursuant to Hawaii Revised Statutes (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the executive session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

**1. Review of Executive Session Minutes: None.**

**2. Executive Session**

**ES-1:** Pursuant to Haw. Rev. Stat. §§92-4, 92-5(a)(4), the purpose of this executive session is to permit the Board of Water Supply to deliberate upon and consult with the Board's legal counsel on questions and issues relating to an agenda item.

This consultation involves consideration of the powers, duties, privileges, immunities, and/or liabilities of the Board and the Department of Water as they relate to this agenda item.

The Board may take any appropriate action or make any decision arising from its deliberations concerning this item, including approval or modification of the proposed settlement in this case. Actions may be taken or decisions may be made in executive session pursuant to Haw. Rev. Stat. §92-5(b).

**O. ADJOURNMENT**

**NOTE: Special Accommodations for persons with disabilities are available upon request five (5) days prior to the meeting date. Please call the Department of Water, County of Kaua'i, at 245-5408 or drop by at 4398 Pua Loke Street, Līhu'e, Kauai. Our mailing address is P. O. Box 1706, Līhu'e, HI 96766.**