

BOARD OF WATER SUPPLY of the COUNTY OF KAUA'I

REGULAR MEETING

**Second Floor, Microbiology Lab Bldg
Kaua'i County Department of Water
4398 Pua Loke Street, Līhu'e, Kaua'i, Hawai'i 96766**

THURSDAY, DECEMBER 14, 2006

10:15 a.m.

or thereabouts

A. CALL TO ORDER

B. ROLL CALL

C. ACCEPTANCE OF AGENDA

D. APPROVAL OF WATER BOARD'S MINUTES:

1. Regular Meeting Minutes – November 21, 2006

E. CORRESPONDENCE/ANNOUNCEMENTS

1. News Article in The Garden Island on "Council Sends Mixed Messages on ADU"
2. Memo from the Office of Information Practices on Legislative Proposals to Amend the Sunshine Law
3. Memo from Mayor Bryan Baptiste to Council Chair Kaipo Asing on the Re-appointment of Lynn McCrory to the Board of Water Supply and to Request Council Confirmation
4. Ordinance No. 843, A Bill Amending an Ordinance Amending Section 8-26.1, Kaua'i County Code, 1987, Relating to Additional Dwelling Unit on Other Than Residentially Zoned Lots

F. OLD BUSINESS

1. For Board's Info on the Department of Water's Vacant Positions
 - a. Discussion and Action Steps concerning Selection Process for new Manager and Chief Engineer of the Kaua'i County Water Department and Discussion
 - (1) Water Manager's Salary Update
 - (2) Hiring a Contract Hire to Assist the Acting Manager
 - b. Discussion on the Engineering Division's Proposed Position Descriptions of the Two EM-5 Positions that were Approved at the October 17, 2006 Board Meeting for the Engineering Division
2. Request Board Approval for Additional Funding for Amendment No. 3 for the Contract with R.W. Beck, Inc. and the Kaua'i Water Department for their Strategic and Business Plan and Water Plan 2020 Program Sustainability Services

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G. NEW BUSINESS

1. Request Board Approval of the Proposed Rule Amendment that will Allow the Board to Set the Manager's and Deputy's Salaries
2. Conveyance of Water Facility from Kiahuna Mauka Partners, LLC. for the Omao 0.5 Million Gallon Tank, TMK: (4) 2-7-04:014, Koloa, Kauai, Hawaii
3. Conveyance of Water Facility from Kiahuna Mauka Partners, LLC. for the 12" waterline along Hapa Road, Weliweli Road and Koloa Road, TMK: (4) 2-8-03, (4) 2-8-04, (4) 2-8-06, (4) 2-8-07, (4) 2-8-08, (4) 2-8-09, (4) 2-8-11, (4) 2-8-12, (4) 2-8-13 and (4) 2-8-14, Koloa, Kauai, Hawaii
4. Conveyance of Water Facility from Andrew Vea for the Hawea Subdivision; TMK: (4) 2-3-02:104; Kalaheo, Kauai, Hawaii
5. Conveyance of Water Facility from Thomas H. Hoxie and Marilyn Hoxie, Jarett P. Chytka and Tanya L. Chytka, Steven Mu and Lailee S. Mu, Martin E. Arthur, II and Stephanie Arthur for Lots 34 and 98 of the Molokoa III Subdivision, Unahe Street, TMK: (4) 3-6-18:46 (Units 1 & 2) and (4) 3-6-18:69 (Units 1 & 2), Lihue, Kauai, Hawaii
6. Conveyance of Water Facility from David Edward McLernon III and Carol McLernon for Subdivision Application S-2005-45, Waikomo Road, TMK: (4) 2-8-09:014 and (4) 2-8-09:015, Koloa, Kauai, Hawaii
7. Conveyance of Water Facility from Secret Beach Properties, LLC for Lot 11-A-15, Kauapea Road, TMK: (4) 5-2-05:036, Kilauea, Kauai, Hawaii
8. Conveyance of Water Facility from Daniel Laniakea Soong and Dianna Carolyn Soong for Lot 13, Kalua Mo'a Road, TMK: (4) 2-6-09:024, Lawai, Kauai, Hawaii
9. Right-of-Entry Agreement from Wayne R. Daniel, Trustee of the Wayne R. Daniel Self-Trusteed Trust dated February 18, 1999, and Walton D.Y. Hong, Trustee of the Walton D.Y. Hong Self-Trusteed Trust dated November 30, 1994, for S-2005-2, Ka Mahuna Subdivision, Tax Map Key No. (4) 4-4-15:003, Wailua, Kawaihau District, Kauai, Hawaii
10. Resolution No. 3, Mahalo and Aloha Josephine Sokei
11. Resolution No. 4, Mahalo to All Make-A-Splash Water Festival Helpers
12. Election of Officers
 - a. Appointment of Finance and Rules Committees

NOTE: Special Accommodations for persons with disabilities are available upon request five (5) days prior to the meeting date. Please call the Department of Water, County of Kaua'i, at 245-5408 or drop by at 4398 Pua Loke Street, Līhu'e, Kauai. Our mailing address is P. O. Box 1706, Līhu'e, HI 96766.

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H. REPORTS

1. Statement of Kaua'i County Water Department's Revenues and Expenditures
2. Manager's Monthly Update Regarding Activities of Note of the Kaua'i County Water Department
3. Public Relations Specialist's Monthly Update Regarding DOW Public Relation Activities
4. Report of the Rules Committee of the Kaua'i County Board of Water Supply
5. Report of the Finance Committee of the Kaua'i County Board of Water Supply

I. STRATEGIC AND BUSINESS PLAN AND NEEDS ASSESSMENT

1. Update on the Strategic and Business Plan and Needs Assessment for the Kaua'i County Water Department
 - a. Strategic Business Plan Board Workshop to follow the Adjournment of this Board Meeting

J. TOPICS FOR NEXT WATER BOARD MEETING

1. Board's Finance and Rules Committee Meetings
2. For the Board's Information on the Quarterly Report regarding Kaua'i County Water Department Manager's Top 4 Goals for 2006
3. For the Board's Information on the Kauai County Water Department Briefing on Departmental Projects
4. Request Board Approval of Funding of the 2nd EM-5 Position
5. Board Discussions on Ways to Support Affordable Housing

K. TOPICS FOR FUTURE WATER BOARD MEETINGS

1. Board's Finance and Rules Committee Meetings
2. Request to Testify by William C. Rita on their Water Requirement for Subdivision No. 2006-42, Lot 88A, Kalāheo Homestead, 1st Series, Kalāheo, Kaua'i, Hawai'i

L. NEXT WATER BOARD MEETINGS

1. Tuesday, January 16, 2007, 10:00 a.m.
2. Tuesday, February 20, 2007, 10:00 a.m.
3. Tuesday, March 20, 2007, 10:00 a.m.

M. WATER BOARD'S UPCOMING EVENTS

1. Department of Water's Employee Annual Meeting and Brunch (December 14, 2006)
2. Aloha Dinner for Josephine Sokei (December 14, 2006)
3. AWWA, HI Section Workshop on Kaua'i (February 22-23, 2007)
4. AWWA, HI Section Annual Conference at the Hawai'i Convention Center on O'ahu (May 23-25, 2007)
5. AWWA National Conference (June 24-28, 2007)

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N. EXECUTIVE SESSION:

Pursuant to Hawaii Revised Statutes (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the executive session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

1. Review of Executive Session Minutes for November 21, 2006

2. Executive Session

ES-1: Pursuant to Haw. Rev. Stat. §§92-4, 92-5(a)(4), the purpose of this executive session is to permit the Board of Water Supply to deliberate upon and consult with the Board's legal counsel on questions and issues relating to an agenda item.

This consultation involves consideration of the powers, duties, privileges, immunities, and/or liabilities of the Board and the Department of Water as they relate to this agenda item.

The Board may take any appropriate action or make any decision arising from its deliberations concerning this item, including approval or modification of the proposed settlement in this case. Actions may be taken or decisions may be made in executive session pursuant to Haw. Rev. Stat. §92-5(b).

O. ADJOURNMENT

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