

Committee Meetings

February 15, 2006

Chairperson Josephine Sokei called the Committee Meetings to order at 10:10 a.m.

Board present: Josephine Sokei, Donald Fujimoto, Steven Kyono, Lynn McCrory, Bernie Sakoda, and Myles Shibata. Absent & excused: Ian Costa.

Staff present: Wynne Ushigome, Paul Ganaden, Les Yoshioka, Gregg Fujikawa, Bruce Inouye, Keith Fujimoto, and Special Deputy County Attorney Galen Nakamura

FINANCE COMMITTEE

Finance Committee Chair Steven Kyono called the Finance Committee Meeting to order at 10:04 a.m. Members present: Donald Fujimoto, Lynn McCrory, Bernie Sakoda, Myles Shibata and Josephine Sokei. Absent & excused: Ian Costa.

Re: Claims Payable:

WATER UTILITY FUND: . \$	771, 610.84
BOND FUND:	\$ -0 -
FRC FUND:.....	\$ 262,944.85
STATE FUND:.....	\$ -0-
TOTAL	<u>\$1,034,555.69</u>

Mr. Fujimoto moved that the claims be approved for payment, seconded by Ms. Sakoda; motion was carried.

There being no further business, the Finance Committee adjourned at 10:11 a.m.

PUBLIC AFFAIRS COMMITTEE

Public Affairs Committee Chair Bernie Sakoda called the meeting to order at 10:11 a.m. Members present were: Donald Fujimoto, Steve Kyono, Lynn McCrory, Myles Shibata and Josephine Sokei. Absent & excused: Ian Costa.

Re: Public Affairs Update

PA Committee Chair Sakoda gave the following report:

SCADA: Timberline Engineering, the Department’s SCADA design consultant received an Engineering Excellence award for the Kaua’i Department of Water’s SCADA System Implementation project. Timberline submitted our SCADA system project as their entry into the New Mexico American Council of Engineering Companies (ACEC) Engineering Excellence Awards and received the Small Firm Grand Award.

According to Timberline, honor awards are given out in twelve technical categories, and then three grand awards, including a Large Firm Grand Award, a Small Firm Grand Award and the Grand Conceptor Award. (New Mexico rumor also has it that Timberline was “neck-in-neck” for the Grand Conceptor Award)

Committee Meetings

February 15, 2006

Because of their success at the state level, Timberline plans to submit our project as an entry to the national ACEC Engineering Excellence Awards (the engineering version of the Academy Awards). Winners will be announced at the ACEC annual conference in Washington DC in early May.

The Department extends our congratulations to the entire team. We especially would like to acknowledge and thank our Consultant Timberline, Integrator Fluid IQs and the Department's staff for a job well done.

Surface Water Public Information: The water purification facility (WPF) is currently producing approximately 1,200 gallons per minute or roughly 1.5 MGD. Initially placed into service on January 3, 2006, the WPF is currently providing water to Hanama'ulu and a portion of the Wailua-Kapa'a Water System. The expansion of the service area was initially anticipated to occur in February; however, the Department experienced mechanical problems at one of its Wailua well sites which necessitated the need to introduce the WPF's source water into the Hanama'ulu end of the Wailua-Kapa'a Water System. Prior to introducing the surface water into the Wailua-Kapa'a system, the DOW notified the Department of Health, Safe Drinking Water Branch of its intention to utilize the surface water to remediate the water demands associated with the loss in pumping capacity.

The Department plans to initially limit the introduction of the surface water up to the Wailua River. This was accomplished by closing the mainline valves at the Wailua Bridge. Meanwhile, we anticipate that the introduction of surface water into the Wailua-Kapa'a Water System will result in that system being classified as a surface water system. In anticipation of this reclassification, the Department's laboratory staff has been monitoring both systems and is working with the DOH to develop a monitoring plan for the consolidated service area.

As of present, the Department has received very few complaints regarding the surface water in the Hanamaulu service area. It may be too early for problems to be fully developed; however, the strategy of phasing in the new water initially into a relatively limited service area has also no doubt resulted in a more manageable situation. As each day passes by with minimal complaints, the Department gains confidence that our concerns about potential wide spread red water occurrences have been mitigated. The studies conducted at the house on the Grove Farm Museum property appear to have been very successful at determining an approach that minimized red water releases when the new water was introduced into the distribution system.

Acting Manager Ushigome stated that there was one chlorine complaint by a customer that had high chlorine sensitivity. Ms. McCrory added that there were no complaints from the Kaua'i Beach Villas, which is part of her company.

Water Rate Increase Public Information: The revised rates are now in effect. We anticipate there will likely be some inquiries and billing adjustment complaints that will occur following the implementation of the new rates as customers receive their bills.

Committee Meetings

February 15, 2006

On query by Chair Sakoda, Waterworks Controller Ganaden stated that there was only one inquiry on how the Department would prorate the cost of water over the 2-month billing period that included the old and new water rates.

Public Relations Specialist: A total of 5 qualified applicants were interviewed. The interview committee has since made a selection and following up with reference checks. If all goes well, we hope to have someone on board by April, 2006.

Departmental Promotions & Departures: Congratulations to David Okamoto, Lance Nakata, and Galen Shigeta who were all promoted to Water Plant Operator I positions.

We also extend our congratulations and best wishes to Wayne Hori on his recent retirement at the end of January and to Ed Tschupp on his new position at the Department of Public Works, Division of Wastewater Management.

Received for the record.

The Public Affairs Committee was adjourned at 10:16 a.m.

RULES COMMITTEE

Rules Committee Chair Lynn McCrory called the meeting to order at 10:16 a.m. Members present were Ian Costa, Donald Fujimoto, Steven Kyono, Bernie Sakoda, Myles Shibata and Josephine Sokei.

Re: **Administrative Rule Amendment to Modify Ten (10) Categories of Fees Charged to the Water Department's Consumers**

Rules Chair McCrory reported on the following:

On January 31, 2006 former Manager Ed Tschupp issued an Interim Manager's Directive to the Department's staff regarding multi-party Facilities Reserve Charge ("FRC") offsets. This directive incorporated the Board's policy guidance provided at its November 4, 2005 meeting discussion on this subject.

The Department is in the process of evaluating this interim directive and determining which, if any, of the directives will require amendments to the Department's administrative rules regarding Paragraph 4, "FRC Offsets" of Section VII "Facilities Reserve Charge" of Part 4 of the Department's rules. When the Department has determined what rule amendments are necessary to effect this directive, the Department will report back to the Board on this item.

Received for the record. The Rules Committee was duly adjourned at 10:17 a.m.

The Committee Meetings were duly adjourned at 10:17 a.m.

rm